

Code of Conduct



This code of conduct outlines the behaviour expected from volunteers at Shire-supported working bees. It's designed to keep everyone safe, reduce risks, and ensure a positive and respectful experience for all.

Mornington Peninsula Shire (the Shire) engages bushland contractor Naturelinks as Support Staff to supervise volunteers at Shire-supported working bees. For the purposes of this code of conduct, Support Staff are considered Shire representatives.

1. I acknowledge the Support Staff's role is to supervise volunteers and ensure the safe delivery of Shire-supported working bees. I will respect their decisions and will follow their directions regarding occupational health and safety matters.
2. I will participate in a safe and respectful manner, following all occupational health and safety policies and procedures and will report any accident or injury to Support Staff immediately.
3. I will actively participate in any necessary training and inductions provided by Support Staff and will adhere to guidelines and follow all directions provided.
4. I will only participate in activities that are within my capacity and are suitable for me.
5. At all times I will be respectful of other volunteers, the public, Shire officers and Support Staff.
6. I will wear appropriate clothing and Shire-supplied personal protective equipment (PPE) whilst participating in Shire-supported working bees. Appropriate clothing includes sturdy, closed toe shoes and long pants at a minimum. Appropriate PPE includes safety glasses, hi-vis vest, and suitable gloves.
7. Volunteers under the age of 18 must be accompanied by a responsible adult.
8. I understand I have a duty of care to keep children safe from harm and that I must establish and maintain a child-safe environment during all activities. I agree to and will comply with the Shire's [Child Safety and Wellbeing Policy](#).
9. I understand my role is voluntary and I am not an employee of the Shire, and no payment will be made to me by the Shire.
10. I understand any volunteer information I provide is subject to the Shire's [Privacy Policy](#) and may be used to contact me about topics related to volunteer activities with the Shire.
11. I understand that Support Staff have access to some of my registration details including contact and emergency contact information.
12. The Shire or Shire representative has the right to cancel or postpone any Shire-supported working bee at any time if deemed necessary.
13. I understand that failure to comply with this code of conduct may result in the Shire or Shire representative requesting me to leave a Shire-supported working bee and may prevent me from participating in further Shire-supported working bee.