

Filming Permit Document Guide



Filming and Photography permit applications must be supported by clear and comprehensive documentation. The specific evidence required will depend on your production's activities and impact. This guide explains what you need to provide.

Document	When it's required	Notes
Site Map How-To Guide Template	All productions	Show filming footprint and infrastructure. Template available.
Risk Management Plan Template	All productions	Identify potential risks and outline mitigation strategies. Template available.
Emergency Management Plan Template Example	All productions	Outline action plan in case of potential emergencies. Template available.
Public Liability Insurance	All productions	Minimum \$20 million coverage.
Production Notification Notification Guide	If surrounding businesses or residents are impacted	See How-To Guide and Contacts document linked for more information.
Traffic Management Plan Shire MOA	If roads or car parks are affected	Must be professionally developed. Requires Shire Traffic MOA.

Drone Documentation from Operator	If drones are used	Remote Pilot Licence (RePL)
Drones Civil Aviation Safety Authority		RPA Operator Certificate
		Public Liability Insurance
		Map of Flight Path
		Risk Assessment
		Permission from Land Owner
Victoria Police Notification	If filming activity can be seen or heard by the public and involves:	Notification sent to nearest Police Unit and film.tv@police.vic.gov.au
Film and TV services		