

3.2 Mornington Peninsula Friends of Lospalos East Timor Special Committee: Annual General Meeting – Thursday, 12 June, 2014

Prepared By	Tony Beynon, Manager – Governance and Corporate Support
Authorised By	Director – Sustainable Organisation
File ID	A5256579
Attachment(s)	YES

PROCEDURAL MOTION**Moved: Cr. Bowden****Seconded: Cr. Gibb****That Item 3.2 and Item 3.6 be brought forward.****Carried*****This was the first item considered.*****PURPOSE**

The purpose of this report is to receive the Minutes of the Annual General Meeting (AGM) of the Mornington Peninsula Friends of Lospalos East Timor Special Committee held on 12 June, 2014, and to endorse the appointment of the Executive Committee as detailed in the report.

BACKGROUND

Council, at its meeting held on 18 October, 2004, established as a Section 86 Committee, the Mornington Peninsula Friends of Lospalos East Timor Special Committee. The current Committee consists of community volunteers, with Cr. Tim Rodgers appointed as the Council representative and Cr. Graham Pittock appointed as the substitute representative. The Committee is essentially a 'Community to Community' Committee with its focus being capacity building in East Timor, with an additional focus on education.

The Instrument of Delegation under which the Committee operates requires that following the AGM of the Committee, a report be provided to the Shire. Attached to this report are the following documents:

- The minutes of the AGM held 12 June, 2014 (Attachment 1);
- The Financial Report to the AGM for the period 1 April, 2013 to 21 March, 2014 (Attachment 2); and
- The Chairman's Report (Attachment 3).

3.2 Mornington Peninsula Friends of Lospalos East Timor Special Committee: Annual General Meeting – Thursday, 12 June, 2014 (Cont.)**Election of the Friends of Lospalos Executive Committee**

Positions on the Committee were declared vacant at the AGM and nominations called for. There were seven positions for Executive places allocated. The Executive were therefore declared elected and consist of:

- Chairperson – Cr. Tim Rodgers;
- Deputy Chairperson – Ms. Tric Olson;
- Secretary – Ms. Barbara Godfrey;
- Treasurer – Ms. Linda Wimetel;
- Fundraising Convenor – Ms. Cate Macmillan;
- General Committee Members – Mr. Geoff Carson and Ms. Jean Pilbrow.

The Section 86 Committee has requested that the Minutes of the AGM and associated documents be formally placed before Council pursuant to the Instrument of Delegation and appointment of the Committee.

DISCUSSION

Mornington Peninsula Friends of Lospalos have sponsored two Lospalos senior officials from the government of Timor Leste to attend the Victorian Local Government Association Conference and to visit the Mornington Peninsula.

The 'Working Together with Timor-Leste: The Next 10 Years' Conference and Expo (25-26 July) comes after over 13 years of activity by Australian Governments, Local Government Friendship groups, aid organisations, businesses and community groups, working with their Timorese counterparts to support the task of establishing the new nation.

Seven members of the Executive Committee of Friends of Lospalos will be attending the conference and supporting the visit of Sr. Zeferino dos Santos Sequeira, District Administrator of Lautem District, and Sr. Domingos dos Santos Sequeira, Sub District Administrator, Lospalos. This report welcomes and acknowledges the attendance of the visitors and wishes them an enjoyable and interesting time during their stay in the municipality.

The conference will give all delegates the opportunity to focus on the future of Timor-Leste, meet people who are actively involved in Timor-Leste, discuss key issues in local development, including friendship relationships, rural livelihoods, service delivery, education and human resource development, strengthening local communities, engaging young people, empowering women, village technology and the establishment of local government.

OFFICER DIRECT OR INDIRECT INTEREST

No person involved in the preparation of this report has a direct or indirect interest requiring disclosure.

3.2 Mornington Peninsula Friends of Lospalos East Timor Special Committee: Annual General Meeting – Thursday, 12 June, 2014 (Cont.)**CONCLUSION**

The Mornington Peninsula Friends of Lospalos East Timor Special Committee has fulfilled its obligation as a Special Committee appointed by Council under Section 86 of the *Local Government Act 1989*, by holding its AGM and forwarding minutes and associated documents to Council.

Retiring volunteer committee members Ms. Susan Blackburn and Ms. Jenny Arms are congratulated for their commitment and hard work.

RECOMMENDATION

1. That Council receives and notes the report titled 'Mornington Peninsula Friends of Lospalos East Timor Special Committee: Annual General Meeting – Thursday 12 June, 2014'.
2. That the Council endorses the appointment of the Executive Committee as follows:
 - Chairperson – Cr. Tim Rodgers;
 - Deputy Chairperson – Ms. Tric Olson;
 - Secretary – Ms. Barbara Godfrey;
 - Treasurer – Ms. Linda Wimetall;
 - Fundraising Convenor – Ms. Cate Macmillan; and
 - General Positions Committee Members – Mr. Geoff Carson and Ms. Jean Pilbrow.
3. That a letter under signature of the Mayor be provided to the retiring members of the Committee, Ms. Susan Blackburn and Ms. Jenny Arms.

COUNCIL DECISION

Moved: Cr. Pittock

Seconded: Cr. Rodgers

That the recommendation be adopted.

Carried

[VIEW ATTACHMENT 1](#)

[VIEW ATTACHMENT 2](#)

[VIEW ATTACHMENT 3](#)

**Friends of Lospalos
Annual General Meeting
Thursday June 12th 2014, 6.30 pm
Mornington Peninsula Shire Office
Queen Street, Mornington.**

MINUTES

1.	Present: Cr. Tim Rodgers, Cr. Graham Pittock, Cate MacMillan, David Price, Judy Berends, John Berends, Tric Olsen, Linda Wimetel, Jenny Arms, Nancy Capper, Jean Kerr, Dirk Bakker, Anne Tindell, Wayne Tindell, Robert Boundy, Thalia Collard, Georgie Stubbs, Penny Blazey, June Rance, Jean Pilbrow, Apologies: Barbara Godfrey, Barb Lester, David Ball, Patricia Ball, Geoff Carson, Katie McKenzie, Fay, Bev and Geoff Abbott, Cindy Last, Heather, Marcus Philips, Joy Basidio, Fay Glenmaggie, Rob Macindoe, Dr Alan and Maureen McPhate, Don Scarlett, Fran Rule, Susan Blackburn Minutes: Jean Pilbrow Chair: Cr. Graham Pittock	Action
2.	Acceptance of Minutes of Previous AGM Moved: Linda Wimetel 2nded: Cate MacMillan	Carried
3.	Chairperson's report See Attached Moved: Tim Rogers 2nded: Jenny Arms	Carried
4.	Treasurer's Report: Tabled Linda reported that AVI had stopped their arrangement to provide a tax- deductible capacity for Friendship groups. Another avenue to provide tax-deductibility will be sought. FOLP raised 27,744.75 Expenses \$20,857.41 Project Costs \$14,706. 41 Balance \$61,888.97 David Price asked about the \$9,000 from the Shire. Linda explained that this represented two years with an increase. David Price also stated that the \$10,000 for the worker was not listed and Linda affirmed that this amount was in the total. John Berends noted that little bank interest had been made. This situation was acknowledged and options will be investigated.	

	Moved: Georgie Stubbs 2nded: Jenny Arms Cate Macmillan thanked Linda on behalf of FOLP	Carried
5.	General Business David Price asked about how many friendship groups were still operating. Linda believes that there are over fifty around Australia and that many were still strong. Cate asked if there was going to be another trip to Timor Leste. It was generally agreed that the idea should be pursued.	
6.	Appointment of Members to The Friends of Lospalos Committee for 2014/2015 All executive committee members stood down and nominations were called for. The following executive committee members were elected for 2014/2015. Chairperson - Cr.Tim Rodgers Deputy Chairperson - Tric Olson Secretary - Barbara Godfrey Treasurer - Linda Wimetall Fundraising Convenor - Cate Macmillan General Committee Members - Geoff Carson, Jean Pilbrow Council Representatives – Cr. Tim Rodgers, Cr. Graham Pittock	Carried
7.	Welcome Guest Speakers: Anne and Wayne Tindall Film Producer Anne Tindall first had the idea for Change the World after watching an episode of Big Brother. She thought that surely Television could be much more meaningful and entertaining. She teamed up with her Writer/Director husband Wayne and after much research decided on Timor Leste as their first port of call. They set off to find out more about this fascinating country with its violent history of foreign occupation. It was on their second trip there that they cruised into Lospalos and found an immediate connection with Maleve Guerra de Oliveira. They went back to Melbourne and raised \$20,000 for a Community Centre. They returned three more times and after much drama and difficulty not only saw the Centre completed but they also taught the young people filmmaking skills. A short film made by the young people was completed and shown to the entire village and all the equipment was left for them to start their own Production House. Maleve has recently been staying with Anne and Wayne and has now returned to Timor Leste with refined filming and editing skills. They plan to join him in there in August to further develop his and the other young people's skills. Anne and Wayne have made a one hour Documentary about their adventures in Timor Leste called 'Close to Home'. On behalf of Friends of Lospalos, Anne and Wayne Tindall were thanked for their wonderful presentation and were presented with a gift of thanks. Meeting closed 8.15 pm for refreshments	

Mornington Peninsula Friends of Lospalos									
Financial Report for the period 1/4/13 to 31/3/14									
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		Fundraising Trust	Handcrafts Trust	Coffee Trust	CBA 1.	CBA 2.	AVI	Cash Float	Total
		\$	\$	\$	\$		\$	\$	\$
Op bal 1/4/13		\$ 23,974.78	\$ 10,315.86	\$ 2,285.42	\$ 17,058.94		\$ 1,316.37	\$ 50.00	\$ 55,001.37
Income	Memberships, donations and fundraising	6,702.30							6,702.30
	Bank Interest				0.76	316.86			317.62
	Ritchies Com Benefit Card				18.85		93.98		112.83
	Direct AVI Donations						3,984.00		3,984.00
	Sales-handcrafts		1,120.00						1,120.00
	Sales- external coffee			2,043.00					2,043.00
	Sales-internal coffee			2,859.00					2,859.00
	MP Shire Grant				9,000.00				9,000.00
	Harmonica Project	1,606.00							1,606.00
	Transfer of funds between accounts								
	Transfer Funds From AVI to CBA1				5,746.38		- 5,746.38		-
	AVI overpayment				- 800.61		800.61		-
	Transfer TO CBA 1 from CBA 2.				- 15,000.00	15,000.00			
	Transfer from CBA 2 to CBA 1.				5,000.00	- 5,000.00			-
	Transfer from CBA 2 to CBA 1.				1,612.03	- 1,612.03			-
Total		\$ 8,308.30	\$ 1,120.00	\$ 4,902.00	\$ 5,577.41	\$ 8,704.83	-\$ 867.79	\$ -	\$ 27,744.75
Expenses	Sec Expenses				37.92				37.92
	Bank Charges/ Int transfer fees				92.00				92.00
	Purchases - Coffee			2,600.00					2,600.00
	Translation/Interpreting Costs				1,614.44				1,614.44
	AVI Admin fees						448.58		448.58
	VLGA Membership				100.00				100.00
	Committee Resources				757.80				757.80
	Reimbursement for Tais Purchase				500.00				500.00
	Projects								-
	Harmonica Project	1,420.00							1,420.00
	Marist Bros Teacher Training Scholarships				5,000.00				5,000.00
	Reading Glasses for Lospalos Hospital				400.00				400.00
	Timorlink Friendship Group Assistance				300.00				300.00
	Timorlink Book Production				250.00				250.00
	Esperanca Kindergarten and Youth Project \$1870 USD, Luzeiro Sewing Training Project \$2500 USD, Lulira School Music Equipment Project \$2100 USD Total \$6470 USD.				7,336.41				7,336.41
	Sub Total of Projects Expenditure	1,420.00	-	-	13,286.41	-	-	-	14,706.41
Total		\$ 1,420.00	\$ -	\$ 2,600.00	\$ 16,388.57	\$ -	\$ 448.58	\$ -	\$ 20,857.15
Cl bal 31/3/14		\$ 30,863.08	\$ 11,435.86	\$ 4,587.42	\$ 6,247.78	\$ 8,704.83	\$ -	\$ 50.00	\$ 61,888.97

Friends of Lospalos Annual General Meeting 12 June 2014

Chairpersons Report

Acknowledgements and Thanks

Committee – our thanks go to all our committee members who without their hard work, nothing can be achieved.

This year we say good bye to two of our most hardworking committee members. Jenny Arms has moved away and we will miss Jenny after her many years on the committee and her work with fundraising and the Trading Table. Susan Blackburn – we thank Susan also for her hard work on improving our brochure and members kit.

Supporters and donors –we thank the personal donors and supporters of which there are too many to mention individually however we are pleased to see that Penny Blaisey is here tonight who has been most generous to us over many years. Penny has allowed us to raise funds twice a year at Heronswood where we staff the historic home when it is open to the public. It is never hard to find volunteers for fundraising at Heronswood as its fun and very interesting. Unfortunately the historic home may no longer be available as it is now being used as an alternative café after the terrible fire earlier in the year destroyed the out buildings at Heronswood.

Wild Timor Coffee Co. – our thanks also go to our new Timor coffee supplier, the arrangement means that we can be assured of a high quality coffee product that is directly imported from Timorese farmers supported by WTC in Timor and we can apply the proceeds from the sales we generate to our projects in Lospalos. For more information about WTC they have a great web site.

Highlights

- Tour de Amizade. Our tour of Timor Leste in August and visit to Lospalos with 14 people in the group was extremely popular and there are plans to do another tour in the future. As it was the first time we have undertaken such a large visit, we hope the next tour will be even more successful.
- Our meeting with the Minister of State Administration in Dili. This was a significant high level meeting where we were briefed on the progress towards implementing Local Government in Timor Leste. We were invited to give a presentation to the Minister.
- Attending Commission Meetings in Lospalos. We were fortunate to be so well looked after on our visit to Lospalos which included our attendance at two Commission meeting where we could be part of the process of assessing community projects to be funded by Friends of Lospalos. Our thanks to the Commission for their work on furthering the friendship between our communities. We appreciate very much the time and efforts made to make our visit a productive one and for the wonderful activities such as the visit to Jaco Island and many other local sites of interest.
- Projects Funded – this year we funded the following projects;

- Sponsorship of 5 young trainee Lospalos teachers to achieve their Degree in Primary Teaching at Baucau Teachers College.
- A sewing project to support women in learning sewing and dressmaking skills.
- A musical equipment project for the Lulira Primary School
- The Esperanca Youth and Kindergarten project for materials and equipment
- 250 reading glasses for distribution at the hospital in Lospalos
- The Harmonica Project which many peninsula people supported by purchasing a harmonica to be given as a gift to Lospalos Youth. Two harmonica workshops were conducted with the Red Cross Youth Group during our visit. Many thanks to Jenny Macaffer and to Thomas Lopes from Lospalos for all his assistance in interpreting and help with this project.
- Meeting with the Lospalos trainee teachers at the Marists teacher training school. This was a very moving and emotional experience for all including the students as it was the first time they had met Friends of Lospalos. Special thanks to Margie Beck at the Marists for arranging the special dinner for the touring group and the students. Not a dry eye in the house!
- Kirsty Sword Gusmao -afternoon tea and reception at Council. Supporters will remember the lovely afternoon tea hosted by Council to farewell Kirsty on her return to Timor Leste after her long stay for medical treatment. Her words of encouragement particularly our work in supporting education was very welcome.

Challenges

- Strategic Plan development. This is an ongoing process which we hope to finalize soon with the involvement of our counterparts from Lospalos having some input into the plan.
- Recruitment of the Local Position in Lospalos has been a very drawn out process but we are hopeful this can be completed soon.
- Development of Municipalities for Timor Leste and what that means for friendship groups may become clearer for us through our participation in the conference in late July.

The year ahead

Conference and visiting delegation from Lospalos in late July.

The Working Together with Timor-Leste: The Next 10 Years Conference and Expo (25 – 26 July) comes after over 13 years of activity by Australian Governments, Local Government Friendship groups, aid organisations, businesses and community groups, working with their Timorese counterparts to support the task of establishing the new nation. The Conference will provide an opportunity for individuals and organisations working in, and for, Timor-Leste to share their knowledge and experience and discuss ways of working together to meet the challenges of the next phase of nation-building.

We are delighted to announce that we are supporting the attendance of Sr Zeferino dos Santos Sequeira, District Administrator Lautem district and Sr Domingos dos Santos Sequeira, Sub District Administrator to attend the conference in Melbourne and visit the Mornington Peninsula.

Thanks to all of you for the continuing interest and support in the work of the Friends of Lospalos

Cr Tim Rodgers - Chairperson