



Mornington Peninsula Shire Adopted Budget 2014 – 15

Contents	Page
Mayor's introduction	
Chief Executive Officer's summary	
Budget processes	
Overview	
1. Linkage to the Council Strategic Plan	3
2. Services, Initiatives and Service Performance Indicators	6
3. Budget influences	27
Budget Analysis	
4. Analysis of corporate format budget	36
5. Analysis of operating budget	37
6. Analysis of budgeted cash position	47
7. Analysis of capital budget	49
8. Analysis of budgeted financial position	56
Long Term Strategies	
9. Strategic Resource Plan and financial performance indicators	60
10. Rating Information	65
11. Other strategies	77
Appendices	
A) Budgeted Statements	A1
B) Capital Works Program	B1
C) Priority Works Program	C1
D) Priority Projects Program	D1
E) Unit Budgets	E1
F) Employee Costs and Staff establishment	F1
G) Fees and Charges	G1
H) Rates and Charges	H1

Mayor's Introduction

The 2014/15 Shire Budget continues to deliver on the Goals and Outcomes of the Shire Strategic Plan, focusing on the liveability of our towns and villages, the health and wellbeing of our residents, and maintaining and enhancing our natural and built environments.

In response to community expectations and priorities, the 2014-15 budget provides increased funding for infrastructure in Sports Pavilions, Recreation Facilities, Play Space, Community Buildings, Public Toilets, Coastal and Marine Infrastructure and, importantly, Streetscape and Township Beautification.

Every item in this budget is based on extensive engagement and consultation with our local community which is reflected in the extent and standard of service delivery and infrastructure that is funded in the budget.

Council has consulted widely with the community – both at a whole-of-Peninsula and local level - in relation to every policy, strategy, master plan and service standard, and the setting of relative priorities to gain a thorough understanding of the community's goals and future challenges.

In the preparation of this year's budget, Council provided an additional opportunity for submissions from the community prior to the commencement of budget deliberations. This was the first time this process has been undertaken before the draft budget was put on exhibition for community comment.

This opportunity enabled budget submissions to be received and heard at the Forward Planning Committee meeting held on 12 February 2014. In total, 47 written submissions were received, mostly of a capital works nature and 13 verbal presentations were heard in support of a written submission.

Having received the community feedback, Council then undertook numerous workshops and briefings over several months to review submissions, model different options and assess community wants and needs, balanced against achieving the best value for money outcomes for the municipality.

As a result, Council is very confident this budget reflects the priorities identified by our community through the numerous consultations, including:

- Preserving and enhancing the character, amenity and liveability of the Peninsula;
- Protecting our highly valued Green Wedge and coastline;
- Implementing ongoing flood management and fire prevention programs and initiatives.
- Improving the appearance and maintenance of our towns, villages and open space;
- Providing community infrastructure and services which meet changing needs and demographics;
- Increasing opportunities for active and passive recreation; and

- Supporting the health and Wellbeing of our community across all ages and abilities.

Council is very conscious of the current challenging economic environment and while growth in our population is relatively modest, growth in demand for ratepayer services and infrastructure is becoming greater. This can be seen as both a positive - due to the increased participation in sport and active recreation – and a challenge - taking a proactive approach towards climate change where we need to increase our investment in flood and fire risk protection to protect both Shire assets and those of our residents and ratepayers.

As Council strives to respond to the needs and expectations of the community, noting that those expectations continue to rise, we are keen to do so with rate levels that are conservative and affordable. Council rates this year will rise by 5.9%. There will be no increase to the Municipal Charge.

Council is keen to ensure that our rate levels continue to be among the lowest in Victoria and take into consideration the tight economic environment and impact on the household budget.

Every two years a General Property Revaluation is required and this review will take place during the 2014/15 financial year.

The purpose of a General Revaluation is to re-distribute the rate burden between ratepayers. For some, this means the welcome news that their property value (and therefore personal wealth) has increased. However, for some that also means that they will pay proportionally more in rates

It is important to note than an increase in property value does not cause a rate rise. Council budgets are determined to meet expenditure requirements for the year. Property values are used to distribute how much each ratepayer will pay, according to the value of their property compared to other properties within the municipality.

It is important to stress that the impact on individual properties will vary considerably according to variances in property values. The individual impacts of the property revaluation will determine the actual increase or decrease to individual ratepayers.

I encourage you to read over the Draft 2014/15 Budget and take the opportunity to provide any comments or feedback by lodging a submission through the public exhibition process.

Prior to the formal adoption of the 2014/15 Budget the Council will consider all submissions received.

Council believes that the 2014/15 Shire Budget will continue to deliver on the Goals and Outcomes of the Shire Strategic Plan and will continue to build upon the Vision, Mission and Values of our municipality.

Cr Antonella Celi
Mayor

Chief Executive Officer's Summary

ASSESSING THE BUDGET

The tests of a 'good budget' are that it:

- ☑ Reflects a thorough understanding of community needs, expectations and priorities.
- ☑ Delivers optimal value for residents and ratepayers by ensuring that all services and infrastructure are provided as cost-effectively as possible.
- ☑ Is financially sustainable – that expenditure is undertaken within the Shire's financial capacity.
- ☑ Is affordable for the community – that rate levels are set having regard to ratepayers' capacity and preparedness to fund the level of services and infrastructure demanded.

The Shire's 2014-15 Budget 'ticks all of those boxes'.

Understanding what is needed is achieved by undertaking ongoing community consultation at both a 'whole of peninsula' and local level, in relation to Council's broad policy/strategy direction and priorities, and in relation to individual policies and strategies as they are developed under Council's guidance. Consultation can also be through regular processes such as follow up on Service Requests, or be issue-specific. This budget is the result of extensive ongoing community consultation and input, to an even greater level than in the past, as the Mayor has outlined.

Delivering value to residents is always on the agenda for Council throughout its budget deliberations. All participants – Councillors and staff – are very much aware that Council's 'customers' – the community – are 'captive', so that the responsibility to deliver the best possible outcome is that much more important. We take every opportunity to secure non-rate revenue (and we continue to have success in advocacy in this area), and we constantly review everything we do to reduce cost through innovation and process improvement. Given the challenges of a 'constrained' external economy, an even greater focus has been placed on 'Driving Responsiveness, Innovation and Productivity' (DRIP), through which we are achieving significant gains in cost-efficiency, coping with increasing service demand without adding resources, and achieving significant savings through our commercial procurement processes.

Financial sustainability is not just 'balancing the books', although we have consistently achieved that over many years and the 2014/15 budget will see another small underlying surplus, as well as reducing our debt which is very low relative to the size of our income and our asset base. It is critically important for Council to have a sustainable financial capacity to deliver the services and programs expected by the community, and to ensure that our \$1.6 billion assets are maintained so that they do not become a burden for future ratepayers. In 2014-15 our borrowings will reduce by \$3.18M and our cost of borrowings will be the lowest in the last eight years.

In terms of *affordability*, we continue to have rate levels among the lowest in Victoria, and Council is committed to that continuing to be the case. On a 'per assessment' basis and a 'per residential assessment' basis, we are the lowest of the Interface Councils (by some margin) and are the sixth lowest Council in the State in 2013/14 on an 'average rates and charges per assessment' basis. While we cannot avoid external cost increases that are beyond Council's control, like the Fire Services Levy and a sector-wide increase in local government insurances, we have reduced the impact of internal cost increases through a relentless focus on innovation and productivity, as already discussed.

CAPITAL WORKS

The 2014-15 budget continues Council's commitment to the progressive upgrading of the Shire's sporting and recreational facilities, community facilities, and coastal and marine infrastructure, as well as continuing and accelerating streetscape and township beautification.

A number of capital programs will be accelerated, with increases in annual allocations which Council intends to maintain at higher levels into the future. Most immediately, 2014-15 will see:

- Completion of the \$9.5M Civic Reserve Redevelopment, providing regional standard tennis, gymnastics and table tennis facilities for the Mornington Peninsula.
- Completion of the \$2.1M re-building/upgrading of the Mount Martha Life Saving Club, providing a state-of-the-art facility jointly funded by the club, State Government and the Shire. This project will be project-managed by the Shire using our innovative Community Capital model.

These iconic projects are indicative of Council's commitment to providing high quality sporting and recreational facilities that respond to the very positive growth in participation across a wide range of sports.

Set out below is summary information in relation to a number of significant capital programs.

Pavilion Strategy. A doubling of funding to \$3M p.a. will see major pavilion refurbishment works at Fruitgrowers Reserve Somerville, at Mount Martha Tennis Club, Mornington Netball Association Pavilion and Balnarring Football Club.

Recreational Master Plan Implementation, up by 25% to \$1M p.a., will see the acceleration of Long Term Master Plans in Tyabb, Crib Point and Mount Eliza.

Recreational Strategies: Increases in funding for Soccer (up by 50% to \$150k p.a.), and Skate and BMX (up by \$40k to \$270k p.a.) will see these strategies accelerated to keep pace with growing community participation, while funding has been maintained for the Tennis (\$100k p.a.), Mountain Bike Trails (\$200k p.a.) and Ride Safe Strategies (\$300k p.a.).

Playground Strategy: An increase of \$50k to \$300k p.a. will allow a number of projects to be completed, including in Flinders, Red Hill and at a number of pre-schools.

Public Toilet Strategy: An \$800k increase in funding (to \$1M) will accelerate the upgrading of public amenity blocks in Tootgarook, Sorrento, Mount Eliza, Hastings and Balnarring.

The ongoing beautification of our towns and villages, as well the implementation of commercial streetscape plans and Structure Plans remains a priority of Council.

Streetscapes: A range of streetscape enhancements will be delivered in Main St, Mornington (\$400k), Sorrento (\$145k for stage 2), Alfred St, Hastings (\$350k for stage 2), and Rosebud (\$200k).

Beautification and Placemaking: In addition to the above works, \$320k has been allocated for beautification and placemaking works at towns and villages across the Peninsula.

Infrastructure Renewal: The ongoing focus on refurbishing and upgrading community buildings continues in 2014-15 with \$1.7M allocated, with a further \$1.2M for footpath rehabilitation. In addition to the 10 year, \$30M Local Integrated Drainage Strategy, \$700k has been allocated for drainage infrastructure upgrades, \$200k for timber structures and \$150k for Jetties and Boat Ramps.

OPERATIONAL BUDGET

The Operational Budget funds the delivery of the more than 100 services and functions that the Shire provides the community on an ongoing basis, from the delivery of In-home Care for our older and less able residents (which increases by 4,000 service hours to 178,000 in 2014-15) to the maintenance of our \$1.6 billion infrastructure asset base. While the range of services provided will not change significantly from in 2014-15, there is an ongoing focus on continuous improvement in service responsiveness and value for money through the Shire's "Driving Responsiveness, Innovation and Productivity" (DRIP) program.

The community increasingly wishes to connect with Council electronically, to be able to do so "24/7", and to receive service responses within tight time frames, and the Shire strives to meet those expectations, and to respond to growth in demand for services due to population growth and changing demographics, without increasing the cost burden on ratepayers. Innovation in service delivery, increased use of digital technology including social media, and review and refinement of systems and processes across every activity undertaken by Council, all contribute to the Shire's capacity to deliver a high standard of services and infrastructure at rate levels among the lowest in the state.

Set out below are some examples of DRIP (Driving Responsiveness, Innovation and Productivity) initiatives which will deliver benefits for ratepayers in 2014-15 in improved service delivery and/or improved value for money.

- The operational budget includes a further allocation for the expansion of the organisation's use of GeoMedia Smart Client (GMSA), a software solution which streamlines the capture and analysis of asset data. GMSA creates significant efficiencies in the way in which 'in-field' work is conducted, allowing us to significantly increase our work load/output with no increase in resourcing.
- The Shire's Traffic and Road Safety team have commenced a process efficiency review with the objective of a 40% increase in inquiry activity to ensure they can continue to meet the increasing demands for their services within their current resource allocation.
- Improvements to Foreshore Camping internal operational systems have resulted in an 18% increase in projected bed nights (98,000 compared to target of 80,000) over the summer. Additional revenue enables upgrades of amenities and improved facilities for campers and local foreshore users.
- Environment Protection and Community Safety (EPCS) introduced innovative internal 'triage' procedures and system improvements that have enabled the team to responded to a 10% increase in the number of received phone calls from the community, process 40,000 emails (an increase of 25%) and 15,000 service requests (an increase of 25%) with no additional resources.
- The introduction of the Parkmobile Ticketing System at Shire managed boat ramps is a coinless and ticketless system that enables users to simply buy a pass on line. This

is a very easy, convenient and efficient process and has been well received by the community with daily tickets issued increasing ten fold since the system was introduced.

- The Sustainable Environment Group has used low cost online new technologies for a variety of purposes, including an online visitor survey which saved \$20,000 in traditional intercept face to face survey costs, 'survey monkey' software to conduct online surveys for coastal planning projects, including the Hastings Coastal Management Plan and 2014 Boat Ramp Capacity Study, a very responsive and cost-effective method of enhancing community engagement.
- The introduction of mobile technology to enhance contract auditing and real time monitoring of contract performance.
- Streamlining of the enormous volume of asset management asset data increases the accuracy of data and improves accuracy of asset condition models critical to calculating renewal expenditures into the future, while significantly reducing processing costs.
- Continued increase in energy efficiency and water conservation across all Shire facilities to reduce demand and costs of energy and potable water.(A recent electricity procurement tender will generate savings of \$1m over 3 years which will be utilised to fund further sustainability initiatives).

The following pages set out how the Annual Budget links to the Shire's Strategic Plan, which guides Council in identifying community needs and aspirations over the longer term.

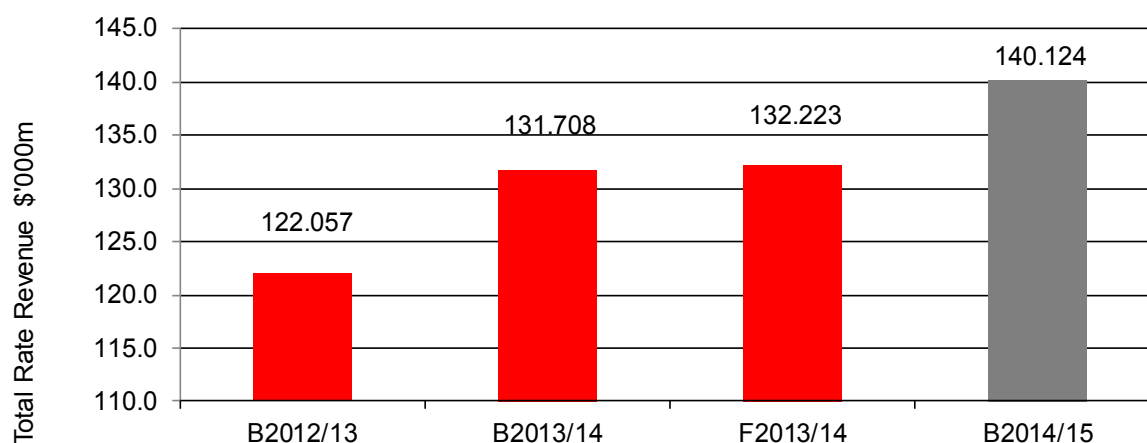
Detailed unit budgets, priority and capital works, priority projects, employee costs and fees and charges are included in the appendices.

This introduction provides a summary of what is a large and detailed budget. Please consider it in full to gain a complete understanding of Council's initiatives for 2014/15.



Dr Michael Kennedy OAM
Chief Executive Officer

1. Rates

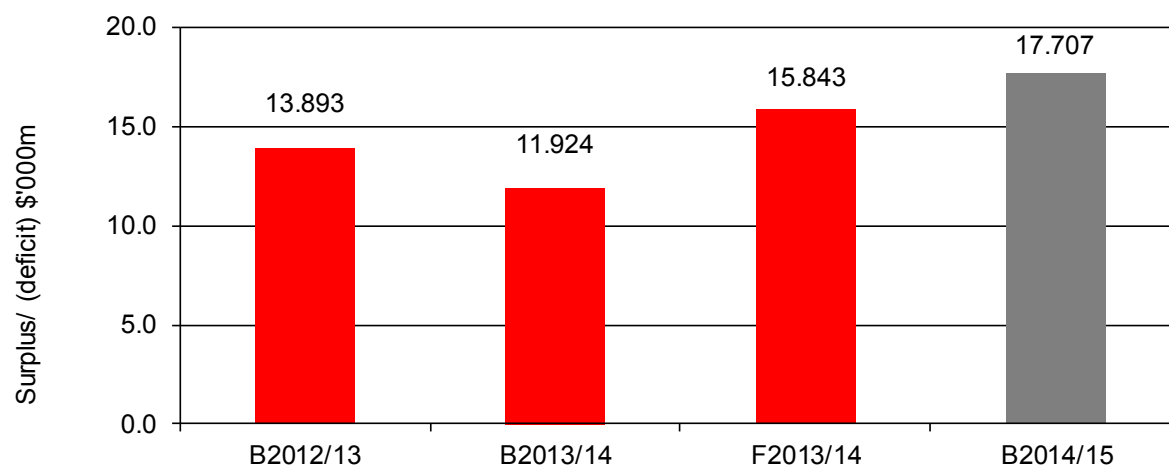


A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

Rates and Charges income will increase by \$8.417 million over the 2013/14 budget; this amount includes income of \$2.525 million from the opt-in green waste service. Supplementary Rates income has increased to \$860k, which is \$260k higher than budgeted in 2013/14 and in line with the 2013/14 forecast and predicted activity in 2014/15.

Council's rate increase for 2014/15 will average 5.9% and all rateable properties will pay \$180 Municipal Charge, which remains unchanged from the previous year.

2. Operating Result

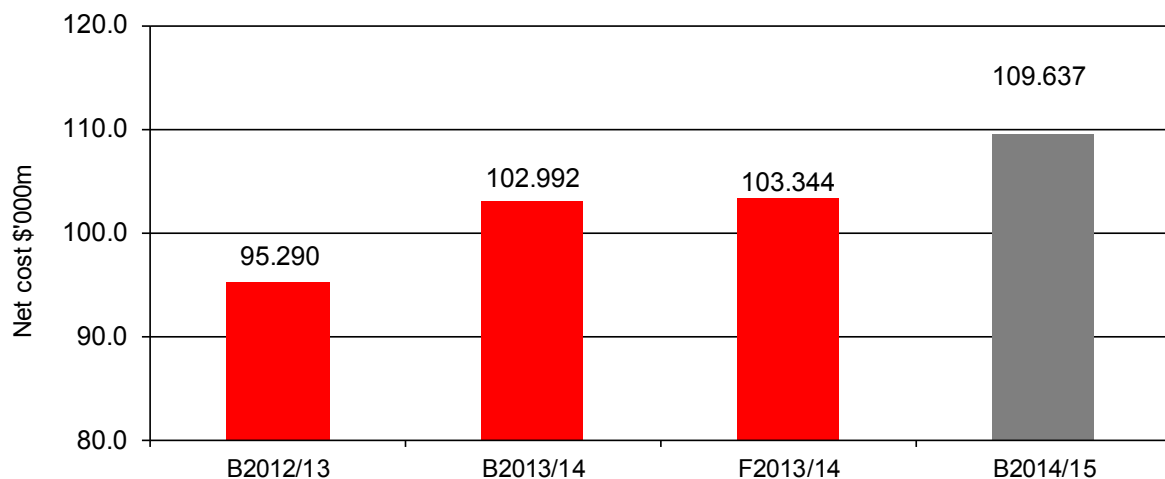


A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

The expected operating result for the 2014/15 year is a surplus of \$17.707 million, which is an increase of \$5.783 million over the 2013/14 budget and \$1.864 million over the 2013/14 forecast.

The increased operating surplus is mainly attributable to the recently advised capital grants under the Blackspot program (\$3.991 million) and funding to be received towards a youth hub at the former Mornington High site (\$0.767 million). Grants can vary significantly from year to year, depending on the projects and programs funded.

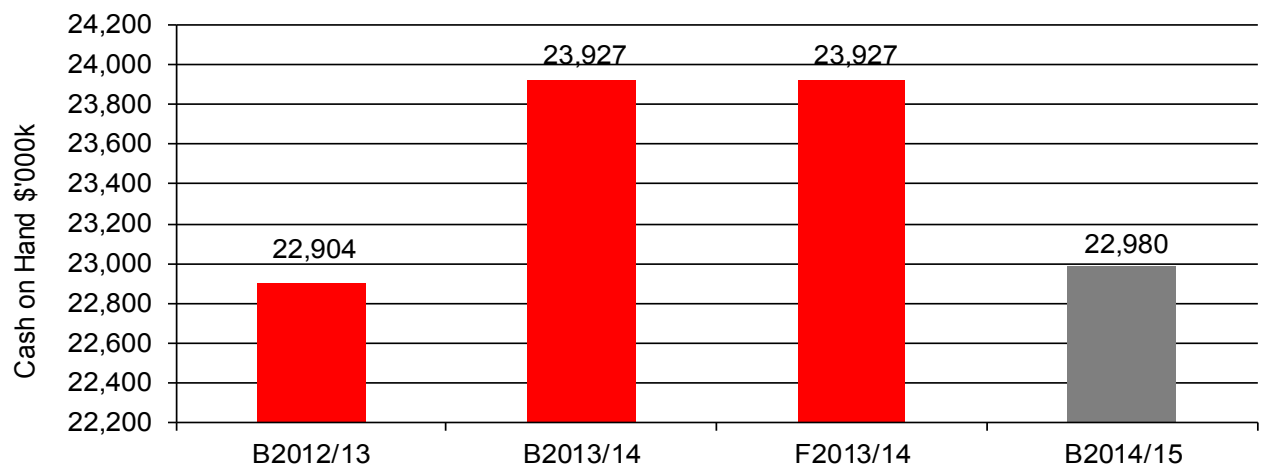
3. Services



A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

The net cost of services delivered to the community for the 2014/15 year is expected to be \$109.637 million which is an increase of \$6.645 million over the 2013/14 budget. This increase includes year-on-year cost increases and proposed enhancements.

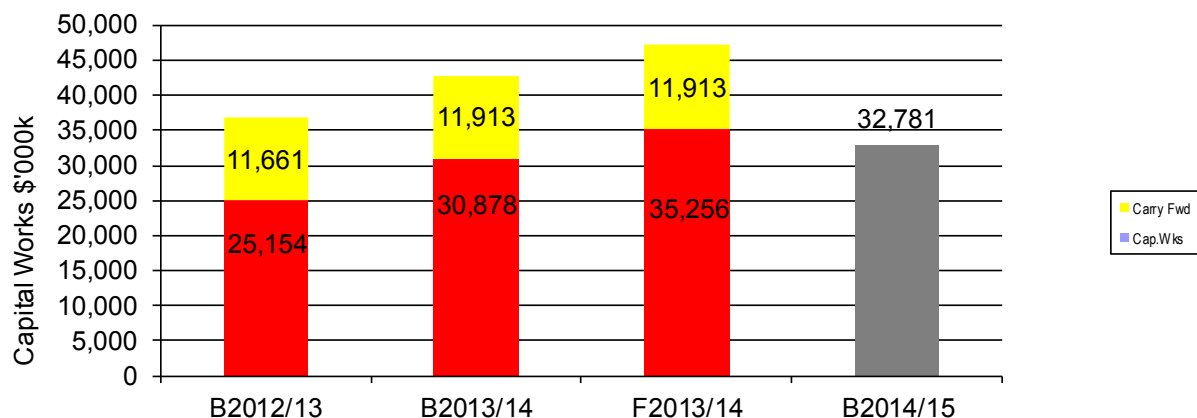
4. Cash and Investments



A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

Cash and investments are expected to decrease by \$0.947m during the year to \$22.980m as at 30 June 2015. It should be noted however that this is a measure of cash at year end; when allowance is made for such things as 'carry forward' capital works (which are to be funded via the retained cash for those works) and year end accruals (being provisions made in year end accounts which are then actually paid for very soon after year end), the available cash will be appreciably less.

5. Capital Works



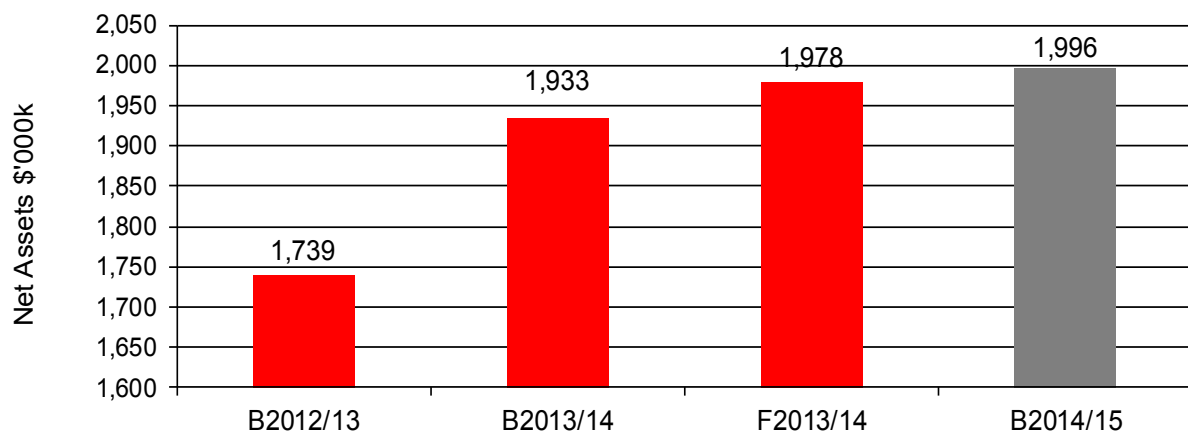
A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

The capital works program for the 2014/15 year is expected to be \$32.781 million. Please note carry-forward projects **have not** been included in this budget due to the timing of adoption of the budget and will be included in the July monthly report to the community.

Of the \$32.781 million of capital funding required, \$23.736 million will come from Council operations, \$2.0m from loan funds, \$4.758 million from capital grants and \$2.238 million from external contributions.

The capital expenditure program has been set and prioritised based on a rigorous process of consultation that has enabled Council to assess needs and develop sound business cases for each project. This year's program ensures that Council continues to reinvest adequately in its existing assets (with some 55% of the program directed to renewal), as well as a number of new and upgrade).

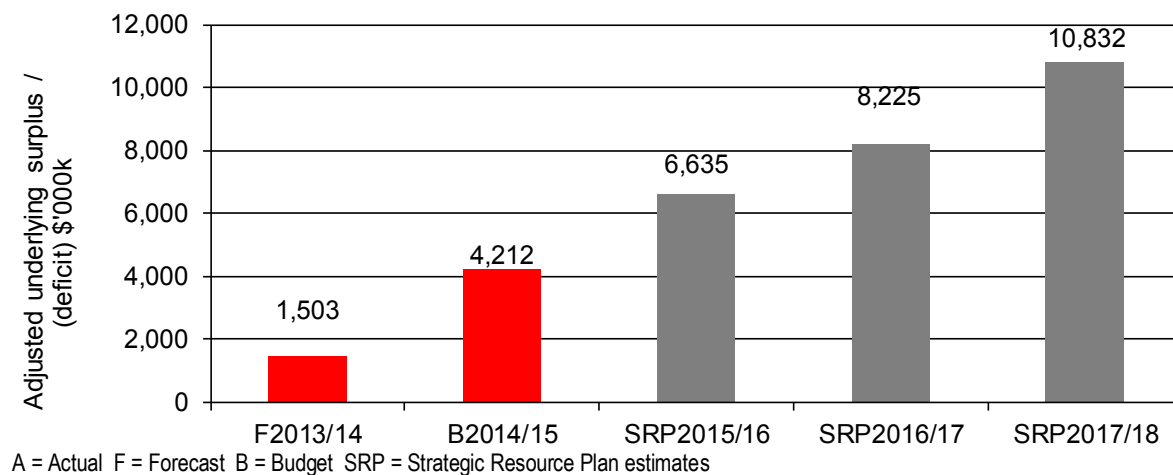
6. Financial Position



A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

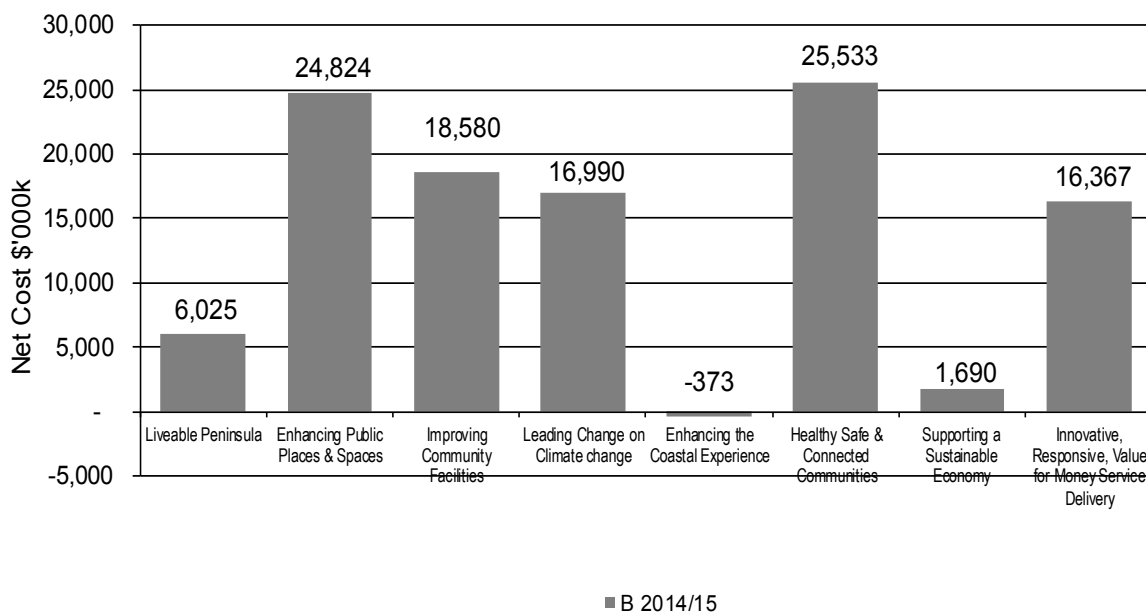
The financial position is expected to improve with net assets (net worth) to increase by \$0.063 million over the 2013/14 budget and \$0.018million to forecast to a total of \$1,996 million as at 30 June 2015.

7. Financial Sustainability



An updated Strategic Resource Plan for the years 2014/15 to 2017/18 has been developed to assist Council in adopting a budget within a longer term prudent financial framework. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council's strategic objectives as specified in the Council Plan. The adjusted underlying result, which is a measure of financial sustainability, shows an increasing surplus over the four year period.

8. Strategic Objectives



The budget includes a range of activities and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Shire Strategic Plan. The above graph shows the level of funding allocated in the budget to achieve the strategic objectives as set out in the Shire Strategic Plan for the 2014/15 year.

9. In Summary

This budget has been developed through a rigorous process of consultation and review and builds on the financially responsible approach successive Councils have endorsed for creating a 'Sustainable Peninsula'.

Budget Processes

This section lists the budget processes to be undertaken in order to adopt the Budget in accordance with the Local Government Act 1989 (the Act) and Local Government (Planning and Reporting) Regulations 2014 (the Regulations).

In advance of preparing the budget, Officers firstly review and update Council's long term financial projections. Financial projections for at least four years are ultimately included in Council's Strategic Resource Plan, which is the key medium-term financial plan produced by Council on a rolling basis. The preparation of the budget, within this broader context, begins with Officers preparing the operating and capital components of the annual budget.

A community meeting was held on the 12 February 2014 in which the community was invited to provide input in the development of the draft 2014/15 Annual Budget, for consideration by Council. The meeting was an opportunity for interested persons to learn more about the budget process and for verbal presentations to be made in support of written submissions which were required by 28 February 2014.

Each submitter received a response from Council Officers and a report was then presented to Council regarding each submission and the Officers' response.

A draft consolidated budget is then prepared and various iterations are considered by Councillors at briefings during March. A 'proposed' budget is prepared in accordance with the Act and submitted to Council in April for approval 'in principle'.

Council is then required to give 'public notice' that it intends to 'adopt' the budget. It must give 28 days notice of its intention to adopt the proposed budget and make the budget available for inspection at its offices and on its internet web site.

A person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by Council. Submitters may wish to speak to their submission at a section 223 committee hearing.

The final step is for Council to adopt the budget after receiving and considering any submissions from interested parties. The budget is required to be adopted by 31 August and a copy submitted to the Minister within 28 days after adoption.

The key dates for the budget process are summarised below:

Budget process	Timing
1. Budget strategy briefings with Council	January 2014
2. Community meeting – 2014/15 budget process	12 February 2014
3. Councillors consider draft budgets at informal briefings	March 2014
4. Proposed budget submitted to Council for approval	22 April 2014
5. Public notice advising intent to adopt budget	24 April 2014
6. Budget available for public inspection and comment	24 April 2014
7. Community information session	30 April 2014
8. Submissions period closes	21 May 2014
9. Council meeting for submission presentations	12 June 2014
10. Submissions considered by Council/Committee	16 June 2014
11. Budget presented to Council for adoption	30 June 2014
12. Copy of adopted budget submitted to the Minister	August 2014

Legislative Requirements

Under the Local Government Act, Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Regulations which support the Act.

The 2014/15 budget, which is included in this report, is for the year 1 July 2014 to 30 June 2015 and is prepared in accordance with the Local Government Act and Regulations.

The budget includes financial statements being a budgeted Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows and Statement of Capital Works. These statements have been prepared for the year ended 30 June 2015 in accordance with the Act and Regulations, and consistent with the annual financial statements which are prepared in accordance with Australian Accounting Standards. The budget also includes information about the rates and charges to be levied, the capital works program to be undertaken, the human resources required, and other financial information Council requires in order to make an informed decision about the adoption of the budget.

The budget includes consideration of a number of long term strategies to assist Council in considering the Budget in a financial management context. These include a rating strategy and other long term strategies including borrowings, infrastructure and human resources.

Finally, to assist the 'non-accountants' who may not be aware of the complexities of Accounting Standards, the budget is also expressed in our 'corporate format'. Our corporate format does not consider non cash transactions such as asset revaluations and depreciation. We stress that this reporting is our own 'layman's' approach and is designed to assist those who may not totally understand accounting practice to come to generally understand our budget.

For those more financially inclined, the budget according to Australian Accounting Standards is also included in this report.

Compliance checklist

This section lists the items that must be included in the budget in order for it to fully comply with the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

Requirement	Act & Regs	Page No
1. Financial statements (income statement, balance sheet, changes in equity, cash flows, capital works) in the form set out in the Local Government Model Financial Report.	Section 127(2)(a) Regulation 9	p.75
2. Services and initiatives to be funded in the budget	Section 127(2)(b)	Sec 2
3. Statement as to how the services and initiatives will contribute to achieving the strategic objectives specified in the Council Plan	Section 127(2)(c)	Sec 2
4. Major initiatives, being initiatives identified by the Council as priorities, to be undertaken during the financial year	Section 127(2)(d)	Sec 2
5. For services to be funded in the budget, the prescribed indicators of service performance that are required to be reported against in the performance statement, and the prescribed measures relating to those indicators	Section 127(2)(da)-(db)	Sec 2
6. Details of the rates to be declared	Section 158(1)	Sec 10
7. Details of differential rates	Section 161(2)	Sec 10
8. A detailed list of capital works expenditure in relation to non-current assets classified in accordance with the model statement of capital works in the Local Government Model Financial Report, and set out according to asset expenditure type	Regulation 10(1)(a)	App A
9. A summary of the funding sources in relation to the capital works expenditure, classified separately as to grants, contributions, Council cash and borrowings	Regulation 10(1)(b)	App A
10. A statement of human resources	Regulation 10(1)(c)	p.83
11. A summary of human resources expenditure and the number of full time equivalent Council staff referred to in the statement of human resources, categorised according to the organizational structure of the Council and classified separately as to permanent full time, permanent part time and casual	Regulation 10(1)(d-e)	p.41
12. Total amount borrowed as at 30 June of the financial year compared with the previous financial year	Regulation 10(1)(f)	p.72
13. Total amount to be borrowed during the financial year compared with the previous financial year	Regulation 10(1)(g)(i)	p.72
14. Total amount expected to be redeemed during the financial year compared with the previous financial year	Regulation 10(1)(h)	p.72
15. Rate in the dollar for each type or class of land Regulation	Regulation 10(2)(a)	App G
16. Percentage change in the rate in the dollar for each class or type of land compared with the previous financial year	Regulation 10(2)(b)	App G
17. Estimated amount to be raised by general rates in relation to each type of class of land compared with the previous financial year	Regulation 10(2)(c)	App G

Requirement	Act & Regs	Page No
18. Estimated total amount to be raised by general rates compared with the previous financial year	Regulation 10(2)(d)	App G
19. Number of assessments for each class or type of land compared with the previous financial year	Regulation 10(2)(e)	App G
20. Number of assessments compared with the previous financial year	Regulation 10(2)(f)	App G
21. Basis of valuation to be used	Regulation 10(2)(g)	App G
22. Estimated value of each type or class of land compared with the previous financial year	Regulation 10(2)(h)	App G
23. Estimated total value of land rated compared with the previous financial year	Regulation 10(2)(i)	App G
24. Municipal charge compared with the previous financial year	Regulation 10(2)(j)	App G
25. Percentage change in the municipal charge compared with the previous financial year	Regulation 10(2)(k)	App G
26. Estimated amount to be raised by municipal charges compared with the previous financial year	Regulation 10(2)(l)	App G
27. Rate or unit amount to be levied for each type of service rate or charge compared with the previous financial year	Regulation 10(2)(m)	App G
28. Percentage change for each type of service rate or charge compared with the previous financial year	Regulation 10(2)(n)	App G
29. Estimated amount to be raised by each type of service rate or charge compared with the previous financial year	Regulation 10(2)(o)	App G
30. Estimated total amount to be raised by service rates and charges compared with the previous financial year	Regulation 10(2)(p)	App G
31. Estimated total amount to be raised by all rates and charges compared with the previous financial year	Regulation 10(2)(q)	App G
32. Any significant changes that may affect the estimated amounts referred to in Regulation 10(2)	Regulation 10(2)(r)	App G



COMMITTED TO A
SUSTAINABLE
PENINSULA

Mornington Peninsula Shire Budget 2014/15

Overview

1. Linkage to the Council Strategic Plan

This section describes how the Annual Budget links to the achievement of the *Shire Strategic Plan 2013-2017* within an overall planning framework. The Shire Strategic Plan sets out a four-year vision and mission statement for the Mornington Peninsula for the period of July 2013 to June 2017. The document is developed through ongoing community consultation and engagement, and outlines the Shire's core goals, and lists the desired outcomes and strategies that will be used to achieve them.

The Shire Strategic Plan is the umbrella for all other strategic planning documents and activities. All work undertaken by individuals, teams and the executive within the Shire is aimed at achieving one or more of the goals outlined in the Shire Strategic Plan, and can be mapped to one or more strategies. This framework guides the Council in identifying community needs and aspirations over the long term (Our Vision), medium term (*Shire Strategic Plan 2013-2017 including the Strategic Resource Plan*) and short term (Annual Budget) and then holding itself accountable (Audited Statements).

The Strategic Resource Plan, included in the Shire Strategic Plan, is a rolling four year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Shire Strategic Plan. The Annual Budget is then framed within the Strategic Resource Plan, taking into account the services and initiatives included in the Annual Budget which contribute to achieving the strategic objectives specified in the Shire Strategic Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.

The Planning and Reporting Framework is used to guide all Shire activities, including strategic and operational planning, capital works, community services and activities, and priority projects.



The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The Shire Strategic Plan, including the Strategic Resource Plan, is required to be completed by 30 June following a general election and is reviewed each year in advance of the commencement of the Annual Budget process. An annual planning cycle sits within the four year strategic planning cycle, translating the strategic vision into actions, activities and projects within the community. Consistent with the Shire Strategic Plan and Strategic Resource Plan, the Annual Budget allows Council to respond to and to vary service standards it deems as appropriate and necessary to service its community.

1.2 Our Purpose

Our Vision

The Mornington Peninsula's unique characteristics and community lifestyles will be maintained and enhanced through our shared *Commitment to a Sustainable Peninsula*, to achieving outcomes that are environmentally, economically and socially sustainable.

A sustainable **environment**

- ✓ minimises the use of non-renewable resources and the generation of waste
- ✓ improves water, soil and air quality
- ✓ reduced impacts on climate change
- ✓ prevents the loss of biodiversity

A sustainable **economy**

- ✓ is competitive and able to adapt to change over the longer term
- ✓ provides meaningful employment for all who seek it
- ✓ provides fair access to economic resources

A sustainable **community**

- ✓ is safe
- ✓ is healthy
- ✓ has vibrant and diverse networks of support
- ✓ provides fair access to services, facilities and transport
- ✓ encourages active citizenship and inclusive local democracy.

Our Mission

What we will do to achieve this vision

Building on a sound understanding of community needs and expectations we will:

- ✓ ENGAGE with and represent the community and govern in a responsive, open and accountable manner.
- ✓ PROVIDE sustainable services and infrastructure that respond to the needs of our diverse communities.
- ✓ FACILITATE a sustainable local economy.
- ✓ SUSTAIN and enhance the biodiversity of our unique natural environment, while managing and accommodating appropriate development.

Our Values

Our values determine how the Shire will conduct itself.

We value:

- ✓ Sustainability as a guiding principle
- ✓ Open and effective community consultation
- ✓ Our diverse communities
- ✓ Responsible stewardship in managing community assets
- ✓ Responsiveness to community needs
- ✓ Just, healthy and efficient outcomes.

1.3 Goals of Council

The Council delivers services, activities and initiatives under 20 major service Units. Each contributes to the achievement of one of the eight Goals as set out in the Shire Strategic Plan for the years 2013-17.

The following table lists the eight Goals as described in the Shire Strategic Plan.

Goal	Description
1. Liveable Peninsula	<i>To be 'near to, but not part of Melbourne' (and its accelerating growth), and to preserve the highly valued amenity of our natural and built environment.</i>
2. Enhancing Public Places & Spaces	<i>To enhance the look, feel and function of our towns and villages, our open spaces and our infrastructure.</i>
3. Improving Community Facilities	<i>To ensure community facilities reflect the needs and expectations of our communities.</i>
4. Leading Change on Climate change	<i>To address flood and fire risk, to reduce our carbon footprint, water usage and waste across Council operations and in the wider community.</i>
5. Enhancing the Coastal Experience	<i>To protect and enhance opportunities to enjoy the coastal experience.</i>
6. Healthy Safe & Connected Communities	<i>To promote a culture of community harmony, wellbeing and a sense of safety and belonging.</i>
7. Supporting a Sustainable Economy	<i>To foster an innovative business community and promote the peninsula's agricultural and rural sector.</i>
8. Innovative, Responsive, Value for Money Service Delivery	<i>To optimise value for ratepayers through efficient, effective and innovative service delivery.</i>

2. Services, initiatives and service performance indicators

This section provides a description of the services and initiatives to be funded in the budget for the 2014/15 year and how these will contribute to achieving the strategic objectives (the goals) specified in the Shire Strategic Plan as set out in Section 1.3. It also includes a number of initiatives, major initiatives and service performance outcome indicators.

2.1 Goal 1: Liveable Peninsula

Maintaining and improving livability involves the consideration of environmental, social and economic dimensions in all decision making. The Mornington Peninsula has special values and features which strongly contribute to its livability. The Mornington Peninsula must be planned as an area of special value, character and importance, with a role clearly distinct from but complementary to metropolitan Melbourne and the designated growth areas.

It must be emphasized that the Mornington Peninsula is not a 'growth municipality'. As plans are currently being developed to guide metropolitan Melbourne's growth from its current population of four million to more than six million by the early 2030s, the Shire's challenge is to continue to be 'near to, but not part of Melbourne' and its accelerating growth. While some change on the peninsula is inevitable, but it must be carefully planned and managed.

Council is committed to quality planning outcomes now and into the future. While many of Council's activities and services contribute to maintaining and enhancing livability, a key focus is on land-use planning and policy.

The activities and initiatives for each Unit and key strategic activities that contribute to this goal is described below.

Services

Unit	Description	Expenditure (Revenue) Net Cost \$'000
Strategic Planning (excl. Coastal Planning and Natural Systems Planning)	Facilitating the strategic land use planning requirements for the Shire, including - Land use strategy & policy development - Local area projects - Heritage planning & urban design - Planning Scheme review, maintenance and upgrade	1,625 (89) 1,536
Statutory Planning	Implementing Council's vision for the development and use of land as expressed in the Mornington Peninsula Planning Scheme by assessing the use and /or development of land for a specific purpose. This may involve extensive consultation with the community and advice on land and planning matters. The Unit also provides a significant customer service role to our community and anyone interested in using or developing land in the Shire, through our planning counter at the Mornington Office and through telephone / email enquiries.	5,747 (1,602) 4,145
Infrastructure Project Management – Subdivisions and Services	The subdivision team manages the development of subdivisions. An important part of this role involves working with the service authorities to ensure services such as water supply and sewerage disposal keeps pace with the development growth.	375 (30) 345

Initiatives – Strategic Planning (excl Coastal Planning and Natural Systems Planning)

Within Priority Projects, new initiatives have been included –

- Conservation Management Plans \$20k

Ongoing projects have also been included –

- Heritage Review Area 3 (Tootgarook-Sorrento-Portsea) \$30k
- Hastings Activity Centre – Structure Plan \$50k

Major Initiatives

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Port of Hastings	Advocating for a green port in Hastings and for early provision of upgraded infrastructure to service the port	Formal submission and report to Council on Port planning process (as required)	Inclusion in Annual Report

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Statutory planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were upheld in favour of the Council)	[Number of VCAT decisions that upheld Council's decision in relation to a planning application / Number of decisions in relation to planning applications subject to review by VCAT] x100

2.2 Goal 2: Enhancing Public Places & Spaces

The Shire is responsible for managing a vast network of infrastructure located throughout the peninsula including drainage systems, roads (1700 km), paths (670 km), signs, reserves, parks and waste treatment and disposal infrastructure. The Shire is responsible for maintaining more than 350 parks, 139 bushland reserves, 160 playgrounds and 58 sporting fields, thousands of km of footpaths, 800 km of drainage infrastructure and 3 waste transfer stations.

A key element of the Shire's *Commitment to a Sustainable Peninsula* is a commitment to adequate annual reinvestment in the Shire's \$billion+ infrastructure asset base.

Open spaces play an important role within our townships and communities. The Shire is developing long-term strategies for the provision and enhancement of open space areas. Delivering these strategies will to provide a range of diverse recreational opportunities to reflect the different characteristics and needs of our community and create vibrant, safe and attractive spaces that contribute to township amenity and community wellbeing.

The activities and initiatives for each Unit and key strategic activities that contribute to this goal is described below.

Services

Unit	Description	Expenditure (Revenue) Net Cost \$'000
Strategic Planning - Natural Systems Planning	Facilitating the strategic land use planning requirements for the Shire, including Natural systems planning including the development of a Biodiversity Action Plan for the Shire and coordination with the Regional Catchment Strategy	185 (10) 175
Infrastructure Strategy	Facilitates a wide range of policy and strategic infrastructure planning activities, including - Asset management - Scoping the annual Capital Works Program - Transport planning - Streetscape development - Traffic and Road Safety	2,470 (1) 2,470
Infrastructure Maintenance	Facilitates a range of maintenance and cleansing services for our built and natural infrastructure which responds to our commitment to sustainability and achieves outcomes that are socially, environmentally and economically sustainable, including – - Safer Local Roads (Roads and Car Parks maintenance, resealing and rehabilitation) - Furniture and Signs maintenance - Parks and Roadsides maintenance - Natural Systems bushland maintenance - Cleansing (street sweeping, litter bin collection, toilet cleaning, BBQ cleaning, beach cleaning, loose litter collection and drainage pit cleaning etc). - Operation of Conservation Parks (The Briars Park and Warringine Park)	22,242 (62) 22,180

Initiatives – Strategic Planning - Natural Systems Planning

Within Priority Projects, new initiatives have been included –

- Biodiversity Conservation and Threat Management Strategy – Stage 2 \$30k

Ongoing projects have also been included –

- Tootgarook Wetland Management Plan \$50k

Initiatives – Infrastructure Strategy

Within Priority Projects, new initiatives have been included –

- Road Asset Improvement Project \$65k

Ongoing projects have also been included –

- Peninsula Drive Safe - Road Safety \$50k

Major Initiatives

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Best practice asset management	Condition assessments for all asset classes in accordance with Asset Management Plans	Financial Modelling Renewal Gap Module (Maloney Model)	MAV Step Asset Management Program
Enhanced open spaces	An annual park user satisfaction survey in 8 parks per annum	Annual Report	Average satisfaction rating of 75% or greater in surveyed parks
Transport improvements	Advocate public transport and road network improvements with government and authorities	CEO Advocate Report to Council	Bi-monthly reports
Road safety initiatives	Implementation of Locals Safer Speed Strategy	Annual Report	Reduced travel speed on specified roads to reduce crash risk
Improved footpaths & trails network	Implementation Footpath Strategy	Annual Report	90% completion annual program
Best practice bushland management	Retention and enhancement of biodiversity within Shire controlled bushland reserves	Report Council	To Completion of 90% of programmed biodiversity works each year within bushland reserves

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.

2.3 Goal 3: Improving Community Facilities

The Shire is responsible for the management and maintenance of more than 880 community buildings across the peninsula including health centres, community halls, neighbourhood houses, libraries, preschools, senior citizen centres, sporting club rooms and toilet amenities.

Community buildings, in their many forms and functions, are vital for our community to be active and socially connected. They are hubs for the community to gather, connect, share and learn, and it is essential that they are progressively upgraded to ensure they continue to meet the needs of the community into the future. Over the term of Council, the Shire will continue to plan for new facilities and the progressive upgrade of facilities that no longer meet current standards or community needs.

The activities and initiatives for each Unit and key strategic activities that contribute to this goal is described below.

Services

Unit	Description	Expenditure (Revenue) Net Cost \$'000
Infrastructure Maintenance	Facilitates a range of maintenance and cleansing services for our built and natural infrastructure which responds to our commitment to sustainability and achieves outcomes that are socially, environmentally and economically sustainable, including • Building maintenance	20,477 (2,047) 18,430
Infrastructure Project Management – Design and Construction	Designs, constructs, develops and protects the physical environment in which we live. Roads, community buildings and sporting pavilions, boardwalks, drains and irrigation systems all play a critical role in supporting the physical environment in which we live and enjoy.	1,412 (534) 879
Recreation and Leisure	Provision of a range of recreation and leisure services which develop, deliver and facilitate passive and active recreation opportunities and experiences for the community and promote health and wellbeing, including – • Sport and Leisure - indoor and outdoor recreation facilities (including swimming pools, leisure centres and golf course) • Recreation Community Partnerships - Community Halls and Active Sporting Reserves	8,381 (4,087) 4,294
Property and Valuations – Property Strategy and Operations	The Property area facilitates management of the Shire's property portfolio, including the leasing, licensing, and acquisition of property.	1,509 (7,098) (5,589)

Major Initiatives

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Improving community buildings	Implementation of Pavilion Strategy	Annual report	90% completion annual year program
Improving community facilities	Implementation of Toilet Block Strategy	Annual Report	90% completion annual year program
Environmental sustainable design	All new and refurbishment building design plans in accordance with Environmental Sustainable Design Policy	Individual project reports to Council	100% application to annual capital works program
Southern Peninsula Aquatic Centre	Timely reports to Council as required	Report to Council	Adherence to governance protocols on presentation of reports

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Pool Facilities	Utilisation	Utilisation of pool facilities (The number of visits to pool facilities per head of municipal population)	Number of visits to pool facilities / Municipal population

2.4 Goal 4 Leading Change on Climate Change

Our highly valued and natural environment is of both local and international significance. We recognise our vulnerability to climate change and proactively work with the broader community to understand and address the impacts. We respond to our exposure to climate change, implementing a range of response strategies and also pro-actively working with the broader community to understand and address the impacts.

The Shire has been '*leading change on climate change*' for a number of years. Being smarter in how we use non-renewable resources, developing and applying innovative technological solutions to everyday business, delivering education programs, and being involved in collaborative regional projects will all contribute to reducing our adverse impact on the environment.

The activities and initiatives for each Unit and key strategic activities that contribute to this goal is described below.

Services

Unit	Description	Expenditure (Revenue) Net Cost \$'000
EPACS – Fire Management	To manage fire risk in association with the CFA and its many local fire brigades to protect the community against loss of life or property. Programs are designed and undertaken to reduce the risk of fire in the community and help facilitate a community resilient to emergencies.	406 (312) <u>94</u>
Infrastructure Maintenance – Natural Systems - Fire Management	Facilitates a range of maintenance and cleansing services for our built and natural infrastructure which responds to our commitment to sustainability and achieves outcomes that are socially, environmentally and economically sustainable, including – • Natural Systems maintenance – fire management	1,884 0 <u>1,884</u>
Infrastructure Project Management	Designs, constructs, develops and protects the physical environment in which we live. Roads, community buildings and sporting pavilions, boardwalks, drains and irrigation systems all play a critical role in supporting the physical environment in which we live and enjoy	167 (17) <u>150</u>
Renewable Resources	Strategically planning for and managing the use of renewable resources and the conservation of non renewable resources of the Mornington Peninsula in a manner which is socially, environmentally and economically sustainable. This includes – • Climate Change • Water management • Energy management • Waste management (operational and strategic)	33,932 (19,070) <u>14,862</u>

Initiatives – Renewable Resources

Within Priority Projects, new initiatives have been included –

- Climate Change Community Engagement – encouraging behavior change \$20k
- Climate Adaptation Plan Priorities \$40k
- Sustainability Festival at The Briars \$60k

Major Initiatives

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Flood mitigation & prevention program	Implementation of Integrated Flood Management & Drainage Strategy	Quarterly reports to Council	90% completion annual program
Sustainable community education programs	Education programs delivered at Eco Living Display Centre	Annual Report	Increased participation number annually
Climate change adaptation	Partner with agencies and stakeholders in future climate change adaptation planning	Report to Council (as required) and Annual Report	Annual Report

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100

2.5 Goal 5 Enhancing the Coastal Experience

The Mornington Peninsula Shire has 190 kilometres of coastline - 10 per cent of Victoria's total - with Port Phillip on the west, Western Port on the east and Bass Strait to the south. The Shire is responsible for the ongoing management and long term planning of much of the coastline including the development and implementation of coastal management plans. The Shire is responsible for the management of foreshore camping at Rosebud, Rye and Sorrento, which attracts thousands of visitors each year. Planning and caring for our coastline, while facilitating public use and enjoyment of our coast continues to be a key challenge. In this context, Council is committed to providing a high quality coastal experience for both its residents and visitors, while also having regard to the environmental, cultural and economic values of the coast and Bays.

Our key goal is to improve the access to and amenity of our foreshore reserves, and to partner in research projects to better manage the impacts of climate change on our coastline.

The activities and initiatives for each Unit and key strategic activities that contribute to this goal is described below.

Services

Unit	Description	Expenditure (Revenue) Net Cost \$'000
Strategic Planning - Coastal Planning	Facilitating the strategic land use planning requirements for the Shire, including Coastal planning - including the development and review of Coastal Management Plans for specific areas of the coast.	222 (12) 209
Statutory Planning	Implementing Council's vision for the development and use of land as expressed in the Mornington Peninsula Planning Scheme by assessing the use and /or development of land for a specific purpose. This may involve extensive consultation with the community and advice on land and planning matters. The Unit also provides a significant customer service role to our community and anyone interested in using or developing land in the Shire, through our planning counter at the Mornington Office and through telephone / email enquiries.	5,747 (1,602) 4,145
Infrastructure Maintenance – Natural Systems – Coastal Reserves	Facilitates a range of maintenance and cleansing services for our built and natural infrastructure which responds to our commitment to sustainability and achieves outcomes that are socially, environmentally and economically sustainable, including – Natural Systems maintenance – coastal reserves	125 0 125
Recreation and Leisure – Foreshore Camping	Provision of a range of recreation and leisure services which develop, deliver and facilitate passive and active recreation opportunities and experiences for the community and promote health and wellbeing, including – Recreation Community Partnerships - Foreshore Camping	1,650 (2,358) (707)

Initiatives – Strategic Planning - Coastal Planning

Within Priority Projects, new initiatives have been included –

- Bay Trail Missing Links \$50k
- Rye Landscape Concept Plan \$40k
- Foreshore Levels of Service and All Abilities Access Plan \$40k

Major Initiatives

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Sustainable camping	Camping occupancy	Annual Report	80,000 night stay
Equitable coastal funding	Advocate for increased coastal	Monthly and Annual reports	Applications to relevant Victorian Government funding programs and support for Association of Bayside Municipalities and Sea Change Task Force submissions as appropriate

2.6 Goal 6: Healthy, Safe and Connected Communities

Planning for the future of the Mornington Peninsula and its diverse communities, drawing on the input from the community and other levels of government, is one of the Council's most important roles, and a very complex one.

The Shire has an important role to promote and implement initiatives that aid vulnerable people in our community. We promote health and wellbeing for all and provide services, support and care that are responsive to the needs of our families, young people, older residents and those in most need. With Victoria's second largest 'over 60s' population - more than 42,000 and still increasing – supporting our older people to be active, connected and independent is a high priority.

Working with our community, we continue to provide and support a range of community projects, events and festivals, increase access information and learning opportunities for all ages; and advocate for improved housing diversity and affordability for those in need.

The Shire plays a key role in coordinating emergency management preparedness and incident response on the peninsula. A clear focus for Council is to increase community preparedness and resilience through education and community engagement activities.

The activities and initiatives for each Unit category and key strategic activities that contribute to this goal is described below.

Services

Unit	Description	Expenditure (Revenue) Net Cost \$'000
EPACS (excluding Fire Management)	Provision of a range of services that protect the amenity of the Peninsula and maintain harmony within neighbourhoods. This is achieved primarily through the application of local laws and various other Acts and Regulations promulgated by the State Government. Services include - • Shire Rangers • Animal Management • Traffic and Parking Management • School Crossings • Planning Enforcement • Environmental Health • Statutory Building	8,712 (3,467) 5,245
Child, Youth and Family Care	Provision of a number of community health services designed to increase the health and wellbeing of residents, including - • Communities that Care • Maternal and Child Health services • Family Day Care • Child Care • After School Hours Program • Youth Services • Immunisation	8,652 (3,294) 5,358

Aged and Disabled Care	Provision of a range of services to enable older people and people with disabilities to remain living as independently as possible in their own home, including - • Information, Assessment & Referral • General Home Care • Personal Care • Respite Care • Delivered Meals • Home Maintenance • Access and Mobility (Community Transport and Activity Program) • Senior Citizens Centres	15,150 (9,588) <u>5,562</u>
Recreation and Leisure	Provision of a range of recreation and leisure services which develop, deliver and facilitate passive and active recreation opportunities and experiences for the community and promote health and wellbeing, including - • Recreation Planning • Community and Special Events	2,071 (219) <u>1,852</u>
Libraries, Arts and Culture	Provision of free access to books, information resources and services, audio visual materials and computer technology via four branch libraries and a mobile library service which visits 16 sites across the Peninsula each week. In terms of cultural services, Mornington Peninsula Regional Gallery offers a dynamic program of nationally significant exhibitions of contemporary and historical art by Australia's leading artists, together with highly acclaimed exhibitions that focus on the Mornington Peninsula's rich cultural life. Local History Services are focused upon increasing community access to, and preservation of the documented cultural heritage of the Mornington Peninsula.	6,930 (1,382) <u>5,548</u>
Director Sustainable Communities – Social Planning	The Sustainable Communities Directorate also includes the Social Planning and Community Development Team.	1,813 (284) <u>1,529</u>
Communications - Publications	Responsible for co-ordinating effective and timely communication between Council and the community including the production of Peninsula Wide.	439 0 <u>439</u>

Initiatives – EPACS (excluding Fire Management)

Within Priority Projects, ongoing projects have been included –

- Enhance the Shires preparedness in the Relief and Recovery to an Emergency \$30k

New initiatives have been included –

- Caravan Parks and Movable Dwellings Compliance and Registration Project \$40k

Initiatives – Child, Youth and Family Care

Within Priority Projects, new initiatives have been included –

- Training for Communities That Care Local Area Groups and Committee new memberships \$10k
- L2P Program – vehicle for the Briars Ward \$10k
- Chisholm SMP Connect Contribution \$25k

Initiatives – Aged and Disabled Care

Within Priority Projects, ongoing projects have been included –

- Positive Aging Strategy \$87k

Initiatives – Recreation and Leisure

Ongoing projects have also been included –

- Community and Special Events \$100k
- Community Event Education \$30k
- Development of Events Strategy \$10k

Initiatives – Libraries Arts and Culture

Within Priority Projects, new initiatives have been included –

- Arts and Culture Strategy \$40k
- Community Arts Project \$60k

Ongoing projects have also been included –

- Literacy Villages \$64K
- Local History Digitisation project \$40k
- Music Instrument and Bursary Program \$25k
- Community Grant Scheme – ArtsStream \$40k
- Postcards from the Mornington Peninsula \$5k
- Oral History Preservation Project \$15k

Initiatives – Sustainable Communities Directorate – Social Planning

Within Priority Projects, new initiatives have been included –

- Food Access Action Plan \$25k
- Community Harms Prevention Strategy \$25k
- Responsible Gaming Strategy Update \$25k
- Scooter Policy and Mobility Maps \$27k
- Aboriginal Cultural Heritage Dating and Mapping (Stage 1) \$12k
- Community Capacity Building (Place Projects) \$120k

Ongoing projects have also been included –

- Men's Shed \$28k
- Police Point Respite Houses \$28k
- Mobility Maps \$10k
- Reconciliation Action Plan \$15k
- Human Rights Arts and Film Festival \$10k
- Access & Equity Policy Implementation \$18k
- Southern Metro Consortium \$10k
- Human Services Integrated Planning \$10k

Major Initiatives

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Assisting older people	High quality integrated services that are inclusive of our diverse and ageing community's needs	AS/ANZ ISO 9001 Quality Management System – Aged & Disability Services	Annual accreditation
Community development	Integrated community agency response to identified disadvantaged communities/townships to ensure social inclusion and promote and social justice	Annual Report	Four annual service provider forums per annum
Fostering a culturally enriched community	Implementation of Arts and Culture Strategy	Annual Report	Increased participation in arts and cultural events and programs

Safe events	All event organizers have a plan to minimize risk to all parties at their events	Annual Report	100%
Healthy communities	Food Access Plan 2013 developed and implemented	Annual Report	4 Food Access Network meetings per annum Conduct Annual food forum
Public health	Premises inspected in accordance with Food Safety Management Policy	Annual report	95% compliance
Safer community	Proactive fire prevention inspection program as set out in the Municipal Fire Management Plan	Annual report	4500 proactive inspections
Increased community accessibility and mobility	Increased mobility within key activity centres	Annual Report	1 mobility map per year for secondary activity centres
Supporting diverse community events	Community & Special Events Tri-annual funding Program	Annual Report	Completed 2013/14 process

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Home and Community Care	Participation	Participation in HACC service (Percentage of the municipal target population that receive a HACC service)	[Number of people that received a HACC service / Municipal target population for HACC services] x100
		Participation in HACC service by CALD people (Percentage of the municipal target population in relation to CALD people that receive a HACC service)	[Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100
Maternal and Child Health	Participation	Participation in MCH key ages and stages visits (Percentage of children attending the MCH key ages and stages visits)	[Number of actual MCH visits / Number of expected MCH visits] x100
		Participation in MCH key ages and stages visits by Aboriginal children (Percentage of Aboriginal children attending the MCH key ages and stages visits)	[Number of actual MCH visits for Aboriginal children / Number of expected MCH visits for Aboriginal children] x100
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100

Animal Management	Health and safety	Animal management prosecutions (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance notifications (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100

2.7 Goal 7: Supporting a Sustainable Economy

There are more than 6,000 businesses from a diverse range of industries on the Mornington Peninsula. Supporting our \$850 million tourism and \$650 million agricultural industries which are important for Council as these industries are a significant generator of employment on the peninsula. The Shire aims to facilitate business, especially small to medium, to develop and grow, enabling them to provide sustainable business and employment. We will work collaboratively with government, business and industry sectors to build and sustain a skilled, well informed and innovative business community, which is competitive and able to adapt to change. Through advocacy and assistance, we will seek to encourage and promote the provision of meaningful employment for all who seek it, and the provision of services locally that reflect the community's needs.

The activities and initiatives for each Unit and key strategic activities that contribute to this goal is described below.

Services

Unit	Description	Expenditure (Revenue) Net Cost \$'000
Economic Development	Facilitates economic activity that is compatible with the Peninsula's special character and fits within the strategic vision developed by Council and the community, including support for Mornington Peninsula Tourism.	1,940 (250) <u>1,690</u>

Initiatives – Economic Development

Within Priority Projects, ongoing projects have been included –

- Sustainable and Productive Agricultural Land Use Fact Sheets \$30k
- International Festival of Tennis Tournament Sponsorship \$30k
- Mobile Visitor Information Vehicle \$45k

Ongoing projects have also been included –

- Conduct of Careers Expo \$30k
- Visitor Information Centre's staffing contribution \$60k
- Mornington Peninsula Conference Bureau Project \$50k

Major Initiatives

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Business excellence	Implement a program of Tourism Excellence workshops	Annual Report	Conduct a series of excellence workshops and business audits to at least 60 businesses per annum
Business development	Business Survey	Report to Council	Minimum of 300 businesses to complete survey per annum
High quality tourism industry	Tourism Customer Survey	Annual Report	75% + positive response rate per annum

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Economic Development	Economic activity	Change in number of businesses (Percentage change in the number of businesses with an ABN in the municipality)	[Number of businesses with an ABN in the municipality at the end of the financial year <i>less</i> the number of businesses at the start of the financial year / Number of businesses with an ABN in the municipality at the start of the financial year] x100

2.8 Goal 8: Innovative, Responsive, Value for Money Service Delivery

The Mornington Peninsula is anything but average. The diversity of the Mornington Peninsula means a 'one size fits all' approach is not appropriate. So it is that in responding to the social, environmental and economic needs of our diverse communities that our team must, likewise, be anything but average. We embrace the principles of continuous improvement and best practice to ensure that we deliver reliable, efficient and effective services to the community. We will achieve this through good governance, responsible financial management, effective advocacy and engagement, and by recruiting, developing and retaining a highly skilled and capable workforce. Working with the community, the Shire continues to develop tailored solutions that suit our diverse towns, villages and coastal and rural communities.

The activities and initiatives for each service category and key strategic activities that contribute to this goal is described below.

Services

Unit	Description	Expenditure (Revenue) Net Cost \$'000
Infrastructure Maintenance	Facilitates a range of maintenance and cleansing services for our built and natural infrastructure which responds to our commitment to sustainability and achieves outcomes that are socially, environmentally and economically sustainable, including – - Contract Auditing - Fleet Management.	215 0 215
CEO's Office	The CEO is the link between the community and the elected Council, and the Council organisation. The CEO's focus is predominantly long term/strategic in nature, ensuring that the organisation is focused on and resourced to respond effectively to the community's needs as expressed through Council. The area undertakes significant advocacy with other levels of Government and peak bodies. The managers of the following areas (and the Internal Auditor) report directly to the CEO: - Corporate Planning and Development - Communications - Team Support and Development.	587 0 587
Communications	Responsible for co-ordinating effective and timely communication between Council and the community. This involves managing media relations for the Shire, including preparation of media releases, press conferences and on-going communication and liaison with local journalists.	715 0 715
Team Support and Development	Ensuring that the Shire has the human resources and skills necessary to deliver its services. This includes - Recruitment and Selection - Employee Relations - Industrial relations - Learning and Development - Occupational Health and Safety - The development of long term strategies for staff attraction, development and retention. Revenue primarily includes – Internal Recharges	3,243 (1,477) 1,766

Corporate Planning and Projects	Key responsibilities are • The development and ongoing review of the Shire Strategic Plan and the organisation's Annual Plan. • The facilitation of the business planning and business improvement process across the organisation, • Continuously improving the Shire's community engagement practices.	657 0 <u>657</u>
Governance and Corporate Support	Ensuring that Council satisfies all its legislative requirements in relations to the function of the Council, including Council meeting arrangements, agendas and minutes for meetings, and all aspects of dealing with the Council, and also including • Risk Management and Insurances • Customer Service • Purchasing (as part of customer services) • Internal Audit	6,725 (1,373) <u>5,353</u>
Information Services	Provision of an efficient and effective technology and information services base for Shire operations.	5,781 (2,924) <u>2,856</u>
Finance	is responsible for all budgeting, accounting, payroll and revenue collection functions of the Shire, including: • Financial Accounting (ie Fin Stats and Audit) • Management Accounting (ie budget and internal financial reporting) • Payroll • Revenue Management	7,869 (5,428) <u>2,440</u>
Property and Valuations	The Property area facilitates management of the Shire's property portfolio including disposal of property. The Valuations area is responsible for all aspects of property valuation, including General revaluation, supplementary valuations, valuation objections, asset valuations and any other valuation requirements.	1,434 (660) <u>775</u>
Various Directorate budgets	Each of the four Groups of Council have a Director and small staff whose role is to providing leadership and direction to the Group. This includes advocacy to other levels of government and peak bodies, establishing and communicating strategic direction, and generally steering the operating environment.	3,383 (284) <u>3,099</u>
	Sustainable Environment - Net Cost =	471
	Sustainable Infrastructure - Net Cost =	566
	Sustainable Communities - Net Cost =	1,529
	Sustainable Organisation - Net Cost =	533

Initiatives – Strategic Planning

Within Priority Projects, new initiatives have been included –

- Foreshore community engagement review \$30k

Initiatives – Infrastructure Project Management

Within Priority Projects, new initiatives have been included –

- Consultant assistance for Community Capital Projects \$25k

Initiatives – Corporate Planning and Development

Within Priority Projects, ongoing projects have been included –

- Community Partnership Programs \$65k
- Ward Discretionary Funds \$110k

Initiatives – Finance

Within Priority Projects, the following ongoing project has been included –

- Provision for matching funding for grant applications \$150k

Initiatives – Infrastructure Strategy

- Infrastructure Strategy OHS Plan \$25k

Major Initiatives

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Quality Service	Percentage of Merit Customer Request System action requests completed within Service Charter timeframes	Monthly Report	95%
Advocacy & Engagement	Percentile ranking of community satisfaction with Council's advocacy and community representation on key local issues	Local Government Victoria Annual Community Satisfaction Survey	62%
Capital Works Program	Percentage Completion Capital Works Budget	Quarterly reports to Council	90% completion annual program
Financial Management	Victorian Auditor General's assessment of financial sustainability	Victorian Auditor General Report to Parliament	Council Overall Rating = Low Risk
Competent, safe and healthy workplace	Implementation of Learning and Development Program for staff	Annual Report	Program published prior to June and delivered as published

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community

2.9 Performance Statement

The service performance indicators detailed in the preceding pages will be reported on within the Performance Statement which is prepared at the end of the year as required by section 132 of the Act and included in the 2014/15 Annual Report. The Performance Statement will also include reporting on prescribed indicators of financial performance (outlined in section 8) and sustainable capacity, which are not included in this budget report. The full set of prescribed performance indicators are audited each year by the Victorian Auditor General who issues an audit opinion on the Performance Statement. The major initiatives detailed in the preceding pages will be reported in the Annual Report in the form of a statement of progress in the report of operations.

2.10 Reconciliation with Budgeted Operating Result

Shire Strategic Plan - Goals	Net Cost \$'000	Expenditure \$'000	Revenue \$'000
Liveable Peninsula	6,025	7,747	(1,721)
Enhancing Public Places & Spaces	24,824	24,897	(73)
Improving Community Facilities	18,580	32,346	(13,766)
Leading Change on Climate change	16,990	36,389	(19,399)
Enhancing the Coastal Experience	(373)	1,997	(2,370)
Healthy Safe & Connected Communities	25,533	43,768	(18,234)
Supporting a Sustainable Economy	1,690	1,940	(250)
Innovative, Responsive, Value for Money Service Delivery	16,367	28,229	(11,862)
Total activities and initiatives	109,637	177,312	(67,675)
Other Recurrent			
Rates	137,599		
Grants Commission	6,516		
Depreciation	(25,000)		
Efficiency Savings	500		
Interest (Net)	(714)		
Recurrent Surplus / (Deficit)	9,265		
Priority Works	(3,034)		
Priority Projects	(2,319)		
Capital Income	7,021		
New Subdivisions	6,500		
Non-Recurrent Surplus / (Deficit)	8,443		
Surplus / (Deficit) for the year	17,707		

3. Budget Influences

This section sets out the key budget influences arising from the internal and external environment within which the Council operates.

3.1 Snapshot of Mornington Peninsula Shire

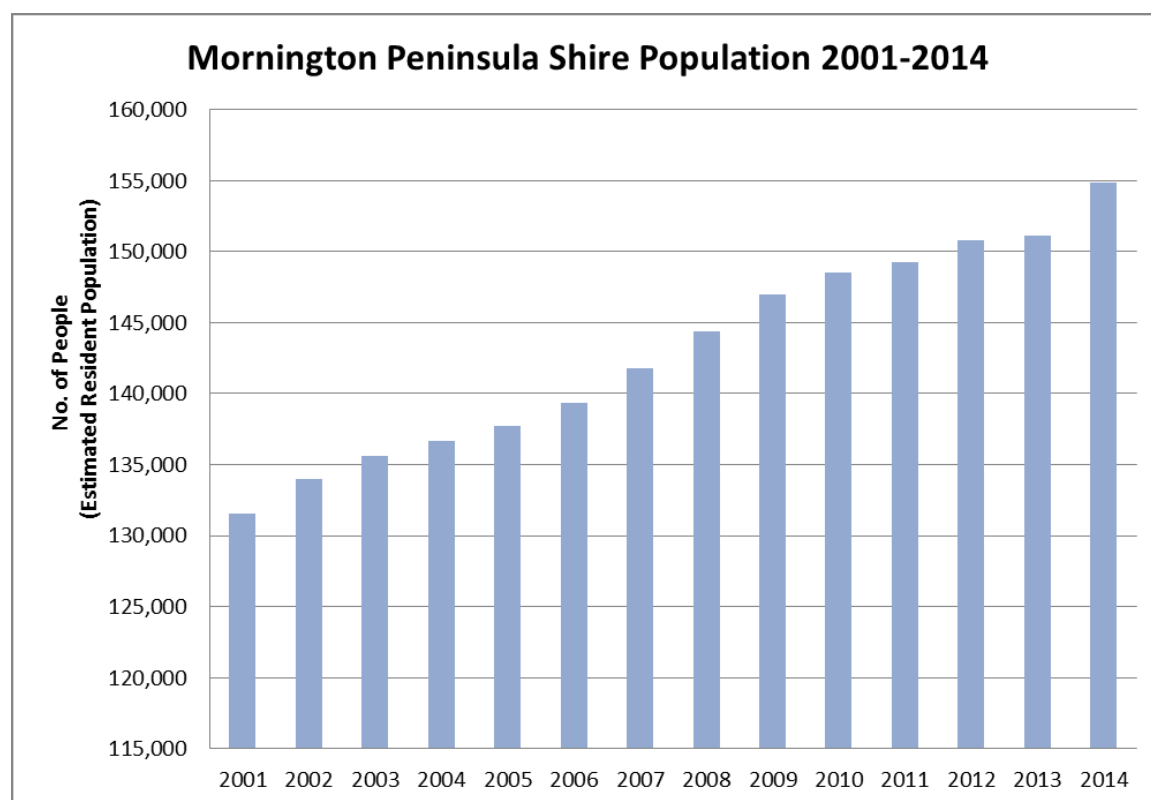
The Mornington Peninsula is close to, but not part of Melbourne, located just over an hour's drive from the city, and is often described as 'Melbourne's playground'.

The Mornington Peninsula is a boot-shaped promontory separating two contrasting bays: Port Phillip and Western Port. 'The peninsula', as it is affectionately known to local residents, contains a diversity of scenic landscapes and is almost surrounded by the sea, with coastal boundaries of over 190 kilometres, approximately 10% of Victoria's coastline. It is a mixture of urban areas, townships, natural reserves and rural land.

Approximately 70% of the Shire is retained as rural within the Green Wedge planning zone, whilst the other 30% is taken up by towns and villages. Within the Green Wedge, there are areas of highly productive agricultural land as well as highly significant landscapes and ecosystems.

Population

The Mornington Peninsula Shire population has grown from 154,823 in 2014, with projections it will expand to 185,702 by 2031.



Note: data in the above graphs contain ABS official Estimated Resident Population data & .id forecast data
Source: Australian Bureau of Statistics, Census of Population and Housing 2006 and 2011 - Profile.id and Forecast id
<http://profile.id.com.au/mornington-peninsula>, <http://forecast.id.com.au/mornington-peninsula>

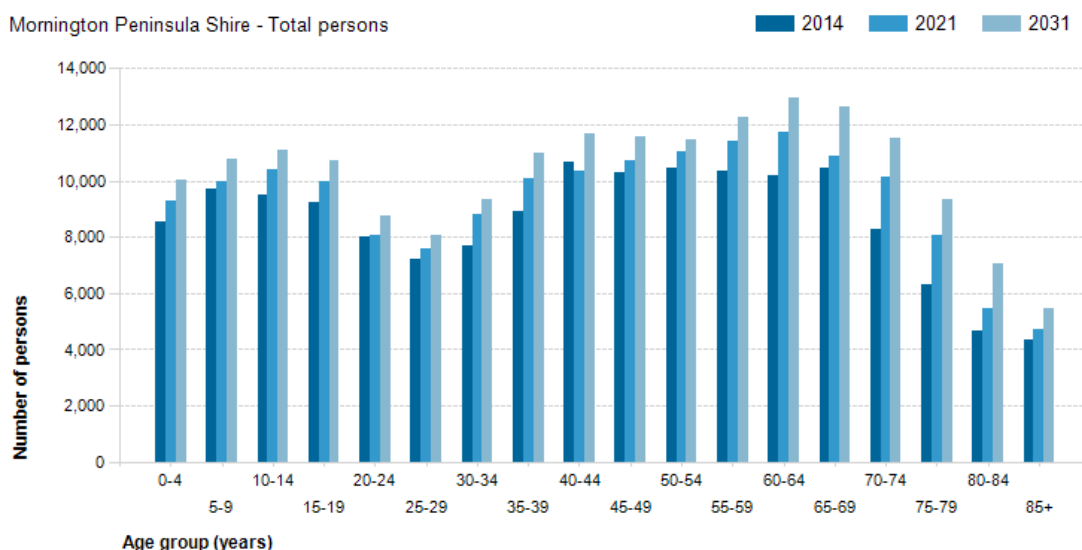
After relatively large increases in the early 2000's, 2005 onward has seen population growth on the peninsula stable at around 1.1%pa. This growth rate is expected to continue from 2013 to 2031, with an average increase of 1.1%pa.

Although the growth expected for Mornington Peninsula Shire is lower than forecasts for Melbourne and Victoria, the ageing of our population base is significant when compared with the Melbourne Metropolitan average.

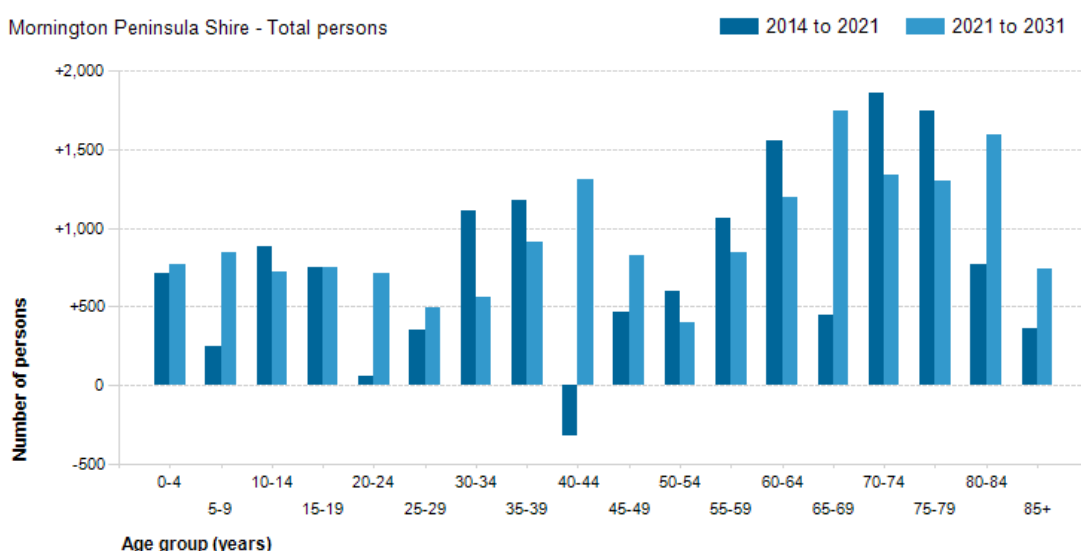
In 2014, the number of people aged 60 years and older comprised 28.5% our population; by 2031 this is expected to increase to 31.7%, so approximately one of every three people residing within Mornington Peninsula will be aged over 60 years.

The graphs below demonstrate the current and projected population age structure for the Mornington Peninsula Shire and how it is expected to change over time.

Forecast age structure - 5 year age groups



Forecast change in age structure - 5 year age groups



Source: Forecast id – population forecasts Mornington Peninsula Shire <http://forecast.id.com.au/mornington-peninsula>

Births

Despite an ageing population, approximately 1500-1630 babies have been born each year since from 2006-2011.

Cultural Diversity

The ethnic demographics of the Shire continue to be less diverse than the Greater Melbourne average, but interestingly show:

- some 18.1% of residents were born overseas. Of these 5.9% were born in non-English-speaking countries and 12.2% were born in English-speaking countries
- 5% of residents speak a language other than English at home
- the three largest ancestries in Mornington Peninsula Shire are English, Australian, and Irish
- 58.8% of the community recorded their religion as Christian, while 38.6% stated they did not have a religion or did not answer

Housing

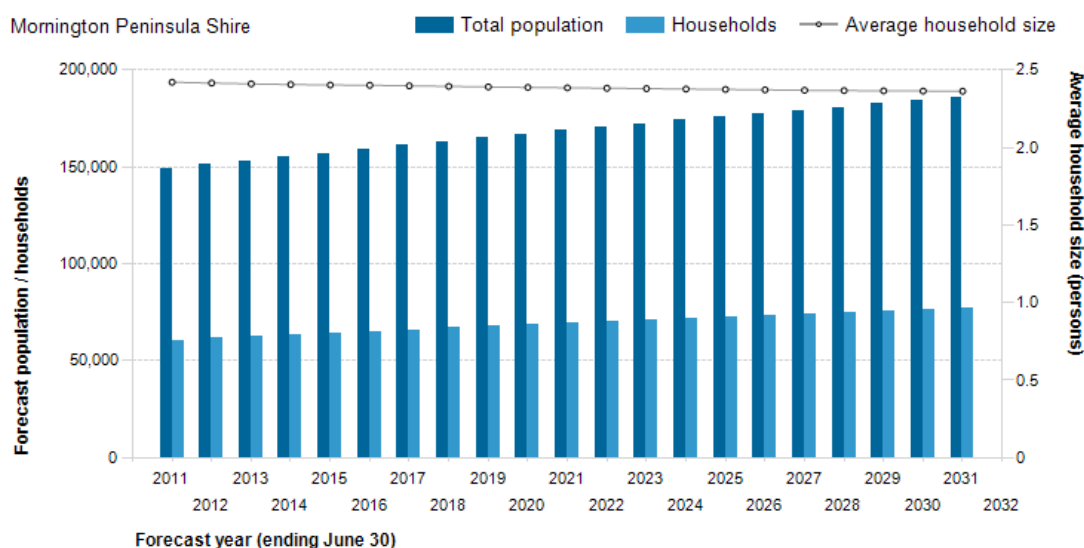
The number of dwellings in Mornington Peninsula Shire is forecast to grow from 84,417 in 2011 to 96,625 in 2021, with the average household size falling from 2.42 to 2.37 by 2021.

The 2011 Census shows that the peninsula's overall rate of 'unoccupied dwellings' has remained relatively unchanged since 2006, with the split between occupied/unoccupied varying only very slightly, from 67.8%/32.1% (2006) to 67.6%/32.3% (2011).

As expected, many of the townships at the southern end of the peninsula experience a higher rate of 'unoccupied dwellings' on Census night, as it is conducted in winter when part-time residents are not traditionally spending time in their holiday homes. This continues the past trend that approximately 30% of properties on the Mornington Peninsula are part time residents.

Due to the Shire's ageing population, the majority of household types within the Shire are not surprisingly couples without children (34.9%). Couples with children (27.%) and lone person households (25.1%) are also prevalent. . These demographic indicators provide key insight into the level of demand for services and facilities required for our communities.

Forecast population, households and average household size



Source: Forecast id – population forecasts Mornington Peninsula Shire <http://forecast.id.com.au/mornington-peninsula/population-households-dwellings>

Residential property price increases over the past few years have slowed when compared to the early 2000's. The bi-annual revaluation of property has seen the following average increases recorded -

- 2002 revaluation = 42% average increase
- 2004 revaluation = 47% average increase
- 2006 revaluation = 8% average increase
- 2008 revaluation = 15% average increase
- 2010 revaluation = 10% average increase
- 2012 revaluation = 12% average increase
- 2014 revaluation = -1.26% average increase

3.2 Budget Implications

As a result of a range of external and internal factors including some of those listed above, there are a number of budget implications in the short and long term as follows:

3.2.1 External Influences

- Subject to the State and Federal budgets, the broader State and Federal Government financial positions may still possibly put further pressures on local government through reduced or withdrawn funding arrangements. There has already been a reduction in the Victoria Grants Commission funding arrangements; this represents a loss of \$284k to Council as compared to the level that would have been funded under previous arrangements.
- The State Government has further increased the Land Fill Levy from \$53.20 per tonne to \$58.50 per tonne (a 9% increase). This follows an increase of \$4.80 per tonne (or 10%) in the levy payable to the State Government upon disposal of waste into landfill in the previous year.
- A significant reduction in tipping income has also been budgeted for with reduced waste volumes.
- The Shire has strongly advocated that the underlying Home and Community Care funding formula does not keep pace with demand, in the context of an ageing (and much older than average) population, however, Council is committed to ensuring that aged people on the Peninsula continue to have access to appropriate Home and Community Care services to meet their needs without having to endure waiting lists to obtain access.
- Preliminary advice for insurance costs in 2014/15 from the Shire's insurance provider the MAV indicates an increase of \$105K.
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the *Fire Services Property Levy Act 2012*.
- Electricity costs across the organisation are expected to increase by \$290K.
- The Superannuation Guarantee Charge (SGC) will progressively increase from 9% to 12% from 1 July 2013. The second increase, from 9.25% to 9.5% will take effect from 1 July 2014. The federal government has proposed to freeze further increases until 1 July 2018 upon legislation being passed by both houses of parliament.
- Increasing community expectations and growth in demand for an expanded range and scope of service delivery.
- Climate change issues continue to be high on the Shire agenda, and the 2014/15 budget continues the Shire's commitment to the issues of Integrated Flood Management and Drainage, and continues to place great importance on matters of energy management, water re-use, waste management and the 'physical' impacts of climate change.

3.2.2 Internal Influences

As well as external influences, there are also a number of internal influences which have a significant impact on the preparation of the 2014/15 Budget. These matters and their financial impact are set out below:

- Provision of 3.40% increase in employee costs in accordance with the proposed Enterprise Bargaining Agreement.
- The challenge of delivering services in an environment of growing costs of service delivery – including costs of fuel, utilities, water, contract costs and less evident costs such as technology licensing.

3.3 Risk Management and its influence on the 2014/15 Budget

Within the Shire Strategic Plan, the Shire places particular emphasis and attention on managing its risk exposures.

This is visible in all aspects of operations, where Units regularly monitor their operating activities and where necessary, develop strategies for 'treating' exposures in public risk, employee (occupational health and safety) risk, and a range of other corporate risks such as financial and compliance risk.

Specific examples of management of operational risk by Governance and Corporate Support within the 2014/15 budget include –

- Independent inspections of risk exposures within specific facilities
- The continuing use of legislative compliance software
- The continuation of targeted training programs such as ‘Ethics and Integrity’ training across the organisation
- Council’s Audit Committee will continue its emphasis on the review and monitoring of a range of strategic and operation risk management issues and reports
- Strategic and Operational Risk profiling workshops will be held with senior managers and ‘risk owners’ throughout the year. In addition, fraud awareness training and workshops will be conducted to raise awareness of the recently approved fraud management plan.

Other teams across the Shire will focus on:

- A range of Occupational Health and Safety audits (Team Support and Development)
- An annual inspection of trees in the areas declared under the Electrical Lines Act 2010 (Infrastructure Maintenance)
- Coastal geotechnical risk assessments (Priority Projects)
- Planning and preparing our communities for potential emergencies (Environment Protection)
- Develop an Events strategy, including providing training and development programs for community volunteers and event organisers (Recreation and Leisure)
- The development of a community harms prevention strategy, addressing the leading causes of harm on the Mornington Peninsula, raising the profile of community safety (Priority Projects)
- Risk management initiatives relating to former land fill sites (Priority Works)
- A dedicated Road Safety program (Priority Projects)

This is in addition to the Shire’s significant ongoing programs relating to key risk areas such as fire management, drainage etc.

(A range of non-budget impacts will also be undertaken as a matter of course, including such things as Business Continuity testing for IT services and education programs on risk identification and response).

*Most importantly however, our assessment of our **strategic risk** exposures have influenced the development of both the Shire Strategic Plan and 2014/15 budget.*

Within the Shire’s Strategic Risk Register, the high and moderately rated risks include –

- Future issues in waste management
- Reduction in grants from the State Government
- The potential for loss of township character
- Infestation of bushland reserves with Myrtle Rust
- The potential for spread of pandemic and communicable diseases
- Roles and responsibilities for managing coastal infrastructure not clearly defined
- Peninsula Link adversely impacting MPSC’s infrastructure and service delivery
- Over development of coastal and rural landscapes
- Inability to keep 70% of Peninsula as a Green Wedge Zone
- Insufficient funding to meet increasing requirements for delivery of HACC services
- Inability to protect heritage listed sites
- Overuse of ground water availability impacting on water quality

As can be seen, a number of these rely on Council advocating to, or working in partnership with, other levels of government. Council will often not be able to respond on its own to the risk. However, within the 2014/15 budget, the Shire's response to these issues is summarised as follows –

Observed Strategic Risk	Shire response within the 2014/15 Budget
Future issues in waste management	- Continued implementation of revised Waste Management Strategy (including education projects) - Continued implementation of the opt-in green waste service - Risk management initiatives at former tip sites - Infrastructure upgrades at Landfills and Transfer Stations - Landfill cell capping provision - Restructuring of pricing to recognize non-resident usage
Reduction in grants from the State Government	Development of a 10 year financial plan
The potential for loss of township character	- Completion a Rye Landscape Concept Plan - Completion of the Hastings Structure Plan - Completion of Context analysis and design response guidelines
Infestation of bushland reserves with Myrtle Rust	- Participating in program lead by the DEPI to identify affected trees in the municipality - Internal monitoring of high risk / affected areas by arborists - Implementing treatments prescribed by the DEPI to infected trees
The potential for spread of pandemic and communicable diseases	- Municipal emergency management plan in place - Heatwave plan in place and reviewed annually - Business continuity plan in place - Continued development of plans and strategies for the management of pandemics and communicable diseases - Communicable diseases policy and food safety management in place
Roles and responsibilities for managing coastal infrastructure not clearly defined	Seeking funding from State Government to conduct an assessment of Coastal assets to determine ownership
Peninsula Link adversely impacting MPSC's infrastructure and service delivery	- Peninsula Link Impact Study conducted - Continued traffic counts and a detailed analysis to determine impact of the Peninsula Link on traffic volumes on connected local roads and car parks
Over development of coastal and rural landscapes	- Planning scheme includes policies, objectives and overlays to protect the Green Wedge Zone - Strategic framework in place in accordance with the Coastal Management Act that includes the State Government's Victorian Coastal Strategy and Council's Coastal Action Plans, Coastal Management Plans and Coastal Precinct Plans - Finalisation of a Green Wedge Management Plan - Mornington Peninsula planning statement to be finalised - Permit application system in place to control development in the municipality - Enforcement and compliance protocol in place that applies to planning permits

Observed Strategic Risk	Shire response within the 2014/15 Budget
Inability to keep 70% of Peninsula as a Green Wedge Zone	• State Government urban growth boundary and policy governs the development and expansion of urban areas in Melbourne • The current 30% urban and 70% rural policy for the Mornington Peninsula can only be changed with the agreement of both houses of parliament • Advocacy to State Government to remove loopholes in current planning scheme • Developing a submission for the State Government's Peninsula Planning Statement to address apparent relaxing of land use controls through the state government's review of the Green Wedge Zone • The Planning Scheme includes strong subdivision controls for the Green Wedge Zone
Insufficient funding to meet increasing requirements for delivery of HACC services	• Continued advocacy through local MPs and the MAV for long term funding solutions • Close monitoring of aged care reform and planning for opportunities to increase external funding ratio • Monitor controls related to current policy of no waiting lists
Inability to protect heritage listed sites	• Approval of Municipal Heritage Strategy in place • Review of Heritage Local Policy • Completion of the review of heritage studies • Development of a new listing of heritage sites • Heritage Planner and Advisor positions
Overuse of ground water availability impacting on water quality	• Finalisation of the Smart Water Strategy • Environmental Health Officers reactively respond to reported incidents and conduct an assessment of potential pollutant sources • Continue to work in partnership with key agencies to set targets to reduce ground water use

3.4 Budget Principles

In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget principles upon which the officers were to prepare their budgets. The principles included:

- Existing fees and charges to be reviewed and assessed for cost recovery and affordability.
- Grants to be based on confirmed funding levels.
- New revenue sources to be identified where possible.
- Service levels to be maintained at least at previous year's levels, with an emphasis on innovation and efficiency.
- New staff proposals to be justified through a business case (including new positions externally funded and conversions of positions from casual to permanent part time in accordance with Award requirements).
- Real savings in expenditure and increases in revenue identified in 2014/15 to be preserved.
- Operating revenues and expenses arising from completed 2014/15 capital projects to be included.



COMMITTED TO A
SUSTAINABLE
PENINSULA

Mornington Peninsula Shire Budget 2014/15

Budget Analysis

4. Analysis of Corporate Performance Budget

	Adopted Budget 2013/14 \$'000	Forecast 2013/14 \$'000	Budget 2014/15 \$'000	Variance to Budget \$'000	Variance to Forecast \$'000
Operating income	178,783	179,416	188,431	9,647	7,874
Operating expenditure	146,033	146,992	154,166	(8,133)	(7,174)
Funds available	32,751	32,425	34,265	1,514	699
Capital and priority works and services	52,671	52,805	34,249	18,422	18,556
Operating Result	(19,920)	(20,380)	16	19,936	19,255
Non-operating items	13,270	13,730	-	(13,270)	(13,730)
Projects funded in previous years	229	229	-	(229)	(229)
Result	(6,421)	(6,421)	16	6,437	6,437
Carry Overs/Other Non-Cash Movements	-	-	-	-	-
Cash surplus/(deficit)	(6,421)	(6,421)	16	6,437	6,437

Source: Appendix A: Budgeted Corporate Performance Statement

The Corporate Performance Statement is a hybrid of the Budgeted Comprehensive Income Statement and Budgeted Statement of Cash Flows.

This statement is designed to assist in understanding the cash implications of budget decisions, and therefore, excludes non-cash items such as depreciation and income by way of new subdivision assets passed to Council.

We stress that this reporting is our own 'layman's' approach and is designed to assist those who may not totally understand accounting practice to come to generally understand our budget. For those more financially inclined, the budget according to Australian Accounting Standards is also included in this report.

The 2014/15 Corporate Performance Budget forecasts a surplus of Funds Available for capital outlays (after all operating activities) of \$34.265m.

This is favourable to last year's budget primarily due to the proposed increase in rate income, which is in turn directed to increased normal/contractual operational costs and capital works.

Net capital and priority works outlays after accounting for the various capital incomes available (such as capital grants for works, subdivider cash contributions and new borrowings) are \$34.249m.

Council's operating result for the year is budgeted to be a surplus of \$0.016m.

5. Analysis of Operating Budget

		Adopted Budget 2013/14 \$'000	Forecast 2013/14 \$'000	Budget 2014/15 \$'000	Variance to Budget \$'000	Variance to Forecast \$'000
Total income	5.1	190,912	196,695	201,951	11,039	5,256
Total expenditure	5.2	178,988	180,853	184,244	(5,256)	(3,391)
Surplus/(deficit) for the year		11,924	15,843	17,707	5,783	1,865
Grants - capital (non-recurrent)		(1,450)	(4,330)	(4,758)	(3,308)	(428)
Contributed assets		(6,500)	(6,500)	(6,500)	0	0
Capital contributions - other sources		(2,626)	(3,509)	(2,238)	388	1,272
Adjusted underlying surplus/(deficit)		1,348	1,503	4,212	2,864	2,708

Source: Appendix A: Budgeted Income Statement

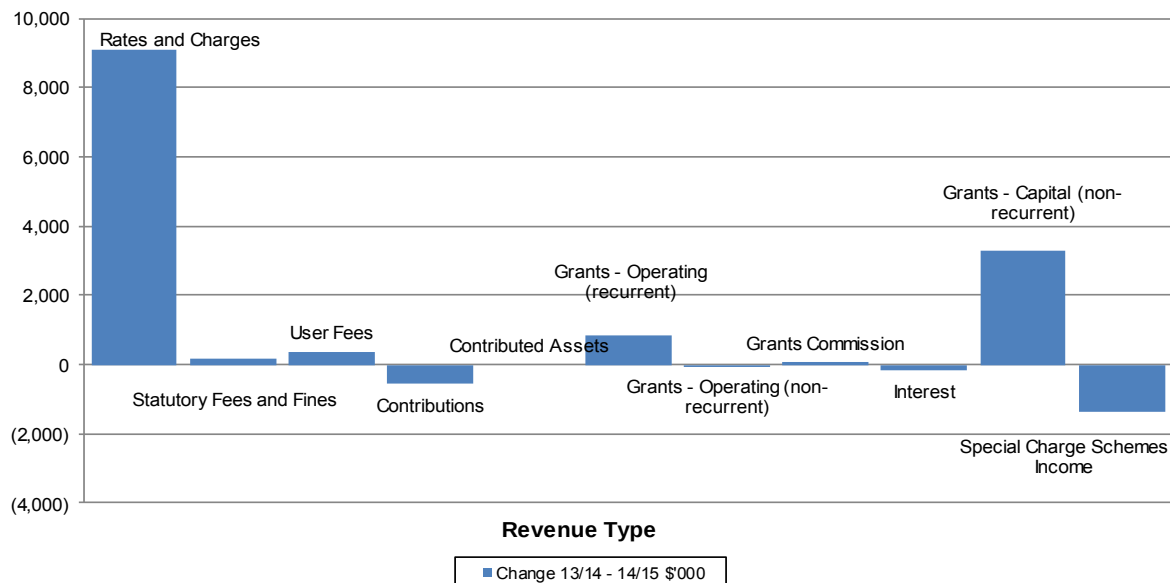
The adjusted underlying result is the net surplus or deficit for the year adjusted for non-recurrent capital grants, non-monetary asset contributions, and capital contributions from other sources. It is a measure of financial sustainability and Council's ability to achieve its service delivery objectives as it is not impacted by capital income items which can often mask the operating result.

The budgeted adjusted underlying result for the 2014/15 year is a surplus of \$4.212 million which is an increase of \$2.864 million over the 2013/14 budget and an increase of \$2.708 million over 2013/14 forecast. The major reason for the difference is the level of capital grants and supplementary rates income to be received as compared to the 2013/14 budget.

Further explanations are provided in the following pages.

5.1 Operating Income

		Adopted Budget 2013/14 \$'000	Forecast 2013/14 \$'000	Budget 2014/15 \$'000	Variance to Budget 2013/14 \$'000	Variance to Forecast 2013/14 \$'000
Income types	Ref					
Rates and Charges	5.1.0	131,708	132,223	140,124	8,416	7,901
Statutory Fees and Fines	5.1.1	3,916	3,910	4,088	172	178
User Fees	5.1.2	23,269	23,604	23,639	370	35
Contributions	5.1.3	2,827	3,825	2,265	(562)	(1,560)
Contributed Assets	5.1.4	6,500	6,500	6,500	0	-
Grants - Operating (recurrent)	5.1.5	11,712	12,153	12,535	824	382
Grants - Operating (non-recurrent)	5.1.5	10	489	-	(10)	(489)
Grants Commission	5.1.6	6,466	6,610	6,516	50	(94)
Interest	5.1.7	1,700	1,568	1,525	(175)	(43)
Operating income before capital		188,108	190,881	197,193	9,085	6,312
Grants - Capital (non-recurrent)	5.1.8	1,450	4,330	4,758	3,308	428
Special Charge Schemes Income	5.1.9	1,354	1,484	-	(1,354)	(1,484)
Operating income after capital		190,912	196,695	201,951	11,039	5,256



5.1.0 Rates and Charges \$140.124m (\$8.416m increase to budget and \$7.901m increase to forecast)

Rates and Charges income will increase by \$8.416 million over 2013/14 budget and \$7.901 million to forecast to \$140.124 million; this amount includes income of \$2.525m from the opt-in green waste service. Rates income increases offset normal increases in employee costs, contracts, services and capital works etc. They also generally fund the service enhancements outlined in the budget (although these can sometimes be funded by other income sources).

Given that this is a general revaluation year (the impacts of which are explained further within the budget), Shire rates will rise on average this year by 5.9%. The impact on individual properties will vary according to property revaluation, with some properties having increased in value, and others having decreased. Across the Shire's total rate base, property value decreased by 1.26%. To deliver an overall increase in revenue of 5.9%, the rate in the dollar will increase to 0.21037. There will be no increase to the Municipal Charge (remains at \$180).

Included in this figure is supplementary rates budgeted to be \$860k. Section 10 - Rating Strategy includes a more detailed analysis of the rates and charges to be levied for 2014/15.

5.1.1 Statutory Fees \$4.088m (\$0.172m increase to budget and \$0.178m increase to forecast)

Statutory fees are set by legislation and cannot be varied by Council. The increase is primarily due to an increase in the fire infringement notice penalty and parking infringement penalties. Increases in Environmental Health permits and licences have also been budgeted for.

5.1.2 User Fees \$23.639m (\$0.370m increase to budget and \$0.035m increase to forecast)

User charges relate mainly to the recovery of service delivery costs through the charging of user fees, registration charges and fines and penalties. As a general rule, increases in charges have been constrained to CPI, although in some specific instances, a higher level of recovery is required (note each specific unit commentary includes a comment on proposed user charge variations, and a detailed list of user charges is enclosed in Appendix F).

External Sales relate mainly to the recovery of costs delivered in a competitive environment, such as shop operations at the Regional Gallery, Pelican Park, or insurance recoveries. As a general rule, charges for these services are full cost recovery or cost plus (again, please note each specific unit commentary includes a comment on proposed charge variations).

Major variations from the 2013/14 budget include:

Activity	\$'000	Reason
Waste disposal tipping fees	-\$1.161m	Due to a reduction in volume
Waste collection - shire wide	\$0.918m	Increase in recycling income in new contract
Pelican Park	-\$0.106m	Reduction in income
Pelican Park Café	-\$0.058m	Reduction in rental income
Mornington Leisure Centre	\$0.09m	Increased income for childcare, kiosk and programs
Foreshore camping	\$0.176m	Due to changes in fees and increased volumes
Parking and launching casual permits	\$0.096m	New income from online ticketing machine
Animal registrations	\$0.077m	Changes in fees and number of animals registered
Legal recovery - Strategic Planning	\$0.07m	Increase in legal recovery, offset by associated increase legal expenditure
Garbage bins	\$0.077m	Increase in extra capacity garbage bins
Property development - rental income	\$0.048m	Increase in property rental income due to general increase in rent charged

A detailed listing of fees and charges is included as Appendix F to this budget.

5.1.3 Contributions \$2.265m (\$562k decrease to budget and \$1.560m decrease to forecast)

Cash contributions are of two sources - cash contributions from developers and specific contributions towards capital and priority works.

Cash contributions from developers are contributions to the development of infrastructure and services at the time of development, and typically involve contributions towards the purchase of future open space, contributions towards the provision of services or infrastructure etc.

Budgeted cash contributions include -

- Recreation Land developer contributions \$2.000m
- Capital Works/Priority Works project contributions \$238k
- Other minor developer contributions (street trees etc) \$25k
- Other operating contributions \$3k

5.1.4 Contributed Assets \$6.500m (no change)

New Subdivisions income is a non-cash transaction and represents the value of transferred infrastructure assets within a subdivision handed over to Council for future care and maintenance.

Consistent with development activity in the Shire, a slowing of contributed assets is budgeted for.

5.1.5 Grants – Operating \$12.535m (recurrent and non-recurrent) (\$0.814m increase to budget and \$0.107m decrease to forecast)

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall, the level of operating grants and subsidies has increased by 4.7% on last year's budget.

A list of operating grants by type and source, classified into recurrent and non-recurrent, is included below.

	Adopted Budget 2013/14	Forecast 2013/14	Budget 2014/15	Variance to Budget	Variance to Forecast
Ref					
Operating grant funding types and sources	\$'000	\$'000	\$'000	\$'000	\$'000
Grants - operating (recurrent)					
<i>Commonwealth Government</i>					
Child Youth and Family Care	848	848	836	(12)	(12)
Victoria Grants Commission	5.1 6,466	6,610	6,516	50	(94)
<i>State Government</i>					
Aged and Disability Services	7,365	7,528	7,923	558	395
Child Youth and Family Care	1,679	1,896	1,872	193	(24)
Director Sustainable Communities	289	289	270	(19)	(19)
Economic Development	30	30	-	(30)	(30)
EPACS	348	375	400	52	26
Finance	-	-	30	30	30
Infrastructure Maintenance	121	120	95	(26)	(26)
Infrastructure Strategy	-	-	-	-	-
Libraries Arts and Culture	1,002	1,026	1,086	84	60
Recreation and Leisure	1	1	1	-	-
Strategic Planning	10	21	9	(1)	(12)
Team Support and Development	20	20	14	(6)	(6)
Total grants - operating (recurrent)	18,178	18,763	19,052	874	288
Grants - operating (non-recurrent)					
<i>State Government</i>					
Child Youth and Family Care	-	17	-	-	(17)
Director Sustainable Communities	-	10	-	-	(10)
Economic Development	-	340	-	-	(340)
Infrastructure Maintenance	-	10	-	-	(10)
Infrastructure Strategy	10	10	-	(10)	(10)
Libraries Arts and Culture	-	7	-	-	(7)
Strategic Planning	-	94	-	-	(94)
Total grants - operating (non-recurrent)	10	489	-	(10)	(489)
Total (recurrent and non-recurrent) operating grants	18,188	19,252	19,052	864	(200)

Major variations in grants from the 2013/14 budget include –

Activity	\$'000	Reason
School focussed youth program	\$0.217m	Fully funded program with matching expenditure
Aged and Disabled Care	\$0.558m	Increase in HACC funding
Business development - group programs	-\$0.03m	Grant and expenditure subject to State Government allocation
Revenue Management (Rates)	\$0.03m	Fire Services Property Levy funding to be received from the State Revenue Office
School Crossings	\$0.027m	Annual increase in Subsidy

5.1.6 Victoria Grants Commission \$6.516m (\$50k increase to budget and \$94k decrease to forecast)

Victoria Grants Commission funding: this grant represents the annual funding received from the Commonwealth Government through the Victoria Grants Commission. It is a general purpose grant that is not tied to specific programs, and includes a component for roads maintenance.

The annual budget for 2014/15 has been forecast at a level (still to be confirmed) that reflects the anticipated funding for Council through the State and Federal budgets. Initial advice received has indicated that annual indexation of the grant is to be paused by the Federal government as well as the introduction of variable caps to grant movements for 2014/15 by the Victoria Grants Commission. In combination, these factors have effectively reduced the annual increase that is normally budgeted.

5.1.7 Interest Income \$1.525m (\$175k decrease to budget and \$43k decrease to forecast)

Interest revenue includes interest on investments and penalty interest on rates and charges.

Interest on investments is budgeted to reduce in 2014/15 due to estimated cash balances and interest rates.

Interest earned on rates and charges (which is based on the level of rates and charges debtors) is expected to remain consistent with the level for 2013/14.

5.1.8 Grants – Capital \$4.758m (\$3.308m increase to budget and \$0.428m increase to forecast)

Capital grants include all monies received from the State and Federal Governments for the purposes funding the Capital Works program. The amount of capital grants received each year can vary significantly depending on the types of works included in the Capital works program each year. Capital grants are further classified in the Budgeted Statements according to whether they are received each year (recurrent) or received on a once off or short term basis (non-recurrent).

Capital grants budgeted for 2014/15 include \$3.991m for various Blackspot programs and \$767k for the development of the Mornington Youth Hub.

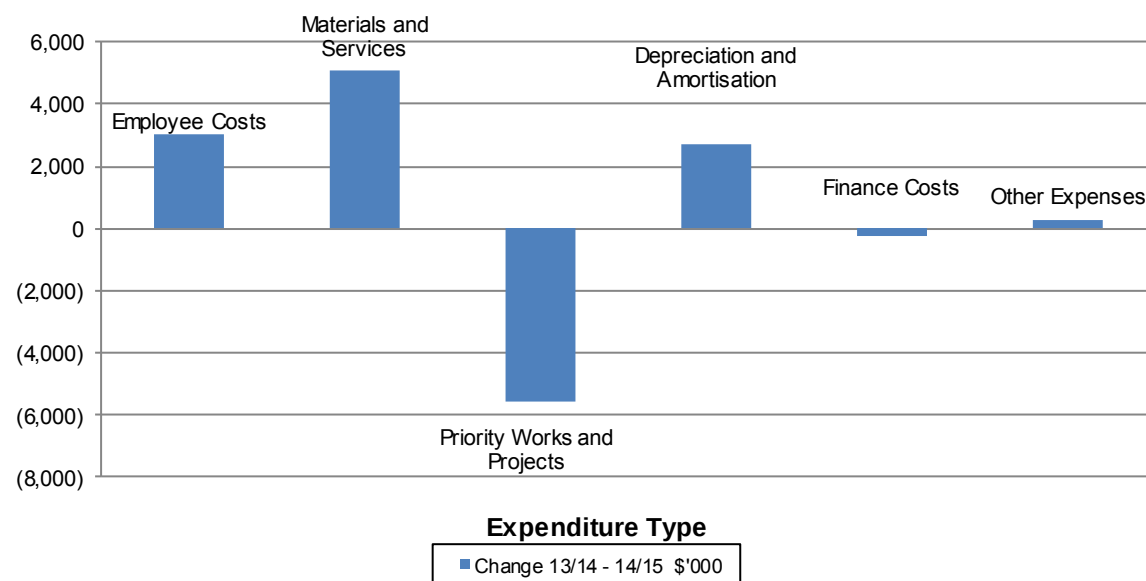
	Adopted Budget 2013/14 \$'000	Forecast 2013/14 \$'000	Budget 2014/15 \$'000	Variance to Budget \$'000	Variance to Forecast \$'000
Capital grant funding types and sources					
Grants - capital (non-recurrent)					
<i>Commonwealth Government</i>					
Roads to recovery	1,000	1,000	-	(1,000)	(1,000)
Engineering and traffic	-	1,680	3,991	3,991	2,311
<i>State Government</i>					
Capital	450	450	-	(450)	(450)
Engineering and traffic	-	120	-	-	(120)
Child Youth and Family Care	-	900	767	767	(133)
Director Sustainable Communities	-	180	-	-	(180)
Total grants- capital (non-recurrent)	1,450	4,330	4,758	3,308	428

5.1.9 Special Charge Schemes \$0m (\$1.354m decrease to budget and \$1.484m decrease to forecast)

Special Charge Schemes adopted by Council become a charge on the property and therefore income to Council. Income will not be recognised until the scheme is adopted and certain to proceed.

5.2 Operating Expenditure

Expenditure Types	Ref	Adopted Budget 2013/14 \$'000	Forecast 2013/14 \$'000	Budget 2014/15 \$'000	Variance to Budget 2013/14 \$'000	Variance to Forecast 2013/14 \$'000
Employee Costs	5.2.1	60,738	61,774	63,756	(3,018)	(1,982)
Materials and Services	5.2.2	77,938	78,249	83,031	(5,093)	(4,782)
Priority Works and Projects	5.2.3	10,949	11,471	5,353	5,596	6,118
Depreciation and Amortisation	5.2.4	22,281	22,281	25,000	(2,719)	(2,719)
Finance Costs	5.2.5	2,480	2,480	2,239	240	240
Other Expenses	5.2.6	4,603	4,598	4,865	(263)	(267)
Operating Expenditure		178,988	180,853	184,244	(5,256)	(3,391)



5.2.1 Employee Costs \$63.756m (\$3.018m increase to budget and \$1.982m increase to forecast)

Employee costs include all labour related expenditure including salaries and wages (permanent and casual), and associated oncosts such as leave entitlements, superannuation and workcover.

The increase is due to the impact of Council's proposed Enterprise Bargaining Agreement (EBA) increments at 3.40% and an increase in the Superannuation Guarantee from 9.25% to 9.50% as provided for under Legislation.

The approved employee establishment in last year's budget was 666.80 Full Time Equivalent (FTE) staff. The recommended employee establishment in this budget is 663.57 FTE staff (permanent fulltime and part-time staff).

A detailed summary of employee cost movements is provided in Appendix E of this report.

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Group	Budget 2014/15 \$'000	Comprises	
		Permanent Full Time \$'000	Permanent Part Time \$'000
Sustainable Environment	13,381	11,017	2,364
Sustainable Infrastructure	7,603	7,013	589
Sustainable Communities	26,347	14,059	12,288
Sustainable Organisation	10,798	7,554	3,244
The CEO's Office	3,154	2,796	359
Total permanent staff expenditure	61,283	42,439	18,844
Casuals and other expenditure	2,473		
Total expenditure	63,756		

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below.

Group	Budget 2014/15 FTE	Comprises	
		Permanent Full Time FTE	Permanent Part Time FTE
Sustainable Environment	144.38	110.22	34.16
Sustainable Infrastructure	88.88	81.50	7.38
Sustainable Communities	293.11	120.97	172.14
Sustainable Organisation	112.60	67.87	44.73
The CEO's Office	24.60	19.90	4.70
Total	663.57	400.46	263.11
Casuals and other	33.39		
Total staff	696.96		

The movement in employee costs by Service Unit is summarised below:

Group	Unit	Adopted			Variance to	Variance to
		Budget	Forecast	Budget	Budget	Forecast
		2013/14	2013/14	2014/15	2013/14	2013/14
		\$'000	\$'000	\$'000	\$'000	\$'000
Sustainable Environment	Strategic Planning	1,365	1,365	1,421	(56)	(56)
	Statutory Planning	3,819	3,998	3,949	(130)	49
	EPACS	6,620	6,806	6,876	(256)	(70)
	Economic Development	1,183	1,212	1,233	(51)	(21)
	Director Sustainable Environment	354	354	373	(19)	(19)
Sustainable Infrastructure	Infrastructure Strategy	1,643	1,638	1,737	(94)	(100)
	Infrastructure Maintenance	2,313	2,444	2,477	(164)	(33)
	Infrastructure Project Management	1,443	1,533	1,513	(71)	19
	Renewable Resources	1,354	1,447	1,508	(154)	(62)
	Director Sustainable Infrastructure	433	417	448	(15)	(31)
Sustainable Communities	Child Youth and Family Care	4,722	4,881	4,932	(210)	(52)
	Aged and Disability Services	10,998	11,493	11,873	(875)	(380)
	Recreation and Leisure	5,737	5,682	5,774	(36)	(91)
	Libraries Arts and Culture	4,050	4,256	4,284	(234)	(27)
	Director Sustainable Communities	1,181	1,382	1,248	(67)	134
Sustainable Organisation	Governance and Corporate Support	3,641	3,633	3,549	92	85
	Property and Valuation	1,503	1,479	1,554	(50)	(74)
	Information Services	2,293	2,328	2,427	(134)	(100)
	Finance	2,636	2,734	2,973	(337)	(240)
	Director Sustainable Organisation	427	425	440	(13)	(15)
The CEOs Office	Communications	526	526	533	(6)	(6)
	Team Support and Development	1,652	1,940	1,738	(86)	202
	Corporate Planning & Projects	409	436	435	(26)	1
	The CEO's Office	435	453	461	(27)	(8)
Total Employee Costs		60,738	62,862	63,756	(3,018)	(893)

5.2.2 Materials and Services \$83.031m (\$5.093m increase to budget and \$4.782m increase to forecast)

Materials and contracts costs include materials and consumables, external contracts, utility charges and other similar costs.

Major variations from the 2013/14 budget include:

Activity	\$'000	Reason
Waste Disposal - mulching contracts	\$0.757m	Increased contract cost due to lower green waste volumes received
Waste Collection shire wide contracts	\$0.433m	Annual contract adjustment
Safer Local Roads - SIMS contract	\$0.196m	Increase due to annual indexation and growth
Cleansing - SIMS contract	\$0.788m	Increase due to annual indexation and growth
Building maintenance - SIMS contract	\$0.627m	Increase due to annual indexation and growth
Parks and roadsides - SIMS contract	\$0.477m	Increase due to annual indexation and growth
Opt in Green Waste	\$0.359m	Contract cost and usage increase relating to the provision of the service, noting this is fully offset by income
Electricity	\$0.289m	Increase in rates
Insurance Premium	\$0.2m	Increased annual premium
Furniture and signs - SIMS contract	-\$0.093m	Increase due to annual indexation and growth
Internal Audit	\$0.18m	Conversion of budget to an external contract (no increase to bottom line)
Team development	\$0.15m	Cost of providing staff training and survey
Waste disposal - tipping contracts	\$0.102m	Increase due to annual contract indexation

5.2.3 Priority Works and Projects \$5.353m (\$5.596m decrease to budget and \$5.6118m decrease to forecast)

Priority Works are “almost” capital works. Works are similar in nature to capital works, however, they are not generally material in value, or not add to the capitalised value of the asset, or they may be a contribution to another entity’s assets.

Priority Projects are generally “one off” or at least not recurring costs. Examples are strategy development or specific consultant’s costs.

The level of expenditure on both Priority Works and Priority Projects is at the discretion of the Council, and is determined by assessing a project’s benefit to the community. The decrease in the 2014/15 year as compared to 2013/14 is due to the fact that the 2013/14 amounts (budget and forecast) included carry forward projects from the previous year.

A detailed summary of both Priority Works and Projects is included in Appendix B and Appendix C of this report.

5.2.4 Depreciation and Amortisation \$25.000m (\$2.719m increase to budget and forecast)

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council’s property, plant and equipment including infrastructure assets such as roads and drains. It is the reduction in service potential of the asset in the year.

The increase is due to the full year effect of depreciation on the 2013/14 capital works program, any assessed impacts due to the completion of the 2014/15 capital work program, and the revaluation and condition assessment of existing assets.

Depreciation is not a good measure for asset renewal requirements. Council's asset management strategy measures asset renewal based on condition assessment recognising that assets do not generally decline in a straight line timeframe.

5.2.5 Finance Costs Expense \$2.239m (\$240k decrease to budget and forecast)

Borrowing costs relate to interest charged by financial institutions on funds borrowed or through finance leases. Council's overall debt will decrease in 2014/15 by \$3.185m, due to the repayment of \$5.185m of loan principal during the year. A borrowing of \$2.000m for major capital works projects in 2014/15 and the debt servicing on proposed new borrowings is included in the budget.

Borrowing costs for 2014/15 are made up of interest on loans of \$2.239m.

5.2.6 Other Expenses \$4.865m (\$263k increase to budget and increase \$267k to forecast)

Other expenses relate to a range of unclassified items including contributions to community groups, insurances, motor vehicle registrations and other miscellaneous expenditure items.

Activity	\$'000	Reason
Strategic planning - statutory fees	\$0.1m	Planning Panel fees to State Government. Offset by \$70k income
Building maintenance	-\$0.1m	Decrease in allowance for insurance excess and small claims due to favourable trends
Economic development consultancy	\$0.05m	Reclassification of budget line item from materials and services. No increased cost to Council
Occupational Health and Safety	\$0.05m	Cost of compulsory first aid training
Funded events	\$0.042m	Increase in grant paid
Water watch	\$0.03m	Transfer of cost from Priority Projects to operating budget
Property rentals	\$0.025m	Increased annual cost offset by increased rental income

6. Analysis of Budgeted Cash Position

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2014/15 year.

Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

The analysis is based on three main categories of cash flows:

Operating activities - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.

Investing activities - Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.

Financing activities - Refers to cash generated or used in the financing of Council functions and include repayment of the principal component of loan repayments for the year.

6.1 Budgeted Cash Flow Statement

	Ref	Adopted Budget 2013/14 \$'000	Forecast 2013/14 \$'001	Budget 2014/15 \$'000	Variance to Budget 2013/14 \$'000	Variance to Forecast 2013/14 \$'000
Operating Activities	6.1.1					
Receipts		192,412	198,195	203,650	11,238	5,455
Payments		(161,337)	(163,201)	(165,205)	(3,868)	2,004
NET CASH INFLOW (OUTFLOW)		31,075	34,994	38,445	7,370	7,459
Investing Activities	6.1.2					
Receipts		13,320	13,780	0	(13,320)	(13,780)
Payments		(42,791)	(47,170)	(33,967)	8,824	(13,203)
NET CASH INFLOW (OUTFLOW)		(29,471)	(33,390)	(33,967)	(4,496)	(26,983)
Financing Activities	6.1.3					
Receipts		11,865	11,865	2,000	(9,865)	(9,865)
Payments		(18,745)	(18,745)	(7,425)	11,320	(11,320)
NET CASH INFLOW (OUTFLOW)		(6,880)	(6,880)	(5,425)	1,455	(21,185)
NET INCREASE (DECREASE) IN CASH HELD		(5,276)	(5,276)	(947)	4,329	4,329
Cash at beginning of year		29,203	29,203	23,927	(5,276)	(5,276)
Cash at end of year	6.1.4	23,927	23,927	22,980	(947)	(947)

Source: Appendix A Budgeted Cash Flow Statement

6.1.1 Operating Activities (\$7.370m increase)

The movement in cash inflows from operating activities is due mainly to the increase from rates and charges off-set by a reduction in grant funding and an increase in the operating costs of Council (e.g. employee costs, contract adjustments and any service enhancements).

The net cash flows from operating activities does not equal the operating result for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement.

6.1.2 Investing Activities (\$4.496m decrease)

The variation in investing activities is primarily due to the fact that the 2013/14 year includes capital works projects carried over from the previous year.

6.1.3 Financing Activities (\$1.455m increase)

Council's overall debt will decrease in 2014/15 by some \$3.185m, mainly as a result of the cash payment of the Defined Benefits superannuation liability in July 2013.

6.1.4 Cash and Cash Equivalents at end of the year (\$0.947 decrease)

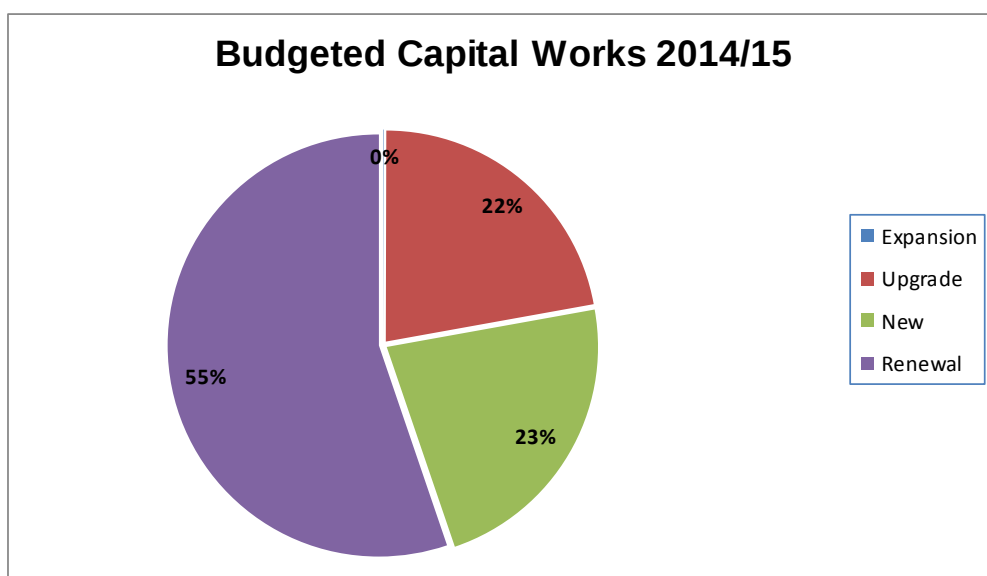
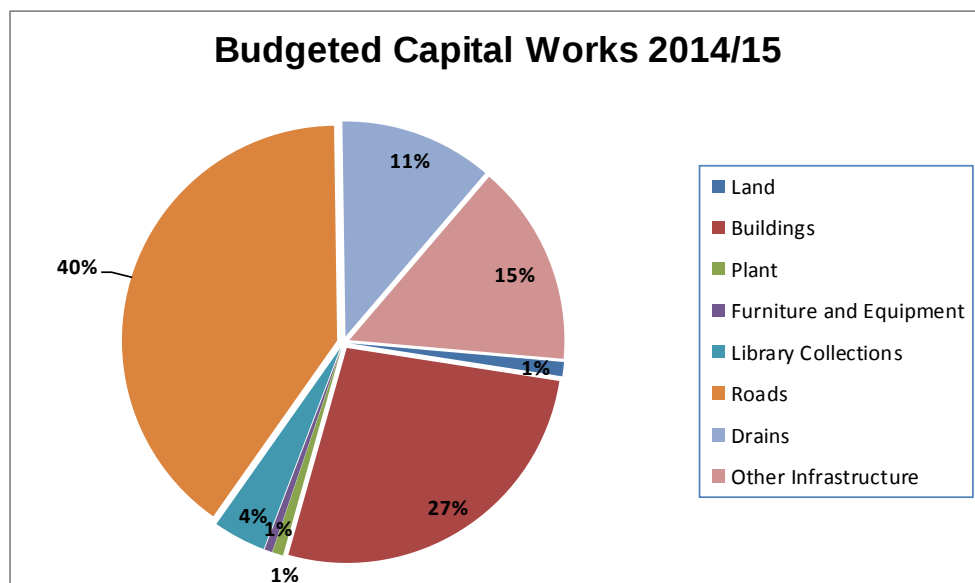
Overall, total cash and investments is budgeted to decrease by \$0.947m to \$22.980m as at 30 June 2015.

7. Analysis of Capital Budget

This section analyses the planned capital expenditure budget for the 2014/15 year and the sources of funding for the capital budget.

7.1 Capital Works

Capital Works Areas	Ref	Adopted Budget 2013/14 \$'000	Forecast 2013/14 \$'000	Budget 2014/15 \$'000	Variance to Budget 2013/14 \$'000	Variance to Forecast 2013/14 \$'000
Works carried forward						
Property						
Buildings		2,992	2,992	-	(2,992)	(2,992)
Total property		2,992	2,992		(2,992)	(2,992)
Plant, furniture and equipment						
Plant		153	153	-	(153)	(153)
Library Collections		70	70	-	(70)	(70)
Total plant, furniture and equipment		223	223	-	(223)	(223)
Infrastructure						
Roads		6,945	6,945	-	(6,945)	(6,945)
Drains		289	289	-	(289)	(289)
Other infrastructure		1,463	1,463	-	(1,463)	(1,463)
Total infrastructure		8,698	8,698	-	(8,698)	(8,698)
Total works carried forward		11,913	11,913	-	(11,913)	(11,913)
New works						
Property						
Land	7.1.1	50	532	350	300	(182)
Buildings	7.1.2	11,175	13,363	8,807	(2,368)	(4,556)
Total property		11,225	13,895	9,157	(2,068)	(4,738)
Plant, furniture and equipment						
Plant	7.1.3	253	252	268	15	17
Furniture and Equipment	7.1.3	250	253	195	(55)	(58)
Information Technology		-	3	-	-	(3)
Artworks	7.1.3	20	20	13	(7)	(7)
Library Collections	7.1.4	1,250	1,250	1,300	50	50
Total plant, furniture and equipment		1,773	1,778	1,776	3	(2)
Infrastructure						
Roads	7.1.5	11,625	13,386	13,089	1,464	(296)
Drains	7.1.6	3,700	3,700	3,760	60	60
Other infrastructure	7.1.7	2,555	2,498	4,949	2,394	2,451
Total infrastructure		17,880	19,584	21,798	3,918	2,214
Total new works		30,878	35,257	32,731	1,853	(2,526)
Total capital expenditure		42,791	47,169	32,731	(10,060)	(14,438)
Represented by:						
Expansion	7.1.8	2,901	2,941	13	(2,888)	(2,928)
Upgrade	7.1.8	10,011	11,293	7,241	(2,770)	(4,052)
New	7.1.8	3,918	4,810	7,401	3,483	2,591
Renewal	7.1.8	25,961	28,125	18,076	(7,884)	(10,049)
Total Capital Works		42,791	47,169	32,731	(10,060)	(14,438)



A more detailed listing of the capital works program is included in Appendix A.

7.1.1 Land (\$350k)

A number of minor land acquisitions, with the major item being 38 Austin Road Somerville.

7.1.2 Buildings and Land Improvements (\$8.807m)

Buildings include community facilities, municipal offices, sports facilities and pavilions.

The more significant projects include –

Pavilion Strategy - Implementation	\$3.209m
Major Building Program	\$1.693m
Toilet Strategy Implementation	\$1.000m
Mornington Youth Hub	\$0.767m
Recreation Building Improvements	\$0.120m
Foreshore Camping Areas – development and fire mitigation works	\$0.350m
Southern Peninsula Aquatic Centre – design and scoping	\$1.600m

There are also a range of smaller improvement programs proposed, including renewal works at Police Point Respite Housing.

A range of feasibility studies will provide the basis for an informed Council decision on the future options for various facilities.

7.1.3 Plant, Furniture, Equipment & Artworks (\$476k)

Whilst Council decided more than a decade ago to lease its motor vehicle fleet, it still retains ownership of a small number of motor vehicles, major plant at The Briars and Mt Martha Public Golf Course (tractors/ mowers/ slashers etc), and a small number of trailers (example, the environmental group have a trailer that is loaned to Friends groups).

A small replacement program for office furniture is undertaken annually, with a similar (but more regular) program for photocopiers etc.

A provision of \$13k has been included to purchase works for the Mornington Peninsula Regional Gallery's specialist collection of works on paper through the annual National Works on Paper exhibition.

7.1.4 Library Book Stock (\$1.300m)

The program includes funding for acquisitions and preparation of the Library Collection (in various formats including - books, magazines, CD ROMs, DVDs, talking books).

7.1.5 Infrastructure – Roads (\$13.089m)

Roads includes local roads, traffic devices, traffic management, street lighting and traffic signals, footpaths and shared pathways. The more significant projects include –

Safer Local Roads	\$4.000m
National Black Spot Program (Council contribution)	\$225k
Ride Safe Strategy	\$300k
Blackspot - Mt Eliza Way	\$767k
Blackspot - Graydens Rd and Boes Rd, Hastings	\$1.480m
Blackspot - Loders Rd, Moorooduc	\$1.046m
Blackspot - Browns Rd, Boneo	\$400k
Blackspot - Eastbourne Rd, Rosebud	\$298k
Footpaths/Shared Paths/Bike Paths/Boardwalks	\$1.210m
Footpath Strategy Implementation	\$956k
Hastings Activity Centre Structure Plan – Implementation	\$350k
Rosebud Activity Centre Structure Plan – Implementation	\$200k
Guardrail Renewal Program	\$35k
Mornington Activity Centre Structure Plan – Implementation	\$400k
Shire Wide Traffic Management Treatments	\$150k
Kerb & Channel Rehabilitation	\$300k
Sorrento Streetscape Strategy	\$145k
Urban Road Contributory Scheme Strategy – Implementation	\$727k
Road Bridges and Major Culvert Renewal	\$50k
Pedestrian Treatments	\$50k
Public Transport Facility Improvements	\$30k

7.1.6 Infrastructure - Drains (\$3.760m)

Drains includes drains in road reserves, retarding basins and waterways. The most significant inclusion in 2014/15 is the sixth year funding of the Local Integrated Drainage Strategy (including \$300k for Priority Works). The more significant projects include –

Integrated Flood Management & Drainage Strategy	\$2.500m
Drainage Rehabilitation & Erosion Control	\$700k
Drainage Upgrades	\$500k
Storm Water Quality Program	\$60k

7.1.7 Infrastructure – Other (\$4.949m)

Infrastructure – Other includes projects, such as, foreshore works, horse trails, BBQ's, fire plug installations, parks, playing surfaces, open space, streetscapes, playground equipment, irrigation systems, trees and public art, and all aspects of signage whether it be directional signage, name signage, or safety signage. The more significant projects include –

Long-term Recreation Masterplans – Implementation	\$1.020m
David Collings Leisure Centre	\$1.321m
Mills Beach Masterplan Implementation – Esplanade Mornington	\$200k
BBQ – Upgrades/New	\$30k
Playground Developments – New/Refurbishment	\$300k
Township Plan Implementation – Minor Streetscape and beautification works	\$100k
Timber Structures Renewal – Shire Wide	\$200k
Marine Structures Renewal – Shire Wide	\$150k
Somerville Pedestrian Strategy – Implementation	\$100k
Soccer Strategy – Implementation	\$150k
Tennis Strategy – Implementation	\$100k
Netball Strategy – Implementation	\$200k
Sporting Facilities Lighting Program	\$100k
Signage – Traffic/Parking Areas	\$40k
Oval Rehabilitation	\$135k
Parks and Reserves (Active)	\$90k
Skate & BMX Strategy	\$270k
Public Transport Facility Improvements	\$30k
Active Sport Strategy – Implementation	\$50k
Roadside Equestrian and Mountain Bike Strategy - Implementation	\$200k
Signage – General	\$100k

7.1.8 Asset Renewal (\$18.076m), Expansion/Upgrade (\$7.254m) and New Assets (\$7.401m)

A distinction is made between expenditure on asset renewal, expansion/upgrade and expenditure on new assets.

Expenditure on *asset renewal* is expenditure on an existing asset, which restores or rehabilitates an existing asset to its original capacity; it effectively reinstates their service potential.

A key objective of the Infrastructure Strategy is to maintain or preserve Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset preservation then Council's investment in those assets will reduce, along with the capacity to deliver services to the community.

Expenditure on *expansion/ upgrade* enhances an existing asset to provide higher level of service; it adds new value by expanding the assets use.

Expenditure on *new* assets involves the creation or purchase of a new asset to meet additional service level requirements. It will often result however in an additional burden for future operation, maintenance and capital renewal.

- Of the total program, \$18.076m will be for the **renewal/refurbishment/reconstruction** of existing assets. Importantly, this investment in the existing asset base is now being largely driven by appropriate asset management strategies. Whilst not relevant to a commentary on Capital Works, some \$1.170m will also be expended through Priority Works on asset refurbishment.
- Of the total program, \$7.401m will be for the construction of **new assets**. The major projects included which constitute expenditure on new assets, are:

Southern Peninsula Aquatic Recreation Centre
Major Building Program
Pavilion Strategy – Implementation
Footpath Strategy - Implementation
David Collings Leisure Centre
Integrated Flood Management Strategy
Drainage – Rehabilitation and Erosion Control
Implementation of Long Term Recreation Master Plans

- Of the total program, \$7.254m will be for the **upgrading or expansion** of existing assets. The major projects included which constitute expenditure on upgrade or expansion, are:

Pavilion Strategy Implementation
Blackspot – Graydens Rd and Boes Rd, Hastings
Blackspot – Loders Rd, Moorooduc
Blackspot – Mt Eliza Way
Major Building Program
Integrated Flood Management Strategy
Implementation of Long Term Recreation Master Plans
Toilet Strategy Implementation
Drainage upgrades
David Collings Leisure Centre
Footpaths/Shared Paths/Bike Paths/ Boardwalks

7.2 Capital Funding Sources

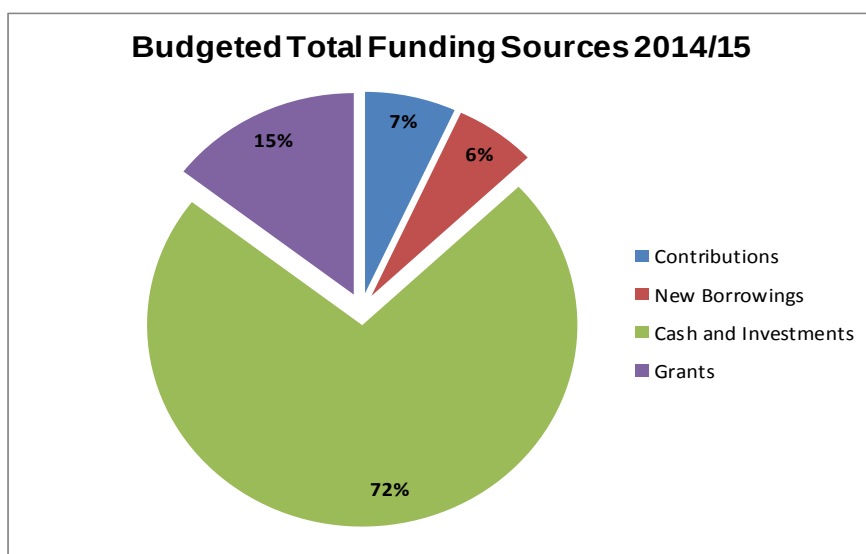
	Budget	Forecast	Budget	Variance to Budget	Variance to Forecast
	2013/14	2013/14	2014/15	2013/14	2013/14
Capital Works Areas	\$'000	\$'000	\$'000	\$'000	\$'000

External

Grants - Capital	7.2.1	1,450	4,330	4,758	3,308	428
Contributions	7.2.2	2,626	3,509	2,238	(388)	(1,272)
Special Charge Schemes Income	7.2.3	1,354	1,484	0	(1,354)	(1,484)
New Borrowings	7.2.4	1,000	1,000	2,000	1,000	1,000
Sub Total		6,430	10,323	8,996	2,566	(1,328)

Internal

Cash and Investments	7.2.5	22,780	22,805	23,736	956	931
Asset Conversion	7.2.6	13,270	13,730	0	(13,270)	(13,730)
Reserve Investments	7.2.7	311	311	0	(311)	(311)
Sub Total		36,361	36,846	23,736	(12,626)	(13,110)
Total Funding Sources		42,791	47,169	32,731	(10,060)	(14,438)



7.2.1 Grants - Capital (\$4.758m)

Capital grants include all monies received from State, Federal and community sources for the purposes of funding the capital works program. The capital grants included in the 2014/15 budget include \$3.991m for Blackspot funded works and \$0.767m for the Mornington Youth Hub.

7.2.2 Contributions (\$2.238m)

Contributions are of two types – specific contributions for works or developer contributions generated out of planning requirements.

The majority to be received is expected from developer contributions (\$2.000m)

7.2.3 Special Charge Schemes (\$0m)

At the time of drafting the budget, there are no confirmed Special Charge Schemes approved by Council for the 2014/15 year.

7.2.4 Proposed New Borrowings (\$2.000m)

Council's overall debt will decrease in 2014/15 by \$3.185m, due to the repayment of \$5.185m in loan principal by 30 June 2015. Borrowings of \$2.000m to advance masterplans and strategies in 2014/15 is included in the budget.

7.2.5 Operations (Cash and Investments) (\$23.736m)

Council generates cash from its operating activities, which is used as a funding source for the capital works program. It is forecast that \$24.672 million will be generated from operations to fund the 2014/15 capital works program.

7.2.6 Asset Conversions (\$0m)

A source of finance for the Capital Works Program is the sale of excess and inappropriate property ; this is particularly so when the acquisition of new property or creation of new assets is proposed.

There are no asset conversions planned to fund the 2014/15 budget.

A strategic review of the Council's property is continuing. The purpose of this review is to confirm the existing use for all properties, highlight any property that may be seen on first investigation to be excess and inappropriate for further investigation, and highlight (as far as possible) requirements for future property purchase.

All sale of Council land must go through a formal public process as part of the consideration.

Proceeds from sale of assets can also be the disposal of excess and inappropriate laneways and road reserves, and a small sum for the trade in of a number of vehicles.

7.2.7 Reserve Investments (\$0m)

There are no scheduled transfers from Reserves for projects in the 2014/15 year.

8. Analysis of Budgeted Financial Position

This section analyses the movements in assets, liabilities and equity between 2013/14 and 2014/15. It also considers a number of key performance indicators.

8.1 Budgeted Balance Sheet

	Reference	Approved Budget 2013/14 \$'000	Forecast 2013/14 \$'000	Budget 2014/15 \$'000	Variance Budget (Outflow) 2013/14 \$'000	Variance Forecast (Outflow) 2013/14 \$'000
Current						
Assets	8.1.1	36,022	36,022	35,528	(494)	(494)
Liabilities	8.1.2	(30,777)	(30,777)	(33,405)	(2,628)	(2,628)
NET CURRENT ASSETS		5,245	5,245	2,123	(3,122)	(3,122)
Non Current						
Assets	8.1.1	1,963,526	2,008,301	2,025,750	62,224	17,449
Liabilities	8.1.2	(35,646)	(35,646)	(32,266)	3,380	3,380
NET NON CURRENT ASSETS		1,927,880	1,972,655	1,993,484	65,604	20,829
NET ASSETS	8.1.3	1,933,125	1,977,900	1,995,607	62,482	17,707
Equity	8.1.4					
Accumulated Surplus		898,062	898,062	915,769	17,707	17,707
Reserves		1,035,063	1,079,838	1,079,838	44,775	0
Total Equity		1,933,125	1,977,900	1,995,607	62,482	17,707

Source: Appendix A: Budgeted Balance Sheet

8.1.1 Current Assets (\$0.494m decrease to budget and forecast) and Non-Current Assets (\$62.224m increase to budget and \$17.449 to forecast).

Cash assets include cash and investments such as cash held in the bank and the value of investments in term deposits with short term maturities.

Receivables are monies owed to Council by ratepayers and others. Short term debtors are expected to increase marginally in the budget.

Other assets includes items such as prepayments for expenses that Council has paid in advance of service delivery, inventories or stocks held for sale or consumption in Council's services and other revenues due to be received in the next 12 months.

The increase in current assets to 2013/14 budget and forecast is largely influenced by budget assumptions in 2014/15 in respect of cash assets and receiveables.

The increase in non current assets is due to capital works.

8.1.2 Current Liabilities (\$2.628m increase to budget and forecast) and Non Current Liabilities (\$3.380 decrease to budget and forecast)

Amounts owed to suppliers (Payables) are expected to increase marginally.

Provisions include accrued long service leave and annual leave owing to employees. These employee entitlements are expected to increase, factoring in an increase for EBA outcomes.

Interest-bearing loans and borrowings are expected to decrease in 2014/15 having regard for the mix between current and non current liabilities. The Council is budgeting to repay loan principal of \$5.185 over the year and borrow an additional \$2.000m for capital works to be completed during the financial year.

8.1.3 Net Assets (\$62.482 increase to budget and \$17.707 increase to forecast)

This term is used to describe the difference between the value of total assets and the value of total liabilities. It represents the net worth of Council as at 30 June.

Property, Infrastructure, Plant and Equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc which has been built up by the Council over many years.

The increase against budget is due to the net result of the capital works program, contributed assets, depreciation of assets and the sale of property, plant and equipment.

8.1.4 Equity (\$62.482 increase to budget and \$17.707 increase to forecast)

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations
- Other reserves, being funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability.
- Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time.



COMMITTED TO A
SUSTAINABLE
PENINSULA

Mornington Peninsula Shire Budget 2014/15

Long Term Strategies

9. Strategic Resource Plan and Financial Performance Indicators

This section includes an extract of the adopted Strategic Resource Plan to provide information on the long term financial projections of the Council.

9.1 Plan Development

The Act requires a Strategic Resource Plan to be prepared describing both financial and non-financial resources (including human resources) for at least the next four financial years to achieve the strategic objectives in the Council Plan.

Council has prepared a Strategic Resource Plan (SRP) for the four years 2014/15 to 2017/18 as part of its ongoing financial planning to assist in adopting a budget within a longer term framework. The SRP takes the strategic objectives and strategies as specified in the Shire Strategic Plan and expresses them in financial terms for the next four years.

The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, while still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpin the SRP, are:

- Maintaining or improving service levels
- Achieving a sustainable operating and underlying surplus
- Achieving a capital works program which continues to meet the asset renewal needs of the Shire as well as providing for new, needed assets
- Achieving a balanced budget on a cash basis.

In preparing the SRP, Council has also been mindful of the need to comply with the following Principles of Sound Financial Management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden
- Consider the financial effects of Council decisions on future generations
- Provide full, accurate and timely disclosure of financial information.

9.2 Financial Resources

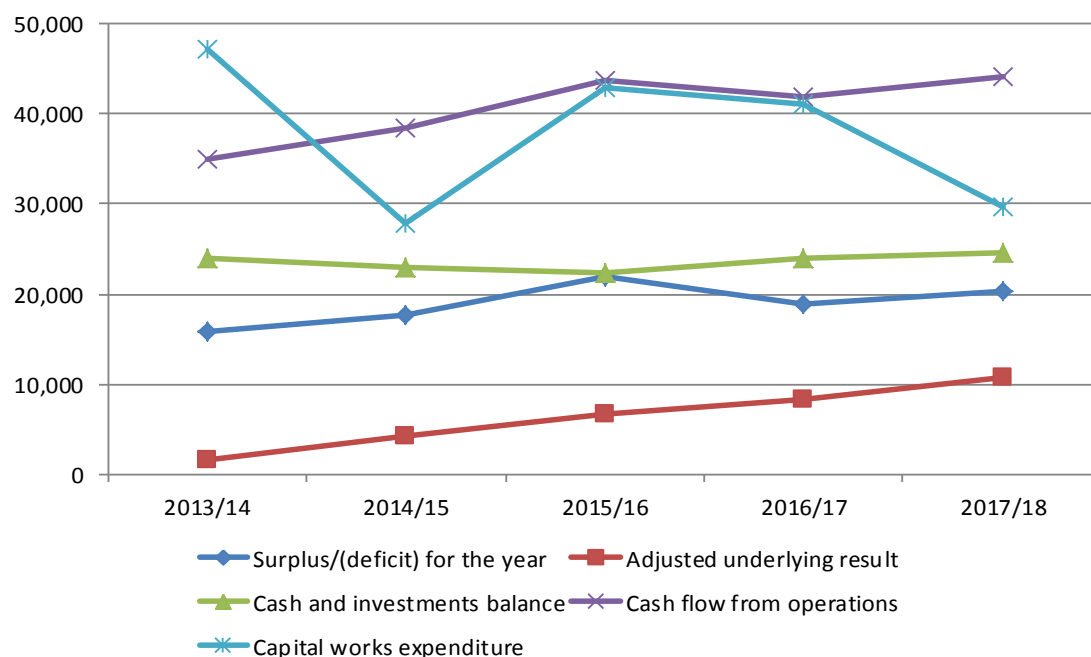
The following table summarises the key financial results for the next four years as set out in the SRP for years 2014/15 to 2017/18.

Indicator	Forecast		Strategic Resource Plan			Trend
	Actual	Budget	Projections			
	2013/14	2014/15	2015/16	2016/17	2017/18	+/-
	\$'000	\$'000	\$'000	\$'000	\$'000	
Surplus/(deficit) for the year	15,840	17,707	21,858	18,997	20,354	+
Adjusted underlying result	1,503	4,212	6,635	8,225	10,832	+
Cash and investments balance	23,927	22,980	22,370	24,000	24,500	+
Cash flow from operations	34,994	38,445	43,668	41,953	44,199	+
Capital works expenditure	47,169	27,910	42,910	41,090	29,622	+

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

The following graph shows the general financial indicators over the four year period.



The key outcomes of the SRP are as follows:

- **Financial sustainability** – The following financial outcomes are forecast for the four years –
 - The Operating Result is positive and consistent for the four years (allowing for variations with Capital Grants).
 - The Underlying Result is similarly positive and consistent for the four years.
 - Cash and investments is forecast to grow by some \$1.5m over the four years.
 - Cash from operations is forecast to grow by some \$10.5m over the four years period (including variations with Capital Grants).
 - Loan liability will reduce over the four year period, even allowing for the proposed borrowing for Southern Peninsula Aquatic Centre.

- **Rating levels** – To give Council the capacity to fund required service enhancements, new facilities and to address a number of climate change initiatives, a real rate increase over the life of the SRP is required.

The adopted SRP acknowledged the need for real rate increases, and planned for a real increase of 6%. Council's rate increase for 2014/15 will average 5.9%. All rateable property will also pay \$180 Municipal charge, no change since 2013/14.

- **Service delivery strategy** – Service levels have been maintained throughout the four year period. Operating surpluses are forecast, however excluding the effects of capital items such as capital grants and contributions, the adjusted underlying result, while still surpluses, is significantly less. The adjusted underlying result is a measure of financial sustainability and is an important measure as once-off capital items can often mask the operating result.
- **Borrowing Strategy** – Borrowings (which include finance leases for the purposes of the accounting regulations) are forecast to decrease from \$37.5 as at 30 June 2014 to \$30.8m over the four year period.

Council has recognised that it is necessary to improve over time our 'capacity' for capital works through increased rate income and thus shift our reliance on loan funds to major projects only. In 2014/15, it is proposed to borrow \$2.0m to advance masterplans and strategies (noting that our overall liability will reduce by \$3.2m); for financial modeling purposes, in 2015/16 and 2016/17 an indicative loan provision of \$6m annually is proposed for Southern Peninsula Aquatic Centre.

Significantly, because we have previously funded the renewal of assets within our rating strategy, we have the capacity to borrow for new or upgraded assets.

- **Infrastructure Strategy** – Capital expenditure over the four year period will total \$146m at an average of \$36m including a full provision to renew existing assets. Mornington Peninsula Shire is one of the few Councils to have ‘closed the infrastructure renewal gap’. This means we have created the financial capacity to commit the required level of funds to asset refurbishment on an annual basis to ensure the service potential of our existing assets is not eroded – in simple terms, our assets will not run down and become unserviceable through lack of investment.

We also have the challenge of delivering on a number of new, needed assets, and this will require prudent financial management to allow this to occur in parallel.

It should be noted that an indicative provision for the construction of the Southern Peninsula Aquatic Centre has been included in this Strategic Resource Plan of \$34m (2014/15 \$1.6m, 2015/16 \$17.9m and 2016/17 \$14.5m), refer to the Budgeted Statements section. Whilst funding options have not been determined or confirmed by Council, it is necessary to use this best ‘estimate of cost’ to assist in the future financial planning for the Shire.

An external project management consultant has been appointed and is currently engaged to prepare a formal design, quantity survey and a detailed estimate of cost, which once known will be used to assist Council in their future decision making processes.

9.3 Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

		Notes	Forecast	Budget	Strategic Resource Plan			Trend
Indicator	Measure		Actual 2013/14	2014/15	Projections 2015/16	2016/17	2017/18	
Operating position								
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	0.7%	2.5%	3.7%	4.3%	5.3%	+
Liquidity								
Working Capital	Current assets / current liabilities	2	117.0%	106.4%	119.0%	121.3%	107.3%	-
Unrestricted cash	Unrestricted cash / current liabilities		77.7%	68.8%	64.3%	66.7%	69.6%	-
Obligations								
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	3	28.8%	24.5%	23.7%	22.9%	18.5%	+
Loans and borrowings	Interest and principal repayments / rate revenue		5.6%	5.2%	4.9%	4.9%	4.5%	+
Indebtedness	Non-current liabilities / own source revenue		21.9%	19.0%	18.5%	18.1%	14.6%	+
Asset renewal	Asset renewal expenditure / depreciation	4	126.2%	66.7%	58.0%	59.9%	64.8%	-
Stability								
Rates concentration	Rate revenue / adjusted underlying revenue	5	72.6%	74.4%	75.1%	75.8%	76.5%	-
Rates effort	Rate revenue / property values (CIV)		0.23%	0.24%	0.25%	0.26%	0.27%	+
Efficiency								
Expenditure level	Total expenditure / no. of assessments		\$ 1,882	\$ 1,898	\$ 1,950	\$ 2,003	\$ 2,056	+
Revenue level	Residential rate revenue / No. of residential assessments		\$ 1,322	\$ 1,391	\$ 1,455	\$ 1,523	\$ 1,594	+
Workforce turnover	No. of resignations & terminations / average no. of staff		10.3%	9.6%	9.7%	9.6%	9.8%	+

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1 Adjusted underlying result - An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance expected over the period.

2 Working Capital - The proportion of current liabilities represented by current assets.

3 Debt compared to rates - Trend indicates Council's reducing reliance on debt against its annual rate revenue.

4 Asset renewal - This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

5 Rates concentration - Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become more reliant on rate revenue compared to all other revenue sources.

9.4 Non-financial resources

In addition to the financial resources to be consumed over the planning period, Council will also consume non-financial resources, in particular human resources. A summary of Council's anticipated human resources requirements for the 2014/15 year is shown below and further detail is included in section 5.2.1 of this budget. A statement of Human Resources is included in Section 12.

Indicator	Forecast	Budget 2014/15	Strategic Resource Plan		
	Actual 2013/14		Projections		
			2015/16	2016/17	2017/18
Employee costs (\$'000)					
- Operating	59,624	65,987	64,322	67,088	69,972
- Capital	2,150	2,232	2,176	2,269	2,367
Total	61,774	68,219	66,498	69,357	72,339
Employee numbers (EFT)	666.8	663.6	664.1	664.6	665.2

10. Rating Strategy

This section considers the Council's rating strategy including strategy development and assumptions underlying the current year rate increase and rating structure.

10.1 Strategy Development

Rates and charges is an important source of revenue, accounting for approximately 71% of the total revenue received by Council annually. Planning for future rate increases has therefore been an important component of the Budget Planning process.

The amount of rates and charges generated by Council depends in the first instance on choices as to the quantity and quality of services that it decides to provide and how much of the cost is to be recovered from other revenue sources (for example income includes grants, prescribed and discretionary fees, fines and charges, sales of assets and interest earned)

The amount collected in rates and charges represents the difference between the total expense required by Council to fund programs, maintain assets, to service and redeem debt, and the total of revenue from these other sources.

However, it is always necessary to balance the requirement of rate revenue as a funding source with the capacity of ratepayers to fund increases, particularly given the change some years ago to bi-annual general revaluations (which redistributes the rate burden more regularly) and the impacts of the economy generally.

Whilst a revaluation does not in itself generate more rates for Council (it simply redistributes the rate burden between ratepayers), it can often cause significant rate increases for some (as their property value increases above the Shire average) and rate reduction for others (as their property value rises at a rate lower than the Shire average). This will happen irrespective of any decision Council makes about rates and charges.

Relative to other Councils, Mornington Peninsula Shire is big. When last measured against other Councils in 2013/14, with 95,807 rateable assessments the Shire was the third largest Council in the State on that measure; with a 2013/14 rates and charges revenue of \$129.531m (net of green waste), the Shire had the 6th largest rate base in the State.

The reality however is that our rates and charges are not high in comparison to other Councils.

Surveys conducted by the Municipal Association of Victoria in recent years have found the Mornington Peninsula to be consistently at the lowest end for average rates and charges when compared to other Metropolitan or Interface Councils. In the 2013/14 budget survey,

- On a 'per assessment' basis MPSC was the sixth lowest of the 73 Councils (that responded) at \$1,352 average rates and charges per assessment.
- Of the five Councils lower than MPSC, three Councils had rates and charges revenue of less than \$9m
- Of the metropolitan and Interface Councils, only Monash (at \$1,251 per assessment) and Whitehorse (at \$1,301 per assessment) were lower than MPSC
- We were by far the lowest Interface Council on a per assessment basis (next lowest was Whittlesea at \$1,538. Highest was Nillimbik at \$2,319).

Whilst the Shire wishes to maintain a status as a low rating municipality, it also aspires to improve the quality and level of service for residents and ratepayers. To achieve this, our future rating strategy requires increases above our cost of operations over the term of the plan.

10.2 Current Year Rate Increase

The 2014/15 operating position requires rate revenue of \$137.600m (including \$860k for supplementary rates) to satisfy the on-going operational costs of the Shire, provide for a number of specific enhanced and expanded service levels, and fund the required capital expenditure program.

Additional to this is a sum of \$2.525m for the opt-in green waste service, bringing the total rates and charges revenue to \$140.125m.

Council's rate in the \$ for 2014/15 will increase from 0.0019660 cents to 0.0021037 cents. The municipal charge will remain at \$180. The differential on MP Ag rate properties will remain at 35%

The following table sets out future proposed rate increases and total rates to be raised. By property type, the estimated amount to be levied is as follows.

PROPERTY TYPE	RATES AND CHARGES			
	Rates	Charges	Total	%
Residential - Improved	\$103,099,728	\$15,325,020	\$118,424,748	86.20%
Commercial - Improved	\$5,503,407	\$557,100	\$6,060,507	4.40%
Industrial - Improved	\$1,575,727	\$258,480	\$1,834,207	1.30%
Farm House (Curtledge)	\$900,712	\$0	\$900,712	0.70%
Rural - Vacant	\$433,577	\$48,780	\$482,357	0.40%
Boatshed	\$363,207	\$235,080	\$598,287	0.40%
	\$111,876,358	\$16,424,460	\$128,300,818	93.40%
Residential - Vacant	\$4,686,840	\$747,000	\$5,433,840	4.00%
Commercial - Vacant	\$106,686	\$11,520	\$118,206	0.10%
Industrial - Vacant	\$272,654	\$48,240	\$320,894	0.20%
MP Ag Rate	\$1,877,015	\$212,940	\$2,089,955	1.50%
Lysaght	\$840,000	\$0	\$840,000	0.60%
Naval Base	\$43,141	\$20,160	\$63,301	0.00%
Cult and Rec	\$142,846	\$0	\$142,846	0.10%
	\$119,845,539	\$17,464,320	\$137,309,859	100.00%
Supplementary Rates for year			\$860,000	
Land Sustainability Rebate			(-) \$ 400,000	
Heritage Rebate			(-) \$ 70,000	
Valuations Objections for year			(-) \$ 100,000	
TOTAL	\$119,845,539	\$17,464,320	\$137,599,859	
Green Waste Charge			\$2,525,175	
			\$140,125,034	

10.3 Rating Structure

Council's past practices and decisions regarding rating are underpinned by:

- Equitable distribution of the rate burden across the community according to assessment of property value;
- Simplicity in the levy of rates and charges
- Consistency with Council's strategic, corporate and financial directions and budgetary requirements; and
- Compliance with relevant legislation.

Over a long period of time, Council has established a rating structure which is comprised of two key elements. These are:

- a rate in the \$ (a general rate and various differential rates) which is multiplied by the Capital Improved Value (CIV) of a property
- a fixed charge (the municipal charge) which is a portion of revenue not linked to property value but paid equally by all ratepayers.

Striking an appropriate balance between these elements helps to provide equity in the distribution of the rate burden across residents.

Council utilises CIV as the basis for the calculation of its rates. CIV is considered the most appropriate method of valuation because –

- It is the valuation method best understood by ratepayers as it best approximates market value.
- It is considered to most closely reflect wealth and affordability and thus it is more equitable to rate residents on the total value of their property rather than the notional value of their land alone.
- It is the only valuation method which allows Council to utilise differential rates
- It is utilised by the vast majority of Councils.

The existing rating structure also comprises a number of differential rates.

The Local Government Act allows Councils to “differentiate” rates based on the use of the land, the geographic locality of the land or the use and locality of the land. Different rates in the dollar of CIV can be applied to different classes of property. These classes of property must be clearly differentiated and the setting of the differentials must be used to improve equity and efficiency.

Council's differential rates include –

- For properties determined to comply with the requirements of the Valuation of Lands Act for MP Ag rate (proposed to be 35% of General Rate)
- For residential, commercial and industrial vacant land (proposed to be 120% of General rate)

Additionally, under the Cultural and Recreational Lands. Act 1963, provision is made for a Council to grant a rating concession to any 'recreational lands' which meet the test of being 'rateable land' under the Act.

Unlike many other Councils, there is no separate waste collection charge or recycling charge.

Council also offers two rebates, the Land Sustainability Rebate and the Heritage Rebate as a further incentive to certain classes of property owners.

The following summarises in more detail the various rates to be made for the 2014/15 year. A more detailed analysis of the rates to be raised is contained in Appendix B 'Statutory Disclosures'.

10.3.1 Rate in the Dollar and Municipal Charge

Given that this is a general revaluation year (the impacts of which are explained further within the budget), Shire rates will rise on average this year by 5.9%. The impact on individual properties will vary according to property revaluation, with some properties having increased in value, and others having decreased. Across the Shire's total rate base, property value decreased by 1.26%. To deliver an overall increase in revenue of 5.9%, the rate in the dollar will increase to 0.0021037. There will be no increase to the Municipal Charge (remains at \$180).

	Proposed 2014/15	Previous year	Variance
General rate in \$	0.0021037	0.0019660	(+) 7.0%
Vacant land	0.0025244	0.0023592	(+) 7.0%
MP Agricultural rate	0.0007363	0.0006881	(+) 7.0%
Cerberus rate	0.0010518	0.0009830	(+) 7.0%
Municipal Charge	\$180	\$180	-

It is proposed that the Land Sustainability rate rebate will continue at 25% on the unimproved land component for eligible recipients, at an estimated cost of \$400k in 2014/15. Provision of \$70k has been made for Heritage rate rebates.

10.3.2 General Rate

The general rate in the dollar proposed is 0.21037 cents. For information, general rates in the dollar over previous years have been –

- 2006/07 reval 0.19074 cents
- 2007/08 0.20199 cents
- 2008/09 reval 0.18340 cents
- 2009/10 0.19702 cents
- 2010/11 reval 0.18883 cents
- 2011/12 0.20167 cents
- 2012/13 reval 0.18565 cents
- 2013/14 0.19660 cents
- 2014/15 reval 0.21037 cents

10.3.3 Municipal Charge

A Council may declare a municipal charge 'to cover some of the administrative costs of the Shire' (Section 159 of the Local Government Act). There is no prescriptive guideline of the level of municipal charge, although the total amount raised from the charge cannot exceed 20% of the sum collected from the municipal charge and general rates combined.

It is proposed to retain the municipal charge at \$180 for 2014/15.

For 2014/15, Council is comfortably within the upper limit set by legislation –

- Total general rates and municipal charge \$137.310m
- 20% legislative limit \$27.462m
- 2014/15 municipal charge levy \$17.464m
- 2014/15 percentage 12.7%

10.3.4 MP Agricultural Rate

The objectives determined by Council for the MP Ag rate are -

- To support the planning objectives of Melbourne 2030 as they relate to urban containment.
- To preserve the rural amenity of the Mornington Peninsula and ensure the wider community can continue to enjoy those benefits.
- To preserve and protect agricultural land as a productive resource.
- To ensure that eligible land is managed in a responsible way and in accordance with a Sustainable Peninsula.

Following adoption of the draft Green Wedge Management Plan (OCM 20 December 2010), Council can now ensure the MP Ag Rate and its objectives are consistent with the aspirations for the Green Wedge.

The Green Wedge Management Plan supports the continuation of a farm rate differential. Action 26 under Green Wedge Action Plan No. 2 specifically says –

‘Continue to offer a farm rate over land areas actively used for agriculture, excluding the dwelling curtilage, and explore opportunities to better promote productive use of rural land’

(It should be noted that Council already had a strong strategic justification for a farm rate differential, and the current Council Strategic Plan has a strong commitment to agriculture, as evidenced by

- Outcome 4.1 Prosperous rural economy
- Strategy 4.4.1 To foster and encourage agriculture and promote the Peninsula’s rural sector

This provided a sound ‘policy anchor’ for the MP Ag rate and the differential offered to eligible recipients).

The adoption of a Green Wedge Management Plan is an important policy platform for this review. The report to Council noted –

‘As one of the 12 Green Wedge areas around Melbourne, the Mornington Peninsula is intended to retain a substantial non-urban area which provides for environmental conservation, landscape protection, informal outdoor recreation and productive agricultural use. These may be regarded as the ‘core’ policy objectives and define the long term role of the Mornington Peninsula Green Wedge. There are also ‘secondary’ opportunities for tourism which is complementary to these core objectives.’

This is important having regard for the current objectives determined by Council for the MP Ag rate.

Mornington Peninsula Shire is unique in that only the farm land portion of a rural property is eligible for the differential farm rate; the ‘house and curtilage’ attracts the general rate.

10.3.5 Vacant Land Differentials

The objective of the vacant land differential was -

‘To ensure the owners of vacant land make an equitable financial contribution to the cost of carrying out the functions of Council, noting that Council incurs the cost of carrying out a range of functions irrespective of whether the land is vacant or occupied;.

10.3.6 Land Sustainability Rebate

The purpose of the Land Sustainability rebate is to encourage best practice in land management and the protection and enhancement of the natural environment and biodiversity of the peninsula.

Some 700 properties utilize the rebate on an annual basis, at an estimated cost of \$400k.

The current rebate for Land Sustainability has been in place for a decade, and no change is proposed at this time. When Council considers the many issues associated with the Green Wedge Management Plan, it will be an opportunity to reassess the approach.

10.3.7 Heritage Rebate

The purpose of the Heritage rebate is to recognise the cultural values of heritage properties on the Mornington Peninsula, and particularly the cost of preservation and maintenance of properties with heritage value.

Council introduced a rebate for heritage listed properties in 2003/04. Council's motive was to assist in ensuring that places of heritage significance to the Peninsula would not be slowly lost for future generations.

A distinction was drawn for properties in a Heritage Precinct because whilst the heritage controls in the Planning Scheme are the same, the exercise of discretion for the individual heritage place is more rigorous than in the case of a property in a heritage precinct (where the focus is on the heritage values of the precinct rather than those of the individual building).

A desk top review of the rebate indicates that the major benefit is not in the financial benefit provided to eligible property owners, but more the recognition and support for owners of heritage properties. In fact, the rebate is considered a small financial benefit having regard for the cost of maintaining a heritage listed property.

It does however continue to recognize in a small way the regard the community has for its past heritage, and to the extent that it entices owners of heritage listed property to continue to maintain the property, it is seen as beneficial.

No change to the heritage rebate is proposed at this time and a 2014/15 provision is \$70k.

10.3.8 Properties rated under Cultural and Recreation Lands Act

Council has 27 properties in the municipality (primarily yacht and sailing clubs, and golf clubs) rated under the Cultural & Recreational Lands Act 1963 (CRLA). Under the CRLA, (Section 4 (1), a Council may levy rates

'in each year such amount as the Municipal Council thinks reasonable having regard to the services provided by the Municipal Council in relation to such lands and having regard to the benefit to the community derived from such recreational lands'.

The CRLA was enacted to provide for a rating regime for those properties that are defined as being eligible to be rated under the CRLA. Section 2 of the CRLA defines this type of land as:

(a) *lands which are—*

(i) *vested in or occupied by any body corporate or unincorporate which exists for the purpose of providing or promoting cultural or sporting recreational or similar facilities or objectives and which applies its profits in promoting its objectives and prohibits the payment of any dividend or amount to its members; and*

(ii) *used for out-door sporting recreational or cultural purposes or similar out-door activities.*

In simple terms, to be eligible a club must comply with the following criteria:

- The lands must be vested in or occupied by any body corporate or unincorporated
- The body must exist for promoting cultural or sporting recreational facilities
- The body must apply its profits in promoting its objectives, and prohibit payment of any dividend or amount to its members.
- The land must be “used” ie. not dormant
- The land must be used for “outdoor” sporting, recreational or cultural activity

Clearly the definition does not include an entity which is in private ownership, or operate to generate a profit distributable to club members; as such, a number of private golf clubs are not eligible.

In 2012/13 a review was conducted and concluded that there was no material change required to the current calculation method and hence the amount determined for 2014/2015 is the previous year incremented by 5.9%.

10.4 General Revaluation of Properties

The Valuation of Land Act determines that the Shire will be the subject of a property revaluation every two years. As a consequence, every two years there is a redistribution of the rate burden through the revaluation, and where an individual's property valuation is more than the Shire average increase, the proportional increase in rates will be higher.

It is important however to understand that a change in valuations in itself has no impact on how much rates the Shire collects.

‘Total rates levied’ is based on how much rates Council assesses is needed to provide all the services and facilities for the municipality. The general revaluation does not create any more income, but it does re-establish equity between ratepayers by regularly updating valuations, and thereby redistributing the rating burden between classes of ratepayers and even areas within the Shire. The 2014 General Valuation resulted in a minor swing of the rate burden towards the Industrial sector, and away from the Rural sector. The relative proportions of the rate burden levied on the Residential and Commercial sectors remained relatively unchanged.

Even if the Shire did not generate \$1 more in rates, some properties would pay more and some properties would pay less. Revaluations of rateable property since year 2000 have seen increases as follows –

•	Year 2000	35%
•	Year 2002	36%
•	Year 2004	42%
•	Year 2006	8%
•	Year 2008	15%
•	Year 2010	10%
•	Year 2012	12%
•	Year 2014	-1.26%

The 2014 revaluation has seen a small decrease in the valuation of property, with an average decrease of 1.26% over the last two years.

As is usual however, there will be areas of the Shire where the valuation movement is more (or less) than the Shire average, and this will impact on rates levied. Similarly some classes of property (commercial and industrial as examples) have increased more than the Shire average, so those property types will generally see an increase in rates higher than the average, irrespective of what decision Council makes on rates and charges.

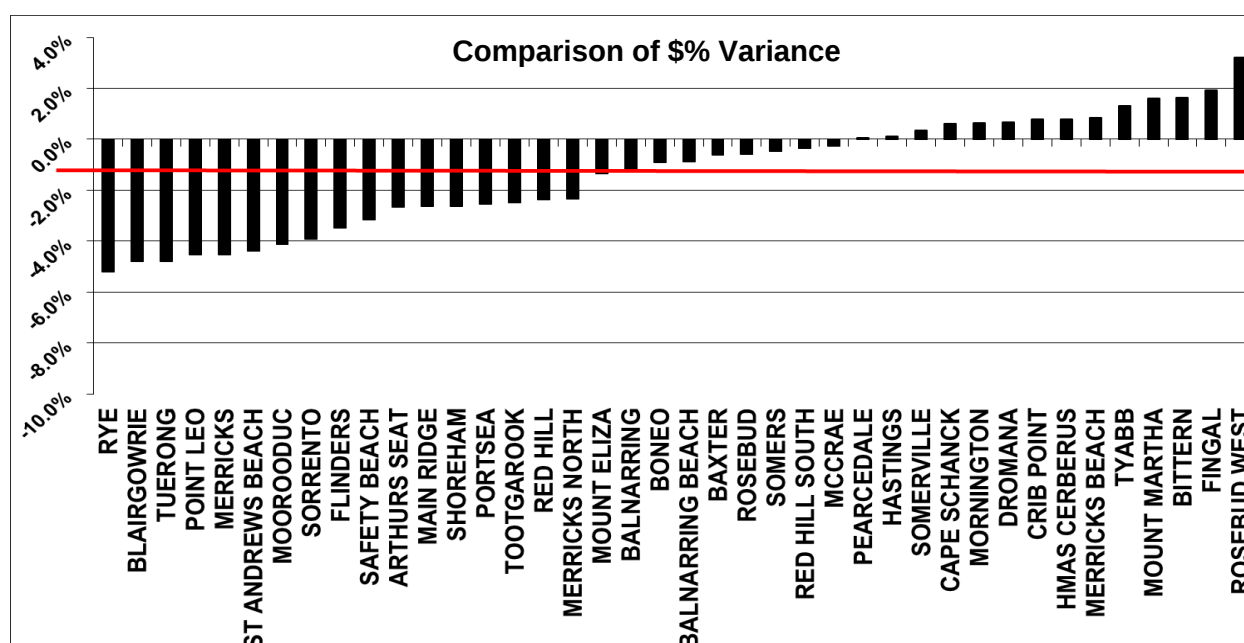
Within the property types, the following movements have occurred:

PROPERTY TYPE	2014		2012		Var	Var
	\$	%		%	\$	\$
Commercial - Vacant	42,262,000	0.10%	43,193,000	0.10%	(931,000)	-2.76%
Boatshed	172,655,000	0.30%	163,785,000	0.30%	8,870,000	5.40%
Residential - Vacant	1,856,625,000	3.20%	1,889,297,800	3.60%	(32,672,800)	-1.59%
Residential - Improved	49,009,788,600	84.80%	49,514,347,950	84.10%	(504,559,350)	-1.05%
Farm House (Curtilage)	428,165,000	0.70%	406,430,900	0.70%	21,734,100	5.71%
Industrial - Improved	749,042,000	1.30%	720,103,500	1.20%	28,938,500	4.15%
Industrial - Vacant	108,008,000	0.20%	105,125,300	0.20%	2,882,700	3.00%
Commercial - Improved	2,616,115,712	4.50%	2,657,591,996	4.50%	(41,476,284)	-1.62%
Naval Base	41,015,000	0.10%	40,580,000	0.10%	435,000	1.07%
MP Ag Rate	2,549,324,000	4.40%	2,728,212,100	4.90%	(178,888,100)	-6.37%
Rural - Vacant	206,106,500	0.40%	216,947,000	0.30%	(10,840,500)	-7.33%
	57,779,106,812	100.00%	58,485,614,546	100.00%	(706,507,734)	-1.24%

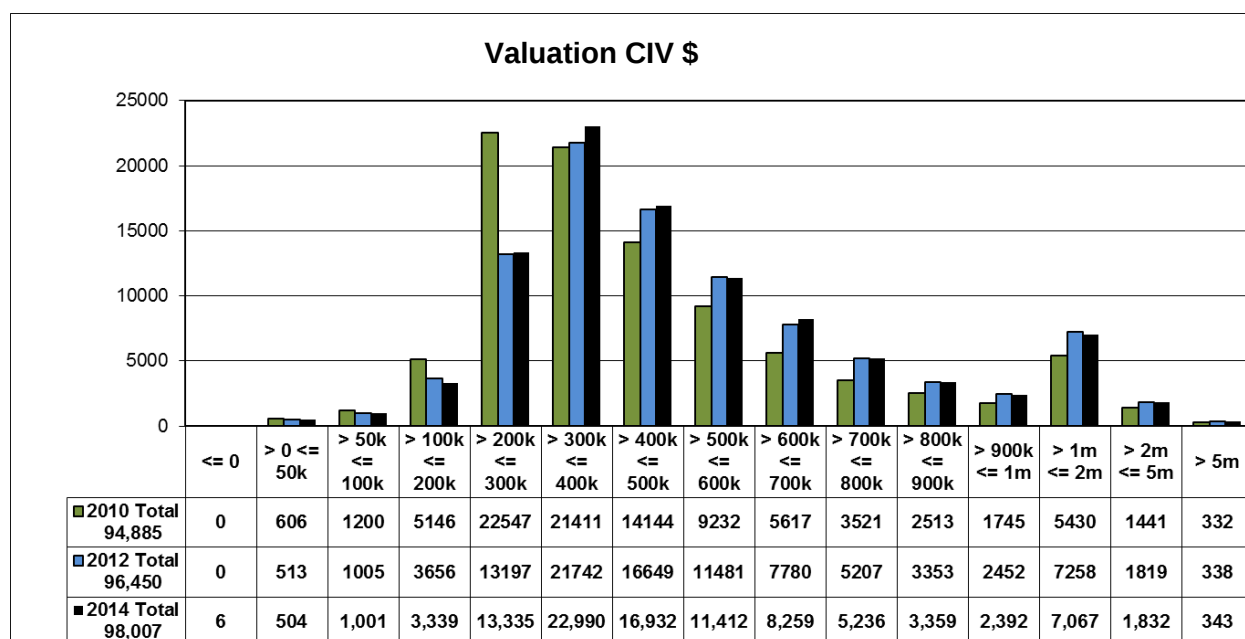
Note 1 – Revaluation of the Steel Works is not included but does not impact on rates because they pay a fixed rate under State Legislation. Culture and Recreation properties have also not been revalued at this stage.

Note 2 – Only 97,307 properties will pay a Municipal Charge (which is not levied on properties that are rated under legislation other than the Local Government Act i.e. Cultural and Recreational Act properties and the Steel Works).

The following graph depicts valuation movements by township. The 'red line' is the Shire average.

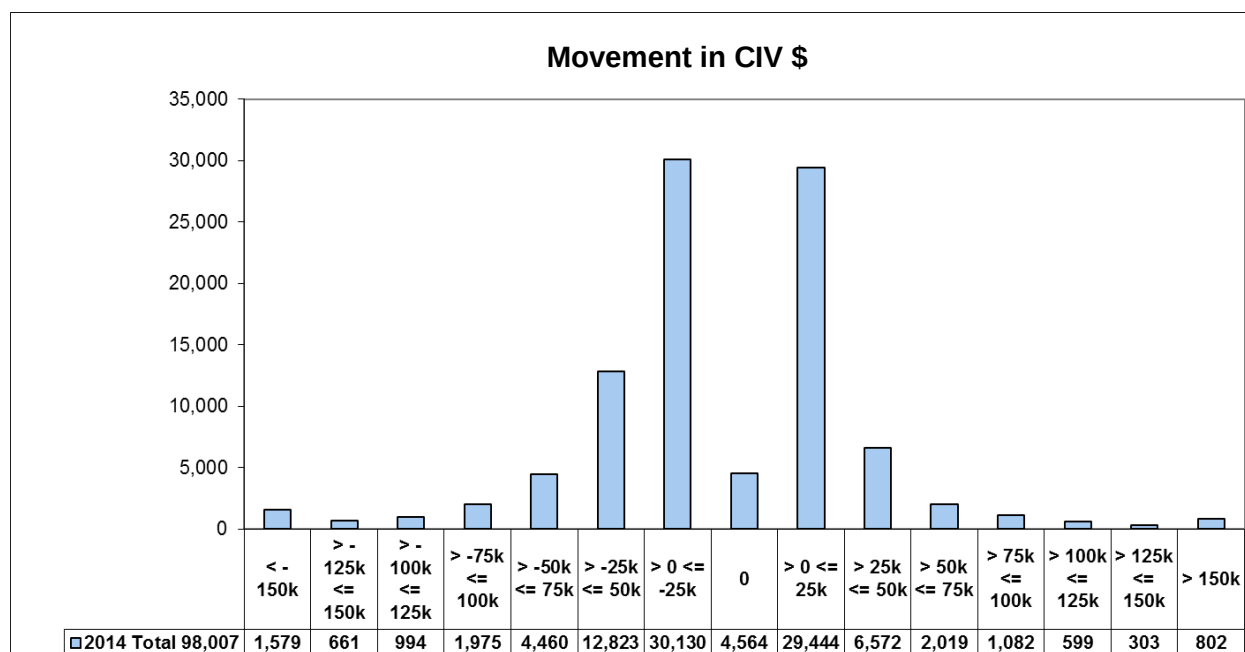


In relation to the number of properties by valuation, the following may assist:



Note – the number of properties for 2014 is 98,007. The difference is because the graph represents the fact that we maintain a separate valuation for farm houses (977 no.) and farm property. This is a consequence of rating a farm house at a general rate, and the balance of the farm property on the MP Ag rate. Other property included but also exempt from the municipal charge is Cultural and Recreation property and Steel Works (both which are rated under other legislation).

In terms of movement in valuations from the 2012 valuation base, the following may assist. Notably, some 57,186 properties have seen no (or negative) movement since the 2010 valuation, and some 36,016 properties have seen a valuation increase of \$50k or less. There are only 4,805 properties that have seen an increase over \$50k.



10.5 Other Matters

Given that 2014/15 is a general revaluation year, provision of \$100k has been made to off-set valuation objections. With the large number of holiday homes on the Peninsula, some concern is always expected due to land tax impacts (the revaluation must return CIV, site value and NAV for all rateable properties and the site value is used by the State Revenue Office for land tax). Whilst this may not significantly impact on Shire valuations or rates, it 'encourages' some property owners to object to CIV valuations as well.

Further, Land Tax assessment provides two opportunities for valuation objection, one when Council rate notices are issued and also when Land Tax notices are issued).

In relation to supplementary valuations, a higher level (\$860k) of supplementary rates compared to the past year's budget is expected in line with expected trends.

10.6 Impacts

In terms of rate increases, the table on the following page indicates the spread of accounts:-

NOTE – EVERY PROPERTY WILL ALSO PAY A MUNICIPAL CHARGE OF \$180

Area	2012 Valuation \$	2014 Valuation \$	Variance %	2012/13 0.002104	2014/15 0.0019660	Variation in Rates \$ %	
Briars Ward							
Mornington	438,000	442,000	0.9%	861.00	930.00	68.73	7.98%
Mount Eliza	682,000	661,000	(3.1%)	1,341.00	1,391.00	49.73	3.71%
Mount Martha	552,000	543,000	(1.6%)	1,085.00	1,142.00	57.08	5.26%
Cerberus Ward							
Balnarring	897,000	857,000	(4.5%)	1,764.00	1,803.00	39.37	2.23%
Bittern	353,000	377,000	6.8%	694.00	793.00	99.10	14.28%
Crib Point	303,000	303,000	0.0%	596.00	637.00	41.72	7.00%
Hastings	291,000	285,000	(2.1%)	572.00	600.00	27.45	4.80%
Moorooduc	903,000	853,000	(5.5%)	1,775.00	1,794.00	19.16	1.08%
Tuerong	906,000	899,000	(0.8%)	1,781.00	1,891.00	110.03	6.18%
Nepean Ward							
Blairgowrie	576,000	524,000	(9.0%)	1,132.00	1,102.00	(30.08)	(2.66%)
Portsea	1,380,000	1,412,000	2.3%	2,713.00	2,970.00	257.34	9.49%
Rye	408,000	390,000	(4.4%)	802.00	820.00	18.32	2.28%
Sorrento	790,000	774,000	(2.0%)	1,553.00	1,628.00	75.12	4.84%

Area	2012 Valuation	2014 Valuation	Variance	2012/13	2014/15	Variation in Rates	
Red Hill Ward							
Arthurs Seat	1,034,000	1,071,000	3.6%	2,033.00	2,253.00	220.22	10.83%
Balnarring	490,000	488,000	(0.4%)	963.00	1,027.00	63.27	6.57%
Balnarring Beach	727,000	712,000	(2.1%)	1,429.00	1,498.00	68.55	4.80%
Bittern	559,000	570,000	2.0%	1,099.00	1,199.00	100.12	9.11%
Boneo	807,000	898,000	11.3%	1,587.00	1,889.00	302.56	19.07%
Cape Schanck	574,000	617,000	7.5%	1,128.00	1,298.00	169.50	15.02%
Dromana	686,000	640,000	(6.7%)	1,349.00	1,346.00	(2.31)	(0.17%)
Fingal	638,000	662,000	3.8%	1,254.00	1,393.00	138.34	11.03%
Flinders	944,000	861,000	(8.8%)	1,856.00	1,811.00	(44.62)	(2.40%)
Main Ridge	1,105,000	1,087,000	(1.6%)	2,172.00	2,287.00	114.29	5.26%
Merricks	1,255,000	1,205,000	(4.0%)	2,467.00	2,535.00	67.63	2.74%
Merricks Beach	745,000	732,000	(1.7%)	1,465.00	1,540.00	75.24	5.14%
Point Leo	1,160,000	1,133,000	(2.3%)	2,281.00	2,383.00	102.93	4.51%
Red Hill	765,000	733,000	(4.2%)	1,504.00	1,542.00	38.02	2.53%
Red Hill South	1,015,000	1,019,000	0.4%	1,995.00	2,144.00	148.18	7.43%
Rye	668,000	641,000	(4.0%)	1,313.00	1,348.00	35.18	2.68%
Shoreham	978,000	840,000	(14.1%)	1,923.00	1,767.00	(155.64)	(8.09%)
Somers	637,000	622,000	(2.4%)	1,252.00	1,309.00	56.16	4.48%
St Andrews Beach	513,000	504,000	(1.8%)	1,009.00	1,060.00	51.71	5.13%
Seawinds Ward							
Arthurs Seat	619,000	573,000	(7.4%)	1,217.00	1,205.00	(11.53)	(0.95%)
Dromana	406,000	424,000	4.4%	798.00	892.00	93.77	11.75%
Main Ridge	1,866,000	1,570,000	(15.9%)	3,669.00	3,303.00	(365.75)	(9.97%)
McCrae	514,000	513,000	(0.2%)	1,011.00	1,079.00	68.67	6.80%
Mount Martha	791,000	744,000	(5.9%)	1,555.00	1,565.00	10.05	0.65%
Rosebud	327,000	342,000	4.6%	643.00	719.00	76.58	11.91%
Rosebud West	329,000	331,000	0.6%	647.00	696.00	49.51	7.65%

Area	2012 Valuation	2014 Valuation	Variance	2012/13	2014/15	Variation in Rates	
Safety Beach	471,000	462,000	(1.9%)	926.00	972.00	45.92	4.96%
Tootgarook	365,000	356,000	(2.5%)	718.00	749.00	31.33	4.37%
Watson Ward							
Baxter	284,000	291,000	2.5%	558.00	612.00	53.83	9.64%
Moorooduc	873,000	828,000	(5.2%)	1,716.00	1,742.00	25.55	1.49%
Pearcedale	711,000	678,000	(4.6%)	1,398.00	1,426.00	28.48	2.04%
Somerville	338,000	351,000	3.8%	665.00	738.00	73.89	11.12%
Tyabb	383,000	373,000	(2.6%)	753.00	785.00	31.70	4.21%

11. Other Strategies

This section sets out the strategies that have been developed and incorporated into the Strategic Resource Plan including borrowings, infrastructure and service delivery.

11.1 Loan Borrowings

1. Borrowings

In developing the Strategic Resources Plan, Council has recognised that it is both appropriate and necessary to borrow to fund the provision of major infrastructure assets. Council has the capacity to borrow for major projects because the various prudential ratios are all low risk.

Council has however recognised that it is necessary to improve our capacity for capital works through increased rate income and thus shift our reliance on loan funds to major projects only.

The SRP includes analysis of prudential ratios used by the Victorian State Government to assess the loan capacity of local governments. The analysis indicates that all of the ratios used to assess loan borrowing capacity are comfortably accommodated.

The following table sets out our **indicative** future borrowings program, and using the forecast financial position of Council as at 30 June 2014 as a basis.

Year	New Borrowings \$'000	Loan Principal Paid \$'000	Loan Interest Paid \$'000	Balance 30 June \$'000
2013/14	11,865	5,871	2,479	37,538
2014/15	2,000	5,185	2,325	34,353
2015/16	6,000	4,969	2,310	35,384
2016/17	Indicative 6,000	5,321	2,434	36,064
2017/18	Indicative Nil	5,244	2,277	30,819

It should be noted that proposed borrowings in 2015/16 and 2016/17 are an indicative provision for the construction of the Southern Peninsula Aquatic Centre. Whilst funding options have not been determined or confirmed by Council, it is necessary to use this best 'estimate of cost' to assist in the future financial planning for the Shire.

An external project management consultant has been appointed and is currently engaged to prepare a formal design, quantity survey and a detailed estimate of cost, which once known will be used to assist Council in their future decision making processes.

It should also be noted that Council will confirm on borrowings for 2015/16 and 2016/17 on an annual basis through the budget process for that year.

The table below shows information on borrowings specifically required by the Regulations:

	2013/14 \$	2014/15 \$
Total amount borrowed as at 30 June of the prior year	31,543,000	37,538,000
Total amount to be borrowed	11,865,000	2,000,000
Total amount projected to be redeemed	5,871,000	5,185,000
Total amount proposed to be borrowed as at 30 June	37,538,000	34,353,000

11.2 Infrastructure

Council is implementing an Infrastructure Strategy which seeks to address the capital expenditure requirements of the Council for the next 5 to 10 years by class of asset and project type. This is a key input to the long term financial plan.

The Asset Management Policy which is another important component of the Infrastructure Strategy. The Asset Management Policy is premised on an Asset Management approach which seeks to predict infrastructure consumption, renewal needs, and considers infrastructure needs that meet future community service expectations.

The Safer Local Roads (SLR) contract locked in a solution to the ongoing renewal of our road assets, in the process delivering 10% additional 'work on the ground' at no additional cost to ratepayers. This effectively means that on completion of the contract in 15 years, the Shire's roads must be returned in a condition as good or better than the agreed condition at the start of the contract.

Infrastructure maintenance service providers have continued to enhance our understanding of the condition of all shire assets, gathering key asset condition data to update the Asset Management plans.

The Infrastructure Strategy also derives information from the various levels of community consultation that the Council has engaged in over recent years. For example, integral to the strategy are the various policies, strategies and master plans developed and adopted by Council, which follow rigorous processes of consultation and evaluation.

Infrastructure planning and management are now imbedded in good policy and strategy, and a sound understanding of community needs and expectations in relation to provision of services and service standards.

The Shire is actively involved in the Municipal Association of Victoria's STEP program. This program reinforces and enhances local government systems in the area of asset management and capital works planning. The STEP program involves -

- A long term capital planning process which integrates with the Shire Strategic Plan, Long Term Financial Plan and Annual Budget processes.
- Listing of all known, needed capital projects, prioritised within classes on the basis of evaluation criteria.
- Strategies for provision of new assets and refurbishment of existing assets that target community needs, not wants.
- A transparent process for evaluating and prioritising capital projects.
- A recognition that whilst the community may wish for 'more and better' new assets, it is most important to have a strategy for the planned refurbishment or upgrade of existing assets.
- A methodology for allocating annual funding to classes of capital projects, particularly in relation to refurbishment of existing assets.
- A 'business case' template for officers to document capital project submissions, for both the creation of new assets and the unplanned refurbishment of existing assets.

The capital planning process is undertaken annually and used to ensure that strategy for infrastructure reflects the current capital expenditure requirements of the Council.

The following table summarises Council's forward outlook on capital expenditure including funding sources for the next four years.

Year	Total Capital Program \$'000	Grants and Contrib's \$'000	Borrowings \$'000	Investment Reserves \$'000	Unrestricted Cash & Inv \$'000	Council Operations \$'000
2014/15	27,910	2,263	2,000	Nil	Nil	23,648
2015/16	42,910	9,000	6,000	Nil	Nil	27,910
2016/17	41,090	4,800	6,000	Nil	Nil	30,290
2017/18	29,622	3,800	0	Nil	Nil	25,822

Whilst the program uses cash generated from its annual operations, a continuation of loan borrowings and external contributions such as government grants is presumed. Council does not have any significant cash or investment reserves for use in funding capital projects.

11.3 Human Resources

The Shire faces some significant human resource challenges over the next few years.

Issues such as our Peninsula 'isolation' are a positive in the sense that we often recruit quality people who simply want to work closer to home, but can be a negative because potential employees have to travel long distances if they live closer to Melbourne. Similarly, staff who travel longer distances can often drive past a number of other Councils on the way to work.

Challenges such as an ageing workforce, relatively low levels of school retention, deficiencies in tertiary education opportunities, the lack of qualified professionals in a number of disciplines (with statutory planners as the prime, but by no means sole example) have meant that the Shire has had to be creative and develop long term human resource recruitment and retention strategies such as –

- Long term people planning (seeking to encourage older staff to consider more flexible working opportunities rather than a full retirement).
- 'Grow our own' strategies (encouraging younger Peninsula residents to undertake specific traineeships in areas where recruitment is difficult due to lack of applicants).
- Traineeships (similarly focused at 'getting them young' and keeping them as they become more experienced).
- A commitment to work experience (so that young Peninsula students have the opportunity to see the attractive career options available in local government).
- Flexible work arrangements such as less structured hours and work from home where it is not detrimental to the work role.
- Developing our people by encouraging further studies and training (to ensure that staff capabilities, innovation and ideas are continually flowing).
- 'Creative' recruitment and advertising strategies to entice the most talented people to apply to work for the Shire.
- A clear focus on things that are important to staff (examples being the Health and Rehabilitation Program which focuses on preventing small 'niggles' growing into long term injury issues and getting injured staff back to work as soon as possible) and a range of pro-active Occupational Health and Safety initiatives that ensure a safe workplace and help to keep the financial and human costs of injury management to a minimum.
- Focusing on staff wellbeing by arranging employee offers such as the health and wellbeing program, superannuation information sessions and priority health care, whilst ensuring sound management of sick and carer leave.
- Retaining and growing our employees by offering employment exchanges, mentoring, coaching and succession planning.
- There is also a growing compliance obligation on the Shire, as an employer, to ensure that all of its statutory obligations continue to be delivered. Monitoring and improving work health and safety systems remains a priority, as does the ongoing program of training to keep all staff aware of their obligations under the Shire's Staff Code of Conduct, equal employment opportunity and work health and safety.

These will all be pursued in coming years to ensure that our work force is skilled and capable, and the Shire is seen as an employer of choice.



COMMITTED TO A
SUSTAINABLE
PENINSULA

Mornington Peninsula Shire Budget 2014/15

Appendices

The following appendices include voluntary and statutory disclosures of information, which proved support for the analysis contained in Sections 1-11 of this report:

Appendix A	Budgeted Statements
Appendix B	Capital Works Program
Appendix C	Priority Works Program
Appendix D	Priority Projects Program
Appendix E	Unit Budgets
Appendix F	Employee Costs and Establishment
Appendix G	Fees and Charges
Appendix H	Rates and Charges



COMMITTED TO A
SUSTAINABLE
PENINSULA

Mornington Peninsula Shire Budget 2014/15

Appendix A Budgeted Statements

This appendix presents information in regard to the Budgeted Financial Statements and Statement of Human Resources. The budget information for the years 2014/15 to 2017/18 has been extracted from the Strategic Resource Plan.

At the end of each financial year Council is required to include in the Financial Statements in its Annual Report a comparison of actual income and expenditure compared with the income and expenditure in the financial statements in the Budget.

The appendix includes the following budgeted information:

- Budgeted Corporate Performance Statement
- Budgeted Comprehensive Income Statement
- Budgeted Balance Sheet
- Budgeted Statement of Changes in Equity
- Budgeted Statement of Cash Flows
- Budgeted Statement of Capital Works
- Budgeted Statement of Human Resources

Budgeted Corporate Performance Statement

For the four years ending 30 June 2018

	Forecast	Budget	Strategic Resource Plan Projections		
	2013/14 \$'000	2014/15 \$'000	2015/16 \$'000	2016/17 \$'000	2017/18 \$'000
Income					
Rates	132,223	140,124	148,700	157,092	166,517
Grants and Subsidies	12,153	12,535	12,639	12,802	12,969
User Charges	26,862	27,730	28,359	29,006	29,668
Grants Commission	6,610	6,516	6,970	7,144	7,323
Interest Income	1,568	1,525	1,540	1,556	1,571
	179,416	188,431	198,208	207,600	218,048
Expenses					
Sustainable Environment	16,416	16,952	18,225	18,997	19,803
Sustainable Infrastructure	67,290	71,550	76,923	80,181	83,584
Sustainable Communities	35,153	37,066	39,686	41,367	44,122
Sustainable Organisation	20,606	21,673	23,404	24,395	25,430
The CEO's Office	5,047	5,186	5,626	5,864	6,113
Efficiency Savings	-	(500)	(500)	(500)	(500)
Interest Expense	2,480	2,239	2,310	2,434	2,277
	146,992	154,166	165,673	172,737	180,830
Funds available	32,425	34,265	32,535	34,863	37,219
Capital and priority works and services					
New Borrowings	11,865	2,000	6,000	6,000	-
Debt Servicing Principal	(4,886)	(5,111)	(4,969)	(5,321)	(5,244)
Lease Payments	(515)	(75)	-	-	-
Defined Benefits Superannuation Lia	(11,335)	-	-	-	-
Priority Projects (Net)	(4,956)	(2,319)	(2,200)	(2,200)	(2,500)
Priority Works (Net)	(5,469)	(3,034)	(3,400)	(3,500)	(3,600)
Capital Expenditure	(47,169)	(32,731)	(42,910)	(41,090)	(29,622)
Capital Grants	4,330	4,758	5,000	3,000	2,000
Capital Contributions	3,534	2,263	4,000	1,800	1,800
Special Charge Schemes	1,484	-	-	-	-
Transfers from reserves	311	-	-	-	-
	(52,805)	(34,249)	(38,479)	(41,311)	(37,166)
Operating Result	(20,380)	16	(5,944)	(6,448)	53
Non-operating					
Asset Sales	13,730	-	6,000	6,500	-
Projects funded in previous years	229	-	-	-	-
Result	(6,421)	16	56	52	53

Budgeted Comprehensive Income Statement

For the four years ending 30 June 2018

	Forecast 2013/14 \$'000	Budget 2014/15 \$'000	Strategic Resource Plan Projections		
			2015/16 \$'000	2016/17 \$'000	2017/18 \$'000
Income from ordinary activities					
Rates and Charges	132,223	140,124	149,031	157,443	166,890
Statutory Fees and Fines	3,910	4,088	4,129	4,170	4,212
User Fees	25,088	23,639	24,230	24,836	25,457
Contributions	3,825	2,265	4,000	1,800	1,800
Contributed Assets	6,500	6,500	6,250	6,000	5,750
Grants - Operating (recurrent)	18,763	19,052	19,377	19,709	20,047
Grants - Operating (non-recurrent)	489	-	-	-	-
Grants - Capital	4,330	4,758	5,000	3,000	2,000
Interest	1,568	1,525	1,540	1,556	1,572
Total income	196,695	201,951	213,557	218,514	227,728
Expenses from ordinary activities					
Employee Costs	61,774	63,756	66,498	69,357	72,339
Materials and Services	89,720	88,384	92,228	96,240	100,428
Depreciation and Amortisation	22,281	25,000	25,750	26,523	27,318
Finance Costs	2,480	2,239	2,310	2,434	2,277
Other Expenses	4,598	4,865	4,914	4,963	5,012
Total expenses	180,853	184,244	191,700	199,517	207,374
Net Gain/(Loss) on Sale/Disp Assets	-	-	-	-	-
Surplus/(deficit) for the year	15,843	17,707	21,857	18,997	20,354
Other comprehensive income					
Other	-	-	-	-	-
Total comprehensive income for the year	15,843	17,707	21,857	18,997	20,354

Budgeted Balance Sheet

For the four years ending 30 June 2018

	Forecast	Budget	Strategic Resource Plan Projections		
	2013/14 \$'000	2014/15 \$'000	2015/16 \$'000	2016/17 \$'000	2017/18 \$'000
Current assets					
Cash and cash equivalents	23,927	22,980	22,370	24,000	24,500
Receivables	10,686	11,038	11,480	11,626	11,757
Inventories	184	162	153	155	164
Other	1,225	1,348	1,414	1,346	1,333
Assets held for sale	-	-	6,000	6,500	-
Total current assets	36,022	35,528	41,417	43,627	37,754
Non-current assets					
Other financial assets	8	8	8	8	8
Receivables	787	970	990	909	914
Property	-	981,562	990,390	999,586	1,009,469
Plant, furniture and equipment	-	7,320	7,386	7,454	7,528
Infrastructure	2,006,306	1,034,690	1,043,995	1,053,689	1,064,107
Intangibles	1,200	1,200	1,200	1,200	1,200
Total non-current assets	2,008,301	2,025,750	2,043,969	2,062,846	2,083,226
Total assets	2,044,323	2,061,278	2,085,386	2,106,473	2,120,980
Current liabilities					
Payables	13,777	16,114	16,627	17,313	15,958
Interest-bearing liabilities	5,186	4,969	5,321	5,244	5,249
Provisions	11,814	12,322	12,852	13,404	13,981
Total current liabilities	30,777	33,405	34,800	35,961	35,188
Non-current liabilities					
Interest-bearing liabilities	32,883	29,384	30,064	30,819	25,571
Provisions	2,763	2,882	3,006	3,135	3,270
Total non-current liabilities	35,646	32,266	33,070	33,954	28,841
Total liabilities	66,423	65,671	67,870	69,915	64,029
Net assets	1,977,900	1,995,607	2,017,516	2,036,558	2,056,951
Equity					
Accumulated surplus	898,062	915,769	937,678	956,720	977,113
Asset revaluation reserve	1,079,838	1,079,838	1,079,838	1,079,838	1,079,838
Other reserves	-	-	-	-	-
Total equity	1,977,900	1,995,607	2,017,516	2,036,558	2,056,951

Budgeted Statement of Changes in Equity

For the four years ending 30 June 2018

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2015				
Balance at beginning of the financial year	1,977,900	898,062	1,079,838	-
Adjustment on change in accounting policy	-	-	-	-
Comprehensive result	17,707	17,707	-	-
Net asset revaluation increment (decrement)	-	-	-	-
Impairment losses on revalued assets	-	-	-	-
Transfer to reserves	-	-	-	-
Transfer from reserves	-	-	-	-
Balance at end of financial year	1,995,607	915,769	1,079,838	-
2016				
Balance at beginning of the financial year	1,995,607	915,769	1,079,838	-
Adjustment on change in accounting policy	-	-	-	-
Comprehensive result	21,910	21,910	-	-
Net asset revaluation increment (decrement)	-	-	-	-
Impairment losses on revalued assets	-	-	-	-
Transfer to reserves	-	-	-	-
Transfer from reserves	-	-	-	-
Balance at end of financial year	2,017,516	937,679	1,079,838	-
2017				
Balance at beginning of the financial year	2,017,516	937,679	1,079,838	-
Adjustment on change in accounting policy	-	-	-	-
Comprehensive result	19,043	19,043	-	-
Net asset revaluation increment (decrement)	-	-	-	-
Impairment losses on revalued assets	-	-	-	-
Transfer to reserves	-	-	-	-
Transfer from reserves	-	-	-	-
Balance at end of financial year	2,036,558	956,722	1,079,838	-
2018				
Balance at beginning of the financial year	2,036,558	956,722	1,079,838	-
Adjustment on change in accounting policy	-	-	-	-
Comprehensive result	20,393	20,393	-	-
Net asset revaluation increment (decrement)	-	-	-	-
Impairment losses on revalued assets	-	-	-	-
Transfer to reserves	-	-	-	-
Transfer from reserves	-	-	-	-
Balance at end of financial year	2,056,952	977,115	1,079,838	-

Budgeted Statement of Cash Flows

For the four years ending 30 June 2018

	Forecast	Budget	Strategic Resource Plan Projections		
	2013/14 \$'000	2014/15 \$'000	2015/16 \$'000	2016/17 \$'000	2017/18 \$'000
Cash flows from operating activities <i>(inclusive of GST, wherever applicable)</i>					
Receipts					
General rates	132,223	140,124	149,031	157,443	166,890
User charges and other	28,997	27,727	28,359	29,006	29,668
Cash contributions	3,825	2,265	4,000	1,800	1,800
Government grants	23,582	23,809	24,377	22,709	22,047
Interest	1,568	1,525	1,540	1,556	1,572
Net GST refund	8,000	8,200	8,300	8,400	8,500
	198,195	203,650	215,607	220,914	230,478
Payments					
Employee costs	61,774	63,756	66,498	69,357	72,339
Materials and contracts	96,829	96,584	100,529	104,641	108,927
Other expenses	4,598	4,865	4,914	4,963	5,012
	163,201	165,205	171,940	178,960	186,279
Net cash provided by (used in) operating activities	34,994	38,445	43,668	41,953	44,199
Cash flows from investing activities					
Payments for					
Land and buildings	-	-	-	-	-
Infrastructure assets	47,170	33,967	42,998	44,569	42,678
Plant, furniture and equipment	-	-	-	-	-
	47,170	33,967	42,998	44,569	42,678
Proceeds from					
Sale of land and buildings	13,730	-	-	6,000	6,500
Sale of plant, furniture and equipment	50	-	-	-	-
	13,780	-	-	6,000	6,500
Net cash provided by (used in) investing activities	(33,390)	(33,967)	(42,998)	(38,569)	(36,178)
Cash flows from financing activities					
Finance Costs	(2,480)	(2,239)	(2,310)	(2,434)	(2,277)
Proceeds from borrowings	11,865	2,000	6,000	6,000	-
Repayment of borrowings	(4,885)	(5,111)	(4,969)	(5,321)	(5,244)
Repayment of finance leases	(515)	(75)	-	-	-
Repayment of Unfunded Superannuation	(10,865)	-	-	-	-
Movement in Deposits and Bonds	-	-	-	-	-
Net cash provided by (used in) financing activities	(6,880)	(5,425)	(1,279)	(1,755)	(7,521)
Net increase / (decrease) in cash and cash equivalents	(5,276)	(947)	(609)	1,629	500
Cash and equivalents at the beginning of the year	29,203	23,927	22,980	22,371	24,000
Cash and equivalents at the end of the year	23,927	22,980	22,371	24,000	24,500

Budgeted Statement of Capital Works

For the four years ending June 2018

Capital Works Areas	Forecast	Budget	<u>Strategic Resource Plan Projections</u>		
	2013/14	2014/15	2015/16	2016/17	2017/18
	\$'000	\$'000	\$'000	\$'000	\$'000
Projects carried forward					
Land	532	350	267	284	317
Buildings	16,355	8,807	24,629	21,655	7,970
Infrastructure - Roads	20,331	13,089	10,001	10,633	11,846
Infrastructure - Drainage	3,989	3,760	2,873	3,055	3,403
Infrastructure - Other	3,962	4,949	3,782	4,020	4,479
Plant, Equipment & Other	681	476	364	387	431
Library Bookstock	1,320	1,300	993	1,056	1,177
Subtotal	47,169	32,731	42,910	41,090	29,622
Total Capital Works	47,169	32,731	42,910	41,090	29,622
Represented by:					
Asset Renewal	28,125	18,076	13,812	14,685	16,359
New Assets	4,810	7,401	23,555	20,513	6,698
Asset Expansion / Upgrade	14,234	7,254	5,543	5,893	6,565
Total Capital Works	47,169	32,730	42,910	41,090	29,622

Budgeted Statement of Human Resources

For the four years ending 30 June 2018

	Budget	Forecast	Budget	Strategic Resource Plan Projections		
	2013/14	2013/14	2014/15	2015/16	2016/17	2017/18
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Staff expenditure						
Employee costs - operating	58,718	59,624	65,987	64,322	67,088	69,972
Employee costs - capital	2,020	2,150	2,232	2,176	2,269	2,367
Total staff expenditure	60,738	61,774	68,219	66,498	69,357	72,339
	FTE	FTE	FTE	FTE	FTE	FTE
Staff numbers						
Employees	666.8	666.8	663.6	664.1	664.6	665.2
Total staff numbers	666.8	666.8	663.6	664.1	664.6	665.2



COMMITTED TO A
SUSTAINABLE
PENINSULA

Mornington Peninsula Shire Budget 2014/15

Appendix B Capital Works Program

This appendix presents a listing of the Capital Works projects that will be undertaken for the 2014/15 year.

The Capital Works projects are grouped by asset class and include the following:

- Capital Works program for 2014/15
- Detailed capital works program grouped by theme

Capital Works 2014 / 2015

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>							

Liveable Peninsula

2334 7584	Mornington Activity Centre Structure Plan	Main Street Mornington	Conditional	400,000	0	400,000
-----------	---	------------------------	-------------	---------	---	---------

Works associated with the implementation of the Mornington Activity Centre Structure Plan

Annual Items

No.	Description	Location	Cost (\$)
2622	Barkly Street/Main Street Intersections	Barkly Street Mornington	50,000
2623	Hilltop Square Landscape Construction	Main Street Mornington	300,000
2624	Node Enhancement	Main Street Mornington	50,000
			<u>400,000</u>

3181 7671	Sorrento Streetscape Strategy	Point Nepean Road Sorrento	Conditional	145,000	0	145,000
-----------	-------------------------------	----------------------------	-------------	---------	---	---------

Implementation of Strategy

Annual Items

No.	Description	Location	Cost (\$)
2627	Sorrento Streetscape Strategy Stage 2	Ocean Beach Road Sorrento	145,000
			<u>145,000</u>

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
3182	7696	Hastings Activity Centre Structure Plan	High Street Hastings	Committed	350,000	0	350,000

Works associated with the implementation of the Hastings Activity Centre Structure Plan

Annual Items

No.	Description	Location	Cost (\$)
2625	Alfred Street Streetscape Works -Stage2	Alfred Street Hastings	350,000
			350,000

3183	7697	Rosebud Activity Centre Structure Plan	Point Nepean Road Rosebud	Committed	200,000	0	200,000
------	------	--	---------------------------	-----------	---------	---	---------

Works associated with the implementation of the Rosebud Activity Centre Structure Plan

Annual Items

No.	Description	Location	Cost (\$)
2626	Point Nepean Road Streetscape Works	Point Nepean Road Rosebud	200,000
			200,000

3286	7672	Township Plan Impl. (incl. minor st'scape / beautification wks)	Shire-Wide	Conditional	100,000	0	100,000
------	------	---	------------	-------------	---------	---	---------

Neighbourhood Activity Centre Structure Plan - Development

Annual Items

No.	Description	Location	Cost (\$)
2736	Develop Township Beautification Strategy	Shire-Wide	25,000
2737	Flinders Township	Frankston-Flinders Road Flinders	50,000
2740	Minor Township Works	Shire-Wide	25,000
			100,000

Liveable Peninsula Total					1,195,000	0	1,195,000
---------------------------------	--	--	--	--	------------------	----------	------------------

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>							

Enhancing Public Places & Spaces

2298 7482	Safer Local Roads Program	Shire-Wide	Conditional	4,000,000	0	4,000,000
-----------	---------------------------	------------	-------------	-----------	---	-----------

Annual Program - Safer Local Roads Program - Capital Projects (Contracted amount)

946 7260	Playground Developments - New / Refurbishment	Shire-Wide	Conditional	300,000	0	300,000
----------	---	------------	-------------	---------	---	---------

Development of new playgrounds and/ or major upgrades to existing facilities in accordance with the Playground Strategy.

Annual Items

No.	Description	Location	Cost (\$)
1859	Project Management Recreation	Shire-Wide	70,000
2571	Playground Facilities Improvement - Shire Wide	Shire-Wide	20,000
2572	Flinders Park, Flinders	Cook Street Flinders	80,000
2573	Red Hill Station Reserve	Red Hill-Shoreham Road Red Hill Sout	80,000
2574	Pre-School Playground Equipment Renewal	Shire-Wide	50,000
			300,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
954 7263		Long Term - Recreation Master Plans - Implementation	Shire-Wide	Conditional	1,020,000	0	1,020,000

Continuing program for the implementation of the Recreation Master Plans.

<u>Annual Items</u>			
No.	Description	Location	Cost (\$)
2397	Police Point Park	Point Nepean Road Portsea	60,000
2491	Citation Reserve	Helena Street Mount Martha	60,000
2632	Ferrero Reserve	Esplanade Mount Martha	60,000
2634	Hillview Reserve	Boundary Road Dromana	5,000
2635	Emil Madsen Reserve	Wooralla Drive Mount Eliza	115,000
2636	Civic Court Reserve	Frankston-Flinders Road Balnarring	60,000
2637	Flinders Park	Golf Links Road Flinders	30,000
2638	Project Management	Shire-Wide	65,000
2741	Woolleys Road - car park/entrance	Woolleys Road Crib Point	120,000
2742	Olympic Park - detailed design new paths	Besgrove Street Rosebud	20,000
2743	Mount Martha House Parade Ground MP	Esplanade Mount Martha	55,000
2744	Red Hill Station Reserve - play, picnic space	Red Hill-Shoreham Road Red Hill Sout	60,000
2745	Red Hill Recreation Reserve - detailed design	Arthurs Seat Road Red Hill	50,000
2746	Merricks Station Reserve - picnic/play space	Surf Street Merricks Beach	40,000
2747	Bunguyan Reserve - car park	Frankston-Flinders Road Tyabb	90,000
2748	Urgent minor master plan works	Shire-Wide	20,000
2757	Truemans Road Reserve - Developmenet	Truemans Rd Recreation R Tootgarook	40,000
2493	Balnarring Recreation Reserve	Balnarring Road Balnarring	70,000
			1,020,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
3271	7313	Roadside Equestrian & Mountain Bike Trails Strategy - Impl.	Shire-Wide	Committed	200,000	0	200,000

This Strategy identifies a range of action to fill gaps in the trail network, identify trails with signage and address issues such as drainage.

Annual Items

No.	Description	Location	Cost (\$)
2733	Tumbywood Rd Trail	Tumbywood Road Red Hill	100,000
2734	Junction Rd Trail	Junction Road Balnarring Beach	100,000
			200,000

3272	7556	Soccer Strategy - Implementation	Shire-Wide	Conditional	150,000	0	150,000
------	------	----------------------------------	------------	-------------	---------	---	---------

Implementation of Councils Soccer Strategy

Annual Items

No.	Description	Location	Cost (\$)
2502	Emil Madsen Reserve	Wooralla Drive Mount Eliza	150,000
			150,000

3274	7675	Tennis Strategy - Implementation	Shire-Wide	Conditional	100,000	0	100,000
------	------	----------------------------------	------------	-------------	---------	---	---------

Implementation of Council's Tennis Strategy

Annual Items

No.	Description	Location	Cost (\$)
2640	Watsons Rd, Mt Martha	Watson Road Mount Martha	100,000
			100,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments							

3403	7676	Netball Strategy - Implementation	Shire-Wide	Committed	200,000	0	200,000
------	------	-----------------------------------	------------	-----------	---------	---	---------

Implementation of Council's Netball Strategy

Annual Items			
No.	Description	Location	Cost (\$)
2756	Mornington Netball Courts	Hampden Street Mornington	200,000
			200,000

2548	7549	Ride Safe Strategy	Shire-Wide	Committed	300,000	0	300,000
------	------	--------------------	------------	-----------	---------	---	---------

The Bicycle Strategy will look at the current Shire-wide bicycle infrastructure to determine the deficiencies in the on-road & off-road bicycle routes. Implementation of improvements will occur in a staged approach, and will include: Constructing on-road bicycle lanes, enhancing intersections to ensure they are bicycle friendly, and constructing missing links on the off-road bicycle network to assist the recreational cyclist.

Annual Items			
No.	Description	Location	Cost (\$)
2617	Shared Path Construction	Shire-Wide	125,000
2618	On - Road Cycling Facilities	Shire-Wide	100,000
2619	Ridesafe Education Support	Shire-Wide	25,000
2620	Ridesafe Promotion and Event Support	Shire-Wide	25,000
2621	Cycling Storage Facilities	Shire-Wide	25,000
			300,000

2756	7552	Blackspot Program	Shire-Wide	Committed	225,000	0	225,000
------	------	-------------------	------------	-----------	---------	---	---------

Council contribution to Blackspot funded projects (subject to successful application).

Annual Items			
No.	Description	Location	Cost (\$)
2667	Data Analysis and Reporting	Corporate	75,000
2668	Council Contribution to Works	Corporate	150,000
			225,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
3311	7673	Sporting Facilities Lighting Program	Shire-Wide	Conditional	100,000	0	100,000

Implementation - Sporting Facilities Lighting Program

Annual Items			
No.	Description	Location	Cost (\$)
2486	Cyril Fox	Colin Parade Crib Point	80,000
2563	Truemans Road Reserve, Rosebud West	Truemans Road Rosebud West	20,000
			100,000

350	7062	Signage - Traffic / Parking Areas	Shire-Wide	Committed	40,000	0	40,000
-----	------	-----------------------------------	------------	-----------	--------	---	--------

Annual Program

351	7063	Signage - General	Shire-Wide	Committed	100,000	0	100,000
-----	------	-------------------	------------	-----------	---------	---	---------

Annual Program

Annual Items			
No.	Description	Location	Cost (\$)
2696	Busland Reserve Signage	Shire-Wide	20,000
2697	Directional - Intersection and Township Signage Improvements	Shire-Wide	25,000
2698	Corporate Signage in Townships and Shire Reserves	Shire-Wide	5,000
2699	General New and Improved Signage	Shire-Wide	15,000
2700	Event Signage	Shire-Wide	10,000
2701	Business and Tourism Signage	Shire-Wide	25,000
			100,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments							
360	7038	Traffic Management Treatments	Shire-Wide	Conditional	150,000	0	150,000

Annual Program - Minor traffic management improvements including works associated with school children safety and local area traffic management.

Annual Items			
No.	Description	Location	Cost (\$)
958	Intersection Treatments	Shire-Wide	25,000
2659	Waterfall Gully & Old Cape Schanck Rd	Waterfall Gully Road Rosebud	50,000
2660	Railway Rd, Baxter	Railway Road Baxter	50,000
2661	Intersection Sealing Works	Shire-Wide	25,000
			<u>150,000</u>

361	7050	Footpaths / Shared Paths / Bike Paths / Boardwalks - Rehabilitation	Shire-Wide	Committed	1,210,000	0	1,210,000
-----	------	---	------------	-----------	-----------	---	-----------

Annual Program - Rehabilitation of Walk Ways / BikePaths / Footpaths / Shared Pathways / Boardwalks that have been identified through service requests and community workshops/forums.

Annual Items			
No.	Description	Location	Cost (\$)
572	Footpath Replacement for Risk Management	Shire-Wide	400,000
2104	Concrete Grinding Program	Shire-Wide	150,000
2552	Boardwalk Renewal Program	Shire-Wide	300,000
2553	Pt Nepean Rd (Leonard St to Weeroona St)	Point Nepean Road Rye	200,000
2554	Burns Rd (Prout Webb Dr to Cliff Rd)	Burns Road Dromana	80,000
2555	Sorrento Camping Ground (Near St Pauls Rd)	St Pauls Road Sorrento	60,000
2556	Sorrento Yacht Club (Sullivans Bay)	Point Nepean Road Sorrento	20,000
			<u>1,210,000</u>

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments							

362 7016	Oval Rehabilitation	Shire-Wide	Committed	135,000	0	135,000
-----------------	----------------------------	-------------------	------------------	----------------	----------	----------------

Annual program of oval drainage improvements

Annual Items			
No.	Description	Location	Cost (\$)
2564	Email Madsen Reserve, Mt Eliza	Wooralla Drive Mount Eliza	135,000
			135,000

425 7012	Land Acquisition (Splays, Easements and Small Parcels)	Shire-Wide	Committed	350,000	0	350,000
-----------------	---	-------------------	------------------	----------------	----------	----------------

Annual Program - Acquisition of splays, easements and small parcels of land.

1057 7273	Parks & Reserves (Active) - Asset Replacement	Shire-Wide	Committed	90,000	0	90,000
------------------	--	-------------------	------------------	---------------	----------	---------------

This is an activity under the SIMS2 Parks and Roadside Contract to address infrastructure-related safety issues at sporting clubs around the Peninsula. Works are identified through systematic safety audits

Annual Items			
No.	Description	Location	Cost (\$)
2077	Barber Reserve, Somerville	Owen Court Somerville	45,000
2079	Stringer Reserve, Blairgowrie	Stringer Rd Reserve Blairgowrie	45,000
			90,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
1284	7558	Kerb and Channel - Rehabilitation	Shire-Wide	Committed	300,000	0	300,000

Annual Program - Kerb & Channel works identified by service requests. This program is for sections of K&C that have failed where the road is still in good condition and not in need of total rehabilitation. The works extends the life of the asset. Annually pavement inspections are undertaken to assess the condition of the road network before works are undertaken.

Annual Items

No.	Description	Location	Cost (\$)
2561	Kerb and Channel Renewal - sundry to contract	Shire-Wide	100,000
2562	Kerb and Channel Renewal - road surfacing program	Shire-Wide	200,000
			300,000

1552	7362	Footpath Strategy - Implementation	Shire-Wide	Conditional	956,215	0	956,215
------	------	------------------------------------	------------	-------------	---------	---	---------

Implementation of Footpath Strategy

Annual Items

No.	Description	Location	Cost (\$)
2586	SCS - Sudholz St (Myers Rd to Peddle St)	Sudholz Street Bittern	20,400
2587	SCS - Eliza Dr (Wooralla Dr to Quinns Pde)	Eliza Drive Mount Eliza	41,055
2588	SCS - Wimbledon Ave (Wimborne Ave to Cambourne Ave)	Wimbledon Avenue Mount Eliza	80,000
2589	SCS - Wimborne Ave (Rutland Ave to Mt Eliza Way)	Wimborne Avenue Mount Eliza	34,000
2590	SCS - Orana Dr/Kinross St (Walara Dr to Legacy Dr)	Orana Drive Mount Martha	35,000
2591	SCS - Harrap Rd (Racecourse Rd to Dunns Rd)	Harrap Road Mount Martha	61,200
2592	SCS - Braidwood Ave (Pt Nepean Rd to Boneo Rd)	Braidwood Avenue Rosebud West	78,000
2593	SCS - Hove Rd (Bayview Rd to End)	Hove Road Mount Martha	65,100
2594	SCS - Leon Ave (Morgan St to Keogh St)	Leon Avenue Rosebud	72,000
2595	Dundas St (Maori St to Toagara St)	Dundas Street Rye	200,000
2596	SCS - Booran Pde (Truemans Rd to Mathis Ave)	Booran Parade Rye	75,000
2597	Truemans Rd (Booran Pde to Alma St)	Truemans Road Tootgarook	84,460
2598	SCS - Boneo Rd	Boneo Road Boneo	110,000
			956,215

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
1997	7400	BBQ - Upgrades / New	Shire-Wide	Committed	30,000	0	30,000

Annual Program - Upgrade or provision of new BBQ's.

Annual Items			
No.	Description	Location	Cost (\$)
2725	Mt Martha Beach South	Esplanade Mount Martha	10,000
2726	Crib Point Rail Reserve	Governors Road Crib Point	10,000
2727	Somers Foreshore	The Boulevard Somers	10,000
			30,000

2889	7554	Skate & BMX Strategy	Shire-Wide	Conditional	270,000	0	270,000
------	------	----------------------	------------	-------------	---------	---	---------

Implementation of the Skate & BMX Strategy.

Annual Items			
No.	Description	Location	Cost (\$)
2204	Mt Martha Skate Park	Dominion Road Mount Martha	250,000
2206	Red Hill Skate Park - Design	Arthurs Seat Road Red Hill	20,000
			270,000

3195	7659	Urban Road Contributory Scheme Strategy - Implementation	Shire-Wide	Committed	727,000	0	727,000
------	------	--	------------	-----------	---------	---	---------

Council contribution to various Special Charge Schemes under the Urban Road Contributory Scheme Strategy.

Annual Items			
No.	Description	Location	Cost (\$)
2582	SCS - Speedwell Street Somerville	Speedwell Street Somerville	408,000
2583	SCS - Waterfall Gully Rd	Waterfall Gully Road Rosebud	289,000
2584	Unsealed Road Investigations	Corporate	10,000
2585	Pavement Testing and Design	Corporate	20,000
			727,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments							
3667	7720	Road Bridges & Major Culvert Renewal	Shire-Wide	Committed	50,000	0	50,000

This program is for both the renewal / replacement of bridges and major culverts that have reached the end of their useful life and minor works to maintain safe operation.

Annual Items

No.	Description	Location	Cost (\$)
2693	General Maintenance Activities	Shire-Wide	50,000
			50,000

3668	7718	Timber Structures Renewal	Shire-Wide	Committed	200,000	0	200,000
------	------	---------------------------	------------	-----------	---------	---	---------

This program is for the renewal of timber structures such as retaining walls, stairs and ramps, footbridges and other timber structures on the Peninsula.

Annual Items

No.	Description	Location	Cost (\$)
2643	Stairs and Ramps	Shire-Wide	125,000
2644	Retaining Walls	Shire-Wide	75,000
			200,000

3671	7722	Somerville Pedestrian Strategy	Eramosa Road West Somerville	Committed	100,000	0	100,000
------	------	--------------------------------	------------------------------	-----------	---------	---	---------

Somerville Pedestrian Strategy

Annual Items

No.	Description	Location	Cost (\$)
2629	Somerville Pedestrian Strategy - Implementation	Station Street Somerville	100,000
			100,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments							

3673 7722	Pedestrian Treatments	Shire-Wide	Committed	50,000	0	50,000
-----------	-----------------------	------------	-----------	--------	---	--------

Pedestrian Treatments

Annual Items			
No.	Description	Location	Cost (\$)
2662	Nepean Hwy/Canadian Bay Rd Intersection	Nepean Highway Mount Eliza	25,000
2663	Urgent Minor Works	Shire-Wide	25,000
			50,000

3676 7725	Guardrail Renewal Program	Shire-Wide	Committed	35,000	0	35,000
-----------	---------------------------	------------	-----------	--------	---	--------

Guardrail Renewal Program

3685 7724	Public Transport Facility Improvements	Shire-Wide	Committed	30,000	0	30,000
-----------	--	------------	-----------	--------	---	--------

Annual Items			
No.	Description	Location	Cost (\$)
2749	Hastings Train Station Access Improvements	High Street Hastings	15,000
2750	Minor Bus Stop Improvements	Shire-Wide	15,000
			30,000

3689 7730	Blackspot - Mt Eliza Way	Mount Eliza Way Mount Eliza	Conditional	767,000	767,000	0
-----------	--------------------------	-----------------------------	-------------	---------	---------	---

Blackspot funded project

Funding Detail	
Capital Grants	767,000
Total	767,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)						
Comments													
3690	7731	Blackspot - Graydens Road/Boes Road - Hastings	Graydens Road Hastings	Conditional	1,480,000	1,480,000	0						
Blackspot funded project				<table><tr><td colspan="2">Funding Detail</td></tr><tr><td>Capital Grants</td><td>1,480,000</td></tr><tr><td>Total</td><td>1,480,000</td></tr></table>				Funding Detail		Capital Grants	1,480,000	Total	1,480,000
Funding Detail													
Capital Grants	1,480,000												
Total	1,480,000												
3691	7732	Blackspot - Loders Road - Moorooduc	Loders Road Moorooduc	Conditional	1,046,000	1,046,000	0						
Blackspot funded project				<table><tr><td colspan="2">Funding Detail</td></tr><tr><td>Capital Grants</td><td>1,046,000</td></tr><tr><td>Total</td><td>1,046,000</td></tr></table>				Funding Detail		Capital Grants	1,046,000	Total	1,046,000
Funding Detail													
Capital Grants	1,046,000												
Total	1,046,000												
3694	7733	Blackspot - Browns Road - Rosebud	Browns Road Rosebud	Conditional	400,000	400,000	0						
Blackspot funded project				<table><tr><td colspan="2">Funding Detail</td></tr><tr><td>Capital Grants</td><td>400,000</td></tr><tr><td>Total</td><td>400,000</td></tr></table>				Funding Detail		Capital Grants	400,000	Total	400,000
Funding Detail													
Capital Grants	400,000												
Total	400,000												
3695	7734	Blackspot - Eastbourne Road - Rosebud	Eastbourne Road Rosebud	Conditional	298,000	298,000	0						
Blackspot funded project				<table><tr><td colspan="2">Funding Detail</td></tr><tr><td>Capital Grants</td><td>298,000</td></tr><tr><td>Total</td><td>298,000</td></tr></table>				Funding Detail		Capital Grants	298,000	Total	298,000
Funding Detail													
Capital Grants	298,000												
Total	298,000												
3697	7735	Somerville Tennis Club	Park Lane Somerville	Conditional	33,000	0	33,000						

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>							
3698	7736	Red Hill Tennis Club	Corporate	Conditional	30,000	0	30,000
Enhancing Public Places & Spaces Total					15,472,215	3,991,000	11,481,215

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>							

Improving Community Facilities

1998 7401	Major Building Program	Shire-Wide	Committed	1,693,000	237,500	1,455,500
------------------	-------------------------------	-------------------	------------------	------------------	----------------	------------------

Major renewal / upgrade of Shire Buildings to provide a higher level of service to the community. Works are generally identified in Council adopted plans and strategies from various service managers.

Funding Detail	
Contributions	237,500
Total	237,500

Annual Items			
No.	Description	Location	Cost (\$)
2473	Dromana Visitor Centre - Refurbishment	Point Nepean Road Dromana	293,000
2557	Sorrento Community Centre Refurbishment	Ocean Beach Road Sorrento	250,000
2558	Bentons Square Pre School	Bentons Road Mount Martha	400,000
2559	Mount Martha Pre School	Watson Road Mount Martha	150,000
2560	Mt Martha Lifesaving Club	Esplanade Mount Martha	350,000
2732	Community Animal Shelter	Watt Road Mornington	250,000
			<u>1,693,000</u>

349 7031	Library Books / Materials - Acquisitions	Shire-Wide	Committed	1,300,000	0	1,300,000
-----------------	---	-------------------	------------------	------------------	----------	------------------

Annual Program - for the purchase and processing of library materials

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
764	7027	Toilet Strategy - Implementation	Shire-Wide	Conditional	1,000,000	0	1,000,000

Implementation of the toilet strategy

<u>Annual Items</u>			
No.	Description	Location	Cost (\$)
2575	Vern Wright Reserve	Shearwater Place Rosebud West	150,000
2576	Hastings Foreshore (Babbington Park)	Thornhill Street Hastings	20,000
2577	Program Design	Shire-Wide	80,000
2578	Sunnyside Beach, Mt Eliza (Replacement)	Sunnyside Beach Mount Eliza	250,000
2579	Sorrento Park	Ocean Beach Road Sorrento	200,000
2580	Somers General Store (Replacement)	The Boulevard Somers	150,000
2581	Balnarring Civic Reserve (Replacement)	Frankston-Flinders Road Balnarring	150,000
			1,000,000

1056	7272	Hall Improvements - Asset Replacement	Shire-Wide	Committed	50,000	0	50,000
------	------	---------------------------------------	------------	-----------	--------	---	--------

Annual Program - Periodic replacement of furniture and equipment, building works, and infrastructure works (at various hall locations).

<u>Annual Items</u>			
No.	Description	Location	Cost (\$)
1891	Hall building works as required	Shire-Wide	50,000
			50,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
1992	7402	Building Improvements - Recreation Facilities	Shire-Wide	Committed	120,000	0	120,000

Provision for improvements to the Shire recreation facilities

<u>Annual Items</u>			
No.	Description	Location	Cost (\$)
2704	Mount Martha Golf Course Drainage System	Forest Drive Mount Martha	30,000
2705	Pelican Park Recreation Centre (Studio)	Marine Parade Hastings	42,000
2706	Pelican Park Aquatic Centre (Wet Deck)	Marine Parade Hastings	28,000
2751	Basketball Stadium Backboards - Upgrade	Shire-Wide	20,000
			<u>120,000</u>

2349	7486	Southern Peninsula Aquatic Recreation Centre	Point Nepean Road Rosebud	Committed	1,600,000	0	1,600,000
------	------	--	---------------------------	-----------	-----------	---	-----------

Design and scoping of an Indoor Aquatic and Recreation Centre in Rosebud.

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
3198	7660	Pavilion Strategy - Implementation	Shire-Wide	Conditional	3,209,000	0	3,209,000

Progressive implementation of the Sporting Pavilions upgrade strategy (pending Council adoption).

Annual Items

No.	Description	Location	Cost (\$)
2605	Urgent Works	Shire-Wide	100,000
2606	Project Management	Shire-Wide	120,000
2607	Cyril Fox Reserve, Crib Point (Detailed Design)	Governors Road Crib Point	50,000
2608	MP Community Dog Club (Concept Plan)	Helena Street Mount Martha	6,000
2609	Olympic Park Reserve Rosebud	Eastbourne Road Rosebud	125,000
2610	Somerville Net Ball Club (Concept Plan)	Jones Road Somerville	6,000
2611	Sorrento Tennis Club (Concept Plan)	Melbourne Road Sorrento	6,000
2612	Mt Eliza Soccer (Concept Plan)	Canadian Bay Road Mount Eliza	6,000
2613	Balnarring Football Club	Balnarring Road Balnarring	300,000
2614	Mornington Netball Club	Turnbull Street Mornington	360,000
2615	Mount Martha Tennis Club	Dominion Road Mount Martha	920,000
2616	Fruit Growers Reserve Somerville	Jones Road Somerville	960,000
2728	Portable Change Room/Toilet	Shire-Wide	250,000
			3,209,000

3669	7721	Residential Dwellings	Shire-Wide	Committed	68,000	0	68,000
------	------	-----------------------	------------	-----------	--------	---	--------

Residential Dwellings

Annual Items

No.	Description	Location	Cost (\$)
2694	Police Point Respite Housing - Minor Renewal	Cove Avenue Portsea	68,000
			68,000

3672	7726	David Collings Leisure Centre	Dunns Road Mornington	Committed	1,320,938	0	1,320,938
------	------	-------------------------------	-----------------------	-----------	-----------	---	-----------

David Collings Leisure Centre

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>							

3696	7737	Mornington Youth Hub	Corporate	Conditional	767,000	767,000	0
------	------	----------------------	-----------	-------------	---------	---------	---

Mornington Youth Hub Federal Grant Funded

<i>Funding Detail</i>	
Capital Grants	767,000
Total	767,000

Improving Community Facilities Total

11,127,938	1,004,500	10,123,438
-------------------	------------------	-------------------

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>							

Leading Change on Climate Change

344 7053	Drainage - Rehabilitation & Erosion Control	Shire-Wide	Committed	700,000	0	700,000
----------	---	------------	-----------	---------	---	---------

Annual Program

<u>Annual Items</u>			
No.	Description	Location	Cost (\$)
283	Emergency Repairs	Shire-Wide	480,000
1705	Intersection Drainage and Soak Pit Renewal	Shire-Wide	90,000
1706	Bike Safe Grate Replacement	Shire-Wide	80,000
1786	Pit Lid Renewal	Shire-Wide	50,000
			700,000

845 7054	Drainage - Upgrades	Shire-Wide	Committed	500,000	0	500,000
----------	---------------------	------------	-----------	---------	---	---------

Annual Program

<u>Annual Items</u>			
No.	Description	Location	Cost (\$)
1398	Installation of Soak Pits	Shire-Wide	100,000
2669	Soak Pit Upgrade	Shire-Wide	300,000
2152	Minor Works Shirewide-Upgrades	Shire-Wide	100,000
			500,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments							

2951 7593	Integrated Flood Management and Drainage Strategy	Shire-Wide	Committed	2,500,000	0	2,500,000
------------------	--	-------------------	------------------	------------------	----------	------------------

LIDS has been developed to enhance knowledge about the performance of the Peninsula's drainage infrastructure network and flood vulnerable areas. This knowledge is essential to establish flood mitigation works to limit its affects, planning controls, community awareness and an understanding of climate change impacts.

Annual Items			
No.	Description	Location	Cost (\$)
2157	Ballar Creek Catchment	Canadian Bay Road Mount Eliza	200,000
2166	Somers Catchment	Sandy Point Road Somers	150,000
2600	Tanti Creek Catchment	Cook Street Mornington	700,000
2601	Mt Eliza Village - Flood Mitigation Works	Mount Eliza Way Mount Eliza	500,000
2602	Foorde Lane/Clifftop Court/Waller Place	Waller Place McCrae	200,000
2603	Flinders Catchment	Frankston-Flinders Road Flinders	400,000
2604	Boneo Road Drain	Boneo Road Boneo	200,000
2165	Southern Peninsula Catchment	Point Nepean Road Toot'K - Portsea	150,000
			<u>2,500,000</u>

3686 7727	Storm Water Quality Program	Shire-Wide	Committed	60,000	0	60,000
------------------	------------------------------------	-------------------	------------------	---------------	----------	---------------

Storm Water Quality Program

Leading Change on Climate Change Total				3,760,000	0	3,760,000
---	--	--	--	------------------	----------	------------------

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments							

Enhancing the Coastal Experience

3176	7626	Foreshore Camping Areas	Rosebud Beach Rosebud	Committed	350,000	0	350,000
------	------	-------------------------	-----------------------	-----------	---------	---	---------

Refurbishment of amenity blocks at the Rosebud/Rye/Sorrento camping areas

Annual Items			
No.	Description	Location	Cost (\$)
2702	Foreshore Camping Development Works	Point Nepean Road Rosebud	250,000
2703	Foreshore Camping Fire Mitigation Strategy	Point Nepean Road Rosebud	100,000
			350,000

3670	7719	Marine Structures Renewal	Shire-Wide	Committed	150,000	0	150,000
------	------	---------------------------	------------	-----------	---------	---	---------

This program enables the delivery of the annual Marine Structures Renewal Program as per the outcomes of the Asset Management Team's Renewal Modeling. This program will ensure that the integrity and safety of Shire's Marine structures is maintained.

Annual Items			
No.	Description	Location	Cost (\$)
2652	Jetties and Boat Ramps - Renewal	Shire-Wide	100,000
2653	Jetties and Boat Ramps - Works	Shire-Wide	50,000
			150,000

3682	7728	Mills Beach Master Plan Implementation	Esplanade Mornington	Committed	200,000	0	200,000
------	------	--	----------------------	-----------	---------	---	---------

Implementation of the Council-adopted Mills Beach Foreshore Masterplan as per priority list

Enhancing the Coastal Experience Total					700,000	0	700,000
--	--	--	--	--	---------	---	---------

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>							

Healthy Safe and Connected Communities

3270	7701	Active Sports Strategy - Implementation	Shire-Wide	Conditional	50,000	0	50,000
<i>Implementation of Council's Active Sports Strategy</i>							
608	7032	MPRG - Art Acquisitions (Works on Paper)	Dunns Road Mornington	Conditional	13,000	0	13,000
<i>Annual Program - To purchase works for the Gallery's specialist collection of works on paper through the annual National Works on Paper exhibition.</i>							
Healthy Safe and Connected Communities Total					63,000	0	63,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>							

Innovative Responsive Value for Money Service Delivery

345 7010	Plant & Equipment - Replacement (Motor Vehicles & Min.Pl)	Council	Committed	268,000	0	268,000
----------	---	---------	-----------	---------	---	---------

Annual Program

Periodic replacement of plant and equipment.

3683 7723	Furniture and Equipement Replacement	Shire-Wide	Committed	145,000	0	145,000
-----------	--------------------------------------	------------	-----------	---------	---	---------

Annual Items

No.	Description	Location	Cost (\$)
2565	Photocopier Replacement	Corporate	30,000
2566	Library Furniture Renewal	Corporate	35,000
2568	Office Furniture Replacement	Corporate	30,000
2752	Community Event Equipment	Shire-Wide	50,000
			145,000

Innovative Responsive Value for Money Service Delivery Total

413,000	0	413,000
---------	---	---------

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>							

Report Total

32,731,153	4,995,500	27,735,653
------------	-----------	------------

Capital Works Program 2014/15

For the year ending 30 June 2015

Asset Class	Project Cost \$'000	Asset Expenditure Types				Funding Sources			
		Renewal \$'000	Expansion \$'000	Upgrade \$'000	New \$'000	Grants \$'000	Contributions \$'000	Council \$'000	Borrowings \$'000
Property									
Land									
Land acquisitions	350	-	-	-	350	-	-	350	-
Total Land	350	-	-	-	350	-	-	350	-
Buildings									
Major Building Program	1,693	847	-	423	423	-	238	1,456	-
Mornington Youth Hub	767	575	-	153	38	767	-	-	-
Toilet Strategy - Implementation	1,000	750	-	100	150	-	-	1,000	-
Building Improvements - Recreation Facilities	120	68	-	52	-	-	-	120	-
Foreshore Camping Areas	350	350	-	-	-	-	-	350	-
Pavilion Strategy - Implementation	3,209	1,444	-	963	802	-	-	3,209	-
Residential Dwellings	68	68	-	-	-	-	-	68	-
Southern Peninsula Aquatic Recreation Centre	1,600	-	-	-	1,600	-	-	1,600	-
Total Buildings	8,807	4,102	-	1,691	3,014	767	238	7,803	-
Total Property	9,157	4,102	-	1,691	3,364	767	238	8,153	-
Infrastructure									
Roads									
Safer Local Roads Program	4,000	4,000	-	-	-	-	-	4,000	-
Mornington Activity Centre Structure Plan	400	200	-	120	80	-	-	400	-
Blackspot Program	225	113	-	56	56	-	-	225	-
Blackspot - Mt Eliza Way	767	153	-	460	153	767	-	-	-
Blackspot - Graydens Rd and Boes Rd, Hastings	1,480	296	-	1,036	148	1,480	-	-	-
Blackspot - Loders Rd, Moorooduc	1,046	209	-	732	105	1,046	-	-	-
Blackspot - Browns Rd, Boneo	400	120	-	120	160	400	-	-	-
Blackspot - Eastbourne Rd, Rosebud	298	30	-	119	149	298	-	-	-
Traffic Management Treatments	150	75	-	38	38	-	-	150	-
Sorrento Streetscape Strategy	145	73	-	36	36	-	-	145	-
Hastings Activity Centre Structure Plan	350	175	-	105	70	-	-	350	-
Rosebud Activity Centre Structure Plan	200	160	-	20	20	-	-	200	-
Urban Road Contributory Scheme Strategy - Implementation	727	182	-	291	254	-	-	727	-
Road Bridges & Major Culvert Renewal	50	40	-	10	-	-	-	50	-
Pedestrian Treatments	50	25	-	13	13	-	-	50	-
Guardrail Renewal Program	35	35	-	-	-	-	-	35	-
Kerb and Channel - Rehabilitation	420	300	-	30	90	-	-	300	-
Ride Safe Strategy	543	180	-	109	254	-	-	300	-

Asset Class	Project Cost \$'000	Asset Expenditure Types				Funding Sources			
		Renewal \$'000	Expansion \$'000	Upgrade \$'000	New \$'000	Grants \$'000	Contributions \$'000	Council \$'000	Borrowings \$'000
Footpaths / Shared Paths / Bike Paths / Boardwalks - Rehabilitation	1,564	847	-	382	335	-	-	1,210	-
Footpath Strategy - Implementation	239	239	-	-	-	-	-	956	-
Total Infrastructure - Roads	13,089	7,451	-	3,677	1,961	3,991	-	9,098	-
Drainage									
Drainage - Rehabilitation & Erosion Control	700	420	-	140	140	-	-	700	-
Drainage - Upgrades	500	350	-	50	100	-	-	500	-
Integrated Flood Management and Drainage Strategy	2,500	1,250	-	500	750	-	-	2,500	-
Storm Water Quality Program	60	60	-	-	-	-	-	60	-
Total Infrastructure - Drains	3,760	2,080	-	690	990	-	-	3,760	-
Other Structures									
Playground Developments - New / Refurbishment	300	225	-	51	24	-	-	300	-
Long Term - Recreation Master Plans - Implementation	1,020	612	-	204	204	-	-	1,020	-
Roadside Equestrian & Mountain Bike Trails Strategy - Impl.	200	200	-	-	-	-	-	200	-
Soccer Strategy - Implementation	150	38	-	60	53	-	-	150	-
Tennis Strategy - Implementation	163	81	-	41	41	-	-	163	-
Sporting Facilities Lighting Program	100	50	-	25	25	-	-	100	-
Oval Rehabilitation	135	101	-	34	-	-	-	135	-
Parks & Reserves (Active) - Asset Replacement	90	90	-	-	-	-	-	90	-
Skate & BMX Strategy	270	68	-	108	95	-	-	270	-
Marine Structures Renewal	150	150	-	-	-	-	-	150	-
Active Sports Strategy - Implementation	50	-	-	25	25	-	-	50	-
David Collings Leisure Centre	1,321	660	-	396	264	-	-	1,321	-
Mills Beach Master Plan Implementation	200	80	-	20	100	-	-	200	-
Signage - Traffic / Parking Areas	40	20	-	10	10	-	-	40	-
Signage - General	100	50	-	25	25	-	-	100	-
Netball Strategy - Implementation	200	50	-	80	70	-	-	200	-
BBQ - Upgrades / New	30	30	-	-	-	-	-	30	-
Township Plan Impl. (incl. minor st'scape / beautification wks)	100	75	-	15	10	-	-	100	-
Timber Structures Renewal	200	170	-	30	-	-	-	200	-
Somerville Pedestrian Strategy	100	10	-	10	80	-	-	100	-
Public Transport Facility Improvements	30	15	-	8	8	-	-	30	-
Total Infrastructure - Other	4,949	2,775	-	1,141	1,032	-	-	4,949	-
Total Infrastructure	21,798	12,306	-	5,509	3,983	3,991	-	17,807	-
Plant and Equipment									
Plant									
Plant & Equipment - Replacement (Motor Vehicles & Min.Plt)	268	214	-	27	27	-	-	268	-
Total Plant	268	214	-	27	27	-	-	268	-

Asset Class	Project Cost \$'000	Asset Expenditure Types				Funding Sources			
		Renewal \$'000	Expansion \$'000	Upgrade \$'000	New \$'000	Grants \$'000	Contributions \$'000	Council \$'000	Borrowings \$'000
Furniture and equipment									
Hall Improvements - Asset Replacement	50	38	13	-	-	-	-	50	-
Furniture and Equipment Replacement	145	116	-	15	15	-	-	145	-
Total Furniture and Equipment	195	154	13	15	15	-	-	195	-
Artworks									
MPRG - Art Acquisitions (Works on Paper)	13	-	-	-	13	-	-	13	-
Total Artworks	13	-	-	-	13	-	-	13	-
Library Collection									
Library Books / Materials - Acquisitions	1,300	1,300	-	-	-	-	-	1,300	-
Total Library Collection	1,300	1,300	-	-	-	-	-	1,300	-
Total Plant and Equipment	1,776	1,668	13	41	54	-	-	1,776	-
Total Capital Works 2014/15	32,731	18,076	13	7,241	7,401	4,758	238	27,736	-
Developer Contributions (not project aligned - refer section 7.2.2)	2,000							(2,000)	
Grant Funding	4,758								
New Borrowings (not project aligned - refer section 7.2.4)	2,000							(2,000)	
Contribution (as listed above)	238								
Total External Funding	8,996							23,736	



COMMITTED TO A
SUSTAINABLE
PENINSULA

Mornington Peninsula Shire Budget 2014/15

Appendix C Priority Works Program

This appendix provides details of Priority Works budgeted for in the 2014/15 year. The program for 2014/15 is budgeted to be \$3.034m (net). Projects carried forward are not included.

Priority Works are “almost” capital works, but are not capitalised into the balance sheet and depreciated over time, because they are either –

- Funds expended on other entities’ assets (such as works on VicRoads roads).
- Works that are not material enough to be capitalised (such as small improvements).
- Works that do not add “value” to an asset (such as earthworks or beautifications works).

Priority Works 2014 / 2015

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>							

Liveable Peninsula

919 6064		Township Plan Implementation	Shire-Wide	Committed	120,000	0	120,000
<i>Minor street works associated with commercial centres, township entrances and other similar works. A range of works were initially identified in a Streetscape Consultants report, and these are being implemented over time.</i>							
Liveable Peninsula Total					120,000	0	120,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments							

Enhancing Public Places & Spaces

3003 6274	Net Gain Commitments		Corporate	Committed	82,350	0	82,350
------------------	-----------------------------	--	------------------	------------------	---------------	----------	---------------

The Net Gain Offset Management Plan describes a schedule of on-ground works for restoring and maintaining bushland over a 10 year period and is a condition of the planning permit.

<u>Annual Items</u>			
No.	Description	Location	Cost (\$)
2722	Net Gain Authurs Seat Rd	Arthurs Seat Road Red Hill	9,750
2723	Net Gain The Eyrie	The Eyrie McCrae	24,000
2724	Net Gain Bungower Road	Bungower Road Moorooduc	48,600
			82,350

310 6015	Half Cost Fencing		Shire-Wide	Committed	20,000	0	20,000
-----------------	--------------------------	--	-------------------	------------------	---------------	----------	---------------

Shire Wide, Shire wide

348 6001	Fireplugs - New Installations		Shire-Wide	Conditional	50,000	0	50,000
-----------------	--------------------------------------	--	-------------------	--------------------	---------------	----------	---------------

Annual Program

358 6002	Resurfacing of Cricket Pitches (SIMS2)		Shire-Wide	Committed	15,000	0	15,000
-----------------	---	--	-------------------	------------------	---------------	----------	---------------

Annual program - Resurfacing of cricket pitches and playing fields - Upgrades to minimum standards. Shire wide.

763 6030	Implementation of Dog Leash Free Areas		Shire-Wide	Committed	30,000	0	30,000
-----------------	---	--	-------------------	------------------	---------------	----------	---------------

Implementation of a program of dog leash free areas at specified reserves throughout the Peninsula. Includes continued improvements to existing facilities (gates, disposal bins etc)

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
846 6013		Street Lighting - Improvements	Shire-Wide	Conditional	65,000	0	65,000

Various locations throughout the Shire where street lighting is inadequate. (Normally via request from residents).

909 8329		Boundary Fence Repair SIMS2	Shire-Wide	Conditional	90,000	0	90,000
----------	--	-----------------------------	------------	-------------	--------	---	--------

Annual Program

Annual Items			
No.	Description	Location	Cost (\$)
2651	Boundary Fence Repair (SIMS2)	Shire-Wide	90,000
			90,000

1278 6105		Tree Removal Program	Shire-Wide	Committed	50,000	0	50,000
-----------	--	----------------------	------------	-----------	--------	---	--------

Removal and management of dead trees along rural roads that have been impacted as result of the drought conditions.

1349 6109		Minor Traffic Improvements	Shire-Wide	Committed	75,000	0	75,000
-----------	--	----------------------------	------------	-----------	--------	---	--------

Provides for minor traffic requests that arise through the year.

3674 8324		Place Making - Minor Works	Shire-Wide	Conditional	100,000	0	100,000
-----------	--	----------------------------	------------	-------------	---------	---	---------

Creating Safer Places - Strategy & Minor Works

Annual Items			
No.	Description	Location	Cost (\$)
2664	Mornington Park Residential Area	Corporate	50,000
2665	West Park Residential Area	Corporate	50,000
			100,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>							
3699	8327	Tyabb Cricket Club	Frankston-Flinders Road Tyabb	Conditional	20,000	0	20,000
3700	8328	Somerville Tyabb & District Heritage Society - Concept Plans	Jones Road Somerville	Conditional	30,000	0	30,000
<i>Section 223 submission budget 2014-15</i>							
Enhancing Public Places & Spaces Total					627,350	0	627,350

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>							

Improving Community Facilities

627 6007	Sports Club Support	Shire-Wide	Conditional	50,000	0	50,000
----------	---------------------	------------	-------------	--------	---	--------

To support clubs with minor works not covered in SIMS, subject to audit

685 6009	MPRG - Conservation of Works	Dunns Road Mornington	Conditional	27,500	0	27,500
----------	------------------------------	-----------------------	-------------	--------	---	--------

Conservation works to the collection. To enable public display of works currently in need of conservation and stop further deterioration of Council's \$1.6 million asset held in trust for the community.

840 6012	Building - Demolition	Shire-Wide	Conditional	35,000	0	35,000
----------	-----------------------	------------	-------------	--------	---	--------

Demolition of buildings no longer required.

Annual Items

No.	Description	Location	Cost (\$)
2710	Demolition - 23 Skinner Street	Skinner Street Hastings	35,000
			35,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
1288	6107	Building Renovations - Minor Building Refurbishment	Shire-Wide	Committed	251,000	0	251,000

Minor works on building or bringing to current day standard.

<u>Annual Items</u>			
No.	Description	Location	Cost (\$)
832	Electrical Switchboard Replacement	Shire-Wide	20,000
2334	Fire Detection System Upgrades	Corporate	10,000
2645	Minor Building Renewal	Corporate	20,000
2646	Shire Office Renovations	Shire-Wide	30,000
2647	Asbestos Removal Program (SIMS2)	Shire-Wide	100,000
2648	Municipal Building Improvements (SIMS2)	Shire-Wide	50,000
2755	Mt Eliza Neighbourhood Centre Kitchen Modifications	Tba	21,000
			251,000

Improving Community Facilities Total

363,500 0 363,500

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments							

Leading Change on Climate Change

1123	6112	Risk management initiatives at former land fill sites	Shire-Wide	Conditional	564,000	0	564,000
------	------	---	------------	-------------	---------	---	---------

Ongoing program determined by EPA auditor.to address risk management initiatives at former landfill sites.

Annual Items			
No.	Description	Location	Cost (\$)
2424	Landfill Gas Monitoring - Mt Eliza	Two Bays Road Mount Eliza	130,000
2654	Cap Stability Works Various Sites	Shire-Wide	130,000
2655	Rosebud West Implementation Audit Recommendations	Truemans Road Rosebud West	60,000
2656	Tyabb Implementation of Audit Recommendations	Mckirdys Road Tyabb	244,000
			564,000

2305	6226	Landfill Cell Capping Provision	Truemans Road Rosebud West	Committed	200,000	0	200,000
------	------	---------------------------------	----------------------------	-----------	---------	---	---------

Provision for Landfill Cell Capping at Rye Landfill

706	6026	Sewerage Connection of Council Buildings	Shire-Wide	Not Determined	20,000	0	20,000
-----	------	--	------------	----------------	--------	---	--------

Connection of sewerage to Council owned buildings in the following areas:Balnarring, Rye (township and foreshores), Tyabb, Sorrento/Portsea/Blairgowrie (Commercial areas) South East Water have completed construction of sewer mains in the above area

Annual Items			
No.	Description	Location	Cost (\$)
2570	Sewerage Connection - Council Buildings	Corporate	20,000
			20,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments							

1005 6146	Landfills / Transfer Stations / Hoppers - Infrastructure Upgrades	Shire-Wide	Conditional	100,000	0	100,000
-----------	---	------------	-------------	---------	---	---------

Infrastructure works to address OH/S risk and operational issues identified through waste review process.

Annual Items

No.	Description	Location	Cost (\$)
2657	EPA Audit Recommendations - Rye Landfill	Corporate	75,000
2658	Ongoing Minor Works - Risk Management	Corporate	25,000
			100,000

2346 6228	Corporate Water Conservation Program	Shire-Wide	Committed	100,000	0	100,000
-----------	--------------------------------------	------------	-----------	---------	---	---------

The Corporate Water Conservation Program has been developed to meet the objectives identified in the 'Local Action Plan for Corporate Water Conservation and Water Quality'

Implementing these actions will reduce corporate water consumption and result in significant savings over the mid-long term. Initiatives include installation of water saving devices in Council buildings, gardens and recreational facilities

Potential for matched funding from State and Federal is always sought.

Annual Items

No.	Description	Location	Cost (\$)
2228	Water Efficiency Upgrades to Existing Buildings	Corporate	100,000
			100,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments							

3048 6278		Integrated Flood Mgt & Drainage Strategy - Catchment Investigation	Shire-Wide	Committed	300,000	0	300,000
-----------	--	--	------------	-----------	---------	---	---------

Catchment Investigation

With improved knowledge of the drainage systems and flooding, the Shire and individuals will gain greater certainty which can lead to reduce economic loss through the implementation of flood mitigation, planning control and emergency action plans.

Annual Items			
No.	Description	Location	Cost (\$)
2599	Flood Mapping	Shire-Wide	220,000
2735	Foreshore Drainage Outlets (Evaluation)	Shire-Wide	80,000
			300,000

Leading Change on Climate Change Total

1,284,000	0	1,284,000
-----------	---	-----------

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>							

Enhancing the Coastal Experience

575 8325	Foreshore Facilities Rehab. - Boat Ramps / Boarding Jetties	Shire-Wide	Committed	30,000	0	30,000
----------	---	------------	-----------	--------	---	--------

Annual Program - Rehabilitation of Boat Ramps and Boarding Jetties under Shire responsibility identified through programed and annual underwater inspections.

Annual Items

No.	Description	Location	Cost (\$)
284	Emergency structural repair from annual water inspections	Shire-Wide	30,000
			30,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments							
2304	6275	Foreshore Landscape Masterplans/OtherWorks	Shire-Wide	Conditional	475,000	0	475,000

Development of foreshore landscape master plans and progression of minor works on the Shire's foreshores

Annual Items

No.	Description	Location	Cost (\$)
2670	Hastings Landscape Master Plan	Marine Parade Hastings	60,000
2671	Rye Landscape Master Plan	Point Nepean Road Rye	25,000
2672	McCrae Lighthouse Park Conservation Management	Point Nepean Road McCrae	35,000
2674	Mornington Park Landscape Master Plan	Esplanade Mornington	40,000
2675	Audit of Mornington Foreshore Paths	Esplanade Mornington	10,000
2676	Mornington Ecological Study	Shire-Wide	15,000
2677	Cultural Heritage Management Plans	Shire-Wide	30,000
2678	Rosebud Foreshore Lighting Review	Point Nepean Road Rosebud	20,000
2679	Foreshore Action Group Support	Shire-Wide	10,000
2680	Mornington Environment Association - Grant	Shire-Wide	20,000
2681	Williams Road Beach, Mt Eliza - Land Restoration	Williams Road Mount Eliza	15,000
2682	Rosebud Foreshore - Minor Works	Point Nepean Road Rosebud	7,000
2683	Sorrento Foreshore - Minor Works	Point Nepean Road Sorrento	4,000
2684	Portsea Foreshore - Minor Works	Point Nepean Road Portsea	4,000
2685	Mt Martha Foreshore - Minor Works	Esplanade Mount Martha	9,000
2686	Safety Beach Foreshore Works - Minor Works	Esplanade Safety Beach	5,000
2687	Hastings Foreshore - Minor Works	Marine Parade Hastings	15,000
2688	Somers Foreshore - Minor Works	Tasman Road Somers	1,000
2689	Sorrento Boating Precinct Landscape Master Plan	Point Nepean Road Rosebud	50,000
2690	Regional Playground BBQ and Shelter	Shire-Wide	50,000
2691	Rosebud Promenade, landscaping and foreshore	Point Nepean Road Rosebud	50,000
			475,000

Enhancing the Coastal Experience Total

505,000 0 505,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>							

Innovative Responsive Value for Money Service Delivery

1835 6171	IT Systems - Upgrades and Development	Council	Committed	134,000	0	134,000
<i>Provision for IT systems upgrades and system development. This program also accommodates the periodic changes or upgrades to Microsoft licencing.</i>						
Innovative Responsive Value for Money Service Delivery Total				134,000	0	134,000

Proj No.	Act No.	Project Title	Location	Committed / Conditional	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>							

Report Total

3,033,850	0	3,033,850
-----------	---	-----------



COMMITTED TO A
SUSTAINABLE
PENINSULA

Mornington Peninsula Shire Budget 2014/15

Appendix D Priority Projects Program

This appendix contains details of the Priority Projects budgeted for the 2014/15 financial year. The program is \$2.319m (gross) in 2014/15. Carry over projects from 2013/14 will also be factored in during the year.

Priority Projects are operating expenditures that do not normally recur annually. They are of a discretionary nature and include works such as consultancies, preparation of master plans etc.

At the end of each financial year there are projects which are either incomplete or not commenced due to planning issues, weather delays, extended consultation etc. The detail of projects carried forward will be included in the First Quarter Financial Management Report 2014/15.

Priority Projects 2014 / 2015

Proj No.	Act No.	Project Title	Location	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments						

Liveable Peninsula

3616 8903		Heritage Review - Area 3 (Tootgarook - Portsea)	Shire-Wide	30,000	0	30,000
-----------	--	---	------------	--------	---	--------

This is part of an overall (4-stage) program to review the need for additional heritage controls throughout the Peninsula.

3617 8968		Conservation Management Plans	Shire-Wide	20,000	0	20,000
-----------	--	-------------------------------	------------	--------	---	--------

Conservation Management Plans are a tool to provide an overall strategic approach as well as a practical guide for the management of a particular heritage place.

3630 6483		Hastings Activity Centre - Structure Plan	High Street Hastings	50,000	0	50,000
-----------	--	---	----------------------	--------	---	--------

One of the actions flowing from the Hastings Activity Centre Structure Plan will be the preparation of a Streetscape Plan for High Street.

Liveable Peninsula Total				100,000	0	100,000
---------------------------------	--	--	--	----------------	----------	----------------

Proj No.	Act No.	Project Title	Location	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments						

Enhancing Public Places & Spaces

3619 8674		Biodiversity Conservation and Threat Management Strategy - Stage	Shire-Wide	30,000	0	30,000
-----------	--	--	------------	--------	---	--------

This funding is to provide for the latter stages of this project commenced in the 2013/14 financial year.

3622 8849		Tootgarook Wetland Management Plan	Tba	50,000	0	50,000
-----------	--	------------------------------------	-----	--------	---	--------

As part of the preparation of the Tootgarook Wetland Management Plan and the ongoing management of the biodiversity values of the area there is a need to undertake ecological monitoring in relation to the area and its catchment.

3632 8969		Road Asset Improvement Project	Council	65,000	0	65,000
-----------	--	--------------------------------	---------	--------	---	--------

The Road Asset Improvement Project is a two-year \$130,000 (\$65,000 per annum) project required to ensure Council continues to meet its road-related contractual, statutory and reporting requirements.

3666 8882		Road Safety Initiative Research	Shire-Wide	50,000	0	50,000
-----------	--	---------------------------------	------------	--------	---	--------

Funding for year 2 of the Road Safety Initiative Research Project.

Enhancing Public Places & Spaces Total				195,000	0	195,000
---	--	--	--	----------------	----------	----------------

Proj No.	Act No.	Project Title	Location	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments						

Leading Change on Climate Change

3606 8863		Climate Change Adaptation Pirority Statement Implementation	Shire-Wide	40,000	0	40,000
-----------	--	---	------------	--------	---	--------

The Adaptation Priority Statement articulates the key actions to be implemented to ensure the appropriate management of climate change risks and opportunities.

3612 8897		Community Climate Change Forum - Guest Speaker	Shire-Wide	20,000	0	20,000
-----------	--	--	------------	--------	---	--------

The event is part of a series of forums to promote positive behaviour change through showcasing actions and initiatives of inspirational Australians. The forum will engage a well known guest speaker to discuss climate change, science of natural resource management.

3613 8970		Sustainability Festival at The Briars	Shire-Wide	60,000	0	60,000
-----------	--	---------------------------------------	------------	--------	---	--------

The last successful festival in 2013 attracted over 2000 residents and showcased sustainable living and the local environment. The next festival, planned for March 2015 will build on the learning from 2013 and include family friendly activities and events.

Leading Change on Climate Change Total				120,000	0	120,000
--	--	--	--	---------	---	---------

Proj No.	Act No.	Project Title	Location	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments						

Enhancing the Coastal Experience

3480 8909	Bay Trail Missing Links	Shire-Wide	50,000	0	50,000
-----------	-------------------------	------------	--------	---	--------

For design and permit acquisition to progress the Bay Trail Missing Links project to shovel-ready status and enable the Shire to advocate / apply for grants to construct the sections.

3604 8971	Foreshore Levels of Service and All Abilities Access Plan	Shire-Wide	40,000	0	40,000
-----------	---	------------	--------	---	--------

As part of enhancing the coastal experience (strategic goal 5) and having regard to all-ability access requirements, the Shire needs to assess and prioritise levels of service and access across Shire managed foreshores.

3607 8972	Rye Foreshore Landscape Concept Plan	Point Nepean Road Rye	40,000	0	40,000
-----------	--------------------------------------	-----------------------	--------	---	--------

The Rye Recreational Boating Precinct Plan has been completed and adopted 'in principle' by Council, there is now a need to develop the plan from its current strategic level into a more detailed Landscape Concept Plan prior to the preparation of detailed construction plans for future implementation.

Enhancing the Coastal Experience Total			130,000	0	130,000
--	--	--	---------	---	---------

Proj No.	Act No.	Project Title	Location	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments						

Healthy Safe and Connected Communities

3369 8911		Enhance the preparedness in the Relief and Recovery to an Emerge	Shire-Wide	30,000	0	30,000
<i>The project is aimed at improving the Shires preparedness should a Relief and Recovery Centre need to be established in response to an emergency.</i>						
3389 8990		Place Making Grants	Council	110,000	0	110,000
<i>Place Making Grants</i>						
3431 8764		Mobility Maps	Shire-Wide	10,000	0	10,000
<i>The development of mobility maps for an additional 3 townships with one per year over three years.</i>						
3434 8782		Reconciliation Action Plan	Shire-Wide	15,000	0	15,000
<i>Implementation and review of the Shire's Reconciliation Action Plan which outlines a range of activities and procedures in relation to indigenous issues.</i>						
3589 8777		Arts & Culture Strategy Implementation Project	Shire-Wide	40,000	0	40,000
<i>Funding to facilitate year 3 implementation of the Arts and Culture Strategy 2012/13 - 2014/15 adopted by Council in September 2012.</i>						
3591 8778		Literacy Villages and Outreach Project	Shire-Wide	64,000	0	64,000
<i>Funding to support the roll out of Literacy Villages and provide literacy awareness outreach programs to parents across the Shire.</i>						

Proj No.	Act No.	Project Title	Location	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments						
3592	8790	Music Instrument and Bursary Program Priority Project	Shire-Wide	25,000	0	25,000
<i>This project, a key initiative of the Arts and Culture Strategy, supports a range of initiatives to enhance access to music, music making and experiences for all members of the community.</i>						
3593	8780	Local History Digitisation Priority Project	Shire-Wide	40,000	0	40,000
<i>The project engages an experienced local history digitisation specialist on a part time basis to scan significant and at-risk historical records at local history museums, Shire archives and private collections.</i>						
3594	8973	Southern Peninsula Arts Project	Shire-Wide	60,000	0	60,000
<i>As part of phase 2 implementation of the Arts and Culture Strategy, the objective of the Southern Peninsula Arts Priority Project will be to enrich the quality of life of local communities by providing a wide range of creative engagement opportunities to create and access public art.</i>						
3595	8900	Oral History Preservation Project	Shire-Wide	15,000	0	15,000
<i>The project proposes to engage the services of an expert oral historian [consultant] to conduct a series of oral history interviews throughout the Shire. There are a number of people within our community that have significant stories that need recording.</i>						
3596	8806	Community Grant Scheme - ArtsStream	Shire-Wide	40,000	0	40,000
<i>ArtsStream funding was introduced in 2011/12 as part of the Shire's Community Grants Scheme to provide a funding avenue for arts and cultural groups across the municipality.</i>						

Proj No.	Act No.	Project Title	Location	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>						
3599	8974	Caravan Parks and Moable Dwellings Compliance and Registration	Shire-Wide	40,000	0	40,000
<i>The purpose of this project is to ensure that Caravan Park owners understand and meet the requirements of the provisions of the Residential Tenancies (Caravan Parks and Movable Dwelling) Regulations 2010, in particular the Fire and Emergency Managements provision and Council meets its statutory requirements.</i>						
3600	6581	Event Priority Projects	Shire-Wide	100,000	0	100,000
<i>Festival of Arts and Ideas \$20,000 Seniors Week \$5,000 Neighbour Day \$10,000 David Collings/Civic Reserve Open Day \$40,000 'First Shot' ANZAC Commemoration Event \$20,000 National Archery Competition \$5,000</i>						
3611	8975	Training for CTC Local Area Groups and Committee new membershi	Shire-Wide	10,000	0	10,000
<i>Specialised training is required for an estimated 80 people who will be recruited into new groups and activities as per the 5 year Communities That Care (CTC) cycle.</i>						
3631	8976	L2P vehicle for Briars Ward	Council	10,000	0	10,000
<i>The L2P program provides opportunities for disadvantaged young people to acquire their 120 hours of driving experience that is required to achieve a probationary licence.</i>						
3639	8768	Positive Ageing Strategy 2013 - 2018 Implementation	Shire-Wide	87,000	0	87,000
<i>The Positive Ageing Strategy 2013-18 was developed in conjunction with Peninsula Advisory Committee for Elders (PACE) with significant community consultation. It was adopted by Council 9 December 2013 and recommends Council allocates resources to support implementation of the strategy using a whole of Council and whole of community approach.</i>						

Proj No.	Act No.	Project Title	Location	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments						
3640	8916	Postcards from the Mornington Peninsula	Shire-Wide	5,000	0	5,000
This project was originally funded by Museums Australia to develop a detailed, functioning brief for a travelling exhibition. The exhibition showcases important aspects of the region's unique history through a series of postcards held in the collections of each of the participating historical organisations.						
3643	8977	Community Harms Prevention Strategy (Community Safety)	Shire-Wide	25,000	0	25,000
Targeted community harms prevention strategy which addresses the leading causes of harm on the Peninsula and raises the profile of community safety.						
3644	8881	Southern Metro Consortium	Shire-Wide	10,000	0	10,000
Southern Metro Consortium for research on Packaged Liquor Outlets.						
3645	8870	Human rights arts and film festival and MP Human Rights Group	Shire-Wide	10,000	0	10,000
Partnership with Human Rights and Arts Film Festival (HRAFF) to host relevant films on the Peninsula in support of human rights and with opportunity for promotion and coverage of the Peninsula in Melbourne at the National Human Rights Arts and Film festival.						
3646	8920	Access and Equity Policy Implementation	Shire-Wide	18,000	0	18,000
Access and Equity Policy Implementation including promotion of the Cultural Diversity Statement and promotion of the Victorian Human Rights Charter.						
3647	6915	Men's Shed Policy & Projects	Shire-Wide	28,000	0	28,000
Develop the Men's Shed policy and assist in the planning & implementation of 3 sheds; 2 in 2014/15 and 1 in 2015/16 (Sheds funded by DHS).						

Proj No.	Act No.	Project Title	Location	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments						
3650	8762	Police Point Respite Houses		28,000	0	28,000
<i>Use of Police Point Houses for respite for carers of people with disabilities and possible victims of fire and flood.</i>						
3651	6672	Responsible Gaming Strategy update	Shire-Wide	25,000	0	25,000
<i>Provides policy direction to Council on electronic gaming applications and assists Council in assessing the impact on community. Changes to licensing arrangements, legislation and other factors mean the previous gaming policy is out of date.</i>						
3652	8783	Food Access Plan (includes implementation of Community Garden	Shire-Wide	25,000	0	25,000
<i>Implementation of the Food Access Plan and related activities including food access/security workshops, promotion of community garden policy and checklist, healthy food basket, education and workshops, farm gate and food security partnerships.</i>						
3654	8764	Scooter Policy & Mobility Maps	Shire-Wide	27,000	0	27,000
<i>Implement the MPS Scooter Policy, including education campaign and forums, promotion of recharge points, plus the development and printing of a mobility map (Somerville).</i>						
3657	8978	Human Services Integrated Planning	Corporate	10,000	0	10,000
<i>Integrated service planning in conjunction with key service providers, in line with the Peninsula Planning Model for Primary Care, and implementation of the State Government Shergold report recommendations in the Human Services sector.</i>						

Proj No.	Act No.	Project Title	Location	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments						
3659	8979	Aboriginal Cultural Heritage Dating and Mapping Stage 1	Shire-Wide	12,000	0	12,000
Commence identification and mapping of areas of Aboriginal cultural heritage sensitivity across the Shire in preparation for the Mornington Peninsula Aboriginal Cultural Heritage Study.						
3660	8914	Community Capacity Building (Place projects)	Shire-Wide	120,000	0	120,000
Coordination and impelmentation of community development place projects to build and maintain community capacity, resilience and social connection that will include consultation and community engagement in identified priority places.						
3677	6581	Community Event Education	Shire-Wide	30,000	0	30,000
Provide training and development programs for community volunteers and event organisers. Focussed on legislative requirement including Traffic Management and OHS etc.						
3678	8980	Development of Events Strategy	Shire-Wide	10,000	0	10,000
Research and development of a Mornington Peninsula Shire events strategy. The strategy can have the ability to define an 'events' framework for the region. Can include a roll out of programs to support community events, can define funding priorities, identify gaps in the industry, identify regions lacking events and support initiatives to create a strategically planned events region.						
3679	8983	Arts & Culture Strategy Facilitator	Shire-Wide	43,000	0	43,000

Proj No.	Act No.	Project Title	Location	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>						
3687 8981		Chisholm SMP Connect Contribution	Shire-Wide	25,000	0	25,000
Contribution toward the SMP Connect Program aimed at increasing the number of Southern Mornington Peninsula youth and adults who have a tertiary (post secondary) qualification so that it improves their opportunity to gain employment and become less dependent on welfare/charity.						
930 6502		Community Partnerships program	Shire-Wide	65,000	0	65,000
The Shire encourages non-profit community groups to apply for funding for new, innovative and creative community projects. Priority is given to projects which focus on strengthening local involvement and providing a more caring and supportive Peninsula community.						
Healthy Safe and Connected Communities Total				1,212,000	0	1,212,000

Proj No.	Act No.	Project Title	Location	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments						

Supporting a Sustainable Economy

3187 8760		Visitor Information Centre's staffing contribution	Shire-Wide	60,000	0	60,000
<i>Continue to assist community bodies with staffing costs in Sorrento and Mornington Visitor Information Centres (specifically over weekends).</i>						
3567 8982		Sustainable and Productive Agricultural Land Use Facts Sheets	Shire-Wide	30,000	0	30,000
<i>To foster and promote the best sustainable and productive use of the agricultural land, it is proposed to design, develop and print a series of fact sheets that assist our rural landholders to utilise their land in the most sustainable manner. The series will cover all land soil types on the Peninsula.</i>						
3571 8809		Mornington Peninsula Conference Bureau Project	Shire-Wide	50,000	0	50,000
<i>Provide contribution to staffing costs, supporting collateral and expo attendance costs of the newly established Conference Bureau.</i>						
3573 8984		Mobile Visitor Information Vehicle	Shire-Wide	20,000	0	20,000
<i>Provide a mobile visitor information unit to serve tourists at high visitation points, thereby increasing tourism dispersal.</i>						
3574 8985		International festival of Tennis Tournament Sponsorship	Dunns Road Mornington	30,000	0	30,000
<i>Conduct an International Tennis Federation Pro Tour Satellite Tournament on the new conipur courts in Mornington.</i>						

Proj No.	Act No.	Project Title	Location	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>						
3684	8986	Peninsula Explorer Bus	Shire-Wide	25,000	0	25,000
<i>MPSC will make a contributory seeding grant to help establish two 'open double decker' buses that will operate all year round for tourists and local residents.</i>						
1953	6736	Conduct of Careers Expo	Council	30,000	0	30,000
<i>To conduct the annual Careers Expo.</i>						
Supporting a Sustainable Economy Total				245,000	0	245,000

Proj No.	Act No.	Project Title	Location	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
Comments						

Innovative Responsive Value for Money Service Delivery

3615 8967		Council foreshore community engagement review	Shire-Wide	30,000	0	30,000
<i>Review existing arrangements and to recommend options for improved community engagement.</i>						
3635 8987		Infrastructure Strategy OHS Plan	Corporate	25,000	0	25,000
<i>The Infrastructure Strategy OHS Management Plan is required to develop and document the required OHS risk assessment and associated processes, procedures and works method statements.</i>						
3637 8988		Consultant assistance for Community Capital Projects	Shire-Wide	25,000	0	25,000
<i>Engagement of external consultants, minor financial assistance and contingency plans for Community Capital Projects.</i>						
3701 8989		Red Hill Ward - By Election	Council	86,923	0	86,923
1688 8646		Provision for matching funding for grant applications	Shire-Wide	150,000	0	150,000
<i>Where Council submits an application for State or Federal funding for a project or activity, there is often the need for Council to also contribute. This allocation allows Council to respond to successful grant applications without sacrificing other budget items.</i>						
Innovative Responsive Value for Money Service Delivery Total				316,923	0	316,923

Proj No.	Act No.	Project Title	Location	Cost 2014/15 (\$)	Other Funding 2014/15 (\$)	Net Req' From Rates 2014/15 (\$)
<i>Comments</i>						

Report Total

2,318,923	0	2,318,923
-----------	---	-----------



COMMITTED TO A
SUSTAINABLE
PENINSULA

Mornington Peninsula Shire Budget 2014/15

Appendix E Unit Budgets Overview

Organisational Analysis

This section summarises the Operating Budget by Unit in accordance with Council's organisational structure. It shows -

- where Council's rates and charges will be directed
- where significant changes in Unit net costs are expected

Income Statement (Net Cost)

Unit	Adopted Budget 2013/14 \$'000	Forecast 2013/14 \$'000	Budget 2014/15 \$'000	Variance to Budget 2013/14 \$'000	Variance to Forecast 2013/14 \$'000
Recurrent					
Unit Budgets	(102,992)	(103,344)	(109,637)	(6,645)	(6,293)
Interest (Net)	(755)	(887)	(714)	41	173
Depreciation	(22,281)	(22,281)	(25,000)	(2,719)	(2,719)
	<u>(126,027)</u>	<u>(126,512)</u>	<u>(135,351)</u>	<u>(9,324)</u>	<u>(8,839)</u>
Funded by					
Rates	129,531	130,046	137,599	8,069	7,554
Grants Commission	6,466	6,610	6,516	50	(94)
Efficiency Savings	500	0	500	0	500
	<u>136,497</u>	<u>136,656</u>	<u>144,616</u>	<u>8,119</u>	<u>7,960</u>
Recurrent Surplus/(Deficit)	<u>10,470</u>	<u>10,144</u>	<u>9,265</u>	<u>(1,205)</u>	<u>(879)</u>
Non-Recurrent					
Priority Works (Net)	(5,395)	(5,469)	(3,034)	2,361	2,435
Priority Projects (Net)	(5,381)	(4,956)	(2,319)	3,062	2,637
Capital Income	5,455	9,348	7,021	1,566	(2,328)
Reserve Transfers	275	275	275	0	0
Asset Revaluations and Adjustments	0	0	0	(0)	(0)
New Subdivisions	6,500	6,500	6,500	0	0
Operating surplus (deficit)	<u>11,924</u>	<u>15,843</u>	<u>17,707</u>	<u>5,783</u>	<u>1,865</u>

The overall surplus on recurrent operations is budgeted to be a surplus of \$17.707m or a favourable variance of \$5.783 to last year's budget and \$1.865 to forecast.

In total, the Units are budgeted to cost of \$109.637m or an increase to last year's budget of \$6.645m and \$6.293m to forecast. This will cover both the on-going costs for the year and also planned service expansions and enhancements.

Unit Budgets (in total) (\$6.645m increase to budget and \$6.293m increase to forecast)

A detailed summary of unit budgets is included following this commentary. Readers may want to particularly note –

- **Strategic Planning (+) \$105k.** Primarily due to the usual employee cost increases associated with the Award and the EBA. In addition, there has been two items transferred from Priority Projects due to their ongoing nature - \$30k for Water Watch and \$6k for Watsons Creek Management Plan.
- **Statutory Planning (+) \$155k.** Normal operational increases, and award and EBA increases. Legal fees and external consultants remain unchanged from last year's budget.
- **EPACS (+) \$77k.** Whilst there is the usual year on year increases associated with a large staff establishment, there has also been some increases in income to reflect the Caravan Park Audit (\$45K) in Environmental Health which is undertaken every three years as well as an increase in

boat ramp income due to the new Park Mobile ticketing system. An increase in legal recovery income (\$25k) has also been included in Planning Compliance, taking into account expected trends. Grants and subsidies have included the approved ongoing funding for the Emergency Management (Fire) Coordinator position (\$120k).

- **Economic Development (+) \$38k.** Award and EBA salary increases and the contribution to the Mornington Peninsula Regional Tourism Board.
- **Infrastructure Strategy (+) \$190k.** The normal Award and EBA increases and a restructure in the Unit from Asset Management to Traffic and Customer Service (no increase to FTE). In addition, the budget also contains support for the continued implementation of GeoMedia Smart Client platform, a software solution designed to streamline the management of asset data.
- **Infrastructure Maintenance (+) \$2.127m.** The increase is primarily due to the following two key factors within the delivery of services under SIMS2, Safer Local Roads and the Bushland Reserves:
 - Allowance for Annual Indexation Adjustment for the effects of contract indexation indices as per contract requirements
 - Allowance for growth as new or additional assets are added to the service delivery scope.
- **Infrastructure Project Management (+) \$0.116k.** The increase is primarily due to award and EBA increments as well as the inclusion of \$50k for geotechnical works in Project Management.
- **Renewable Resources (+) \$1.348m.** The increase is primarily due to annual contract increments and the rise in the Waste Management Levy and costs of leachate treatment. The reduction in tipping income is also budgeted to continue as volumes through the gatehouse continue to decline. There has been an increase of 1.0 FTE for staff required at the gatehouse to comply with OH&S obligations.
- **Child Youth and Family Care (+) \$221k.** The increase is primarily due to award and EBA increments. There has been a slight decrease in the grant payment for MCH Enhanced in line with predicted birth rates as well as annual rises in grant payments made to community groups.
- **Aged and Disabled Care (+) \$431k.** The budget includes Award and EBA increments and some increase in grant funding. Budgeted hours of delivery of in-home support services have increased by 4,000 in order to minimise waiting lists. There has been an increase of 0.54FTE for bus drivers as casual labour is converted to permanent part time.
- **Recreation and Leisure (+) \$408k.** Improved income relating to Foreshore Camping has been included, offset in part by increases in various activities associated with Foreshore Camping. Much of the increase in the unit relates to Award and EBA increments and changes in income; including a reduction in income at Pelican Park.
- **Libraries, Arts and Culture (+) \$260k.** The variation in libraries primarily relate to the on-going costs of running a large library operation including Award and EBA increments. The Mornington Peninsula Regional Art Gallery (MPRG) has an increase in casual labour for weekends to meet OH&S obligations. The funding and associated expenditure for the Education Officer ceases as well.
- **Director Sustainable Communities (+) \$240k.** As well as normal award and EBA increments, there has been an increase across the Unit as various projects that have been funded on an ongoing basis through Priority Projects have been shifted to the operational expenditure budget. Funding for the Community Renewal Project has ceased in 2013/14.
- **Governance and Corporate Support (+) \$220k.** The increase is primarily due to the movement of the Internal Audit function from the CEO's office to Governance. The Freedom of Information (FOI) role has also moved to Governance from Information Services (0.50 FTE). The increase in the Insurance premium for the Shire is also reflected in this budget.

- **Property and Valuations (+) \$111k.** The major reason for the variation is an increase of \$90k for the Fire Services Levy payable on Council owned properties. There has also been increased rent receivable, which has to the most part been offset by expenditure related to these properties.
- **Information Services (+) \$185k.** There has been budget increases applied to contract and support accounts where applicable. There has also been an increase of 1.0 FTE as IT Continuous Improvement has moved from Customer Service.
- **Finance (+) \$72k.** Primarily due to the usual employee cost increases. Increases in bank charges and printing and stationary have also contributed to the increase due to volume growth in the number of ratable properties and the continued expansion and use of external payment methods.
- **Communications (+) \$2k.** Increase primarily due to the usual employee cost increases.
- **Team Support and Development (+) \$224k.** The increase is primarily due to the inclusion of OH&S training for staff, an increase in rehabilitation/long term sick leave salaries, additional funds for executive recruitment as well as increases to corporate training and the bi-annual staff climate survey.
- **Corporate Planning and Projects (+) \$51k.** Normal Award and EBA increases
- **The CEO's Office (+) 33k.** Includes salary and EBA increment.

Income Statement (Net Cost)
2014/15

Unit	Adopted Budget 2013/14 \$'000	Forecast 2013/14 \$'000	Budget 2014/15 \$'000	Variance to Budget 2013/14 \$'000	Variance to Forecast 2013/14 \$'000
Recurrent					
Strategic Planning	(1,815)	(1,798)	(1,920)	(105)	(122)
Statutory Planning	(3,990)	(3,892)	(4,145)	(155)	(253)
EPACS	(5,262)	(5,113)	(5,339)	(77)	(226)
Economic Development	(1,652)	(1,643)	(1,690)	(38)	(48)
Director Sustainable Environment	(458)	(457)	(471)	(12)	(14)
Infrastructure Strategy	(2,279)	(2,273)	(2,470)	(190)	(197)
Infrastructure Maintenance	(40,707)	(40,731)	(42,834)	(2,127)	(2,103)
Infrastructure Project Management	(1,258)	(1,265)	(1,374)	(116)	(109)
Renewable Resources	(13,514)	(14,063)	(14,862)	(1,348)	(798)
Director Sustainable Infrastructure	(551)	(549)	(566)	(15)	(17)
Child Youth and Family Care	(5,137)	(5,082)	(5,358)	(221)	(276)
Aged and Disability Services	(5,131)	(5,146)	(5,562)	(431)	(416)
Recreation and Leisure	(5,031)	(5,042)	(5,439)	(408)	(397)
Libraries Arts and Culture	(5,288)	(5,255)	(5,548)	(260)	(292)
Director Sustainable Communities	(1,289)	(1,306)	(1,529)	(240)	(222)
Governance and Corporate Support	(5,132)	(5,091)	(5,353)	(220)	(261)
Property and Valuation	4,925	4,873	4,814	(111)	(59)
Information Services	(2,672)	(2,515)	(2,856)	(185)	(341)
Finance	(2,369)	(2,356)	(2,440)	(72)	(84)
Director Sustainable Organisation	(528)	(527)	(533)	(5)	(6)
Communications	(1,153)	(1,148)	(1,154)	(2)	(6)
Team Support and Development	(1,542)	(1,768)	(1,766)	(224)	2
Corporate Planning & Projects	(606)	(628)	(657)	(51)	(29)
The CEO's Office	(553)	(568)	(587)	(33)	(19)
Unit Budgets	(102,992)	(103,344)	(109,637)	(6,645)	(6,293)
Rates	129,531	130,046	137,599	8,069	7,554
Grants Commission	6,466	6,610	6,516	50	(94)
Depreciation	(22,281)	(22,281)	(25,000)	(2,719)	(2,719)
Efficiency Savings	500	0	500	0	500
Interest (Net)	(755)	(887)	(714)	41	173
Recurrent Surplus / (Deficit)	10,470	10,144	9,265	(1,205)	(879)
Non-Recurrent					
Capital Grants	1,450	4,330	4,758	3,308	428
Special Charge Schemes	1,354	1,484	0	(1,354)	(1,484)
Contributions	2,651	3,534	2,263	(388)	(1,272)
Profit/(Loss) on Sale of Assets	0	0	0	0	0
Priority Projects (Net)	(5,381)	(4,956)	(2,319)	3,062	2,637
Priority Works (Net)	(5,395)	(5,469)	(3,034)	2,361	2,435
Non-Recurrent Surplus / (Deficit)	(5,321)	(1,076)	1,668	6,988	2,744
Surplus / (Deficit) before Adjustments	5,149	9,068	10,932	5,783	1,865
New Subdivisions	6,500	6,500	6,500	0	0
Transfers From / To Reserves (Net)	275	275	275	0	0
Surplus / (Deficit)	11,924	15,843	17,707	5,783	1,865

Priority Projects (Net) and Priority Works (Net) include internal expenditure.

STRATEGIC PLANNING

Activities

The Strategic Planning Unit is responsible for providing advice to Council, community and other agencies in relation to the formulation, coordination, implementation and review of strategies, policies and plans relating to particular land uses and areas. The focus of the unit is on the protection of the built and natural environment, and the management of future use and development, with the aim of moving towards a more sustainable and liveable Peninsula.

Strategic Planning officers engage with the community in preparing land use and development plans and guidelines for local areas; management of public lands, including coastal and foreshore areas and heritage places; preparing planning scheme amendments and policies in accordance with State policy and legislation; advising and supporting other Council units in their land use and management activities; liaising with external agencies; and advocating for Council's position with other levels of government.

The Strategic Planning Unit undertakes its responsibilities and activities in the following broad areas:

- Strategic Land Use Planning, which includes development of the overall Strategic Planning Framework, Green Wedge Planning, Port Area Planning, Activity Centre Plans, and Township Plans. It relates to strategic level consideration of issues relating to housing, commerce, employment, recreation and tourism; and the connections between these issues which influence the land use, transport and development pattern on the Peninsula.
- This area also includes co-ordination of responses to Government policies and strategies relating to strategic land use planning, which reflect the particular role and values of the Mornington Peninsula, as expressed in the Strategic Plan; providing advice on statutory planning referrals; and community liaison and advocacy as required.
- Coastal Planning, which includes but is not limited to the preparation of Coastal Management Plans and other strategic plans, administration of Shire's Foreshore Advisory Groups, co-ordination of responses to Government coastal policies and strategies, providing advice on planning amendments and statutory planning referrals, participation on the Association of Bayside Municipalities, other inter-agency forums, and community liaison and advocacy as required.
- Natural Systems Planning, including Environmental Risk Management and the development of a Biodiversity Action Plan for the Shire, co-ordination of responses to Government policies and strategies relating to natural systems conservation and management, providing advice on statutory planning referrals, participation on the Western Port Biosphere research committee, and community liaison and advocacy as required.
- Urban Design, including urban design frameworks and guidelines, neighbourhood character studies, landscape and open space design, built form advice, development of the Peninsula Design Guidelines, providing advice on statutory planning referrals, administration of the Design Advisory Panel, co-ordination of responses to Government policies and strategies relating to urban design, and community liaison and advocacy as required.
- Heritage Planning and Management, including monitoring, administration and improvement of heritage planning controls, development of conservation plans and guidelines, and advice and assistance to heritage place owners and managers, co-ordination of responses to Government policies and strategies relating to heritage conservation and management, and providing advice on statutory planning referrals.
- Planning Scheme Review, including the maintenance and upgrading of the planning scheme as a major element of policy implementation, and the assessment and administration of planning scheme amendments, co-ordination of responses to Government policies and strategies relating to the statutory planning system and related legislation, providing advice on statutory planning referrals, and community liaison and advocacy as required.

These activities are strongly connected to the objectives of Council's Strategic Plan.

Budget

Net Cost by Team	Adopted		Variance to		Variance to
	Budget	Forecast	Budget	Budget	Forecast
	2013/14	2013/14	2014/15	2013/14	2013/14
	\$'000	\$'000	\$'000	\$'000	\$'000
Strategic Planning	(1,815)	(1,798)	(1,920)	(105)	(122)
Operating Surplus / (Deficit)	(1,815)	(1,798)	(1,920)	(105)	(122)

Net Cost by Classification	Adopted		Variance to		Variance to
	Budget	Forecast	Budget	Budget	Forecast
	2013/14	2013/14	2014/15	2013/14	2013/14
	\$'000	\$'000	\$'000	\$'000	\$'000
Revenue					
Statutory Fees and Fines	33	26	33	(1)	7
User Fees	0	3	70	70	67
Grants - Recurrent	10	21	9	(1)	(12)
Total Revenue	43	50	112	68	61
Expenses					
Employee Costs	1,365	1,365	1,421	(56)	(56)
Materials and Services	313	303	285	28	18
Other Expenses	29	29	166	(137)	(137)
Internal Expenses	151	151	159	(8)	(8)
Total Expenses	1,858	1,848	2,031	(173)	(183)
Operating Surplus / (Deficit)	(1,815)	(1,798)	(1,920)	(105)	(122)

Financial Impact

The net cost of \$1.920m is an increase of \$105k to last year's budget and \$122k to forecast. Apart from normal award and EBA increments, the primary variance is a transfer of two ongoing programs from Priority Projects to operating:

- \$30k for Water Watch
- \$6k for Watsons Creek Management

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
13.00	1,378	11	12	0	0	20	1,421
FTE 2013/14	13.00						
FTE 2014/15	13.00						
var	(+)0.00						

Key Deliverables

Many of the projects to be delivered in 2014/15 commenced in earlier financial years reflecting the relatively long preparation, consultation and review processes involved in plan development and the need to co-ordinate efforts with other groups and State government agencies. Much of the coming year will be focused on:

- Ongoing advocacy linked with the introduction of the Mornington Peninsula Planning Statement, the new Melbourne Metropolitan Planning Strategy (PLAN MELBOURNE) and establishment of the Metropolitan Planning Authority.
- Introduction of the reformed Residential Zones, and work on the areas identified for further investigation.
- Completion of the Housing and Sustainable Settlement Strategy. The intention of the project is to include a co-ordinated review of housing with other key factors which affect the sustainability and liveability of settlements, including access to employment, the availability of transport services, neighbourhood character, the availability of open space and recreation areas in the public realm, the demand for community facilities etc.
- Completion of the Green Wedge Management Plan, including policy provisions which aim to support the long term values of the Green Wedge.
- Commencement of the Peninsula Open Space and Recreation Strategy to identify the need for new recreational spaces and facilities having regard to the Peninsula's changing community and projected growth in population and visitor numbers.
- Progressing the planning scheme amendment for Stage 1 of the Shire's comprehensive Heritage Review.
- Commencement of Stage 2 of the Shire's Heritage Review
- Post exhibition review of the Hastings Activity Centre Structure Plan, with proposals for the planned growth of the commercial centre and housing opportunities.
- Completion of the Hastings South Coastal Management Plan, including proposals for the extensive areas of public land adjacent to the Western Port Marina.
- Preparation of town centre or township structure plans for Mount Eliza, Somerville, Baxter and Dromana.
- Completion of the Peninsula Design Framework, including a character study and development guidelines for the Red Hill township.
- A review of the potential impact of port area development in order to support future advocacy by the Shire on behalf of local communities.
- Completion of the Mornington Harbour Precinct Plan, incorporating the findings of the Schnapper Point Framework Plan and work undertaken in the assessment of the Mornington Boat Harbour proposal.
- Preparation and exhibition of the Tootgarook wetland action and monitoring framework.
- Preparation of the Tyabb airfield master plan for exhibition
- Preparation of the Hastings High Street Landscape Master Plan for exhibition
- Preparation of a Rye Foreshore Landscape Concept Plan.
- Preparation and exhibition of a Biodiversity and Resilience Strategy

How will 2014/15 be different from the previous year?

- There is likely to be a need for increased policy advocacy on behalf of Council in relation to the implementation of the new Mornington Peninsula Planning Statement, the Western Port and Port Phillip Regional Catchment Strategy, the Port of Hastings (and related infrastructure) development, the review of the Victorian Coastal Strategy, the Boating Coastal Action Plan etc.
- A greater emphasis on completion of Priority Projects that have commenced in the previous year in preference to the commencement of new projects.
- The completion of a number of major coastal planning and climate change vulnerability studies (on both Port Phillip and Western Port Bay), will require a significant communication strategy.

- The backlog of amendment requests has been reduced, although there are a significant number that have been deferred completion of major strategic projects, such as the housing and settlement strategy.
- A similar number of demolition applications (in the order of 30 per month), which require (usually brief), heritage assessment.
- Review of the Heritage Grants program to better support heritage property owners.

New Initiatives

Within Priority Projects, a number of new initiatives have been included –

- Rye Foreshore Landscape Concept Plan \$40k
- Council Foreshore Community Engagement Review \$30k
- Conservation Management Plans (Shire wide) \$20k
- Biodiversity Conservation and Threat Management Strategy (Shire wide stage 2) \$30k

A number of ongoing projects have also been included –

- Hastings High Street Landscape Master Plan \$50k
- Tootgarook Wetland Management Plan \$50k
- Heritage Review (Area 3 - Tootgarook to Portsea) \$30k

Proposed changes to fees and charges

Fees and charges represent a minor element of the Strategic Planning Unit Budget and are mainly dependent (primarily) on the number and complexity of planning scheme amendment proposals which go through the preparation, exhibition, Panel review and approval processes.

The authority for these fees is the Planning and Environment (Fees) Further Interim Regulations 2013 S.R. No. 127/2013 which, as can be seen from its name, is of an interim nature and it maybe that the cost of these fees could be amended during the financial year.

A second source of fees stems from applications for report and consent under Section 29A of the Building Act (pre-demolition heritage checks). These applications are estimated to number 350 based on the trend of the current financial year.

Strategic Plan Impact

The successful performance of the Shire's strategic planning function will help ensure that future land use planning on the Mornington Peninsula continues to be of a high standard and that, through this activity, the future amenity of residents is preserved and enhanced.

This function links directly into a number of areas of the Shire's Strategic Plan, but most specifically:

Goal	Key Outcomes	
Goal 1 Liveable Peninsula	1.1	A sustainable development pattern consistent with the regional role and values of the Peninsula.
	1.2	Townships and villages with a distinct sense of place.
	1.3	Recognition and protection of heritage.
Goal 2 Public Places & Spaces	2.3	Sustainable natural systems.
Goal 4 Leading Change on Climate Change	4.1	Reduce our human footprint
Goal 5 Enhancing the coastal experience	5.1	A well managed coast.
Goal 8 Innovative, Responsive, Value for Money Service Delivery	8.4	Effective leadership, advocacy and engagement

STATUTORY PLANNING

Activities

The **Statutory Planning Unit** administers the Mornington Peninsula Planning Scheme by deciding applications for planning permits, of which approximately 2,300 were received in the last financial year. The primary function of the Statutory Planning Unit is to assess the use and/or development of land for a specific purpose. This may involve extensive consultation with the community and advice on land and planning matters.

The Unit also provides a significant customer service role to our community and anyone interested in using or developing land in the Shire, through our planning counter at the Mornington Office and through telephone / email enquiries. The Unit responds to approximately 55,000 telephone enquiries per year and 9,500 counter enquiries.

Budget

Net Cost by Section	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Statutory Planning	(3,990)	(3,892)	(4,145)	(155)	(253)	
Operating Surplus / (Deficit)	(3,990)	(3,892)	(4,145)	(155)	(253)	

Net Cost by Classification	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Revenue						
Statutory Fees and Fines	1,290	1,290	1,290	0	0	
User Fees	290	441	312	22	(129)	
Total Revenue	1,580	1,731	1,602	22	(129)	
Expenses						
Employee Costs	3,819	3,970	3,949	(130)	21	
Materials and Services	1,131	1,034	1,159	(28)	(125)	
Other Expenses	38	37	38	0	(1)	
Internal Expenses	583	583	601	(19)	(19)	
Total Expenses	5,570	5,623	5,747	(177)	(124)	
Operating Surplus / (Deficit)	(3,990)	(3,892)	(4,145)	(155)	(253)	

Financial Impact

The net cost for Statutory Planning Unit is \$4.145m which is an increase of \$155k on last year's budget and an increase of \$253k to the forecast, which is currently forecasted at \$98k less than the approved budget for the 2013/14 financial year.

Normal operational increases, and Award and EBA increases have contributed to the increase. Legal fees and external professional services remain unchanged from last year's budget.

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
43.20	3,848	36	7	0	0	58	3,949

FTE 2013/14	43.20	FTE 2014/15	43.20	var	(+)0.00
-------------	-------	-------------	-------	-----	---------

There has been no change in staff establishment from this financial year to last financial year.

The secondment of a Team Leader to the Country Fire Authority (CFA) is not likely to be renewed for another financial year and therefore will cease on 30th June 2014.

Requests for work experience at a secondary and tertiary level will continue to be accommodated where possible. There is limited scope within the current budget to provide for these temporary placements.

Key Deliverables

- Receipt of some 2,300 planning applications, which is a similar amount to last financial year.
- Sixty-five (65%) of planning applications to be decided within the statutory time period

How will 2014/15 be different from the previous year?

- Statutory Planning will continue to focus on our continuous improvement with a view to reduce the time (measured in days) taken to decide a planning application whilst maintaining positive outcomes for the community. This financial year, the Unit will be focusing on the 'middle part' of the planning application process which will include internal and external referrals and the PAC process.
- Key DRIP improvements this financial year have included:
 - Streamlined allocation of planning applications which resulted in applications being received, allocated and reaching a planner's desk (on average) within 10 statutory days. This is a performance improvement of 5 statutory days. This improved timeframe ideally positions planners to make a thorough assessment of planning applications (catering to the increased environmental complexity), with an opportunity for Team Leader advice at an early stage within the application process, with the aim of increasing the number of decisions made within 60 statutory days.
 - Established in July 2013, the Engineering Conditions meeting is a weekly meeting held between a panel of Council's Development Engineers (1-2 officers) and a rotating planning officer. The purpose of the meeting is to talk about current planning applications that are being assessed by the planning officers and require comment from Development Engineers on flooding/drainage issues before the applications can be decided. Engineers and planning officers are guided by the number of statutory days a planning application has been with Council in providing comments. Equal attention is given to those applications that are outside the statutory timeframe (60 days) and have not been decided as those applications that are within the statutory timeframe and, with comments from Development Engineering, can be decided in time. Over time, it is anticipated that the number of applications over the statutory

timeframe and waiting on engineering comments will reduce, and that more applications will receive Engineering comments in time for those applications to be decided in time.

- 2nd computer screen in Planning Support: September 2013 saw the purchase of a 2nd computer screen for each Planning Support desk, at a cost of \$2k. A second screen will enable greater efficiencies in this team by allowing an officer to answer a phone enquiry while keeping other work open on the alternate screen.
- The Statutory Planning Unit will continue to carefully review the resources we require (in terms of FTE) and may not replace officers “like for like” or at all, depending on the workload;
- It is expected that there will be an increase in officers representing Council at VCAT, which may lead to savings in legal and external professional consulting fees; the use of public transport in travelling to and from the city to attend the VCAT will be encouraged through the use of shared myki cards;
- The Co-ordinator Integrated Planning’s workload will be dedicated to strategic planning projects,
- The planning e-newsletter was produced and distributed to our ‘top’ applicants (i.e. those applicants that frequently lodge planning applications with Council) in December 2013. The aim of the newsletter is to inform this group of any changes/improvements to the planning application process, VCAT cases relating to our municipality and any topical news of relevance to planning applications lodged within our municipality.
- Budget provisions for Legal costs and External Professional support are the same as 2012/13.

New Initiatives

There are no new or ongoing Priority Projects allocated to this Unit.

Proposed changes to fees and charges

Most fees and charges are set by regulation and cannot be varied by Council. Other non-statutory council fees are currently being reviewed; with a view to assess their cost efficiency in our overall statutory function.

Strategic Plan Impact

A successful Statutory Planning function will ensure that the amenity of residents is preserved where possible through appropriate control of development and competent and careful implementation of the Shire’s Planning Scheme. Managing people through the change is becoming as important as producing a quality product.

This function links directly into a number of areas of the Shire’s Strategic Plan, but most specifically:

Goal	Key Outcomes	
Goal 1 Liveable Peninsula	1.2	Townships and villages with a distinct sense of place
	1.3	Recognised and protected heritage

ENVIRONMENT PROTECTION AND COMMUNITY SAFETY (EPACS)

Activities

The **EPACS Unit** provides a range of services that protect the amenity of the Peninsula and maintain harmony within neighbourhoods. This is achieved primarily through the application of local laws and various other Acts and Regulations promulgated by the State Government and with the Shire's Strategic Plan as a focus.

The EPACS Unit administers eight major activities:

Fire Prevention and Emergency Management

It is necessary for the Shire to manage bushfire risk in association with the CFA and its many local brigades to protect the community against loss of life or property. Through the adoption and implementation of the Shire's Municipal Fire Management Plan, participation in the Integrated Fire Management Planning with all related agencies, programs are designed and undertaken to reduce the risk of fire in the community and help facilitate a community resilient to deal with emergencies.

The Shire has a statutory role in accordance with the *Emergency Management Act 1986* to provide resources for emergency planning, preparedness, response and recovery. The Shire is recognised as a key support agency in many different types of emergencies that the Mornington Peninsula and its community may experience. The Shire is also a key support service and relief and recovery provider. Emergency Management activities are overseen by the Municipal Emergency Management Planning Committee and detailed in the Mornington Peninsula Municipal Emergency Management Plan.

Shire Rangers are involved in protecting the amenity of the Peninsula and maintaining harmony within neighbourhoods. This is achieved primarily through the application of local laws and various other Acts and Regulations promulgated by the State Government as well as using common sense and negotiation skills to provide quality outcomes. The Shire Rangers provide **emergency** after hours response to the community, 24 hours a day, 365 days a year.

Animal Management program ensures that the responsibilities of the Shire primarily under the Domestic Animals Act are undertaken in such a way as to achieve responsible animal ownership and care in the community and act to reduce any nuisance. The Shire manages the Community Animal Shelter which cares for lost pets and other animals and wherever possible reunites lost animals with their owners or seeks to find new homes for them.

Traffic and Parking Management's purpose is to monitor and regulate vehicle parking within the Municipality with the objective of protecting public safety and convenience.

School Crossings are a vital road safety facility that are coordinated and managed through the Shire. At present there are 81 supervised Children's Crossings in the Shire and more than 115 permanent and relieving staff engaged in this important community service.

Environmental Health - The protection and promotion of public health is an important function of the Environmental Health Officers. The Shire's responsibilities in the area of public health include food safety, domestic wastewater management, disease control, tobacco control and community education. The team also plays an important role in the Shire's emergency management and relief and recovery functions.

Planning Compliance - Is directed at ensuring that the use and development of land within the Peninsula is carried out in accordance with the provisions of the Mornington Peninsula Planning Scheme and the Planning and Environment Act.

Statutory Building - Is committed to ensuring that the amenity and safety of the community is maintained by promoting compliance with the Building Act through a range of compliance and statutory processes including:

- Attendance during emergencies to assess the degree of structural damage to buildings following major impact.

- Monitoring essential services in buildings for fire protection, alarms and exits.
- Monitoring swimming pool safety barriers.
- Identifying areas of land subject to flooding and bushfire.
- Providing property owners with 'Report and Consent' consideration.
- Providing property information.
- Assessing Place of Public Entertainment Permits to support public events on the Peninsula.

Budget

Net Cost by Team	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
EPACS Administration	(1,224)	(1,223)	(1,228)	(4)	(5)	
Environmental Health	(449)	(434)	(441)	8	(8)	
Planning Compliance	(628)	(529)	(670)	(42)	(141)	
Shire Rangers	(979)	(975)	(898)	82	78	
School Crossings	(1,090)	(1,068)	(1,117)	(27)	(49)	
Fire Prevention	(20)	(15)	(94)	(74)	(79)	
Animal Shelter Mornington	(309)	(309)	(316)	(7)	(7)	
Building Survey - Statutory	(191)	(188)	(211)	(20)	(23)	
EPACS Special Projects	(156)	(150)	(156)	0	(6)	
Manager EPACS	(216)	(221)	(207)	8	14	
Operating Surplus / (Deficit)	(5,262)	(5,113)	(5,339)	(77)	(226)	

Net Cost by Classification	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Revenue						
Statutory Fees and Fines	2,246	2,223	2,409	163	186	
User Fees	873	1,058	970	97	(88)	
Grants - Recurrent	348	375	400	52	26	
Total Revenue	3,467	3,656	3,779	312	123	
Expenses						
Employee Costs	6,620	6,620	6,876	(256)	(256)	
Materials and Services	774	808	796	(21)	13	
Other Expenses	70	75	125	(56)	(50)	
Internal Expenses	1,265	1,265	1,321	(56)	(56)	
Total Expenses	8,729	8,769	9,118	(389)	(349)	
Operating Surplus / (Deficit)	(5,262)	(5,113)	(5,339)	(77)	(226)	

Financial Impact

The net cost of \$5.339m is an increase of \$77k to last year's budget and increase of \$226k to forecast.

Major variations include:

- **EPACS Admin** – Increase is due to normal award and EBA increments, which have been partially offset by savings in printing, stationery and postage.
- **Environmental Health** – The favourable result as compared to the 2013/14 year is due to an increase in income due to increases in fees and user charges due to the planned Caravan Park Audit (\$45k).
- **Planning Compliance** – Increase is due to normal award and EBA increments, which have been partially offset by \$25k increase in legal recovery income.
- **Shire Rangers** – The favourable result as compared to the 2013/14 year is primarily due to an increase in penalties issued. There have been additional casual Rangers included in the budget for the summer which have contributed to this revenue. Also included in the Shire Rangers budget is Boat Ramps, which has seen an increase income from users of boat ramps due to a new on-line parking payment system (Park Mobile).
- **Fire Prevention** – Funding for the Emergency Management (Fire) Co-ordinator has been extended for an additional two years (\$120k pa). There has also been a transfer of funds to this budget which have previously been included in Infrastructure Maintenance for emergency response.
- **Building Survey – Statutory** – Normal Award and EBA increments. Increase in income due to an increase in the number of building permits issued.
- **Manager EPACS** – The favourable variance to the 2013/14 budget is due to an adjustment of internal recharges.

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
74.08	6,269	400	77	0	0	130	6,876

FTE 2013/14	74.08	FTE 2014/15	74.08	var	(+)0.00
--------------------	--------------	--------------------	--------------	------------	----------------

The staff establishment remains unchanged.

Key Deliverables

- The Administration team takes around 40,000 phone calls per annum and manages in excess of 45,000 pieces of correspondence. Approximately 40% of this correspondence is now received direct to the Unit via email.
- Fire Prevention services undertake 4,000 inspections and issue 2,500 notices and 100 infringements per annum.
- Ranger Services undertake 15,000 service requests per annum with approximately 250 matters that involve court proceedings.
- Animal Control sees around 1,200 dogs and 600 cats impounded annually, less dogs are being impounded due to compulsory microchipping.
- Approximately 8,000 parking and traffic infringements are issued per year, and this is expected to remain constant.
- Planning Enforcement deal with around 1,200 cases per annum and 50 enforcement cases per year.
- Environmental Health deal with approximately 1,400 fixed and temporary food premises.
- 700 temporary food permits are issued per year and is increasing each year by approximately 10%.
- Statutory Building record 3,500 building permits issued by private building surveyors each year.
- Statutory Building issue approximately 300 building notices and orders per year, this is expected to increase by and around 10% next year.

- The Mornington Peninsula Shire accommodates more than 650 events per year. Statutory Building and Environmental Health are involved with in the approval of approximately 200 mayor events per year.

How will 2014/15 be different from the previous year?

- Workloads within the Administration team are increasing and to manage the workload there is a greater emphasis on use of technologies, electronic lodgment and processing of data to reduce manual tasks, this assists with the delivery of greater levels of customer service.
- Fire Prevention and Emergency Management will continue to support the community in times of emergency by concentrating on planning, preparing, responding and assisting in recovery from emergencies.
- Requests for Ranger Services from the community are increasing, the use of technology and innovation are allowing officer to undertake a greater volume of work with the same resources.
- Environmental Health will undertake the renewal of registration for caravan parks, this occurs every third year.
- Statutory Building will be concentrating on improving processes to resolving compliance matters as quickly as possible. They team will be continuing work on a project to audit swimming pool fence compliance.

New Initiatives

Within Priority Projects, the following new initiatives have been included –

- Caravan Parks and Moveable Dwellings Compliance and Registration Project \$40k
- Foreshore Level of Service and All Abilities Access Plan \$40k
- Emergency Management Relief and Recovery Centre Project \$30k

Fees and Charges Impact

No major changes in fees have been proposed with fees generally increasing by CPI across the unit, noting that some fees are set by State Government agencies. Infringements increase each year in line with CPI and at the direction of the Department of Justice. Some statutory building fees are also raised by CPI each year at the direction of the Building Commission.

Strategic Plan Impact

The successful operations of the EPACS Unit will protect the amenity of residents and visitors through the competent delivery of a range of regulatory functions that control the operations of business and the behaviour of private citizens.

The operations in this area link directly to a number of areas within the Shire's Strategic Plan, but generally:

Goal	Key Outcomes
Goal 4 Leading Change on Climate Change	4.2 Planning for climate change.
Goal 6 Healthy, Safe and Connected Communities	6.2 Optimal health and wellbeing for all ages and abilities. 6.4 A safe and supportive community.

ECONOMIC DEVELOPMENT

Activities

The **Economic Development Unit (EDU)** facilitates economic activity that is compatible with the Peninsula's special character and which fits within the strategic vision developed by Council and the community. The nurturing of a sustainable Mornington Peninsula economy is the key focus of the EDU. The EDU supports and grows local business rather than trying to randomly attract industry from elsewhere. The lifestyle advantages of our region and its closeness to Melbourne are significant investment attractions in themselves.

The achievement of this goal is facilitated through two broad, core functional areas:

Business Development – Has the primary role of identifying, facilitating and nurturing appropriate and sustainable economic development opportunities. The team provides advice and assistance on business expansion and establishment, training and mentoring opportunities, preliminary planning advice, monitoring of economic trends, publication of a regular e-newsletter for the business community, with facilitation of business and industry networking opportunities.

The team works proactively to increase the capacity of the region to underpin business viability and ultimately competitiveness. This is done through mentoring programs, industry networking events, encouraging a commitment to business excellence through an awards program; and support for major projects, e.g. water recycling, sustainable farming practices, telecommunications and transport opportunities.

Tourism – The Tourism Team's aim is to promote the Mornington Peninsula region with the new Mornington Peninsula Regional Tourism Board [MPRTB] as a year round, world class holiday destination. The team works closely with approximately 400 member operators from a diverse range of tourism enterprises on the Peninsula.

The MPRTB will align Tourism Victoria's new strategic directions with our regions strengths and capacities. This in turn will foster more tourism product development & investment and consequently all year round employment opportunities that is dispersed across the region.

Budget

Net Cost by Team	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Business Development	(529)	(520)	(535)	(6)	(15)	
Tourism	(785)	(782)	(814)	(29)	(32)	
Manager Economic Development	(338)	(341)	(341)	(3)	(1)	
Operating Surplus / (Deficit)	(1,652)	(1,643)	(1,690)	(38)	(48)	

Net Cost by Classification	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Revenue						
User Fees	235	312	247	12	(65)	
Contributions	13	13	3	(10)	(10)	
Grants - Recurrent	30	30	0	(30)	(30)	
Total Revenue	278	355	250	(28)	(105)	
Expenses						
Employee Costs	1,183	1,188	1,233	(51)	(46)	
Materials and Services	514	575	424	90	152	
Other Expenses	17	18	66	(49)	(48)	
Internal Expenses	216	216	217	(1)	(1)	
Total Expenses	1,930	1,997	1,940	(10)	57	
Operating Surplus / (Deficit)	(1,652)	(1,643)	(1,690)	(38)	(48)	

Financial Impact

The net cost of \$1.690m is an increase of \$38k to last year's budget and \$48k to forecast. There have been no major variations to budget apart from normal award and EBA increments.

Resources Impact

FTE	Perm't	Casual	O/time	Agency Labour	Other	W/cover	Total Costs
	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)
12.10	1,166	25	15	0	2	26	1,233

FTE 2013/14	12.10	FTE 2014/15	12.10	var	(+0.00)
-------------	-------	-------------	-------	-----	---------

The staff establishment remains unchanged.

Key Deliverables

- Finalise and have adopted the 2014-17 Economic Development Strategy and commence undertaking identified priority actions within the strategy.
- Ongoing support for the 5 commercial centre's Special Charge Schemes
- Undertaking of the biennial Business Survey
- 40 Liquor Licensed Footpath Trading Permits administered
- 350 Footpath Trading permits issued and administered
- Development and publication of 125,000 Official Visitor Guides
- Raising \$500k of tourism industry cooperative marketing funds
- Support the Mornington Peninsula Regional Tourism Board
- Undertaking of Excellence in Tourism Industry Workshops
- Support prestigious golfing, tennis, equine, art and cycling events that showcase the Mornington Peninsula's attributes
- Continued representation on the Melbourne South East group of Councils and utilities for regional economic development opportunities
- Communicate and market the positives of the economic impact analysis of the Port of Hastings project to politicians, industry leaders and major stakeholders

- Undertake the 2014 Careers Expo in Mornington
- Ongoing support for the Marine Sector Alliance in its advocacy and policy development work.

How will 2014/15 be different from the previous year?

- Within the Tourism area, supporting the Mornington Peninsula Regional Tourism Board will be an important initiative to consolidate the Board's policy directions.
- Consistent with the Economic Development Strategy, a number of new local events are proposed to be supported. All events are off-peak, match the regions' strengths and have the capacity to increase visitation and investment.
- Development and implementation of the Local Food Strategy through the Food Industry Advisory Body will see initiative designed to increase the region's food producing capacity and branding through a locally developed Trustmark
- The 2014-17 Economic Development Strategy will be adopted with appropriate directions for the EDU to pursue

New Initiatives

A number of ongoing projects have been included –

- Conduct of Careers Expo \$30k
- Promotion and Marketing of Mornington Peninsula to the national conference industry \$50k.
- Visitor Information Centre's staffing contribution \$60k

The following new projects have also been included –

- Sustainable and Productive Agricultural Land Use Fact Sheets \$30k
- Mobile Visitor Information Vehicle \$20k
- International Festival of Tennis Tournament sponsorship \$30k
- Peninsula Explorer bus contribution \$25k

Fees and charges Impact

Given an appropriate level of enforcement, footpath permits and licences will achieve full cost recovery so no increase in fees and charges is proposed.

Strategic Plan Impact

A sustainable economy is essential, providing meaningful employment for all who seek it, and services that reflect the community's needs. The Shire works collaboratively with government, business and industry sectors to build and sustain a skilled, well informed and innovative business community, which is competitive and able to adapt to change.

The operations of this Unit link directly to the following Strategic Plan Goal -

Goal	Key Outcomes	
Goal 7 Supporting a Sustainable Economy	7.1	A sustainable and resilient economy
	7.2	Prosperous rural economy
	7.3	Sustainable tourism

DIRECTOR SUSTAINABLE ENVIRONMENT

Activity

This area recognises the role of the Director in providing leadership and direction to the Group.

Budget

Net Cost by Team	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Director Sustainable Environment	(458)	(457)	(471)	(12)	(14)	
Operating Surplus / (Deficit)	(458)	(457)	(471)	(12)	(14)	

Net Cost by Classification	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Revenue						

Total Revenue	0	0	0	0	0	
Expenses						
Employee Costs	354	354	373	(19)	(19)	
Materials and Services	15	15	14	1	1	
Other Expenses	27	25	27	0	(2)	
Internal Expenses	63	63	57	6	6	
Total Expenses	458	457	471	(12)	(14)	
Operating Surplus / (Deficit)	(458)	(457)	(471)	(12)	(14)	

Financial Impact

The net cost of \$471k is an increase of \$12k to last year's budget and \$14k to forecast, with the normal Award and EBA increases contributing to the increase.

Resources Impact

FTE	Perm't	Casual	O/time	Agency Labour	Other	W/cover	Total Costs
	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)
2.00	367	0	0	0	0	6	373

FTE 2013/14	2.00	FTE 2014/15	2.00	var	(+0.00)
--------------------	-------------	--------------------	-------------	------------	----------------

The staff establishment is unchanged from the previous year.

Key Deliverables

- Protection and enhancement the Peninsula's built, natural, social and economic environments through ongoing advocacy linked with the Mornington Peninsula Planning Statement, the new Metropolitan Planning Strategy and the recently established Metropolitan Planning Authority.
- Completion of significant Shire strategies, including the Housing and Sustainability Settlement Strategy, the Green Wedge Management Plan and the introduction of the New Residential Zones.
- Delivering timely and comprehensive strategic planning processes and effective and efficient administration of all statutory planning services.
- Encouragement and promotion of sustainable land management practices that contribute to the retention and enhancement of the conservation and landscape values of the peninsula through research, policy development and community education in the areas of natural systems, heritage planning and integrated coastal management.
- Maintenance of a high quality local amenity through effective and efficient administration and implementation of all regulatory functions including local laws, building control, environmental health, fire prevention and planning compliance across the Shire.
- Contribution to the building a diverse and resilient local economy through Council's new Economic Development Strategy, supporting local business growth, promoting sustainable investment through project facilitation and marketing of the peninsula and auctioning the new Destination Management Plan, particularly in the areas of tourism, sustainable agriculture and the marine sector.

How will 2014/15 be different from the previous year?

- To continuously improve the Sustainable Environment Group's processes and systems with a focus on driving responsiveness, innovation and productivity within the Sustainable Environment Group.
- Environment Protection will continue to focus on using technology to enhance service outcomes and an increasing focus on Fire Prevention and Emergency Management.
- The Economic Development Unit will focus on implementing Council's new Economic Development Strategy and initiatives to showcase the Mornington Peninsula to visitors throughout the year, thus increasing visitation and investment.
- Supporting the Mornington Peninsula Regional Tourism Board initiatives and the new Destination Management Plan.

New Initiatives

There are no new or ongoing Priority Projects allocated to this Unit.

Proposed changes to fees and charges

No fees and charges are relevant to this area.

Strategic Plan Impact

The success of Directorate operations will be judged by the relative success and performance of the various areas within the Directorate and the various Strategic Plan impacts relevant to the Director's area. Goal 8, 'Innovative, Responsive, Value for Money Service Delivery' is also relevant.

Goal	Key Outcomes	
Goal 1 Liveable Peninsula	1.1	A sustainable development pattern consistent with the regional role of the Peninsula.
	1.2	Townships and villages with a distinct sense of place.
	1.3	Recognised and protected heritage.
Goal 2 Public Places & Spaces	2.3	Sustainable natural systems.
Goal 4 Leading Change on Climate Change	4.1	Reduce our human footprint.
	4.2	Planning for climate change.
Goal 6 Healthy, Safe and Connected Communities	6.2	Optimal health and wellbeing for all ages and abilities.
	6.4	A safe and supportive community.
Goal 5 Enhancing the coastal experience	5.1	A well managed coast.
Goal 7 Supporting a Sustainable Economy	7.1	A sustainable and resilient economy.
	7.2	Prosperous rural economy.
	7.3	Sustainable tourism.
Goal 8 Innovative, Responsive, Value for Money Service Delivery	8.1	Good governance.
	8.2	Quality people.
	8.3	Responsible financial management.
	8.4	Effective leadership, advocacy and engagement.

INFRASTRUCTURE STRATEGY

Activities

The **Infrastructure Strategy** Unit consists of four teams.

Infrastructure Planning and Policy Team is involved in a wide range of activities associated with policy development and planning for the delivery of infrastructure projects. These activities include monitoring and development of the Capital Works Program, transport planning, infrastructure policy and strategy development and coordinating external funding programs for infrastructure and services.

Asset Management Team is responsible for the development and operation of systems relating to the Shire's physical assets, including: the asset register and knowledge management system, pavement management system, road register, road management plans and asset management plans.

Traffic and Road Safety Team is responsible for the management of traffic and operation of Mornington Peninsula Shire controlled roadways (local roads). The traffic engineers and road safety officers work closely with the community to address concerns regarding road related infrastructure. The focus for the team is developing a safer road environment for the community.

Special Charge Scheme team is involved with the implementation of Council's Infrastructure projects using the Special Charge provisions of the Local Government Act. The team investigates and implements special charge schemes for the construction of roads, footpaths, car parks and drains in accordance with existing infrastructure policies and strategies.

Budget

Net Cost by Team	Adopted		Budget 2014/15 \$'000	Variance to	
	Budget	Forecast		Budget	Forecast
	2013/14 \$'000	2013/14 \$'000		2013/14 \$'000	2013/14 \$'000
Asset Management	(903)	(899)	(904)	(1)	(5)
Infrastructure Planning and Policy	(302)	(288)	(333)	(31)	(45)
Traffic Mgt and Customer Service	(380)	(392)	(488)	(108)	(97)
Road Safety	(128)	(128)	(132)	(5)	(5)
Infra Strategy Special Projects	(157)	(157)	(163)	(6)	(6)
Transport Connections	(111)	(111)	(127)	(17)	(17)
Manager Infrastructure Strategy	(298)	(298)	(322)	(23)	(23)
Operating Surplus / (Deficit)	(2,279)	(2,273)	(2,470)	(190)	(197)

Net Cost by Classification	Adopted		Variance to		Variance to
	Budget	Forecast	Budget	Budget	Forecast
	2013/14	2013/14	2014/15	2013/14	2013/14
	\$'000	\$'000	\$'000	\$'000	\$'000
Revenue					
Statutory Fees and Fines	1	6	1	0	(6)
Total Revenue	1	6	1	(0)	6
Expenses					
Employee Costs	1,643	1,640	1,737	(94)	(97)
Materials and Services	277	280	372	(95)	(92)
Other Expenses	16	16	16	0	(0)
Internal Expenses	343	343	345	(2)	(2)
Total Expenses	2,280	2,279	2,470	(190)	(191)
Operating Surplus / (Deficit)	(2,279)	(2,273)	(2,470)	(190)	(197)

Financial Impact

The net cost of \$2.470m is an increase of \$190k to last year's budget and \$197k to forecast.

Major variances include:

- **Asset Management** – continued implementation of the GeoMedia Smart Client platform, a software solution designed to increase productivity through streamlining the management of asset data.
- **Infrastructure Planning and Policy** – the normal Award and EBA increments and a minor increase in casual salaries.
- **Traffic Management and Customer Service** – primarily due to a restructure within the Unit and an expansion of external professional services to encompass landscape architect expertise.

Resources Impact

FTE	Perm't	Casual	O/time	Agency Labour	Other	W/cover	Total Costs
	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)
19.70	1,639	68	0	0	0	31	1,737

FTE 2013/14	19.70	FTE 2014/15	19.70	var	(+0.00)
-------------	-------	-------------	-------	-----	---------

There has been no change to FTE in the Unit.

Key Deliverables

- Planning and monitoring of the Capital Works program
- Best Practice Review of Traffic and Road Safety business processes
- Review and refinement of the Asset Management Plans
- Development of submissions for VicRoads Blackspot and Roads to Recovery funding
- Review of Unmade Roads Construction Strategy
- Development of a Sustainable Transport Strategy
- Development of a Road Network Strategy
- Bicycle Strategy Implementation
- Toilet Strategy Implementation
- Assessment of Development Applications (traffic issues)
- Delivery of the Special Charge Scheme program
- Implementation of the Footpath Construction Strategy
- Advocacy and progression of Public Transport enhancements
- Processing of 2000 Merit requests and 500 items of correspondence for traffic management issues.

How will 2014/15 be different from the previous year?

- An increased focus will be provided on 'place-making' through integrating multiple operational and capital works.
- We will benchmark and review the Traffic and Road Safety function.
- GeoMedia Smart Client will be expended across the organization to drive productivity in the management of asset data.
- We will complete the development of a Road Network Strategy.
- Continued implementation of Road Construction schemes, with a particular focus of unsealed roads that experience significant drainage issues.
- Improved Road Safety on our local streets and rural roads with the continued implementation of the Peninsula Safer Speeds project.
- We will commence the development of a Sustainable Transport Strategy.

New Initiatives

Within Priority Projects, the following new initiatives have been included:

- Road Asset Improvement Project \$65k
- OHS Infrastructure Strategy Unit Plan \$25k

The following ongoing projects have been included –

- Bay Trail Missing Links \$50k
- Peninsula Drive Safe - Road Safety \$50k

Fees and Charges Impact

The only fee in this area is the Directional Signage Applications, which is split between Traffic & Road Safety, Economic Development and the Tourism teams to which no changes are proposed.

Strategic Plan Impact

The successful performance of this area will ensure that the Shire's existing infrastructure asset base will be managed and periodically refurbished in a sustainable and economically viable way. It will also result in coordinated and proactive strategic planning for the provision of new infrastructure assets.

The operations of this Unit link directly to strategies relevant to the appropriate planning and provision of infrastructure assets, including.

Goal	Key Outcomes
Goal 2 Public Places and Spaces	2.1 Planning, developing and maintaining property, infrastructure and open space assets.
Goal 8 Innovative, Responsive, Value for Money Service Delivery	8.4 Effective leadership, advocacy and engagement

INFRASTRUCTURE MAINTENANCE

Activities

The role of the **Infrastructure Maintenance Unit** is to facilitate a range of maintenance and cleansing services for the Shire's built and natural infrastructure.

The Unit is responsible for the following six key service activities:

Safer Local Roads (SLR) - Routine and programmed maintenance of all Shire sealed and unsealed roads, drains, kerb and channel, car parks, paths and (Shire controlled) boat ramps, line marking, including annual program of road resealing and rehabilitation (renewal) for preservation of the existing sealed road and car park network. After hours response to maintenance related call outs also forms part of the SLR activities.

Cleansing & Drainage Cleaning - Routine and programmed cleansing services involving Town Based Clean Teams, street sweeping, street litter bin collection, public toilet cleaning, BBQ cleaning, beach cleaning, loose litter collection and underground storm water drain and pit cleaning.

Furniture and Signs - Routine and programmed maintenance of furniture and signs along roadsides, in parks, on foreshores, within Township Precincts and includes fences, litter bins, seats, bollards, corporate signage and non-standard street lighting.

Parks and Roadsides - Maintenance of active and passive open spaces, including foreshores and roadsides, through routine and programmed grass cutting, weed control, vegetation (tree and shrub) management, garden bed maintenance, power line clearance (for declared areas) and storm damage clean up.

Buildings - Provision of routine and cyclic programmed maintenance of over 700 Shire buildings, including security, energy management, cleaning and essential services.

Natural Systems & Conservation Parks - Maintenance of bushland, foreshore and roadside areas containing identified significant flora and fauna in an environmentally managed manner involving weed control, vegetation re-establishment programs, friends groups, community partnerships, fire prevention, feral animal control program and community education. Also includes the operation of The Briars Park and Warringine Park as Shire icon cultural and natural heritage conservation parks. The Shire Indigenous Plant Nursery operations, involving local provenance plant production through seed collection, propagation, production, supply of plants, community education and planting advice also falls into this area.

Budget

Infrastructure Maintenance

Net Cost by Section	Adopted		Budget 2014/15 \$'000	Variance to	
	Budget	Forecast		Budget	Forecast
	2013/14	2013/14		2013/14	2013/14
	\$'000	\$'000		\$'000	\$'000
Contract Auditing	(129)	(129)	(138)	(9)	(9)
Customer Support/Business Support	(317)	(315)	(319)	(2)	(5)
Road Maintenance Administration	(163)	(163)	(190)	(27)	(27)
Roads - SIMS	(8,194)	(7,870)	(8,390)	(195)	(519)
Cleansing Services Administration	(121)	(121)	(123)	(2)	(2)
Cleansing - SIMS	(8,664)	(8,854)	(9,453)	(788)	(598)
Parks and Roadsides Administration	(186)	(189)	(236)	(50)	(47)
Parks and Roadsides - SIMS	(9,480)	(9,409)	(9,957)	(477)	(548)
Furniture and Signs - SIMS	(2,670)	(2,650)	(2,863)	(193)	(213)
Natural Systems Administration	(524)	(524)	(544)	(20)	(20)
Warringine Park	(236)	(236)	(258)	(21)	(21)
Natural Systems Services	(1,950)	(1,950)	(2,009)	(59)	(59)
The Briars	(614)	(614)	(596)	18	18
Shire Nursery	(200)	(200)	(192)	8	8
Building Administration	(603)	(613)	(560)	43	54
Buildings - SIMS	(5,487)	(5,750)	(5,802)	(315)	(52)
Building Costs	(613)	(613)	(679)	(66)	(66)
Fleet and Plant Management	(77)	(77)	(77)	0	0
Manager Infrastructure Maintenance	(476)	(451)	(448)	28	3
Operating Surplus / (Deficit)	(40,707)	(40,731)	(42,834)	(2,127)	(2,103)

Net Cost by Classification	Adopted		Budget 2014/15 \$'000	Variance to	
	Budget	Forecast		Budget	Forecast
	2013/14	2013/14		2013/14	2013/14
	\$'000	\$'000		\$'000	\$'000
Revenue					
User Fees	231	251	213	(19)	(39)
Grants - Recurrent	121	120	95	(26)	(26)
Internal Income	1,494	1,494	1,802	308	308
Total Revenue	1,846	1,865	2,109	(263)	(244)
Expenses					
Employee Costs	2,313	2,381	2,477	(164)	(96)
Materials and Services	39,324	39,312	41,668	(2,344)	(2,356)
Other Expenses	246	233	109	137	124
Internal Expenses	670	670	689	(19)	(19)
Total Expenses	42,552	42,596	44,943	(2,390)	(2,347)
Operating Surplus / (Deficit)	(40,707)	(40,731)	(42,834)	(2,127)	(2,103)

Financial Impact

The net overall cost for Infrastructure Maintenance of \$42.834m has increased by \$2.127m to last year's budget and by \$2.103m to forecast.

Major variations include:

Sustainable Infrastructure Maintenance Service (SIMS2, including SLR and Natural Systems)

The increase is primarily due to the following two key factors within the delivery of services under SIMS2, SLR and the Bushland Reserves:

- Allowance for Annual Indexation Adjustment for the effects of contract indexation indices as per contract requirements
- Allowance for growth as new or additional assets are added to the service delivery scope.

The following is a more detailed explanation of these factors:

1. Allowance for Annual Indexation Adjustment for the effects of contract indexation:

An allowance has been made for an annual contract adjustment to each contract based on movements in contract specific Adjustment Indices. The Indices used for the annual adjustment varies for each contract. The estimated increases for each contract based on the previous 12 months Indices data are as follows:

- SLR: The annual indexation adjustment allowance is 3.6%. While the Australian Bureau of Statistics (ABS) Indices for the previous 12 months is part of the contract adjustment for SLR and is expected to be 3%, the other key index for SLR is the Petroleum and Coal (Bitumen) Indices. Based on the movement in this index since July 2013 an overall allowance of 3.6% has been made in the budget for the annual contract adjustment, noting that in past years this index has been very volatile.
- Natural Systems (Bushland Reserves): The annual indexation allowance is 3% based on the Australian Bureau of Statistics (ABS) Indices for the previous 12 months.
- SIMS2: As part of the tendering process for SIMS2, tenderers were required to submit prices based on 1st July 2013. This meant that no annual indexation adjustment would need to be applied until the 2014/15 financial year. Hence, there was no need to provide an allowance for SIMS2 in 13/14. However, for the 14/15 budget an allowance for SIMS2 is required. Based on a review of Indices over the past 12 months an allowance ranging from 4.5% to 4.8% has been provided and is summarized in the table below.

2. Allowance for growth for new or additional assets:

An allowance has also been made in each service contract for growth during the next 12 months due to new or additional assets being provided through new subdivisions by developers, Council's Capital Works program or Council acquisition of asset/s. Growth allowances include the following:

- Buildings: potential additional building footprints following delivery of the annual Major Building Refurbishment program, Pavilion Strategy, Toilet Strategy and minor buildings (such as sheds and shelters).
- Cleansing: new storm water culverts, pipes, pits and additional street sweeping due to new roads or car parks with kerb & channel (created through Council projects or new development) and litter bins (e.g. through new streetscape works).
- Parks & Roadsides: new or additional open space areas, landscaped areas and garden beds created through developer works and Council capital projects (e.g. streetscape works, car park construction). Included in growth is an allowance for extra activities associated with the sports field upgrade program which can now include the ongoing maintenance of pumps, pipes, pits, monitoring and electrical systems, etc. installed as part of the water conservation initiatives.
- Furniture & Signs: various signage, street lights and furniture created as part of developer works and Council capital projects (e.g. streetscape works, local area road safety schemes, playgrounds and open space improvements).

- SLR: new or upgraded roads, paths and car parks created through Council's capital works program (e.g. special charge contributory scheme) or developer works.

The following is a summary of the above allowances for each service:

Service	Annual Indexation Adjustment	Growth
SIMS2 Buildings	\$306k (4.6%)	\$60k
SIMS2 Cleansing & Drainage Cleaning	\$437k (4.8%)	\$80k
SIMS2 Furniture & Signs	\$133k (4.6%)	\$80k
SIMS2 Parks & Roadsides	\$437k (4.5%)	\$100k
SLR	\$396k (3.6%)	\$55k
Natural Systems (Bushland Reserves)	\$57k (3%)	0

Conservation Parks - The Briars & Warringine Park, and the Shire Nursery

The operational budget for The Briars, Warringine Park and the Nursery has increased by \$41k from the 2013/14 budget.

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
23.40	2,416	0	4	6	0	51	2,477

FTE 2013/14	23.40	FTE 2014/15	23.40	var	(+)0.00
--------------------	--------------	--------------------	--------------	------------	----------------

The staff establishment remains unchanged.

Key Deliverables

- Via our Service Partners, management of maintenance service requests
- Achievement of all service standards and asset maintenance outcomes as required under the service procurement contracts for SIMS2, SLR and the Bushland Reserves.
- Asset renewal/rehabilitation programs (pathways, drainage, sporting fields, kerb and channel, roads).
- Managing volunteers and increasing community partnerships, community groups and schools.
- Implementing fire management strategies for bushland reserves
- Engagement with the community in response to a vast array of maintenance activities / services.

How will 2014/15 be different from the previous year?

At the end of 2013/14, the existing 3 area based 10 year contracts for the Bushland Reserve Management will be ending. These contracts will be replaced by a single 7 year Bushland Reserves Management contract is scheduled to commence in 2014/15.

With the new contract the following outcomes will be achieved:

- Through availability of resources, enhanced level of support to community groups / volunteers involved in Bushland Reserves, including working bees held on weekends.
- Efficiencies in contract management process, including contract auditing, processing of payments and service delivery monitoring (a single contract to monitor compared to 3 contracts over the past decade).
- Development and use of Smart Client mobile technology for real time service delivery and reporting by the service provider of services delivered and real time monitoring by the Natural Systems Team of service delivery by the service provider.
- Through these efficiencies, opportunities for the Natural Systems Team to “do other things” that have not been possible in the past. For example, mammal surveys using camera / trapping techniques.

Other deliverable improvements for 2014/15 include:

- Following a review process, including extensive engagement, finalization of the Management Plan for The Briars to set strategic direction for the sustainable management of The Briars over next 10 years to enhance its operation as an icon cultural and heritage conservation park.
- Commencement of Peninsula Way Review of Feral Animal Control Services involving community engagement, tendering and reporting to Council of tender evaluation in ready for end of current contract in 2014/15.
- Emphasis on delivery of programs under SIMS2 (e.g. internal / external building painting, street / park furniture painting, installation of cigarette butt bins in commercial areas, goal post renewal, powerline vegetation clearance to meet Essential Services Victoria requirements (for those declared areas the Shire is responsible for), building gutter / downpipe cleaning (to respond to pressures of intense rainfall events due to climate change).
- In partnership with service providers, management of (increasing) levels of customer enquiries through MERIT, MERIT VIP and Objective.
- Monitoring of service standards / service levels under SIMS2 for any opportunities for “fine tuning” for enhanced asset maintenance services (e.g. potential for fine tuning of street sweeping programs and underground drainage cleaning programs in high leaf drop areas).

New Initiatives

There are no new or ongoing Priority Projects allocated to this Unit.

Proposed changes to fees and charges

Fees and charges for the Briars Homestead reflect increases that are generally in line with CPI increases.

Strategic Plan Impact

The continued successful performance of Infrastructure Maintenance will ensure that the Shire's existing built and natural asset base will be maintained and presented in a way that achieves best value out of those assets. Specifically relevant are the following goals:

Goal	Key Outcomes
Goal 2 Public Places and Spaces	2.1 Planning, developing and maintaining property, infrastructure and open space assets. 2.3 Sustainable natural systems
Goal 3 Improving Community Facilities	3.1 Planning, developing and maintaining community facilities
Goal 4 Leading Change on Climate Change	4.1 Reduce our human footprint 4.2 Planning for climate change
Goal 5 Enhancing the coastal experience	5.1 A well-managed coast
Goal 6 Healthy, Safe and Connected Communities	6.4 A safe and supportive community
Goal 8 Innovative, Responsive Value for Money Service Delivery	8.1 Good governance 8.3 Responsible financial management

INFRASTRUCTURE PROJECT MANAGEMENT

Activities

The **Infrastructure Project Management Unit** designs, constructs, develops and protects the physical environment in which we live. Roads, community buildings and sporting pavilions, boardwalks, drains and irrigation systems all play a critical role in supporting the physical environment in which we live and enjoy.

These activities range from the delivery of the annual Capital Works Program, the management of the development of subdivisions, the protection of our street assets from building activity and preventing flooding due to storm activity.

The subdivision team manages the development of subdivisions. An important part of this role involves working with the service authorities to ensure services such as water supply and sewerage disposal keeps pace with the development growth.

Budget

Net Cost by Section	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Construction	(449)	(406)	(475)	(26)	(69)	
Design	(388)	(443)	(404)	(16)	40	
Subdivisions and Services	(332)	(327)	(345)	(14)	(19)	
Infrastructure Project Management	(89)	(90)	(150)	(61)	(61)	
Operating Surplus / (Deficit)	(1,258)	(1,265)	(1,374)	(116)	(109)	
Net Cost by Classification	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Revenue						
Statutory Fees and Fines	203	222	203	0	(19)	
User Fees	387	422	378	(9)	(44)	
Total Revenue	590	644	580	9	63	
Expenses						
Employee Costs	1,443	1,503	1,513	(71)	(11)	
Materials and Services	(80)	(79)	(36)	(44)	(43)	
Other Expenses	12	12	12	0	0	
Internal Expenses	473	473	465	8	8	
Total Expenses	1,848	1,909	1,955	(107)	(46)	
Operating Surplus / (Deficit)	(1,258)	(1,265)	(1,374)	(116)	(109)	

Financial Impact

The net cost of \$1.374m is an increase of \$116k to last year's budget and \$109k to forecast.

Major variations include:

- **Construction** – Award and EBA annual increments and the same level of fee income for the 2014/15 financial year.
- **Design** – Annual Award and EBA increments.
- **Subdivisions and Services** - Annual Award and EBA increments and the same level of fee income for the 2014/15 financial year.
- **Infrastructure Project Management** – Apart from normal award and EBA increases, an additional \$50k has been budgeted for geotechnical works.

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
27.00	1,473	0	0	0	0	41	1,513

FTE 2013/14	27.00	FTE 2014/15	27.00	var	(+)0.00
-------------	-------	-------------	-------	-----	---------

The staff establishment remains unchanged.

Key Deliverables

- Design and implementation of the Capital Works Program
- Implementation of the Building Refurbishment Program
- Implementation of the Local Integrated Drainage Strategy
- Assessment of referred Development Application assessments (infrastructure)
- Inspection and approval of major private developments
- Monitoring the impact of private development works on public infrastructure.
- 1600 inspections of properties for Asset Protection

How will 2014/15 be different from the previous year?

- The nature of subdivision developments continues to change with much less green fields developments and more 'urban infill' ones.
- The number of large scale private developments requiring asset protection surveillance has dropped slightly but has been made up for in numbers by the smaller scale projects.
- The Local Integrated Drainage Strategy program of works will continue to be delivered in challenging circumstances due to the increased intensity and frequency of storms during works.
- The Capital Works Program will continue to be large in scale overall, include some very large scale building projects and be challenging to deliver within the period of the financial year.

New Initiatives

Included in Priority Projects is consultant assistance for Community Capital Projects \$20k.

Proposed changes to fees and charges

Very little change has been made to fees, most being determined by State Government legislation.

Strategic Plan Impact

The successful performance of this area will ensure that the protection and construction of new or refurbished infrastructure assets will be delivered in a timely, efficient and effective manner. Key areas of impact include –

Goal	Key Outcomes
Goal 1 Liveable Peninsula	1.2 Townships and villages with distinct sense of place.
Goal 2 Public Places and Spaces	2.1 Planning, developing and maintaining property, infrastructure and open space assets.
Goal 3 Improving Community Facilities	3.1 Planning, developing and maintaining community facilities.
Goal 4 Leading Change on Climate Change	4.1 Reduce our human footprint. 4.2 Planning for climate change.

RENEWABLE RESOURCES

Activities

The Renewable Resources Unit always seeks to continue to ensure environmental improvements for the Mornington Peninsula Shire community in areas of Waste Services, Energy Use, Waste Use and in our response to Climate Change, while ensuring cost are kept to a minimum. This commitment to the community will continue next year across a number of key strategic outcomes, including:

- Extensive and innovative Community engagement in review the Shire Municipal Waste Management Strategy.
- Transition to new kerbside waste collection contracts.
- Implementing the Shire's Smart Water Plan that has a four year Plan on reducing potable water use by 30% and also improving water quality.
- Implementing the Shire's energy and Greenhouse Management Improvement Plan, which sets targets for energy reductions and efficiency for Council buildings.
- Continue to co-ordinate the development, implementation and reporting of adaptation measures for climate change across the range of Council activities and services
- On-going management of closed landfill sites within the Shire

Budget

Next Cost by Section	Adopted		Budget 2014/15 \$'000	Variance to	
	Budget	Forecast		Budget	Forecast
	2013/14 \$'000	2013/14 \$'000		2013/14 \$'000	2013/14 \$'000
Waste Administration	(4,318)	(4,289)	(4,417)	(99)	(128)
Waste Collection	(11,272)	(11,169)	(11,020)	252	149
Waste Disposal	4,713	4,025	3,293	(1,420)	(732)
Green Waste Opt In Service	159	159	139	(20)	(20)
Energy Policy and Strategy	(2,095)	(2,095)	(2,102)	(7)	(7)
Water Policy and Strategy	(136)	(136)	(156)	(21)	(21)
Manager Renewable Resources	(566)	(559)	(599)	(33)	(40)
Operating Surplus / (Deficit)	(13,514)	(14,063)	(14,862)	(1,348)	(798)

Net Cost by Classification	Adopted Budget 2013/14 \$'000	Forecast 2013/14 \$'000	Budget 2014/15 \$'000	Variance to Budget 2013/14 \$'000	Variance to Forecast 2013/14 \$'000
Revenue					
Rates and Charges	2,177	2,177	2,525	348	348
User Fees	6,933	6,223	6,727	(206)	504
Internal Income	9,367	9,367	9,818	451	451
Total Revenue	18,478	17,767	19,070	(593)	(1,303)
Expenses					
Employee Costs	1,354	1,380	1,508	(154)	(128)
Materials and Services	20,022	19,835	21,371	(1,349)	(1,536)
Finance Costs	25	25	0	25	25
Other Expenses	23	18	23	0	(6)
Internal Expenses	10,292	10,298	10,754	(462)	(456)
Accumulated Surplus	275	275	275	0	0
Total Expenses	31,991	31,831	33,932	(1,941)	(2,101)
Operating Surplus / (Deficit)	(13,514)	(14,063)	(14,862)	(1,348)	(798)

Financial Impact

The net cost of \$14.862m is an increase of \$1.348m to last year's budget and \$0.798m to forecast.

Major variations include:

- **Waste Administration** – there has been an increase of 1.0 FTE for two part time gate house relievers during the 2013/14 financial year due to OH&S requirements.
- **Waste Collection** – contract adjustments (annual indexation) for garbage, recycling and kerbside green and hard waste collection services. Increase in the notional value for disposal of kerbside wastes (the offsetting income is in the Waste Disposal Section). There is an overall favourable variation due to additional recyclable income in 2014/15.
- **Waste Disposal** – Includes contract adjustments (annual indexation) for landfill, green waste mulching and Devil Bend contracts. A significant reduction in tipping income has also been budgeted for as volumes continue to decline. The State Government landfill levy has also increased the cost of waste disposal for Council.
- **Green Waste Opt In Service** – based on revised volumes during the year, this is expected to be steady.

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
15.78	1,466	13	7	0	0	22	1,508

FTE 2013/14	14.78	FTE 2014/15	15.78	var	(+1.00)
-------------	-------	-------------	-------	-----	---------

The staff establishment has increase by 1.0 FTE as there have been two 0.5 FTE included during the 2013/14 year for OH&S requirements.

Key Deliverables

Climate Change

- Development and adoption of Shire's Climate Change Policy.
- Community engagement in climate change issues will continue through information for the community via articles on the Shire's web site, Peninsula Wide and other papers and publications. A range of sustainability workshops, information sessions and demonstrations will be held at the Eco Living Display Centre at The Briars.
- Increased community awareness and understanding of sustainability and its relevance to Climate Change through engagement in a range of educational programs and initiatives including
 - o Environment week with over 1,000 school children
 - o Working with teachers and schools to deliver specific programs
 - o Providing a program of practical community workshops
 - o Continue to work with SECCCA to deliver community based programs to encourage energy efficiency and greenhouse gas reduction actions
- Climate Change Adaptation will be further developed to identify climate change adaptation responses and identify priority actions. To date, the risks of climate change have been identified and prioritized and the Shire's response identified. Further adaptation work will focus on the monitoring and delivery of these programs across the Shire.

Waste Management (Strategic)

- Following the Community Engagement on the future of the Shire's Waste Services, the drafting and exhibiting of a Draft Municipal Waste Management Strategy. Followed by the recommended adoption by Council of the Final Strategy.
- Continue to work with State Government to support the continued investigation and assessment of alternative waste treatment facilities for the medium term.
- Management of Closed Landfills to ensure compliance with EPA regulations and long term strategic planning for these sites.

Waste Management (Operational)

- Management and administration of a series of contracts for the delivery of the following waste management services to the community:
 - o Operation of the Rye Landfill Site, three transfer stations (Rye, Mornington and Tyabb) and three waste hoppers (Sorrento, Dromana and Flinders)
 - o Provision of a green waste receipt and mulching service at the landfill and transfer stations.
 - o Hard and green waste kerbside at-call collection voucher service – this service to be reviewed and new contract developed
 - o Collection of garbage and recycling kerbside bins.
 - o Receipt and sorting of recyclables.
 - o Opt-in kerbside green waste collection service (within the Urban Growth Area).
- No charge green waste drop off weekends

Water Management

- Implementation of the Shire's Smart Water Plan
- Continue the Shire's strong relationship with Melbourne Water in the delivery of key grant programs:
 - o Water Sensitive Rural Land program
 - o Stormwater Diversion program
 - o Living Rivers program

Energy Management

- Implement the Energy Efficiency Management strategy for Shire buildings to improve energy efficiency and greenhouse gas emissions.
- Continued implementation of the Shire's energy and Greenhouse Improvement Plan.

Community Education / Support

- Proactive community engagement, education and support to ensure sustainable outcomes are achieved for the community.

Metropolitan Waste Management Group

- Support for the operation/role of, and integration with, the Metropolitan Waste Management Group with matters such as dumped rubbish, public place recycling, coastal litter protection programs and education programs in schools and Environment Week.

How will 2014/15 be different from the previous year?

- Adoption of a Climate Change Policy will consolidate all the great work that Council is doing in the area, and also provide the community with confidence in the Shire's commitment to continuing to address this issue.
- Adoption of the new Waste Management Strategy will provide organisational and community direction for waste services for the next five year.
- The implementation of the Smart Water Plan will result in a reduction of potable and non potable water resources and an increase in the use water sensitive urban design (WSUD).
- Continued reduction in energy and water use across all Shire buildings
- Transition to the new kerbside waste collection contractor and commencement of new Recyclables Sorting and Receiving contract.
- Closed landfill sites – The Shire will increase its monitoring and remediation at these sites in line with EPA requirements

New Initiatives

Within Priority Projects, a number of new initiatives have been included:

- Climate Change Community Engagement \$20k
- Climate Adaption Plan Priorities \$40k
- Sustainability Festival at the Briars \$60k

Proposed changes to fees and charges

Waste fees and charges will be increased to cover the increased State Government Landfill Levy, and annual indexation for contracts, increasing costs to operate the transfer stations, landfill operations and green waste processing. In addition, EPA has increased its requirements on the Shire in regard to monitoring open and closed landfill sites and implementation of remediation works.

The fee structure has been changed to incorporate these increased costs as follows:

Green Waste	Resident	\$30 per m3 (No increase)
	Non Resident	\$30 per m3 (No increase)
	Commercial	\$35 per m3 (No increase)
	Boot load - Resident	\$7.50 (No increase)
	Boot load – Non Resident	\$7.50 (No increase)
	Boot load – Commercial	\$8.00 (No increase)
	Bag - Resident	\$4.00 (No increase)
	Bag – Non Resident	\$4.50 (No increase)
	Bag – Commercial	\$5.00 (No increase)

Hard Waste	Resident	\$73 per m3 (increase from \$71)
	Non Resident	\$108 per m3 (increase from \$105)
	Commercial	\$93 per m3 (increase from \$90)
	Boot load - Resident	\$18 (No change)
	Boot load – Non Resident	\$27 (increase from \$26.50)
	Boot load – Commercial	\$22 (increase from \$21.50)
	Bag - Resident	\$5 (No change)
	Bag – Non Resident	\$8 (increase from \$7.50)
	Bag – Commercial	\$7 (increase from \$6.50)

Commercial waste disposal fees for material received at the Shire's landfill will increase from \$200 per tonne to \$215 per tonne.

Three waste vouchers will be provided to households. A fee applies for the disposal of fridges due to the requirement to now de-gas all fridges received at the Shire's waste facilities.

Two 'no charge' green waste weekends will be provided. One of these weekends will be in spring/summer to coincide with Fire Awareness Week or the declaration of the fire season. The other weekend will be held during autumn.

Importantly, the cost of the kerbside Opt-in Green Waste collection service will increase from \$130 to \$135 per bin.

Strategic Plan Impact

The successful performance of Renewable Resources Unit will ensure the strategic management and use of renewable resources and the conservation of non renewable resources of the Mornington Peninsula in a manner which is socially, environmentally and economically sustainable.

Specifically relevant is:

Goal	Key Outcomes
Goal 3 Improving Community Facilities	3.1 Planning, developing and maintaining community facilities.
Goal 4 Leading Change on Climate Change	4.1 Reduce our human footprint 4.2 Planning for climate change.
Goal 6 Healthy, Safe and Connected Communities	6.1 A connected, creative, culturally enriched and knowledgeable community.
Goal 7 Supporting a Sustainable Economy	7.2 A sustainable and resilient economy.
Goal 8 Innovative, Responsive, Value for Money Service Delivery	8.4 Effective leadership, advocacy and engagement

DIRECTOR SUSTAINABLE INFRASTRUCTURE

Activity

This area recognises the role of the Director in providing leadership and direction to the Group.

Budget

Net Cost by Team	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Director Sustainable Infrastructure	(551)	(549)	(566)	(15)	(17)	
Operating Surplus / (Deficit)	(551)	(549)	(566)	(15)	(17)	
Net Cost by Classification	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Revenue						
Total Revenue	0	0	0	0	0	
Expenses						
Employee Costs	433	433	448	(15)	(15)	
Materials and Services	19	17	21	(2)	(4)	
Other Expenses	36	36	36	(0)	(0)	
Internal Expenses	64	64	62	1	1	
Total Expenses	551	549	566	(15)	(17)	
Operating Surplus / (Deficit)	(551)	(549)	(566)	(15)	(17)	

Financial Impact

The net cost of \$566k is an increase of \$15k to last year's budget and \$17k to forecast.

The increase is primarily due to normal increases in operational costs, including the usual employee cost Award and EBA increases.

Resources Impact

FTE	Perm't	Casual	O/time	Agency Labour	Other	W/cover	Total Costs
	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)
3.00	441	0	0	0	0	7	448

FTE 2013/14	3.00	FTE 2014/15	3.00	var	(+)0.00
--------------------	-------------	--------------------	-------------	------------	----------------

The staff establishment remains unchanged.

Key Deliverables

The role of the Group can simply be expressed as being to plan, provide and maintain the infrastructure needs of our diverse communities.

The role of the Director is to see that this occurs.

How will 2014/15 be different from the previous year?

- The predicted impacts of Climate Change will continue to present challenges in the areas of drainage and coastal management.
- Extreme storm events associated with changing weather patterns will potentially impact on the delivery of major capital works particularly those involving large scale civil works.
- Asset Management Plans for all Shire assets will guide the programming of refurbishment and renewal projects to ensure that the asset renewal gap remains closed.
- The implementation of SIMS 2 will be consolidated and refined in response to community feedback.
- Review of the Shire's waste management strategy will be completed to ensure that the Shire's approach to the increasingly complex challenge of identifying future long term waste disposal options and services required by the community.

New Initiatives

There are no new or ongoing Priority Projects allocated to this Unit.

Proposed changes to fees and charges

No fees and charges are relevant to this area.

Strategic Plan Impact

The success of Group operations will be judged by the relative success and performance of the various areas within the Group and the various Strategic Plan impacts stated within the Group areas are relevant to the Director's area. Goal 8, 'Innovative, Responsive, Value for Money Service Delivery' is also relevant.

Goal	Key Outcomes
Goal 2 Public Places and Spaces	2.1 Planning, developing and maintaining property, infrastructure and open space assets 2.3 Sustainable natural systems
Goal 3 Improving Community Facilities	3.1 Planning, developing and maintaining community facilities
Goal 4 Leading Change on Climate Change	4.1 Reduce our human footprint 4.2 Planning for climate change
Goal 5 Enhancing the Coastal Experience	5.1 A well managed coast
Goal 8 Innovative, Responsive, Value for Money Service Delivery	8.1 Good governance. 8.2 Quality people. 8.3 Responsible financial management. 8.4 Effective leadership, advocacy and engagement.

CHILD, YOUTH AND FAMILY CARE

Activities

The **Child, Youth and Family Care** Unit provides a number of community services designed to increase the health and wellbeing of Mornington Peninsula residents, including:

- **Immunisation** - The Shire offers a free, comprehensive childhood immunisation program at various locations.
- **Youth Services** – provide a range of youth support services and group activities across the Peninsula via two youth centres, outreach and visiting services together with a variety of community halls and settings.
- **Maternal & Child Health** - nurses are based in 17 centres all over the Peninsula as well as offering an initial home visit following discharge from hospital.
- **Family Day Care** - is a high quality accredited home-based childcare service
- **Outside School Hours Care** - operates school holidays and after the school day finishes to provide child care for families.
- **Communities That Care** - is an evidence based long term preventative program auspiced by the Shire and managed by a Community Committee which aims to build safer neighbourhoods where children, young people and their families are valued, respected and encouraged to achieve their potential.
- **Community Liaison and Support** – supports a range of community support services for families and their children
- **Strategic Outcomes Child, Youth and Family Care** – Providing strategic planning to strengthen and support the early years and youth services and linkages.

Budget

Net Cost by Section	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Universal M&CH	(1,503)	(1,495)	(1,585)	(81)	(90)	
Enhanced M&CH	2	6	(19)	(20)	(25)	
Immunisation	(168)	(165)	(181)	(13)	(16)	
Family Day Care	(25)	(25)	(29)	(4)	(4)	
After School Hours Program	(120)	(118)	(125)	(5)	(7)	
Play Group Development	(65)	(65)	(71)	(6)	(6)	
Kindergartens	6	6	9	3	3	
Youth Services	(1,153)	(1,068)	(1,132)	21	(64)	
Youth Support	(44)	(79)	(40)	5	39	
Youth Programs	(28)	(17)	(46)	(18)	(29)	
Strategic Outcomes CY&FC	(328)	(361)	(363)	(35)	(1)	
DEECD Funded Programs	(129)	(136)	(136)	(7)	0	
Manager Child Youth and Family Care	(454)	(451)	(452)	3	(0)	
Community Grants & Subsidies	(1,127)	(1,114)	(1,189)	(63)	(76)	
Operating Surplus / (Deficit)	(5,137)	(5,082)	(5,358)	(221)	(276)	

Net Cost by Classification	Adopted Budget 2013/14 \$'000	Forecast 2013/14 \$'000	Budget 2014/15 \$'000	Variance to Budget 2013/14 \$'000	Variance to Forecast 2013/14 \$'000
Revenue					
User Fees	561	561	579	18	18
Grants - Recurrent	2,527	2,744	2,709	181	(36)
Internal Income	0	0	7	7	7
Total Revenue	3,088	3,305	3,294	206	(11)
Expenses					
Employee Costs	4,722	4,762	4,932	(210)	(170)
Materials and Services	581	688	672	(91)	16
Other Expenses	1,902	1,901	1,940	(39)	(39)
Internal Expenses	1,020	1,036	1,107	(87)	(71)
Total Expenses	8,225	8,387	8,652	(427)	(265)
Operating Surplus / (Deficit)	(5,137)	(5,082)	(5,358)	(221)	(276)

Financial Impact

The net cost of \$5.358m is a increase of \$221k to last year's budget and \$276k to forecast, primarily due to normal EBA increments.

Major variations include:

- **MC&H Enhanced Outreach Services Program** – estimated decrease in grant funding in line with birth rate trends.
- **Youth Services** – The variation is primarily due to a restructure across the Youth Services team (as detailed below in Strategic Outcomes CY&FC).
- **Strategic Outcomes Child, Youth and Family Care** – the increase is primarily due to a shift of funds from the Youth Services budget.
- **Community Grants and Subsidies**- increases grants to a range of community organisations.

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
44.62	4,460	338	45	0	0	90	4,932

FTE 2013/14	44.62	FTE 2014/15	44.62	var	(+0.00)
-------------	-------	-------------	-------	-----	---------

The staff establishment has remained the same in this Unit.

Key Deliverables

Maternal and Child Health

- Provision of support and health monitoring to all families with children including approx 1,600 new births, which is relatively consistent with past years.
- Sponsoring and mentoring of 2 new M&CH students

Youth Services

- Provision of a proactive, community initiated, evidence based support and activity services to address youth issues in an accessible, timely and efficient manner.

- Youth Programs will deliver 750 separate program activity sessions to a patronage of 12,500 young participants
- Youth Support will provide 200 individual young people with 2,400 hours of one to one personal support.

Family Day Care

- Provision of over 350,000 hours of care to more than 900 children.
- Expansion of the number of Educators to ensure good accessibility of this service through the Shire.

Strategic Outcomes Child, Youth and Family Care

- Expansion of a range of services to families and very young children and better linking of these services. The Best Start program has introduced more than a wide variety of new projects to better support more than 7,500 infants and children under the age of 6 and living on the Mornington Peninsula.
- The development of a new 10 Year Strategic and Early Years plan will provide a clear road map for further service expansion over the coming years.
- Youth Strategic Planning will disseminate the 2012 Communities That Care, (CTC) Survey data benchmarked against the 2002 and 2007 results to formulate new targeted priorities via consultation the 6 CTC Local Area Groups, (LAGs) drafting new Community Action Plans.
- Youth Strategic Planning will develop the Communities That Care (CTC) 6 CTC Local Area Groups (LAGs) drafting new Community Action Plans.

How will 2014/15 be different from the previous year?

Much of the coming year will involve a continued focused on addressing capital issues related to the introduction of the Council of Australian Governments (COAG) Early Years reforms impacting on Kindergartens.

In particular, the Early Years unit will be working closely with Kindergartens in the implementation of a more appropriate Central Registration scheme and occupancy agreements.

New Initiatives

New Lease agreements will be rolled out for a number of community based organizations including Community Houses and Kindergartens.

Completion of several capital projects will also be undertaken related to the Mornington Youth Resource Centre as well as several Kindergartens.

Services reviews will continue to be undertaken across a number of business units including Outside School Hours Programs and some funded programs

Strategic Plans will be developed in relation to Early Years facilities (Kindergartens) with the development of a new 10 year strategy as well as a Best Start plan.

New leases will be developed for a number of community based organizations including Kindergartens and Community Houses.

Maternal and Child Health will continue to develop its Universal and Enhanced programs. It is expected that a new State wide data system will also be implemented this year.

Within Priority Projects the following new initiatives have been included:

- Training for CTC Local Area Groups and Committee new memberships \$10k
- L2P vehicle for the Briars \$10k
- Human Services Integration Project \$10k

Proposed changes to fees and charges

Fee increases have generally been in line with CPI where ever possible. It should also be noted that fee increases in relation to child care services (i.e. Family Day Care & Outside School Hours Program) are largely offset by Federal Government subsidies so that the real impact to families is significantly reduced.

Strategic Plan Impact

The successful provision of Family and Children's Services will assist in ensuring that the amenity of families within our communities is maximized. Specific links include –

Goal	Key Outcomes
Goal 6 Healthy, Safe and Connected Communities	6.1 A connected, creative, culturally enriched and knowledgeable community 6.2 Optimal health and wellbeing for all ages and abilities 6.3 Accessible, valued and well utilised community resource 6.4 A safe and supportive community

AGED AND DISABILITY SERVICES

Activities

The **Aged and Disability Services** Unit provides Home and Community Care (HACC) services and other programs, which support older people and people with a disability to remain living actively and independently in their own home. Services are particularly focussed on empowering individuals to maintain and improve their functional capacity and independence, utilising HACC Active Service Model and Positive Ageing principles.

Services provided by Council include:

- **Information, Assessment & Referral** - All recipients of HACC services participate in a "living at home" assessment prior to commencement of services and periodically as their circumstances and care requirements change.
- **General Home Care** - aims to support the resident's independence by undertaking domestic tasks that the resident can no longer perform themselves.
- **Personal Care** - assists clients with their personal and hygiene needs.
- **Respite Care** - is available to carers of older people and people of any age with a disability, including young children with a physical, intellectual or sensory disability.
- **Delivered Meals** – provides and delivers a nutritious meal to residents who are unable to provide for their own personal dietary needs.
- **Home Maintenance** - aims to assist people in maintaining a safe and secure home environment by undertaking minor repairs or modifying the resident's home, furniture or equipment e.g. installation of ramps & rails, changing smoke alarm batteries.
- **Access and Mobility** (Community Transport and Activity Program) – a range of transport opportunities including Dial A Bus and Outings/Excursions. An activity program is based at Somerville for people with moderate to severe disabilities and/or dementia.
- **Senior Citizens Centres** – facilities are provided across the Shire and support to 22 Seniors clubs, including 10 from culturally and linguistically diverse (CALD) backgrounds.

HACC services (assessment, home care, personal care, respite care, delivered meals, planned activity groups) are jointly funded by Local, State and Commonwealth governments.

Budget

Net Cost by Section	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	Forecast
	2013/14	2013/14	2014/15	2013/14	2013/14	2013/14
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
H.A.C.C. Administration	(650)	(650)	(691)	(41)	(41)	(41)
H.A.C.C. Unit Assessment	(602)	(597)	(694)	(92)	(97)	(97)
Home Care General	(1,353)	(1,367)	(1,687)	(334)	(320)	(320)
Home Care Specific	(150)	(150)	(175)	(26)	(26)	(26)
Brokerage Program	2	2	(1)	(3)	(3)	(3)
Home Maintenance	(148)	(148)	(155)	(7)	(7)	(7)
Senior Citizens	(378)	(378)	(383)	(5)	(5)	(5)
Access and Mobility	(354)	(374)	(378)	(24)	(4)	(4)
Delivered Meals	(486)	(486)	(364)	122	122	122
Manager Aged and Disability Service	(1,012)	(998)	(1,033)	(21)	(35)	(35)
Operating Surplus / (Deficit)	(5,131)	(5,146)	(5,562)	(431)	(416)	(416)

Net Cost by Classification	Adopted		Variance to		Variance to
	Budget	Forecast	Budget	Budget	Forecast
	2013/14	2013/14	2014/15	2013/14	2013/14
	\$'000	\$'000	\$'000	\$'000	\$'000
Revenue					
User Fees	1,619	1,625	1,665	46	40
Grants - Recurrent	7,365	7,528	7,923	558	395
Total Revenue	8,984	9,152	9,588	604	436
Expenses					
Employee Costs	10,998	11,180	11,873	(875)	(693)
Materials and Services	1,429	1,444	1,501	(72)	(58)
Other Expenses	303	289	298	6	(8)
Internal Expenses	1,384	1,386	1,479	(94)	(93)
Total Expenses	14,115	14,298	15,150	(1,035)	(852)
Operating Surplus / (Deficit)	(5,131)	(5,146)	(5,562)	(431)	(416)

Financial Impact

Major variances to overall budget include:

- Increased recurrent grant of \$558k due to full year effect of 2012/13 HACC growth funding and estimated 2% HACC Unit Price Indexation
- Increased employee costs, primarily due to growth in service delivery to meet demand for HACC services from an ageing population and Enterprise Agreement related wage increases

As you would expect with a program which is almost solely based on 'employee delivery' of services, the large proportion of cost increases is due to employee costs and workcover premiums.

Estimated (not yet confirmed by Commonwealth) full year effect growth funds from 2013/14 and HACC indexation at 2% for 14/15 (also estimated) has been included and this partially offsets service cost increases. Growth funds for 2014/15 will be advised by Department of Health during the 14/15 financial year and, once known, will be included at mid-year or third quarter budget review and used to meet anticipated service demand increases during 2014/15.

As a strategy to mitigate external funding shortfalls, advocacy continues to State/Commonwealth Governments for adequate HACC Unit prices, indexation rates and growth funds to cover actual cost of service delivery as well as increased need for HACC services from an ageing population.

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
135.65	10,198	478	418	18	327	434	11,873

FTE 2013/14	135.11	FTE 2014/15	135.65	var	(+)0.54
-------------	--------	-------------	--------	-----	---------

FTE increased during 2013/14 by 0.54 through the conversion of casual bus driver labour to permanent part time with nil financial impact.

Key Deliverables

- 178,000 hours of in-home support services (4,000 additional to 13/14)
- 80,000 delivered meals
- 4,500 hours of home maintenance/modifications
- 11,000 community transport passenger trips
- 6.700 hours of activity programs

How will 2014/15 be different from the previous year

HACC services are predominantly labour driven, so the year to year cost increases are determined in large part by employee costs.

In relation to external funding, advocacy to the State/ Commonwealth continues to seek to secure maximum available external funds to meet cost increases to existing services and keep pace with demand, in the context of an ageing (and much older than average) population.

During 2014/15, planning will occur for transition of HACC funded services to Commonwealth funding for over 65s and State funding for under 65s on 1 July 2015.

Proposed changes to fees and charges

In line with employee related cost increases and to bring fees in line with the recommended HACC fee schedule and other Councils in the Southern Metro Region, 4% fee increases across the range of services will be applied from 1 July 2014 with the exception of delivered meals which will be increased by 6% in line with additional anticipated food and fuel cost increases. These increases are based on actual increases in service delivery costs, whilst having regard for impact on clients and adherence to the HACC fees policy. Clients who are financially disadvantaged can apply for fee reduction or waiver.

New Initiatives

Within Priority Projects, the Positive Ageing Strategy and a range of positive ageing opportunities and events will be implemented \$87k.

Strategic Plan Impact

The operation of this area links directly to the Shire's Strategic Plan as follows –

Goal	Key Outcomes
Goal 6 Healthy, Safe and Connected Communities	6.1 A connected, creative, culturally enriched and knowledgeable community 6.2 Optimal health and wellbeing for all ages and abilities 6.3 Accessible, valued and well utilised community resource 6.4 A safe and supportive community

RECREATION AND LEISURE

Activities

The **Recreation and Leisure Unit** seeks to inspire community involvement and enjoyment in a range of relevant activities and programs. The Unit's key aims are to facilitate and develop project/facilities that encourage participation in recreation and strengthen community well being.

This is achieved by:

- Increasing awareness and access to facilities and services.
- Establishing collaborative links with relevant stakeholders.
- Keeping abreast of industry trends and developments and integrating these into work practices.
- Strategic and forward planning.
- Aspiring to provide excellent and innovative solutions/outcomes.
- Providing support to community development and education.
- Providing leadership in the way we advocate for and on behalf of our communities.

There are four Key Functional Areas operating with the following team structures:

- **Sport and Leisure**
 - Mt Martha Public Golf Course
 - Pelican Park Recreation Centre
 - David Collings Mornington Leisure Centre
 - Somerville Recreation & Community Centre
 - Crib Point Public Pool
 - Bittern Stadium.
- **Recreation Community Partnerships**
 - Community Halls
 - Sorrento, Rye & Rosebud Foreshore Camping
 - Active Sporting Reserves.
- **Recreation Planning**
 - Leisure Planning
 - Open Space
 - Playgrounds.
- **Community and Special Events**
 - Managed Events include: Australia Day, Peninsula Pet Expo
 - Peninsula Community Theatre.

Budget

Net Cost by Team	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Leisure Planning	(180)	(180)	(193)	(13)	(13)	
Community & Special Events Admin	(341)	(406)	(447)	(106)	(41)	
Community & Special Events	(361)	(322)	(214)	147	108	
Australia Day Festivals	(176)	(176)	(304)	(128)	(128)	
Peninsula Community Theatre	(175)	(170)	(190)	(15)	(20)	
Recreation Facility Development	(467)	(461)	(486)	(20)	(25)	
Community Halls	(987)	(987)	(1,069)	(82)	(82)	
Community Reserves	(21)	(21)	(20)	1	1	
Foreshore Camping	585	585	707	122	122	
Mt Martha Golf Course	(217)	(302)	(297)	(81)	5	
Hastings Community Hub	(237)	(104)	(86)	151	18	
Mornington Leisure Centre	(595)	(569)	(640)	(46)	(72)	
Somerville Leisure Centre	(419)	(387)	(415)	4	(28)	
Crib Point Pool	(186)	(186)	(176)	11	10	
Pelican Park	(827)	(932)	(1,105)	(279)	(173)	
Manager Recreation and Leisure	(429)	(425)	(505)	(76)	(80)	
Operating Surplus / (Deficit)	(5,031)	(5,042)	(5,439)	(408)	(397)	

Net Cost by Classification	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Revenue						
User Fees	6,517	6,383	6,620	103	237	
Contributions	0	1	0	0	(1)	
Grants - Recurrent	1	1	1	0	0	
Internal Income	19	20	43	24	23	
Total Revenue	6,536	6,405	6,663	127	258	
Expenses						
Employee Costs	5,737	5,625	5,774	(36)	(149)	
Materials and Services	2,442	2,410	2,746	(304)	(336)	
Other Expenses	293	313	311	(18)	2	
Internal Expenses	3,095	3,099	3,271	(176)	(172)	
Total Expenses	11,567	11,447	12,102	(535)	(655)	
Operating Surplus / (Deficit)	(5,031)	(5,042)	(5,439)	(408)	(397)	

Financial Impact

The net cost of \$5.439m is an increase of \$408k to last year's budget and \$397k to forecast.

Major variations include:

- **Community & Special Events** – funding has been increased in the Australia Day festival activities to meet increased legislation and occupational health and safety requirements across seven township sites.
- **Community Halls** – normal operational increases positive variances are associated with increases in utility costs.
- **Pelican Park Recreation Centre** – Pelican Park Recreation Centre (PPRC) is forecast to increase its operational subsidy levels in 14/15 largely due to: Enterprise Bargaining Agreement increases for labor; reduction in Pelican Café Income; rise in utility costs and increased competition from 24 hr niche gyms which will have an impact on attendances.
- **Mt Martha Golf Course** – a restructure of the reporting arrangements in the Sport & Leisure team has seen the reallocation of wages to this cost centre. This will create a higher operating budget for this team (although there is no additional cost to Council) and also includes lease arrangements for motor vehicles.
- **Manager Recreation and Leisure** - a restructure of the reporting arrangements in the Sport & Leisure team has seen the reallocation of wages to this cost centre. This will create a higher operating budget for this team (although there is no additional cost to Council) and also includes lease arrangements for motor vehicles.

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
55.41	5,261	372	14	0	0	110	5,756
FTE 2013/14	59.95		FTE 2014/15	55.41		var	(-)4.54

There has been a decrease of 4.54 FTE in Recreation and Leisure. This is due in part to the change of the Hastings Leisure Centre to the Hastings Community Hub during the 2013/14 year as well as a realignment of roles at Pelican Park. There are no FTE bids within recurrent operational activities. There are, however, additional resources required to undertake a range of capital works projects endorsed by Council, commentary is provided below.

Recreation Community Partnerships:

Master Plan Implementation

This Band 5A position is key to ensuring the master plan implementation is achieved. Master Plan implementation is an important program to support long term strategic planning to improve the Shires recreational spaces. Council has indicated a desire to increase expenditure for implementation given the positive community feedback and the substantial number of master plans adopted for implementation (9 master plans in implementation and 8 in various stages of development requiring significant works). An increase in the volume and output of the project will require a staff member is required to ensure the capital additional short term resourcing. The position will not only assist in direct implementation of plans, but develop a framework for implementation considering priorities identified in all plans.

Pavilion Strategy

The strategy will implement \$3m in projects next financial year. The position is key in delivering the strategy projects and is an important link person between the Shire and sports clubs. The full time position ensures that the projects remain on track and involves significant out of hours meetings. The projects are:

- Concept design for the MP Community Dog Club Pavilion
- Concept design for the Somerville Netball Club
- Concept design for the Sorrento Tennis Club
- Detailed design Rosebud Football Cricket Club
- Construction of the Mount Martha Tennis Club
- Construction of the Fruitgrowers Pavilion

- Construction/completion of the Elsie Dorrington Pavilion
- Begin construction of the Balnarring Football/Cricket Pavilion.

Play Space Strategy Program

To implement the current Playground Strategy program resourcing is required from capital. The position is currently funded for four days a week and the proposal is to increase this to five days given the increased allocation for playground works. This position implements the program of playground renewal and replacement in consultation with local communities. The revised program will consider more creative play elements, more teenage play, more accessible and inclusive play spaces.

Key Deliverables

Sport & Leisure:

Somerville Recreation & Community Centre

- 554 Group Fitness classes.
- 891 Centre based classes.

Pelican Park Recreation Centre

- Host approximately 100 birthday parties with over 1100 participants.
- 54,000 casual aquatic entry visits.
- Average of 780 students enrolled in Aquatic Education classes each term.

Mt Martha Public Golf Course

- Total estimated participation rounds 40,000.

Community Halls & Active Sporting Reserves

- The Recreation Community Partnerships team manages and supports (through Section 86 Committees of Management and Local Management Sporting Groups) 34 Halls and 47 Reserves.

Community & Special Events:

- Direct project management of Australia Day, Peninsula Pet Expo.
- Provide support and guidance to a large number of community priority projects / events held across the municipality.
- Process 320 community event applications.

Recreation Planning:

- On-going direct liaison and assistance to 125 sporting clubs.
- Preparation and adoption of strategic documents (e.g. Playground Strategy).
- Implementation of adopted Long Term Master Plans (e.g. Roadside Trails Strategy).

How will 2014/15 be different from the previous year?

In essence services remain the same as last year, there will be efficiencies gained through approved process and procedures. A number of team will be seeking to make best use of technology and improve processes.

Recreation Community Partnerships:

- Community Hall booking enquiries are increasingly being generated from the Shire website. This year the Community Halls website will be updated with up to date photos and information to assist hirers with accurate information and help reduce phone enquiries.
- Construction of sports pavilions will be a key driver for the team this year. The Elsie Dorrington, Fruitgrowers Reserve (Somerville) and Balnarring Reserve Pavilions will all begin construction with Elsie Dorrington and Fruitgrowers Pavilions expected to be completed in the financial year.
- Foreshore camping expects bookings to continue to grow as capital improvements to facilities attract more holiday makers.
- The Shire will work closely with the State Government and Sports Clubs to ensure the delivery of significant sports grants for the establishment of a new soccer pitch at Emil Madsen Reserve,

upgraded netball courts at Elsie Dorrington Reserve (Mornington) and new sports lighting at both Ferrero and Citation Reserves

Recreation Planning:

- Implementation of Roadside Trails Strategy, Playground Strategy and construction of Balnarring Skate Park. The Balnarring Skate Park will be completed and the adjoining picnic and BBQ area is expected to be updated within the scope of the Balnarring Civic Reserve Long Term Master Plan. With new landscaping works around the skate park and picnic area, and the playground (replaced in 2012) the area will become a significant focal point for young people in Balnarring.

Sport & Leisure:

Mt Martha Public Golf Course

- In this ever competitive environment, the Golf Course will be looking consolidate its position as a highly valued facility provided by Council. With the commencement of the drainage program review and design program, it will ensure that less trading days will be lost due to inclement weather.
- The Course will continue to explore ways to strengthen its relationship with the Mt Martha Golf Club, with a view to increase participation and potential co-contribution opportunities for capital projects.
- It will focus on developing emerging new target markets for the Course including Juniors and Corporate Days whilst launching a significant brand awareness and call to action program.

Bittern Memorial

- The facility is an unmanned centre with a small number of regular bookings however there is potential for increased use as the facility is moved under the management of the Halls Bookings team as an additional shire asset for Stadium and Multipurpose room bookings.
- Coordination and management will transfer from the Sport & Leisure team to the Halls team.

David Collings Leisure Centre

- The current refurbishment/redevelopment, Stage 1 works are scheduled for completion in September 2014, with Stage 2 December 2014 therefore a significant change is forecast for this facility in 2014/15. An increased customer base and a change in overall facility programs will generate increased community participation at the site. The new complex will include two new facility users – Mornington Tennis Club and Mornington Gymnastics Club. Shire run group fitness, All Access programs and Youth programs are expected to expand with a revamped timetable. Opportunities for program growth are forecast.

Crib Point Pool

- A review of opening hours will be undertaken in order to respond to community needs and expectations around operating a seasonal outdoor pool.

New Initiatives

Within Priority Projects, the following ongoing programs have been included:

- Community Event Education \$30k
- Development of Event Strategy \$10k
- Event Priority Projects (total \$100k):
 - o Festival of Arts and Ideas \$20k
 - o Seniors Week \$5k
 - o Neighbour Day \$10k
 - o David Collings/Civic Reserve Open Day \$40k
 - o "First Shot" ANZAC Commemoration Event \$25k

Recreation and Community Partnerships

The key new initiative will be the introduction of online bookings for Foreshore Camping. This innovation will allow campers to book direct for campsites and will enable the Shire's Foreshore Camping team to better promote holiday opportunities.

David Collings Leisure Centre

Given the additional facility user groups relocating to Civic Reserve upon completion of the redevelopment there is opportunity to run multi sport/ come and try programs which could increase customer visits and show case opportunities within the centre to new customers.

Roadside Equestrian and Mountain Bike Trails Strategy

The Strategy adopted in 2014 will see a number of links in the trail network created, new signage rolled out across the network and key improvements made to address trail issues such as drainage, creek crossings, trail realignment and fencing. It is expected to significantly increase use of the Peninsula hinterland trail network.

Proposed changes to fees and charges

Increases in Fees & Charges (where applicable) have generally increased by CPI:

Recreation and Community Partnerships

Foreshore Camping:

There will be some increases fees peak season camping to reflect increases in costs incurred in recent years. Some fees will not be changing (i.e. post and pre season camping) to try an increase popularity during these times. Promotional discount rates have also been introduced to encourage more holiday makers to enjoy the foreshore.

Sports Ground Fees:

The fees have been increased by CPI to reflect the increase in costs incurred by the Shire.

Community Hall Fees:

The Community Hall Fees are structured into three categories – minor, secondary and major halls. The increase for minor halls has been small in many cases sees the fees increasing by only \$1 per hour. Secondary Halls also will have a minor increase which is also an increase of \$1 per hour and there will be no increase in Township Halls in order to promote the use of these larger halls. These increases seek to offset increased utility charges.

Sport & Leisure

Mt Martha Public Golf Course:

- New promotion fee - \$10: aimed at boosting visitations during off-peak times over the course of the calendar year;
- Unlimited junior fee: actively seeking to increase patronage from the 10 – 17 year age profile.

Hastings Community Hub:

- Gymnastic fees are being increased at this facility in line with peninsula clubs after a benchmarking competitor analysis.

David Collings Leisure Centre:

- All Childcare fees have increased – Child Care fees have been reviewed with benchmarking against other like facilities and competitors have been under taken. The proposed fees will bring the Child Care fee structure at Mornington Peninsula Shire in line with the local market whilst still ensuring the service is available to support facility users and programs within the facility at an affordable price.
- New charges for Community Room and Multipurpose Rooms – these facilities have not been offered in 2013/14 due to the redevelopment.

Pelican Park Recreation Centre

- A variety of promotional memberships, fees & user charges have been proposed to retain and attract membership and increase casual visitation.

- New promotion fee of \$10 / 10 day pass.

Crib Point Pool

- New five visit Family Swim Pass at Crib Point Pool.

Child Care

- A number of charges at Pelican Park Recreation Centre, Somerville Recreation & Community Centre & David Collings Leisure Centre have been aligned and standardized across these Shire facilities e.g. Child Care.

Strategic Plan Impact

Operations and activities of the Recreation and Leisure Team are articulated in the Shire's Strategic Plan as follows:

Goal	Key Outcomes
Outcome 2.1 Planning, developing and maintaining property, infrastructure and open space assets	2.1.3 To develop and manage community and recreational open spaces according to community needs.
Outcome 2.2 Integrated transport planning	2.2.4 To effectively manage and maintain our road, path, cycle and trail network.
Outcome 3.1 Planning, developing and maintaining community facilities	3.1.1 To develop and manage flexible community facilities and spaces according to community needs. 3.1.2 To prioritise investment in maintenance and refurbishment of community buildings to meet agreed service levels. 3.1.3 To ensure Environmentally Sustainable Design and Good Access principles are incorporated into the design for all community buildings.
Outcome 5.1 A well-managed coast	5.1.3 To promote our coastline as a premier location for the community to enjoy a diverse range of high-quality passive and active experiences 5.1.4 To identify suitable areas and opportunities on the coast where demand for recreation, services and community infrastructure is evident 5.1.5 To develop, manage and maintain coastal infrastructure assets according to community needs.
Outcome 6.1 A connected, creative, culturally enriched and knowledgeable community	6.1.1 To promote a culture of community harmony and a sense of belonging. 6.1.3 To support a range of community events and festivals. 6.1.5 To enhance the community's opportunity to participate in a diverse range of recreational, leisure and volunteering experiences.
Outcome 6.2 Optimal Health and Wellbeing for all ages and abilities	6.2.3 To deliver and support integrated services and programs that target vulnerable members of our community, especially the young, families, people with a disability and older people. 6.2.6 To support increased participation in physical activity through planning, delivery and advocacy of appropriate recreation and sport facilities and services.
Outcome 6.3 Accessible, valued and well utilised community resources	6.3.1 To facilitate and improve access and use of social support, community services and networks. 6.3.2 To work in partnership with other key community stakeholders in community planning and development. 6.3.3 To provide responsive community capacity building programs that meet identified needs.
Outcome 6.4 A safe and supportive community	6.4.1 To provide, protect and enhance Shire amenity for community enjoyment. 6.4.2 To monitor public risk and promote public safety through fair and equitable compliance processes.

<i>Outcome 8.1 Good governance</i>	8.1.2 To monitor and minimise our risk exposure. 8.1.3 To provide high quality service outcomes by ensuring that Council processes and systems are effective and efficient. 8.1.4 To encourage innovation and continuous improvement to new and emerging needs.
<i>Outcome 8.2 Quality people</i>	8.2.1 To attract, develop and retain a skilled and knowledgeable workforce that is flexible and adaptable.
<i>Outcome 8.3 Responsible financial management</i>	8.3.2 To effectively develop and manage the capital works program.
<i>Outcome 8.4 Effective leadership, advocacy and engagement</i>	8.4.1 To exhibit cohesive and stable leadership on community issues. 8.4.3 To engage with the community in diverse and different ways to capture and understand issues of community concern.

Activities

Mornington Peninsula Library Service provides free access to books, information resources and services, audio visual materials, digital resources including eBooks and computer technology to the people of the Mornington Peninsula. Services are provided via four branch libraries and a mobile library service which visits 16 townships across the Peninsula each week.

Our Library provides a comfortable and welcoming place for members of the community to find information, borrow books and other items, learn, meet, socialise, reflect and relax. Borrowers of all ages are welcome and membership is free to all Australian residents. As well as the large collection available for loan, a variety of information is available for use at our library service points. Qualified staff provide members of the community with expert assistance to find the information they need. A Home Library service is available for members of the community unable to physically visit the library for themselves. This service is provided with the help of a team of dedicated volunteers.

The **Arts and Culture** team is focused upon the implementation of the Arts and Culture Strategy aimed at increasing community access to cultural experiences and creative engagement, strengthening partnerships, building artist networks and raising the profile of the Peninsula as an arts and cultural destination.

The **Mornington Peninsula Regional Gallery** offers a dynamic program of nationally significant exhibitions of contemporary and historical art by Australia's leading artists, together with highly acclaimed exhibitions that focus on the Mornington Peninsula's rich cultural life.

MPRG is the exclusive gallery in Victoria to host the iconic 2014 Archibald Prize exhibition and others of significance. Projected visitation for the 2014 Archibald Prize exhibition in October – November (6 weeks) is expected to considerably exceed MPRG's normal annual visitation. Not only will this exhibition put the Mornington Peninsula in the national spotlight but it will also have enormous flow on benefits for the broader Mornington Peninsula community. The Archibald Prize is regarded as the most important portraiture prize in Australia. This exhibition tours immediately after its presentation at the AGNSW, to a sole venue in Victoria. It was presented at the MPRG in 2013 and attracted 48,600 visitors over a four week period

Local History Services are focused upon increasing community access to, and preservation of the documented cultural heritage of the Mornington Peninsula. A key initiative in 2014-15 is continuing the Local History Digitisation Project which is systematically scanning and digitising significant and at risk documents and other material held by local history museums.

Budget

Next Cost by Section	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Arts and Culture Coordination	(114)	(113)	(123)	(9)	(10)	
Local History Program	(84)	(84)	(87)	(3)	(3)	
Libraries Administration	(351)	(342)	(307)	44	35	
Collection Management	1	1	0	(1)	(1)	
Home Library	(48)	(48)	(50)	(2)	(2)	
Rosebud Library	(1,108)	(1,104)	(1,125)	(17)	(21)	
Mornington Library	(1,256)	(1,254)	(1,376)	(120)	(122)	
Hastings Library	(848)	(847)	(904)	(55)	(57)	
Somerville Library	(267)	(266)	(290)	(23)	(24)	
Mobile Library	(299)	(298)	(323)	(24)	(25)	
M.P. Regional Gallery	(915)	(900)	(965)	(49)	(64)	
Operating Surplus / (Deficit)	(5,288)	(5,255)	(5,548)	(260)	(293)	

Net Cost by Classification	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Revenue						
User Fees	297	287	296	(1)	9	
Grants - Recurrent	1,002	1,026	1,086	84	60	
Total Revenue	1,299	1,313	1,382	83	69	
Expenses						
Employee Costs	4,050	4,079	4,284	(234)	(205)	
Materials and Services	1,054	1,012	1,099	(45)	(88)	
Other Expenses	38	33	42	(4)	(9)	
Internal Expenses	1,446	1,446	1,506	(60)	(60)	
Total Expenses	6,587	6,569	6,930	(343)	(362)	
Operating Surplus / (Deficit)	(5,288)	(5,255)	(5,548)	(260)	(293)	

Financial Impact

The net cost of \$5.548m is an increase of \$260k to last year's budget and \$293k to forecast.

Major variations include:

- An increase of \$75k has been included for library service enhancement
- **Rosebud Library** –0.5 FTE moved to Mornington Library.
- **Mornington Library** – As above.
- **Hastings Library** - Award and EBA increases and normal increases in operational costs.
- **Collection Management** – this section is fully funded from the capital works program via capital recoveries. Increases due to Award and EBA increments and increases in materials have been fully offset by an increase in capital recovery. Furthermore, digital resources are increasing in the collection management program in order to meet public demand. This demand is not diminishing the traditional library resources at present, so we are accommodating both resources within the collections management budget.
- **Mornington Peninsula Regional Gallery** – There has been an increase of \$26k for casual labour as additional staff are required on weekends for OH&S reasons.

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
45.63	3,473	558	83	21	0	82	4,216

FTE 2013/14	45.63	FTE 2014/15	45.63	var	(+0.00)
-------------	-------	-------------	-------	-----	---------

Whilst there has been no change in FTE in this Unit, there has been an increase of \$26k for casual labour at the Mornington Peninsula Regional gallery for OH&S compliance. The increased funding for library service enhancement is mainly in labour.

Key Deliverables

- Library loans – 1,500,000
- Library visits – 700,000
- Library information enquiries 38,000
- Library activities attendance – 23,000
- Library home library service loans – 16,000
- Regional Gallery attendance – 80,000
- Regional Gallery exhibitions – 12-14

The Library's focus is on raising literacy across the community and increasing access to information, technology and lifelong learning.

Implementation of the adopted Arts and Culture Strategy 2012-13 to 2014-15 will emphasize increased community participation, establishment of an effective consultative network of Peninsula arts organisations and co-ordination of community arts and local place-making projects.

How will 2014/15 be different from the previous year?

- Ongoing implementation of the adopted **Arts and Culture Strategy 2012/13 to 2014/15** will focus on establishment of an Arts and Culture Advisory Panel (ACAP) a Shire E:Team, an Arts and Culture Facilities Development Plan, A Cultural assets Register and Management Plan, implementation of the Marketing & Communications Plan and a Public Art Policy and Management Plan.
- As part of the phase 2 implementation of the Arts & Culture Strategy the objective of the Southern Peninsula Arts Priority Project will be to enrich the quality of life of local communities by providing access to a wide range of creative engagement opportunities that adds vitality and colour to public spaces, supports existing and emerging arts and cultural groups across all art forms including story writing, music and theatre.
- Literacy programs through *Our Library* will continue to accelerate with:
 - A review of **Literacy Villages** and the establishment of a Shire Literacy Advisory Committee and development of a Shire Literacy Action Plan; and
 - The **Ready Set Read** program focusing on outreach to 3-4 years olds in the Western Port catchment and investigating a trial program focused on parents of children aged 0-2 years.
- The **Library Futures Strategy**, aimed at providing Council with a five (5) year road map for development of library services focusing on: extended weekend opening hours, building redevelopment, operational performance efficiencies with the implementation of RFID, services to the aged and addressing challenges facing libraries accessing information in the digital age
- *Our Library's Get Net Smart: Making IT Click* programs will continue to concentrate on one-on-one technology classes by appointment program to assist the community in resolving difficulties in dealing with internet and Office software
- *Our Library's yourtutor* and **Lifelong Learning** service which provides online homework assistance to students of all ages, will expand it's reach across the community

- *Our Library* will continue planning for the introduction of **Radio Frequency Identification (RFID)** systems with the aim of raising the standard of customer service and increasing the efficiency of library front desk operations
- A planned refurbishment of the **Mobile Library** trailer, achieved via State and Shire funding, will take place in June 2014 and will be followed by a Shire wide public relations campaign to raise public awareness of the Mobile Library service.
- Implementation of the **Local History Development Plan** will consolidate and strengthen new programs introduced in 2012/13 and 2013/14, in particular the Local History Digitisation Program which aims to preserve into perpetuity rare and significant holdings of the local history societies, Oral history project and PROV Travelling Exhibition "Postcards from the Mornington Peninsula".
- Ongoing planning and implementation of the **Archibald Prize Exhibition** at MPRG will put the peninsula in the national spotlight and will provide ongoing benefits to the broader peninsula community.
- Implementation of a new *Our Library* website in 2014 will increase access to digital resources and will provide an easier service for library members to use. This aims to increase library traffic and encourage more community engagement.

New Initiatives

A number of ongoing projects have been included in Priority Projects:

- Oral History Preservation Project \$15k
- Travelling Heritage Exhibition "Postcards from the Mornington Peninsula" \$5k
- Literacy Villages \$64K
- Local History Digitisation project \$40k (2nd year)
- Music Instrument and Bursary Program \$25k
- Community Grant Scheme – ArtsStream \$40k
- Southern Peninsula Arts Project \$60k

The following new project has also been included in Priority Projects:

- Arts and Culture Strategy Implementation Project \$40k
- Arts and Culture Strategy Facilitator \$43k

Proposed changes to fees and charges

Due to the introduction of an email notification system to customers it is estimated that income from fees and charges will remain at approximately \$4-5K per month for 2014/15. This is a result of implementing email notifications for borrowers across the library service that has declined fines and prosecutions income. Additionally, it is anticipated that an annual Amnesty will be introduced to encourage library members to return overdue books in lieu of fines. This initiative is also like to impact the fees and charges revenue, however should increase the collection items that need to be returned.

Strategic Plan Impact

The provision of popular and well used Library facilities and activities will ensure that all residents can:

- Engage in lifelong learning;
- Raise personal literacy and employability;
- Be informed through the pursuit of reading and access to high-quality information and technology services; and
- Take the opportunity for interaction and engagement with other members of our community.

The development of an effective strategic approach to arts and cultural planning combined with continuation of high-quality exhibitions and community programs at the regional gallery will ensure residents have enhanced access to cultural experiences.

The operations of the Libraries, Arts & Culture Unit link directly to the Strategic Plan as follows –

outcome	Key Outcomes
3.1: Planning, developing and maintaining community facilities	3.1.1 To develop and manage flexible community facilities and spaces according to community needs 3.1.2 To prioritise investment in maintenance and refurbishment of community buildings to meet agreed service levels
6.1: A connected, creative, culturally enriched and knowledgeable community	6.1.1 To promote a culture of community harmony and a sense of belonging 6.1.2 To increase access to and participation in arts and culture 6.1.4 To facilitate service and programs that raise the accessibility of library services and contribute to literacy and life-long learning 6.1.5 To enhance the community's opportunity to participate in a diverse range of recreational, leisure and volunteering experiences

Activity

This area recognises the role of the Director in providing leadership and direction to the Group. It also includes a range of social policy and planning activities underpinned by community development principles that are undertaken by the Social Planning and Community Development (SP&CD) Unit within the Directorate.

The SP&CD Unit is committed to supporting and strengthening the Shire's diverse communities through planning and implementing strategies which facilitate optimal health and well being outcomes, and that address inequities in the lives of Peninsula communities.

In essence, the Unit actively works with and for communities to:

- Realise optimal health and wellbeing.
- Promote community participation and empowerment.
- Achieve social justice through access and equity.

The Unit is responsible for leading the following Key Work Areas:

Aboriginal Culture, Support and Development

Promoting reconciliation and access to services for indigenous people, facilitating social support networks, raising cultural awareness and protecting Aboriginal cultural heritage. This is consistent with whole of Government "Closing the Gap" principles and the Aboriginal Heritage Act.

Access & Equity

Access and equity reflects the principle that everyone should be able to access government and community facilities and services equitably, regardless of their cultural, linguistic or religious backgrounds.

- Human Rights Promotion and Education.
- Cultural Diversity.
- Social Justice Initiatives.

This is consistent with the Australian "Human Rights Charter" principles.

Community Development

A community development approach promotes community participation and encourages development and support of local initiatives which address social issues and enhance community well being.

- Community strengthening projects.
- Volunteering Mornington Peninsula (VMP).
- Supporting good governance models for community facilities.

This reflects both the Shire-wide and place based focus.

Disability Awareness and Social inclusion

Increasing access to community inclusion for people with disabilities i.e. Supporting All Abilities Week and offering community awareness programs, access audits and training. This is in line with the Shire's "All Abilities Action Plan".

Health and Well Being

Planning and implementing actions that facilitate optimal health and well being outcomes i.e. food security, responsible gaming, and harm minimisation in relation to drug and alcohol use. This is in line with priorities identified in the Mornington Peninsula Shire's Health and Well Being Plan, "Health, Hope and Happiness II 2013-2017".

Housing Rights and Issues

Advocating and facilitating policy and planning for more affordable appropriate and secure housing i.e. encouraging a healthy well regulated rooming houses sector and caravan and residential parks; promoting affordable housing opportunities with relevant partners such as the State Government and Housing Associations. This is in line with the Mornington Peninsula Shire's "Social and Affordable Housing Policy".

Social Research, Policy and Planning

Participatory action research, local action plans, community needs assessments, demographic s etc. to support policy development and planning. I.e. Social Housing Policy and Housing Needs Assessment, Integrated Local Area Planning, responsible gaming policy

Budget

Net Cost by Team	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Social Planning	(261)	(281)	(285)	(24)	(4)	
Aboriginal Projects	(92)	(92)	(132)	(40)	(41)	
Community Access Planner	(108)	(107)	(150)	(42)	(43)	
Community Renewal Project	21	21	(2)	(23)	(23)	
Community Wellbeing and Development	(117)	(116)	(157)	(40)	(41)	
Housing and Social Justice	(119)	(120)	(156)	(38)	(37)	
Metro Access Program	(14)	(14)	(14)	0	0	
Volunteer Program	(99)	(99)	(104)	(5)	(6)	
Director Sustainable Communities	(499)	(499)	(528)	(28)	(28)	
Operating Surplus / (Deficit)	(1,289)	(1,306)	(1,529)	(240)	(223)	

Net Cost by Classification	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Revenue						
User Fees	14	17	14	0	(3)	
Grants - Recurrent	289	289	270	(19)	(19)	
Total Revenue	304	306	284	(19)	(22)	
Expenses						
Employee Costs	1,181	1,207	1,248	(67)	(41)	
Materials and Services	173	167	304	(132)	(137)	
Other Expenses	44	44	42	2	2	
Internal Expenses	194	194	219	(25)	(25)	
Total Expenses	1,593	1,613	1,813	(221)	(200)	
Operating Surplus / (Deficit)	(1,289)	(1,306)	(1,529)	(240)	(223)	

Financial Impact

The net cost of \$1.529m is an increase of \$240k to last year's budget and \$223k to forecast.

Major variations include to the operating budget include:

- Inclusion of \$30k for the Reconciliation Action Plan which was formerly included in Priority Projects (Aboriginal Projects).
- The finalisation of the Community Renewal Project.

- The inclusion of \$30k for the Health and Wellbeing Plan which was formerly included in Priority Projects (Community Wellbeing and Development).
- The inclusion of \$30k for the Triple A Housing Plan which was formerly included in Priority Projects (Housing and Social Justice).
- The inclusion of an additional \$10k for the Interface Research Project which was formerly included in Priority Projects (Director Sustainable Communities).

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
11.80	1,201	19	0	0	0	27	1,248

FTE 2013/14	11.80	FTE 2014/15	11.80	var	(+)0.00
-------------	-------	-------------	-------	-----	---------

There have been no changes to FTE in this Unit.

Key Deliverables

Among the deliverable for 2014/15 are:

- Housing models investigated and developed for Police Point.
- A collaborative food rescue model developed and implemented.
- Community garden checklist and guideline developed to assist and inform community and Council.
- Partnership between Shire and Pendap to take an intergenerational approach to harm minimisation.
- Community resilience and awareness on the prevention of domestic violence in relation to women and children in partnership with key agencies.
- Co-ordination across Council and non government agencies in response to Rooming house sector (including unregistered rooming houses).
- Community managed Neighbour Day model supporting Neighbour Day 2015.
- Health and Wellbeing Plan 2013-2017 implemented and reviewed.
- Mobility maps and public education for Key Activity Centres across the Shire.
- Awareness raising for Local Government and other public sector agencies in relation to implementation of the Victorian Human Rights Charter, Disability Discrimination Act.
- Research and data on housing needs including supply and demand and identified gaps.
- Continued support to and facilitation of the Triple A Housing Committee, the Health and Wellbeing Committee, and the Willum Warrain Board.
- Series of service provider information forums and workshops on a range of identified community needs.
- Aboriginal Cultural Heritage Awareness Training and Education.
- Reconciliation Plan activities including special Council presentations and community activities and updated Reconciliation Plan.
- Implementation of Food Access Policy; Food Access Forums, and partnership with Monash University for Food Basket Survey and report.
- Facilitation of Council Consultative Committee on Gaming and response to gaming applications and new licensing arrangements.
- Community arts projects in identified local communities.
- A range of human rights activities including partnerships with Mornington Peninsula Human Rights group and the Human Rights Arts and Film festival.
- Continued promotion of a social justice approach to climate change response.
- Community engagement activities, i.e., NAIDOC Week, International Women's Day, Environment Day, All Abilities Week.
- Most Cultural Heritage Management Plans developed in house.
- Implementation of West Park Reserve redevelopment through a community led design project.
- Support provided to place based community groups in targeted areas of disadvantage, including the Hastings Community Alliance Group, West Park Residents Group, Mornington Park and the Rosebud West Action Group.

How will 2014/15 be different from the previous year?

- Increased interest and demand for fair and affordable access to food and healthy eating including community gardens.
- Continued impact from the close of the State funded Community Renewal project in Rosebud West and Neighbourhood renewal Hastings will increase demand on SP&CD to continue connections and place based support.
- Increased Aboriginal population placing increased demand for HACC services and social support for Aboriginal community members as the number of client contacts grow.
- Aboriginal Cultural Heritage Officer is undertaking indigenous cultural heritage management plans on behalf of the Shire, which is work that previously was undertaken by external consultants.
- Willum Warrain Aboriginal Gathering Place established with active Board of Directors and seeking further external funds to establish a range of community programs in partnership with Council.
- Increase in number of Gaming Venues requesting increases in number of Electronic Gaming Machines and extended Liquor Licenses necessitating extensive work to prepare social impact assessments/response.

New Initiatives

Within Priority Projects, a number of new initiatives have been included –

- Food Access Plan \$25k (Food security, farm gate, community gardens)
- Community Safety Strategy (Community harm prevention) \$25k.
- Responsible Gaming Strategy Update \$25k
- Scooter Policy and Mobility Maps \$27k
- Aboriginal Cultural Heritage Dating and Mapping (Stage 1) \$12k
- Community Capacity Building (Place Projects) (\$120K)

A number of ongoing projects have also been included:

- Access and Equity Policy Implementation \$18k
- Reconciliation Action Plan \$15k
- Police Point Respite Houses \$28k.
- Human Rights Arts and Film Festival \$10k
- Southern Metro Consortium \$10k (research on packaged liquor outlets)
- Mens' Sheds Policy and Projects (3 sheds) \$28k
- Mobility Maps \$10k

Proposed changes to fees and charges

No fees and charges are relevant to this area.

Strategic Plan Impact

The success of the Unit's operations will in turn be judged by the relative success and performance of the various areas within the Team. The various Strategic Plan impacts stated within the Directorate areas are relevant to the Director's area however because the Directorate incorporates Social Planning and Community Development, the links to the Strategic Plan are as follows:

Goal	Key Outcomes	
Goal 1 Livable Peninsula	1.2	Townships and villages with a distinct sense of place.
Goal 3 Improving Community Facilities	3.1	Planning, developing and maintaining community facilities.
Goal 5 Enhancing the Coastal Experience	5.1	A well managed coast.
Goal 6 Healthy, Safe and Connected Communities	6.1	A connected, creative, culturally enriched and knowledgeable community.
	6.2	Optimal health and wellbeing for all ages and abilities.
	6.3	Accessible, valued and well utilised community resource.
	6.4	A safe and supportive community.
Goal 8 Innovative, Responsive, Value for Money Service Delivery	8.1	Good governance.
	8.2	Quality people.
	8.3	Responsible financial management.
	8.4	Effective leadership, advocacy and engagement.

GOVERNANCE AND CORPORATE SUPPORT

Activities

The **Governance and Corporate Support Unit** is responsible for ensuring that our governance processes are professional, accountable and transparent, and comply with legal and statutory requirements, that we have a clear and positive focus on risk management, and that our customer services are friendly, helpful and responsive to community needs.

The **Governance** team is responsible for ensuring that Council satisfies all its legislative requirements in relation to the function of the Council, including Council meeting arrangements, agendas and minutes for meetings, and all aspects of dealing with the Council. Council is an 'entity' of the State Government so it has some very strict meeting rules and guidelines to follow. Freedom of Information (FOI) administration is also included within the governance team.

Risk Management and Insurances

Council has a large range of insurance requirements, including:

- Public Liability (to cover the Shire when accidents occur on Shire facilities)
- Professional Indemnity (to cover the Shire if a Council officer gives incorrect advice to a ratepayer)
- Motor Vehicle (to cover our large fleet of vehicles and plant)
- Building (to cover Shire buildings and assets against loss through fire or other damage)

Our focus and responsiveness to risk is focused at not only reducing insurance claims and premium costs, but mostly on having a safe, health environment for our community to enjoy.

Customer Service

Customer Service staff provide the 'front of house' reception at the main Council offices; they are the people that answer the main telephone number and provide our cashiering function. They also do many other tasks, including issuing cat collection cages, disabled parking permits, animal registrations, bin maintenance and invoicing and boat ramp permits. The purchasing administration duties are included within the customer service team.

Budget

Net Cost by Team	Adopted		Variance to		
	Budget	Forecast	Budget	Budget	Forecast
	2013/14	2013/14	2014/15	2013/14	2013/14
	\$'000	\$'000	\$'000	\$'000	\$'000
Governance Operations	(1,045)	(1,034)	(1,081)	(36)	(47)
Councillors	(904)	(909)	(941)	(37)	(32)
Hall Keepers	(295)	(295)	(302)	(8)	(8)
Internal Audit	0	0	(185)	(185)	(185)
Customer Services	(1,784)	(1,763)	(1,688)	95	75
Insurances	(419)	(413)	(398)	21	15
Manager Governance	(329)	(321)	(332)	(3)	(11)
Freedom of Information	0	0	(35)	(35)	(35)
Councillor Support	(356)	(356)	(389)	(33)	(33)
Operating Surplus / (Deficit)	(5,132)	(5,091)	(5,353)	(220)	(261)

Net Cost by Classification	Adopted Budget 2013/14 \$'000	Forecast 2013/14 \$'000	Budget 2014/15 \$'000	Variance to Budget 2013/14 \$'000	Variance to Forecast 2013/14 \$'000
Revenue					
User Fees	1,031	1,034	1,106	75	72
Internal Income	410	410	266	(143)	(143)
Total Revenue	1,440	1,444	1,373	(68)	(71)
Expenses					
Employee Costs	3,641	3,633	3,549	92	85
Materials and Services	1,715	1,703	1,936	(221)	(233)
Other Expenses	581	563	594	(13)	(31)
Internal Expenses	635	635	646	(11)	(11)
Total Expenses	6,573	6,535	6,725	(152)	(190)
Operating Surplus / (Deficit)	(5,132)	(5,091)	(5,353)	(220)	(261)

Financial Impact

The net cost of \$5.353m is an increase of \$220k to last year's budget and \$261k to forecast.

Major variations include:

- **Internal Audit** – The Internal Audit function has moved from the CEO's office to Governance and Corporate Support.
- **Customer Service** – The decrease is due to the movement of 1.0 FTE to IT (Continuous Improvement).
- **Insurances** – Insurance premiums continue to increase due to national and global fires, floods and natural disasters, despite the Shire's excellent performance in risk management.
- **Freedom of Information** – Has moved from Information Services.

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
42.82	3,318	82	27	0	35	86	3,549

FTE 2013/14	39.72	FTE 2014/15	42.82	var	(+)3.10
--------------------	--------------	--------------------	--------------	------------	----------------

The staff establishment has increased by 3.10 FTE due to the inclusion of Councillor Support (moved from Corporate Planning and Projects +3.60), the inclusion of the Freedom of Information officer (moved from Information Services +0.50) and the movement of -1.0 FTE from Customer Services to Information Services (Continuous Improvement).

Key Deliverables

- Agendas, minutes and servicing of approximately 80 formal Council and Committee meetings by the Governance team and the Hallkeeping team, servicing up to 6,000 internal meetings and activities at the Shire's offices in Rosebud, Mornington and Hastings.
- Resourcing the Audit Committee for six meetings per year and reporting to Council the recommendations of the Audit Committee.
- Resourcing the Cemetery Trust for four meetings per year.
- The Customer Service team answers around 280,000 telephone calls annually, with 80 percent of those calls answered in less than 20 seconds.

- Providing service to 56,000 walk-in customers at each of the Shire's four Customer Service Centres.
- Receipting 79,000 payments made 'in person' at each of the Customer Service Centres.
- Mailing new resident kits to 2,000 new residents to the Shire.
- Issuing 31,000 animal registrations, 3,000 disabled parking permits and 3,500 boat ramp permits annually, receipting the payments and managing the databases.
- Providing insurance and risk management services to the Shire and developing initiatives and risk management practices to provide a safer community for the Shire's residents and contain insurance premium increases.

How will 2014/15 be different from the previous year?

- As in previous years we will continue on our proactive risk management including Conducting 'Ethics and Integrity Training' compulsory training workshops for team members and the monitoring of legislation compliance.
- With the adoption of the Risk Management Strategy and Risk Management Policy, Council's Insurers will conduct workshops with Managers and Team Leaders to review strategic and operational risks to ensure the correct analysis and risk treatment plans are in place.
- The Fraud Control Strategy and Fraud Prevention Policy will also be the subject of ongoing awareness training for all staff, facilitated by Council's insurers.
- The review of options for electronic agendas and documents to a range of stakeholders including Councillors, staff and community aimed at sustainable practices will continue.
- The review of the Procurement Policy and the continued focus on our procurement, including the new web based Computron Procurement Portal, tendering and contracts management and developing a range of preferred suppliers through agency tendering with MAV Procurement and Procurement Australia.
- Within the customer service team, conduct of a review for the management of all incoming emails from the public, and the lodgement of requests electronically either over the Shire's web site and/or the Shire App will continue.

New Initiatives

There has been \$87k included for the cost of the Red Hill Ward by-election in priority projects.

Proposed changes to fees and charges

Fees proposals for Animal Registrations are as follows –

- Dog – De-sexed \$37.00 Increase of \$1.00
- Cat – De-sexed \$35.00 Increase of \$0.50
- Dog – Intact \$172.00 Increase of \$4.50
- Pensioner Dog – De-sexed \$20.00 Increase of \$0.25
- Pensioner Cat – De-sexed \$19.00 Increase of \$0.75
- Pensioner Dog – Intact \$88.00 Increase of \$2.50

It should be noted the State Government Animal Contributions Levy for dogs and cats totals \$101k, with each dog levy contributing \$3.50 and each cat contributing \$2.00.

Strategic Plan Impact

The provision of a competent Governance function will ensure that the Council is responsive and accountable to the community. The operations of this area links directly to the Shire's Strategic Plan as follows –

Goal	Key Outcomes
Goal 6 Healthy Safe and Connected Communities	6.4 A safe and supportive community
Goal 8 Innovative, Responsive, Value for Money Service Delivery	8.1 Good governance 8.2 Quality people 8.3 Responsible financial management 8.4 Effective leadership, advocacy & engagement

PROPERTY AND VALUATIONS

Activities

The **Property and Valuations Unit** acquires, disposes, co-ordinates and manages the property portfolio of the Shire. It also manages the property valuation process.

The **Property** team is responsible for providing the Council with timely and quality advice relevant to the management of the Shire's property portfolio, including the leasing, licensing, acquisition and disposal of property. The Shire's property portfolio consists of some 3,000 land parcels and 600 buildings.

Whilst the Property team is responsible for ensuring that each tenant has a current lease, licence or rental agreement in place, most of the tenants are groups with a community or sporting focus, and are directly managed by other areas of Council, who act as the 'notional landlord'. The Property team provides direct advice and support to notional landlords as necessary and is solely responsible for all commercial tenancies.

The **Valuations** team is responsible for all aspects of property valuation, including General revaluation, supplementary valuations, valuation objections, asset valuations and any other valuation requirements. The Shire's valuation base comprises approximately 100,000 private properties and approximately 3,000 Shire properties, all of which must be valued at least biennially for rating, fire services property levy or legislative and insurance purposes.

Budget

Net Cost by Section	Adopted		Variance to		
	Budget	Forecast	Budget	Budget	Forecast
	2013/14	2013/14	2014/15	2013/14	2013/14
	\$'000	\$'000	\$'000	\$'000	\$'000
Property Strategy	4,397	4,286	4,304	(94)	17
Property Operations	1,307	1,344	1,285	(22)	(59)
Property Disposal	(60)	(60)	(60)	0	0
Valuations	(510)	(488)	(507)	2	(20)
Manager Property and Valuation	(210)	(210)	(207)	3	3
Operating Surplus / (Deficit)	4,925	4,873	4,814	(111)	(59)

Net Cost by Classification	Adopted		Variance to		Variance to
	Budget	Forecast	Budget	Budget	Forecast
	2013/14	2013/14	2014/15	2013/14	2013/14
	\$'000	\$'000	\$'000	\$'000	\$'000
Revenue					
User Fees	2,708	2,724	2,833	125	109
Internal Income	4,874	4,874	4,925	50	50
Total Revenue	7,583	7,599	7,758	176	160
Expenses					
Employee Costs	1,503	1,435	1,554	(50)	(118)
Materials and Services	761	898	922	(162)	(25)
Other Expenses	180	179	206	(25)	(26)
Internal Expenses	213	213	262	(49)	(49)
Total Expenses	2,658	2,725	2,944	(286)	(218)
Operating Surplus / (Deficit)	4,925	4,873	4,814	(111)	(59)

Financial Impact

The net surplus of \$4.925m has decreased by \$111k from last year's budget and \$59k to forecast.

Major variations include:

- **Property Strategy** – There is a \$90k increase in the Fire Services Property Levy on Council properties as compared to last year's estimate.
- **Property Operations** – Whilst there are some changes on the expenditure side, this is offset by the additional income (\$39k) received through the Shire's commercial rental portfolio. In addition, bathing box rental and transfer fees are budgeted to increase by \$36k.
- **Property Disposal** – expenses relating to the consideration of the Mount Martha Quarry disposal have been included.
- **Valuations** – due to the normal employee cost increases and increases in the sale of valuation data to the State Revenue Office and other authorities.

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
15.80	1,531	0	0	0	0	23	1,554

FTE 2013/14	15.63	FTE 2014/15	15.80	var	(+)0.17
--------------------	--------------	--------------------	--------------	------------	----------------

The staff establishment increase by 0.17 FTE is due to a team restructure in 2013/2014. The recent retirement of a part-time team member provided an opportunity for a full-time position in the Property area. This increase will not affect the budget as other team members gradually transition to part-time hours.

Key Deliverables

- Management of the lease portfolio – 200+ leases/licences/permissive occupancies and approximately 820 bathing boxes.
- The acquisition and disposal of property on the Council's behalf.
- Commencement of the 2016 General Revaluation (effective from 1 January 2016 and for use in the 2016/17 rating year).

- Finalise occupancy agreements with bathing box and boatshed occupants.
- Determine tenancy arrangements for yacht & sailing clubs through the development of an appropriate leasing policy.
- Secure new tenants for the former Southern Peninsula Rescue Squad in Sorrento, the Foreshore Carnivals sites in Rye and Rosebud and the Schnapper Point Kiosk through expressions of interest or tender processes.
- Implementation of outcomes identified in the Strategic Review of Council property holdings.

How will 2014/15 be different from the previous year?

- A number of property disposals, including the Mount Martha Quarry, the former Mornington High School site and the Mornington Youth Club in Wilsons Road, will be prepared for consideration by Council.
- Several significant commercially leased properties are due to expire in 2014/2015. Some of which should be offered through an expression of interest/tender process and will need to be considered by Council.

New Initiatives

Online forms – Completion of rental questionnaires by commercial landlords and boatshed transfers by new boatshed owners will be available online in 2014/2015.

Mobile tablets – The Valuation team will be able to collect, record and view data in the field by using valuation software via mobile technology. This will save time by negating the need for officers to return to the office to obtain property information.

Proposed changes to fees and charges

Commercial leases and rentals are based on commercial rental agreements and are adjusted in accordance with rent review clauses contained in the agreements. Community Group tenancies are based on subsidised rental, or policies which cover the area and specify the return.

The rental charge for bathing boxes is proposed to increase from \$385.00 to \$404.25 (being a 5% increase).

Strategic Plan Impact

The operations of this area links directly to the Shire's Strategic Plan as follows –

Goal	Key Outcomes
Goal 2 Enhancing Public Places and Spaces	2.1 Planning, developing and maintaining property, infrastructure and open space assets.
Goal 8 Innovative, Responsive, Value for Money Service Delivery	8.1 Good governance. 8.3 Responsible financial management.

INFORMATION SERVICES

Activities

The **Information Services (IS)** Unit manages the computer technology, telecommunications, email, application support, IS project management, GIS and the correspondence and data storage, retrieval and archive systems for the Shire.

Information Technology is responsible for the provision, support, maintenance and the security of IT hardware and software (applications) as well as the communications systems across the whole organisation. Components include network and internal communications, email, application servers and storage, desktop computing, key applications (CRM, Objective, Computron, etc.) and telephone infrastructure. Software distribution, version maintenance and upgrades, together with testing and the responsibility for the strategic planning and development of Business Continuity and Disaster Recovery programs round out the services provided.

The **Records Management** team manages the Shire's correspondence function, including the electronic capture and distribution of inwards correspondence, and physical file storage and archiving. The Corporate Information System has been implemented, enabling the electronic storage of all corporate information. Future developments include investigations of where continuous improvement opportunities arise by more widely utilising Objective workflow features, advanced scanning and integration with other corporate systems.

The **Geographic Information Systems (GIS)** team continues to develop increased mapping and related functionality across the organisation, and adds value by rolling out integration between GIS and a range of corporate systems.

Budget

Net Cost by Team	Adopted		Budget 2014/15 \$'000	Variance to	
	Budget	Forecast		Budget	Forecast
	2013/14 \$'000	2013/14 \$'000		2013/14 \$'000	2013/14 \$'000
I.T. Operations	(1,799)	(1,645)	(1,864)	(65)	(219)
Geographic Information System (GIS)	(418)	(418)	(446)	(28)	(28)
Records Management	(272)	(272)	(291)	(19)	(19)
Manager Information Services	(182)	(180)	(178)	4	1
Information Services Continuous Imp	0	0	(76)	(76)	(76)
Operating Surplus / (Deficit)	(2,672)	(2,515)	(2,856)	(185)	(341)

Net Cost by Classification	Adopted		Variance to		Variance to
	Budget	Forecast	Budget	Budget	Forecast
	2013/14	2013/14	2014/15	2013/14	2013/14
	\$'000	\$'000	\$'000	\$'000	\$'000
Revenue					
Statutory Fees and Fines	3	3	3	0	0
User Fees	15	15	14	(2)	(2)
Internal Income	2,810	2,810	2,908	98	98
Total Revenue	2,828	2,828	2,924	96	96
Expenses					
Employee Costs	2,293	2,293	2,427	(134)	(134)
Materials and Services	2,900	2,745	2,957	(57)	(212)
Other Expenses	35	34	58	(23)	(24)
Internal Expenses	271	271	338	(66)	(66)
Total Expenses	5,500	5,343	5,781	(281)	(437)
Operating Surplus / (Deficit)	(2,672)	(2,515)	(2,856)	(185)	(341)

Financial Impact

The net cost of \$2.856m is an increase of \$185k over last year's budget and \$341k increase to forecast. The main reason is the inclusion of Information Services Continuous Improvement, a change which occurred in the 2013/14 financial year.

Major variations include:

- **IT Operations** – There has been an increase of CPI allocated to IT contracts where applicable.
- **GIS** – an extra \$16k has been allowed for the upgrade of the internal GIS website.
- **Records Management** – Usual EBA increases have been partially offset by the transfer of 0.5 FTE to Governance and Corporate Support (Freedom of Information function).
- **Information Services Continuous Improvement** – the inclusion of 1.0 FTE from Customer Services.

Resources Impact

FTE	Perm't	Casual	O/time	Agency Labour	Other	W/cover	Total Costs
	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)
25.00	2,303	48	19	0	0	58	2,427

FTE 2013/14	24.50	FTE 2014/15	25.00	var	(+0.50)
-------------	-------	-------------	-------	-----	---------

The staff establishment has increased by 0.5 FTE with the movement of 1.0 FTE from Customer Services (Continuous Improvement) and the reduction of 0.5 FTE as the Freedom of Information function has moved to Governance and Corporate Support.

Key Deliverables

- Support and maintenance and the security of 1500+ devices (PC's, tablets and phones)
- Support and maintenance of the storage and server infrastructure that hosts over 100 applications and back-office systems, and protection of the network and its data from malicious attack
- Management of the Shire's telephone and internet systems
- Business Continuity and Disaster Recovery planning to minimise the risk of data loss due to events beyond our control

- The storage and retrieval of information (a) delivered to the Shire as inwards correspondence, and (b) generated across the entire organisation during the day-to-day execution of Councils many services
- Development of Geographical Information Systems solutions for users and the community.
- Development and implementation of IS Strategy to support Shire Strategic Plan

How will 2014/15 be different from the previous year?

The coming year will be a combination of new initiatives and maintaining existing operations/service levels. Driving the focus for this year will be the implementation of the IS Strategy and addressing the information needs of the entire organisation across people, process and technology layers. This will see significant changes in the structure, role and the manner in which Information Services delivers outcomes and supports the organisation. This will also include the implementation of a revised and updated governance structure for the investment and management of IS.

New Initiatives

Upgrade of Phone system

Proposed changes to fees and charges

None.

Strategic Plan Impact

The successful provision of Information and IT services will ensure that the balance of the organisation is appropriately technically resourced to competently deliver its services to the community, and links directly to the Shire's Strategic Plan as follows –

Goal	Key Outcomes
Goal 8 Innovative, Responsive, Value for Money Service Delivery	8.1 Good governance. 8.3 Responsible financial management. 8.4 Effective leadership, advocacy and engagement.

FINANCE

Activities

The **Finance Unit** is responsible for all budgeting, accounting, payroll and revenue collection functions of the Shire.

Financial Accounting is responsible for the preparation of the Shire's Annual Financial Statements and Audit in accordance with the Local Government Act and Australian Accounting Standards and a range of other accounting services such as Accounts Payable, Treasury, and Fixed Asset Registers.

Management Accounting manages the Shire's Annual Budget, Strategic Resource Plan, monthly internal reporting of financial information and forecast analysis to the rest of the organisation. Co-ordination of the "Monthly Report to the Community", preparation of subsidy claims and the development of labour budgets are other important functions.

Payroll processes a fortnightly payroll for approximately 1,300 staff (667 FTE + casuals) including the management of superannuation, tax and other deductions.

Revenue Management team is responsible for the issue and collection of Council Rates and Sundry Debtors. Each year in July/August, more than 96,000 annual rate notices are mailed to all rateable properties within the Shire, who can either pay in full or by instalment. The Revenue Management team also manages the collection of sundry debtors, Shire's property database, voters roll and the collection of the Fire Services Property Levy on behalf of the State Government including non-rateable properties.

Budget

Net Cost by Section	Adopted		Variance to		
	Budget	Forecast	Budget	Budget	Forecast
	2013/14	2013/14	2014/15	2013/14	2013/14
	\$'000	\$'000	\$'000	\$'000	\$'000
Financial Accounting	(516)	(516)	(562)	(46)	(46)
Payroll Operations	(0)	(0)	0	0	0
Employee Overheads	0	0	0	0	0
Management Accounting	(178)	(178)	(172)	6	6
Revenue Management (Rates)	(1,721)	(1,709)	(1,836)	(115)	(127)
Plant and Equipment	47	47	130	83	83
Manager Finance	0	0	0	(0)	(0)
Operating Surplus / (Deficit)	(2,369)	(2,356)	(2,440)	(72)	(84)

Net Cost by Classification	Adopted			Variance to	Variance to
	Budget	Forecast	Budget	Budget	Forecast
	2013/14	2013/14	2014/15	2013/14	2013/14
	\$'000	\$'000	\$'000	\$'000	\$'000
Revenue					
Statutory Fees and Fines	140	140	150	10	10
User Fees	1,495	1,497	1,515	21	19
Grants - Recurrent	0	0	30	30	30
Internal Income	3,359	3,390	3,733	375	344
Total Revenue	4,993	5,026	5,428	435	402
Expenses					
Employee Costs	2,636	2,636	2,973	(337)	(337)
Materials and Services	3,840	3,860	3,860	(20)	(0)
Other Expenses	168	168	160	9	9
Internal Expenses	718	718	875	(157)	(157)
Total Expenses	7,362	7,382	7,869	(507)	(486)
Operating Surplus / (Deficit)	(2,369)	(2,356)	(2,440)	(72)	(84)

Financial Impact

The net cost of \$2.440m is an increase of \$72k to last year's budget and \$84k to forecast.

Major variances are –

- **Financial Accounting** – due to EB cost increases.
- **Payroll Operations** – costs are apportioned over the Organisation via a recharge.
- **Employee Overheads** - employee costs for annual leave, long service leave and superannuation are fully recovered from departmental employee cost budgets.
- **Management Accounting** - favourable to 2013/14 Budget due to the Corporate Accountant now being allocated to Manager Finance.
- **Revenue Management (Rates)** – There has been an increase of 0.4 FTE in Revenue Management. This has no bottom line impact as it is fully funded by a subsidy received from the State Revenue Office for administering the Fire Services Property Levy. There have been increases in postage, printing and stationery as well as bank charges.
- **Plant and Equipment** – provision has been made for increases in FBT, lease costs and insurances, offset by increases in employee contributions and recovery from Units via the recharge and a reduction in fuel.
- **Manager Finance** - costs are apportioned over Finance teams via the recharge. This section now contains the Corporate Accountant's position, which has been reallocated from Management Accounting.

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
25.98	2,324	15	0	0	600	35	2,973

FTE 2013/14	25.58	FTE 2014/15	25.98	var	(+)0.40
--------------------	--------------	--------------------	--------------	------------	----------------

The staff establishment increased during 2013/14 due to the addition of 0.40 FTE in Revenue Management due to an increase in workload (Fire Services Property Levy) which is fully funded by a subsidy received from the State Revenue Office.

Key Deliverables

- Issue of 96,000+ annual rate notices (of which 40% will pay by quarterly installment – consistent with last year)
- Issue of 56,600 sundry debtor invoices (small decrease on 2013/14)
- 11,000 'changes in ownership' processed and 13,400 'other' property database changes (ie. non-resident change of address/death of owner/bins/animals etc)
- 2,600 supplementary rates notices processed
- 35,500 invoices for payment
- The 'usual' payroll services
- The 'usual' budget/financial statement/external audit processes will be undertaken
- 1,800 Fire Services Levy notices for non-rateable properties

How will 2014/15 be different from the previous year?

Much of the coming year will be focused on upgrading and improving financial reporting systems across the unit, including Frontier CHRIS (Payroll) and Computron/Chameleon (Core Finance system) reporting modules.

New Initiatives

Within Priority Projects, the following ongoing project has been included –

- Provision for matching funding for grant applications \$150k

Proposed changes to fees and charges

Fees and charges are prescribed by regulation.

Strategic Plan Impact

The provision of a competent Finance function will ensure that the Shire's finances are managed appropriately and in accordance with regulations and legislative requirements. The operations of this area link directly to the Shire's Strategic Plan as follows –

Goal	Key Outcomes
Goal 8 Innovative, Responsive, Value for Money Service Delivery	8.1 Good governance 8.2 Responsible financial management

DIRECTOR SUSTAINABLE ORGANISATION

Activity

This area recognises the role of the Director in providing leadership and direction to the Group.

Budget

Net Cost by Team	Adopted Budget 2013/14 \$'000	Forecast 2013/14 \$'000	Budget 2014/15 \$'000	Variance to Budget 2013/14 \$'000	Variance to Forecast 2013/14 \$'000
Director Sustainable Organisation	(528)	(527)	(533)	(5)	(6)
Operating Surplus / (Deficit)	(528)	(527)	(533)	(5)	(6)

Net Cost by Classification	Adopted Budget 2013/14 \$'000	Forecast 2013/14 \$'000	Budget 2014/15 \$'000	Variance to Budget 2013/14 \$'000	Variance to Forecast 2013/14 \$'000
Revenue					
Total Revenue	0	0	0	0	0
Expenses					
Employee Costs	427	427	440	(13)	(13)
Materials and Services	16	15	21	(5)	(6)
Other Expenses	16	16	15	0	0
Internal Expenses	69	69	56	13	13
Total Expenses	528	527	533	(5)	(6)
Operating Surplus / (Deficit)	(528)	(527)	(533)	(5)	(6)

Financial Impact

The net cost of \$533k is an increase of \$5k to last year's budget and \$6k to forecast.

Increases are primarily due to normal increases in operational cost, including the usual employee cost increases.

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
3.00	433	0	0	0	0	7	440
FTE 2013/14	3.00						
FTE 2014/15	3.00						
var	(+0.00)						

The staff establishment remains unchanged.

Key Deliverables

The role of the Group can simply be expressed as being to ensure that all areas of Council (including Councillors) have the tools and support services necessary to achieve their goals.

In more detail, this means that

- We comply with all legislative and governance processes as required by Act and regulation
- We plan pro-actively to reduce our risk exposure for both our staff and our community
- Our customer service is friendly, informative and useful in addressing issues and concerns
- That we manage and report on our financial affairs in an accurate and timely manner
- Our processes for collection and recovery of debts is thorough, and yet considerate of all issues
- Our property is managed in a responsible way
- Our internal systems and processes add productively to our service delivery.

The role of the Director is to see that this occurs.

How will 2014/15 be different from the previous year?

Across the Group, a number of process reviews and improvements are planned, all seeking productivity improvement.

Finally our reliance on technology is well understood, and a number of system changes and upgrades are planned, including another stage in upgrading telecommunications. We will consolidate implementation of the new property and rates system to ensure optimal use and strengthen opportunities to widen its deliverables.

New Initiatives

There are no new or ongoing Priority Projects allocated to this Unit.

Proposed changes to fees and charges

No fees and charges are relevant to this area.

Strategic Plan Impact

The success of Directorate operations will in turn be judged by the relative success and performance of the various areas within the Directorate. The Strategic Plan impacts stated within the Directorate areas are relevant to the Director's area however key links to the Strategic Plan include –

Goal	Key Outcomes
Goal 2 Public Places and Spaces	2.1 Planning, developing and maintaining property, infrastructure and open space assets.
Goal 6 Healthy Safe and Connected Communities	6.4 A safe and supportive community
Goal 8 Innovative, Responsive, Value for Money Service Delivery	8.1 Good governance 8.2 Quality people 8.3 Responsible financial management 8.4 Effective leadership, advocacy & engagement

COMMUNICATIONS

Activities

The **Communications Unit** is responsible for co-ordinating communication between staff and with the wider community. The unit manages media relations for the Shire, including preparation of media releases, organisation and facilitation of press conferences and on-going liaison with local journalists. Communications also work with other units within the organisation and Council to manage the preparation of public functions and events, particularly publicity arrangements to ensure the community is notified about these occasions.

Publications coordinated by the unit include the regular community newspaper 'Peninsula-Wide' and the Shire's Annual Report.

The roles of the Communications Unit are many and varied, but can best be divided into two main sections, External Communications and Internal Communications.

External Communications:

The Communications Unit is responsible for coordinating communications between the Shire and the wider community including: Media Relations, Publicity, Publications, Website, and Event Management.

Internal Communications:

The Communications Unit is responsible for managing communications between the Shire organisation, Council and staff, including: Staff Newsletter, Intranet Site, Photo Library, Shire Logos, Shire gifts.

Budget

Net Cost by Team	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Publications	(465)	(419)	(439)	26	(20)	
Manager Communications	(688)	(730)	(715)	(27)	14	
Operating Surplus / (Deficit)	(1,153)	(1,148)	(1,154)	(2)	(6)	

Net Cost by Classification	Adopted		Variance to		Variance to
	Budget	Forecast	Budget	Budget	Forecast
	2013/14	2013/14	2014/15	2013/14	2013/14
	\$'000	\$'000	\$'000	\$'000	\$'000

Revenue

Total Revenue	0	0	0	0	0
Expenses					
Employee Costs	526	526	533	(6)	(6)
Materials and Services	534	530	541	(8)	(12)
Other Expenses	7	7	8	(1)	(1)
Internal Expenses	85	85	72	13	13
Total Expenses	1,153	1,148	1,154	(2)	(6)
Operating Surplus / (Deficit)	(1,153)	(1,148)	(1,154)	(2)	(6)

Financial Impact

The net cost of \$1.154m is an increase of \$2k to last year's budget and \$6k to forecast.

The major variation for the Unit is a shift of \$30k which was previously budgeted in Publications for the Climate Change Brochure and now has been diverted to Manager Communications for additional Web hosting charges.

Resources Impact

FTE	Perm't	Casual	O/time	Agency Labour	Other	W/cover	Total Costs
	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)	(\$ '000)
5.20	524	0	0	0	1	8	533

FTE 2013/14	5.20	FTE 2014/15	5.20	var	(+)0.00
-------------	------	-------------	------	-----	---------

The staff establishment remains unchanged.

Key Deliverables

- Five 'standard' editions of Peninsula Wide and two 'special' editions
- Continued development of the Shire web site, including more 'youth friendly' content
- An ongoing focus on social media engagement, including the use of Twitter and facebook
- Production of the Shire's Annual Report in house
- An average of eight media releases and up to 10 media inquiries per week.

How will 2014/15 be different from the previous year?

Social media

The Shire now has 18 dedicated facebook pages and a number of Twitter feeds. The Communications Team has recently established a Social Media Users Group and a Social Media Users Policy to help guide the direction of social media use within the organisation. The team will continue to look for ways to better utilise social media to connect with the community.

Peninsula-Wide

Peninsula Wide will undergo a design change to make it more user friendly. A magazine edition was launched in December 2013 and was very favourably received.

Video Production

Since the introduction of video capability within the team in 2013, plans are well progressed to produce a range of video communications in 2014. Key projects include: Councillor profiles, monthly and annual report summaries, promoting the new website and the Shire App, production of "How-To" videos that will focus on some of the customer services provided e.g. Building and Planning Permits, Food Handling, Lost Dogs and pet registrations. The team will also work with TS&D to produce a range of internal videos and recording workshops and training for offsite staff.

Key publications and graphic design

Communications will continue to provide professional publication and graphic design service and advice to the organisation, key publications will include: Annual Report production and Annual Report snapshot, assistance with the design and production of the council plan and strategic plan, Rates and Budget publications and support to all team areas.

Strategy Planning

Communications strategies will be prepared for a number of projects throughout 2014, including: DCLC refurbishment, Waste Services Review, 2014 Sustainability Festival, Southern Peninsula Aquatic Centre, Budget and Rates, Fire Services Levy, New Year's Eve.

New Initiatives

There have not been any new initiatives included in Priority Projects for this Unit.

Proposed changes to fees and charges

No fees and charges are relevant to this area.

Strategic Plan Impact

The provision of an effective Communications function will ensure that residents and ratepayers are well informed on current and up coming events and activities, and that the community is generally well informed of the Shire's actions and directions. This area most directly relates to the Shire's Strategic Plan as follows –

Goal	Key Outcomes
Goal 6 Healthy safe and Connected Communities	6.1 A connected, creative, culturally enriched and knowledgeable community.
Goal 8 Innovative, Responsive, Value for Money Service Delivery	8.4 Effective leadership, advocacy & engagement

TEAM SUPPORT AND DEVELOPMENT

Activities

The **Team Support & Development Unit** provides advice and guidance on people related issues at the Shire.

The purpose of the unit is to ensure that the Shire has the people with the skills necessary to deliver its 100+ services in 42 work locations across the 720 square kms of the Shire. TS&D develops and maintains an organisational culture that supports the Peninsula Way, enhances the Shire as an employer of choice and builds a sustainable skills and knowledge base.

The five key areas of responsibility are:

- **Strategic People Management** - focusing on long term people planning, employee relations, workforce planning and management of sick and carer's leave so the Shire can deliver its Strategic Plan commitments
- **Attraction and Retention** – focusing on recruitment, selection, rewards and recognition, and specifically assisting in the development of position descriptions, the recruiting of new employees and management of employee contracts
- **People Development** – Learning & Development programs include corporate wide programs, specific skill based learning across the great variety of professions within the organisation and support for tertiary education. Traineeships provide an opportunity for local residents to gain experience in a professional working environment so as to help them develop their aspirations and improve their chances of gaining permanent employment.
- **Work Health & Safety** – focusing on risk management and injury management, ensuring that all staff understand and take responsibility for safety in the workplace, particularly for their own health and well being. It also provides support for staff to return to work as soon as possible after an injury.
- **Program & Process Review** – facilitating the best practice review program and supporting initiatives to drive responsiveness, innovation and productivity.

Budget

Net Cost by Team	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Occupational Health and Safety	(306)	(380)	(258)	48	122	
Long Term Leave	(238)	(407)	(333)	(94)	74	
Traineeships	(283)	(266)	(292)	(9)	(26)	
Staff Training	1	1	(1)	(2)	(2)	
Attraction and Retention	(353)	(359)	(379)	(27)	(20)	
Team Development	(54)	(54)	(204)	(150)	(150)	
Manager Team Support	(81)	(76)	(74)	8	2	
Program and Process Review	(227)	(228)	(225)	2	3	
Operating Surplus / (Deficit)	(1,542)	(1,768)	(1,766)	(224)	2	

Net Cost by Classification	Adopted			Variance to	Variance to
	Budget	Forecast	Budget	Budget	Forecast
	2013/14	2013/14	2014/15	2013/14	2013/14
	\$'000	\$'000	\$'000	\$'000	\$'000
Revenue					
User Fees	62	86	79	17	(7)
Grants - Recurrent	20	20	14	(6)	(6)
Internal Income	1,298	1,298	1,384	86	86
Total Revenue	1,380	1,404	1,477	97	73
Expenses					
Employee Costs	1,652	1,865	1,738	(86)	127
Materials and Services	546	551	721	(176)	(171)
Other Expenses	487	520	547	(60)	(27)
Internal Expenses	237	237	237	0	0
Total Expenses	2,922	3,172	3,243	(321)	(71)
Operating Surplus / (Deficit)	(1,542)	(1,768)	(1,766)	(224)	2

Financial Impact

The net cost of \$1.766m is an increase of \$224k to last year's budget and \$2k savings to forecast.

Major variations include:

- **Occupational Health and Safety** – increase in the training budget to maintain excellent performance in safety management and continued reduction in the workcover premium. This program now also includes the cost of mandatory OH&S training. This is the second year of a three year program.
- **Long Term Leave** – increase in rehabilitation/long term sick leave salaries.
- **Attraction and Retention** – includes additional funds for recruitment.
- **Team Development** – includes additional funds for:
 - \$50k Code of Conduct training
 - \$65k for Leadership training
 - \$35k for Online Learning
 - \$30k for the Staff Climate Survey (every second year)
- **Manager Team Support and Development** – no change
- **Program & Process Review** – no change

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
13.80	1,459	0	0	0	300	25	1,785

FTE 2013/14	12.80	FTE 2014/15	13.80	var	(+)1.00
--------------------	--------------	--------------------	--------------	------------	----------------

The staff establishment has increased by 1.00 with the shift of Program & Process Review to the team.

Key Deliverables

- Positively engage with 3,000 job applicants applying for 140 vacant positions
- Provide 50 training and development programs for a total of 2,800 participants and support a further 40 staff undertaking tertiary study.
- Manage up to 50 traineeship places for local young people and facilitate work experience opportunities
- Coordinate the health, safety and workcover function and maintain high standards of safety and risk management
- Plan for the staffing of the organization and provide specialist advice, staff policies, guidance and reports on a range of employee and industrial relations matters.
- Facilitation of best practice reviews and initiatives

How will 2014/15 be different from the previous year?

The major focus will be on the thorough implementation of the policy review program of 2013/14.

New Initiatives

There are no new or ongoing Priority Projects allocated to this Unit.

Proposed changes to fees and charges

No specific fees are applicable to this area. User fee income is the reimbursement of long term workcover payments.

Strategic Plan Impact

The provision of effective people and team development functions will ensure that the Shire is appropriately resourced with competent staff and that those staff are encouraged to develop and expand their skills as needs change.

The operation of this area links directly to the Shire Strategic Plan as follows -

Goal	Key Outcomes
Goal 8 Innovative, Responsive, Value for Money Service Delivery	8.1 Good governance 8.2 Quality people

CORPORATE PLANNING AND PROJECTS

Activities

The **Corporate Planning and Projects Unit's** key responsibilities are:

- The development and ongoing review of the Shire Strategic Plan and the organisation's Annual Plan.
- The facilitation of the business planning, performance measurement and reporting process across the organisation,
- Coordinating and implementing a variety of cross-organisational projects at the corporate level, and
- Provision of high-level administrative and strategic support to Council and the Chief Executive Officer.
- Provide the framework that sets out the strategic approach the Shire will use to deliver services to the Community. A series of outcomes and strategies have been identified within the Shire Strategic Plan to ensure that the eight identified goals of the Shire Strategic Plan are progressed.

The Shire Strategic Plan contains the Shire's mission, vision and values. Eight goals –

- Liveable Peninsula
- Enhancing Public Places & Spaces
- Improving Community Facilities
- Leading Change on Climate change
- Enhancing the Coastal Experience
- Healthy Safe & Connected Communities
- Supporting a Sustainable Economy and
- Innovative, Responsive, Value for Money Service Delivery

Budget

Net Cost by Team	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Corporate Planning and Projects	(606)	(628)	(657)	(51)	(29)	
Operating Surplus / (Deficit)	(606)	(628)	(657)	(51)	(29)	

Net Cost by Classification	Adopted		Variance to		Variance to
	Budget	Forecast	Budget	Budget	Forecast
	2013/14	2013/14	2014/15	2013/14	2013/14
	\$'000	\$'000	\$'000	\$'000	\$'000

Revenue

Total Revenue	0	0	0	0	0
Expenses					
Employee Costs	409	436	435	(26)	1
Materials and Services	102	94	130	(28)	(36)
Other Expenses	23	21	15	8	6
Internal Expenses	73	77	77	(5)	0
Total Expenses	606	628	657	(51)	(29)
Operating Surplus / (Deficit)	(606)	(628)	(657)	(51)	(29)

Financial Impact

The net cost of \$0.657m is an increase of \$51k compared to last year's budget and \$29k to forecast.

There has been an additional \$10k allocated for Interface Council activities and \$10k for modifications to the customer response system.

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
3.60	416	13	0	0	0	6	435

FTE 2013/14	8.00	FTE 2014/15	3.60	var	(-)4.40
--------------------	-------------	--------------------	-------------	------------	----------------

The staff establishment has decreased from 8.0 FTE to 3.6 FTE due to the reallocation of a position of 1.0 FTE to Team Support and Development for the Best Practice function, and 3.4 FTE to Mayor and Councillor Support during 2013/14.

Key Deliverables

- Review and annual review of the Shire Strategic Plan
- Development and implementation of the Linked business planning, measurement and reporting project
- Community Engagement Policy and Guidelines
- Community Partnerships program will be delivered
- Provision of high-level administrative and strategic support to Council and the Chief Executive Officer
- Corporate Projects as required

How will 2014/15 be different from the previous year?

- Review of progress of the Council Plan with the Council.
- Corporate Business Planning process will operate with a new software system providing opportunities for further streamlining and enhanced reporting

- Further opportunities for organisational enhancement of this new software system will be investigated.
- Further refinement of the grant application and funding processes (including Ward Discretionary Funds)
- Provision of Shire-wide demographic information to assist in the development and implementation of Council projects.
- Provision of mandatory reporting data to State Government

New Initiatives

Within Priority Projects, there has been \$65k allocated for Community Partnerships.

Proposed changes to fees and charges

No fees and charges are relevant to this area.

Strategic Plan Impact

Whilst having responsibility for reviewing and facilitating implementation of the Shire Strategic Plan, Corporate Planning and Development contributes most substantially to Goal 8, Innovative, Responsive, Value for Money Service Delivery to optimize value for ratepayers through efficient, effective and innovative service delivery.

Goal	Key Outcomes
Goal 8 Innovative, Responsive, Value for Money Service Delivery	8.1 Good governance 8.4 Effective leadership, advocacy & engagement

THE CEO'S OFFICE

Activities

The **CEO** is the link between the community and the elected Council, and the Council organisation.

The CEO's focus is predominantly long term/strategic in nature, ensuring that the organisation is focused on and resourced to respond effectively to the community's needs as expressed by Council and through the Shire Strategic Plan.

Budget

Net Cost by Team	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
The CEO's Office	(553)	(568)	(587)	(33)	(19)	
Operating Surplus / (Deficit)	(553)	(568)	(587)	(33)	(19)	

Net Cost by Classification	Adopted		Variance to		Variance to	
	Budget	Forecast	Budget	Budget	Forecast	
	2013/14	2013/14	2014/15	2013/14	2013/14	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Revenue						
Total Revenue	0	0	0	0	0	
Expenses						
Employee Costs	435	453	461	(27)	(8)	
Materials and Services	37	33	45	(8)	(12)	
Other Expenses	11	11	11	0	0	
Internal Expenses	71	71	69	2	2	
Total Expenses	553	568	587	(33)	(19)	
Operating Surplus / (Deficit)	(553)	(568)	(587)	(33)	(19)	

Financial Impact

The net cost of \$587k is an increase of \$33k to last year's budget and \$19k to forecast, primarily due to a change in banding level from the previous year.

Resources Impact

FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/cover (\$ '000)	Total Costs (\$ '000)
2.00	454	0	0	0	0	7	461
FTE 2013/14		2.00	FTE 2014/15		2.00	var (+)0.00	

The staff establishment remains unchanged.

Key Deliverables

The CEO is the link between the community and the elected Council, to the Council organisation. The CEO's focus is predominantly long term/ strategic in nature, ensuring that the organisation is focused on and resourced to respond effectively to the community's needs as expressed by Council and through the Council Plan, and ensuring that the Shire delivers on the commitments set out in that plan, and related documents.

The CEO has a number of other responsibilities including establishing and maintaining an appropriate organizational structure for the Council, ensuring that Council decisions are implemented, overseeing the daily management of Council operations, organizational development to deliver the wide range of services and strategies, and providing timely advice to the Council.

How will 2014/15 be different from the previous year?

Whilst the Council will be pursuing a broad range of new initiatives and outcomes, the CEO's focus on ensuring we achieve those outcomes will not change. The strong representation and advocacy on the Council's behalf will also continue.

There will be continued emphasis on Driving Responsiveness, Innovation and Productivity (**DRIP**) throughout the organization to ensure that our service responsiveness steadily increases, while improving value-for-money for ratepayers through ongoing process innovation and improved productivity.

New Initiatives (Priority Projects)

There are no new or ongoing Priority Projects allocated to this Unit.

Proposed changes to fees and charges

No fees and charges are relevant to this area.

Strategic Plan Impact

At the very top, 'Caring for the Mornington Peninsula and its diverse communities is our mission'. The various Strategic Plan impacts stated within the Directorate areas are relevant to the CEO's area and the success of CEO's operations will in turn be judged by the relative success and performance of the various Directorates within the Shire.



COMMITTED TO A
SUSTAINABLE
PENINSULA

Mornington Peninsula Shire Budget 2014/15

Appendix F Employee Costs and Establishment

Employee Costs and Staff Establishment

The following table summarises the recent movement in employee costs.

	Adopted Budget 2013/14 \$'000	Forecast 2013/14 \$'000	Budget 2014/15 \$'000	Variance to Budget 2013/14 \$'000	Variance to Forecast 2013/14 \$'000
Employee Costs	62,757	65,073	65,987	(3,230)	(914)
Less Capital Recoveries	2,020	2,211	2,232	(212)	(21)
Total Employee Costs	60,738	62,862	63,756	(3,018)	(893)

Movement in Employee Establishment

The approved employee establishment in last year's budget was 666.80 permanent Full Time Equivalent (FTE) staff. The recommended employee establishment in this budget is 663.57 permanent FTE staff, which is a decrease of 3.23 permanent FTE to 2013/14.

Please note that the change in the Local Government Regulations now requires Council to disclose the budgeted casual staff in the total FTE disclosed in **Section 5: Analysis of operating budget**. The following reconciliation is for permanent staff only as casual staff were not included as FTE in the 2013/14 budget. The movement in the casual labour budget is disclosed in dollar terms in the following section (**Increase in Employee costs compared to 2013/14**).

A reconciliation of the permanent FTE variations that have occurred through the 2013/14 year is as follows:

- Sustainable Infrastructure (+) 1.00 FTE**

Resource	Variance	Reason
Gatehouse relievers	+ 1.00	Approved increase to establishment during the 2013/14 financial year for OH&S compliance. Comprises two 0.5 FTE positions.

- Sustainable Communities (-) 4.00 FTE**

Resource	Variance	Reason
Bus Drivers	+ 0.54	Approved increase to establishment during the 2013/14 financial year. No increase to budget as positions were previously budgeted as casuals. Comprises a 0.36 and 0.18 FTE.
Hastings Leisure Centre	-1.55	Conversion of operations to Hastings Community Hub
Pelican Park Leisure Centre	-2.99	Realignment of part time FTE

- The CEO's Office (-) 1.00 FTE**

Resource	Variance	Reason
Internal Auditor	- 1.0	Function is now provided via an external contract.

- **Sustainable Organisation** **(+) 0.77 FTE**

Resource	Variance	Reason
Councillor Support Officer	+ 0.20	Approved increase to establishment during the 2013/14 financial year.
Revenue Officer (Fire Services Property Levy)	+ 0.40	Approved increase to establishment during the 2013/14 financial year. Fully funded by subsidy provided from the State Revenue Office.
Senior Property Officer	+0.17	Approved increase to establishment during the 2013/14 financial year. Position increased to full time during a team restructure.

There are no labour bids for the 2014/15 financial year.

Increase in Employee costs compared to 2013/14

The increase from 2013/14 Budget to 2014/15 Budget of \$3.018m (or 4.9%) is explained by:

- Cost of living adjustments via Enterprise Bargain and award increments (+) \$2.242m
- Additional/Reduced resources (-) \$108m
- Annual and Long Service Leave (+) \$259k
- Superannuation (+) \$323k
(Includes statutory requirement to increase from 9.25% to 9.50%)
- Overtime provision (-) \$5k
- Parental Leave (maternity leave) (+) \$0k
- Fringe Benefits Tax (+) \$210k
- Rehabilitation salaries (+) \$94k
- Agency Labour (-) \$5k
- Workcover costs (+) \$50k
- Casual labour (-) \$1k
- Capital Recoveries (-) \$43k

The most significant increases in employee costs by service unit are summarised below:

		Adopted Budget 2013/14 \$'000	Budget 2014/15 \$'000	Variance to Budget 2013/14 \$'000
Sustainable Environment	Strategic Planning	1,365	1,421	(56)
	Statutory Planning	3,819	3,949	(130)
	EPACS	6,620	6,876	(256)
	Economic Development	1,183	1,233	(51)
	Director Sustainable Environment	354	373	(19)
Sustainable Infrastructure	Infrastructure Strategy	1,643	1,737	(94)
	Infrastructure Maintenance	2,313	2,477	(164)
	Infrastructure Project Management	1,443	1,513	(71)
	Renewable Resources	1,354	1,508	(154)
	Director Sustainable Infrastructure	433	448	(15)
Sustainable Communities	Child Youth and Family Care	4,722	4,932	(210)
	Aged and Disability Services	10,998	11,873	(875)
	Recreation and Leisure	5,737	5,774	(36)
	Libraries Arts and Culture	4,050	4,284	(234)
	Director Sustainable Communities	1,181	1,248	(67)
Sustainable Organisation	Governance and Corporate Support	3,641	3,549	92
	Property and Valuation	1,503	1,554	(50)
	Information Services	2,293	2,427	(134)
	Finance	2,636	2,973	(337)
	Director Sustainable Organisation	427	440	(13)
The CEOs Office	Communications	526	533	(6)
	Team Support and Development	1,652	1,738	(86)
	Corporate Planning & Projects	409	435	(26)
	The CEO's Office	435	461	(27)
Total Employee Costs		60,738	63,756	(3,018)

These are explained mostly by the normal Award and EBA increases. The following Units have increases/decrease over and above this –

- **EPACS** – There has been an increase of \$34.5k for casual rangers over the summer months. This has been offset by the additional income generated.
- **Infrastructure Strategy** – There has been a movement during the 2013/14 year of 1.2 FTE from Asset Management to Traffic Management and Customer Services. There hasn't been any increase to the total FTE in the Unit.
- **Infrastructure Maintenance** – There has been an increase due to the appointment of a temporary Fire Education officer (until 30 June 2017). There is no increased cost to Council as the costs had been budgeted for under contracted services. There has also been a change of a role from a banded salary to an annualised contract.
- **Renewable Resources** – There has been an increase of 1.0 FTE during the year due to the appointment of two 0.5 gatehouse relievers for OH&S purposes.
- **Child Youth and Family Care** – There has been a restructure during the 2013/14 year in Youth Services. This has not resulted in any change to FTE.
- **Aged and Disability Services** – An increase in service demands has resulted in an increase to the labour budget to meet service level requirements. The applicable growth funding to be received has also been included in the budget.
- **Recreation and Leisure** – There has been a very minor increase in this area as there has been a reduction of 4.54 FTE in the area, mainly at Pelican Park Leisure Centre. A readjustment was made across the centre to better reflect the business needs.
- **Libraries** – There has been an inclusion of \$26k to fund casual staff at the Mornington Peninsula Art Gallery for OH&S purposes on weekends. The Education Officer at the Gallery is also budgeted to finish in December 2014 in line with funding arrangements. There has also been an additional \$70k allowed for in the casual budgets for library service enhancements during the year.
- **Director Sustainable Communities (Social Planning)** – There has been an increase to various positions' bandings across the Unit as well as a small increase to casual salaries in the Indigenous Access Program (funded by a grant from the Department of Human Services).
- **Governance and Corporate Support** – The decrease in the labour budget for this unit is a result of the reduction of FTE as the Internal Audit function is now a contracted service as well as the shift of 1.0 FTE to Information Services (see below). This has been partially offset by an increase of 0.2FTE for Councillor Support and the movement of the Freedom of Information function (FOI) from Information Services (0.5FTE).
- **Information Services** – The increase is primarily due to the movement of 1.0 FTE from Customer Services to Information Services Continuous Improvement.
- **Finance** – There has been no change to FTE following a minor restructure during the year.
- **Team Support and Development** – The increase is primarily due to an increase in budget for rehabilitation/long term sick leave payments.
- **Corporate Planning and Projects** – There has been minor structural changes.
- **CEO's Office** – There has been minor structural changes.

A note on Workcover

A change in the level of claims coupled with the increase to remuneration has contributed to the increase in the Shire's Workcover Premium (\$50k).

A note on Superannuation

In line with current legislation, the Superannuation Guarantee Charge (SGC) will progressively increase to 12% by 1 July 2019. The second increase, from 9.25% to 9.50% will take place from 1 July 2014. The freeze to future increases post 2014/15 have not as yet been passed through both houses of Parliament.

Employee Profile / Costs

Structure	FTE	Perm't (\$ '000)	Casual (\$ '000)	O/time (\$ '000)	Agency Labour (\$ '000)	Other (\$ '000)	W/covers (\$ '000)	Total Costs (\$ '000)
Sustainable Environment								
Strategic Planning	13.00	1,378	11	12		0	20	1,421
Statutory Planning	43.20	3,848	36	7		0	58	3,949
Environment Protection	74.08	6,269	400	77	0	0	130	6,876
Economic Development	12.10	1,166	25	15		2	26	1,233
Director Sustainable Environment	2.00	367					6	373
Total Sustainable Environment	144.38	13,028	472	111	0	2	240	13,853
Sustainable Infrastructure								
Infrastructure Strategy	19.70	1,639	68			0	31	1,737
Infrastructure Maintenance	23.40	2,416		4	6	0	51	2,477
Infrastructure Project Management	27.00	1,473				0	41	1,513
Renewable Resources	15.78	1,466	13	7			22	1,508
Director Sustainable Infrastructure	3.00	441				0	7	448
Total Sustainable Infrastructure	88.88	7,434	81	11	6	1	151	7,683
Sustainable Communities								
Child Youth and Family Care	44.62	4,460	338	45		0	90	4,932
Aged and Disability Services	135.65	10,198	478	418	18	327	434	11,873
Recreation and Leisure	55.41	5,278	372	14			110	5,774
Libraries Arts and Culture	45.63	3,541	557	83	21		82	4,284
Director Sustainable Communities	11.80	1,201	19			0	27	1,248
Total Sustainable Communities	293.11	24,679	1,764	560	38	327	742	28,110
Sustainable Organisation								
Governance and Corporate Support	42.82	3,318	82	27		35	86	3,549
Property and Valuation	15.80	1,531		0			23	1,554
Information Services	25.00	2,303	48	19		0	58	2,427
Finance	25.98	2,324	15			600	35	2,973
Director Sustainable Organisation	3.00	433					7	440
Total Sustainable Organisation	112.60	9,908	145	45	0	636	209	10,943
The CEO's Office								
Communications	5.20	524				1	8	533
Team Support and Development	13.80	1,459				300	(22)	1,737
Corporate Planning & Projects	3.60	416	13				6	435
The CEO's Office	2.00	454				0	7	461
Total The CEO's Office	24.60	2,854	13	0	0	301	(1)	3,167
Totals	663.57	57,836	2,473	727	45	1,267	1,387	63,756

Note: Other includes expenditure for FBT; HACC Travel Time; Councillor superannuation; and parental leave.

Note: Other includes expenditure for FBT; HACC Travel Time; Councillor superannuation; and parental leave.



COMMITTED TO A
SUSTAINABLE
PENINSULA

Mornington Peninsula Shire Budget 2014/15

Appendix G Fees and Charges

This appendix presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various goods and services provided during the 2014/15 year.

Fees and Charges Detail

Commentary

A schedule of proposed fees and charges is attached.

In terms of fees and charges, Council's approach requires a periodic review of each fee and charge to confirm that there is –

- Transparency in the pricing decisions
- Equity of access to Council services, facilities and programs regardless of income.
- An appropriate recovery of costs associated with the supply of services.
- Compliance with other Council policies affecting the service in question.

As a general comment –

- Strategic Planning fees – no changes, fees set by State Regulation. Noting that Fees and charges represent a minor element of the Strategic Planning Unit Budget and are dependent (primarily) on the number and complexity of planning scheme amendment proposals which go through the exhibition and Panel review process.
- Statutory planning fees – Most fees and charges are set by regulation and cannot be varied by Council. Other non-statutory council fees are currently being reviewed; with a view to assess their cost efficiency in our overall statutory function.
- Environment Protection and Community Safety - No major changes in fees have been proposed with fees generally increasing by CPI across the unit, noting that some fees are set by State Government agencies. Infringements increase each year in line with CPI and at the direction of the Department of Justice. Some statutory building fees are also raised by CPI each year at the direction of the Building Commission.
- Economic Development - Given an appropriate level of enforcement, footpath permits and licences will achieve full cost recovery so no increase in fees and charges is proposed.
- Infrastructure Strategy - The only fee in this area is the Directional Signage Applications, which is split between Traffic & Road Safety, Economic Development and the Tourism teams to which no changes are proposed.
- Infrastructure Project Management - Very little change has been made to fees, most being determined by State Government legislation.
- The Briars Homestead – increase by between approximately 2% to 5%.
- Waste fees and charges will be increased to cover the increased State Government Landfill Levy, and annual indexation for contracts, increasing costs to operate the transfer stations, landfill operations and green waste processing. In addition, EPA has increased its requirements on the Shire in regard to monitoring open and closed landfill sites and implementation of remediation works.
- Commercial waste disposal fees for material received at the Shire's landfill will increase from \$200 per tonne to \$215 per tonne.
- Three waste vouchers will be provided to households. A fee applies for the disposal of fridges due to the requirement to now de-gas all fridges received at the Shire's waste facilities.
- Two 'no charge' green waste weekends will be provided. One of these weekends will be in spring/summer to coincide with Fire Awareness Week or the declaration of the fire season. The other weekend will be held during autumn.
- Importantly, the cost of the kerbside Opt-in Green Waste collection service will increase from \$130 to \$135 per bin.
- Child, Youth and Family Care - Fee increases have generally been in line with CPI where ever possible. It should also be noted that fee increases in relation to child care services (i.e. Family Day Care & Outside School Hours Program) are largely offset by Federal Government subsidies so that the real impact to families is significantly reduced.

- Aged and Disability Services -In line with employee related cost increases and to bring fees in line with the recommended HACC fee schedule and other Councils in the Southern Metro Region, 4% fee increases across the range of services will be applied from 1 July 2014 with the exception of delivered meals which will be increased by 6% in line with additional anticipated food and fuel cost increases. These increases are based on actual increases in service delivery costs, whilst having regard for impact on clients and adherence to the HACC fees policy. Clients who are financially disadvantaged can apply for fee reduction or waiver.
- Recreation and Culture - Increases in Fees & Charges (where applicable) have generally increased by CPI.
- Peninsula Community Theatre – various changes
- Sport and Leisure Centres fees and charges – various changes
- Recreation Facilities – various changes
- Mt Martha Public Golf Course - reviews of the fee structure occurs on a biennial basis and a new promotional fee.
- Community Hall Hire – reviews of the fee structure occurs on a biennial basis.
- Foreshore Camping - reviews of the fee structure occurs on a biennial basis.
- Animal registration fees (cats and dogs) – various increases.
- Bathing Box Rental – proposed increase from \$385 to \$405.25.

Some individual fees have not been increased. The following areas are worth noting –

- Boat ramp parking/ launching fees – no change.
- Event application – no change
- Footpath Trading permits – the current fee structure is already fully recovering costs incurred.

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Strategic Planning, Strategic Planning						
Strategic Planning	Planning Scheme Amendment Fees	Consider request to adopt a Planning Scheme	free	524.00	524.00	0.00
Strategic Planning	Planning Scheme Amendment Fees	Consider request to amend a Planning Scheme	free	798.00	798.00	0.00
Strategic Planning	Planning Scheme Amendment Fees	Consider request to approve an amendment	free	798.00	798.00	0.00
Strategic Planning	Planning Scheme Amendment Fees	Consider submissions to change amendment	free	798.00	798.00	0.00
Strategic Planning	Fee for combined permit and Planning Scheme	Fee for combined permit application and Planning Scheme Amendment	free	TBD	TBD	0.00
Strategic Planning	Demolition Heritage Checks	Processing of Section 29A Application for Report and Consent for Demolition	free	52.75	59.65	11.57
Strategic Planning	Recoup of Planning Scheme Amendment Processing Costs	Recoup of Independent Panel Costs	free	TBD	TBD	0.00
Strategic Planning	Recoup of Planning Scheme Amendment Processing Costs	Recoup of combined Planning Scheme amendment/application notice 96c notice costs	free	TBD	TBD	0.00
Statutory Planning, Statutory Planning						
Statutory Planning	Planning Permit Amendment Fee	Amend description of permit or conditions	free	102.00	102.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Any other Development & use costing \$0 to \$10000	free	102.00	102.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Any other development & use amend description of permit or conditions or amend the permit in any other way excl. subdivision	free	502.00	502.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Any other development & use costing \$500001+	free	815.00	815.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Any other development & use costing \$10001 to \$250000	free	604.00	604.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Any other development & use costing \$250001 to \$500000	free	707.00	707.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Any other development (including 2 or more dwellings) costing \$10001 to \$250000	free	604.00	604.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Any other development (including 2 or more dwellings) costing \$0 to \$10000	free	102.00	102.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Any other development (including 2 or more dwellings) costing \$1.0m to \$7m	free	1,153.00	1,153.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Any other development (including 2 or more dwellings) costing \$10000001m to \$50m	free	8,064.00	8,064.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Any other development (including 2 or more dwellings) costing \$250001 to \$500000	free	707.00	707.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Any other development (including 2 or more dwellings) costing \$500001 to \$1.0m	free	815.00	815.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Any other development (including 2 or more dwellings) costing \$7.0m to \$10m	free	4,837.00	4,837.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Any other developments(including 2 or more dwellings) costing \$50000001+	free	16,130.00	16,130.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Change of use permit	free	502.00	502.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Copies of Planning Permits - Commercial	free	150.00	150.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Copies of Planning Permits - Residential	free	55.00	55.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Development of 1 Dwelling costing \$0 to \$10000	free	102.00	102.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Development of 1 Dwelling costing \$100000 +	free	490.00	490.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Development of 1 Dwelling costing \$10001 to \$100000	free	239.00	239.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Development of 1 dwelling costing \$100000+	free	490.00	490.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Development of 1 dwelling costing \$10001 to \$100000	free	239.00	239.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Easements/Restrictions/Rights of Way - Certificates of Compliance	free	147.00	147.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Easements/Restrictions/Rights of Way - No permit is required- but works to be done to the satisfaction of the responsible authority	free	102.00	102.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Easements/Restrictions/Rights of Way - To create vary or remove a restriction within the meaning of the Subdivision Act 1988 or to create or remove a right of way	free	541.00	541.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Easements/Restrictions/Rights of Way - To create vary or remove an easement other than a right of way or to vary or remove a condition in the nature of an easement in a crown grant	free	404.00	404.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Easements/Restrictions/Rights of Way - To remove a restriction (with the meaning of the Subdivision Act 1988)	free	249.00	249.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Permit extension(Time Extension) - Request for extension of time to extend expiry date of a planning permit	free	110.00	110.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Subdivision - Amend description of permit or conditions	free	502.00	502.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Subdivision - Boundary realignments	free	386.00	386.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Subdivision - Other (including 3 or more lots)	free	1,283.00	1,283.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Subdivision - Subdivision into two lots only	free	386.00	386.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Subdivision - Subdivision into two lots only	free	386.00	386.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Subdivision - Subdivision of existing building	free	386.00	386.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Subdivision - Subdivision of an existing Building	free	386.00	386.00	0.00
Statutory Planning	Planning Permit Amendment Fee	Subdivision - Boundary Realignment and Consolidations	free	386.00	386.00	0.00

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Statutory Planning	Planning Permit Amendment Fee	Vegetation Removal	free	70.00	70.00	0.00
Environment Protection, Environment Health						
Environmental Health	Caravan Parks Registration	Caravan Parks	free	0.00	1,000.00	100.00
Environmental Health	Food Premises Registration	Class 1 High Risk Food Premises	free	320.00	330.00	3.03
Environmental Health	Food Premises Registration	Class 2 Bed and Breakfast serving less than 6 Guest at breakfast only	free	0.00	320.00	100.00
Environmental Health	Food Premises Registration	Class 2 Medium Risk Food Premises	free	425.00	435.00	2.30
Environmental Health	Food Premises Registration	Class 3 Low Risk Food Premises	free	295.00	300.00	1.67
Environmental Health	Health Premises Registration	Application for Transfer of Registration of Premises	free	0.00	100.00	100.00
Environmental Health	Health Premises Registration	Application for Transfer of Registration of Prescribed Accommodation	free	0.00	145.00	100.00
Environmental Health	Health Premises Registration	Application for a Pre-Purchase Inspection	free	0.00	420.00	100.00
Environmental Health	Health Premises Registration	Application for registration (To register a new health premises) ie hairdresser, ear piercing, beaut	free	0.00	190.00	100.00
Environmental Health	Health Premises Registration	Application for registration of Prescribed Accommodation	free	0.00	290.00	100.00
Environmental Health	Health Premises Registration	Beautician	free	185.00	190.00	2.63
Environmental Health	Health Premises Registration	Ear Piercing	free	185.00	195.00	5.13
Environmental Health	Health Premises Registration	Hairdresser	free	180.00	185.00	2.70
Environmental Health	Health Premises Registration	Tattooist	free	205.00	215.00	4.65
Environmental Health	Prescribed Accommodation Registration	Accommodation	free	300.00	300.00	0.00
Environmental Health	Septic Tank Application	Septic Installations	free	590.00	610.00	3.28
Environmental Health	Septic Tank Application	Septic Tank Search Application	free	155.00	160.00	3.13
Environmental Health	Solicitors Inquiries	Solicitors Enquiries - Information GST exempt	free	415.00	420.00	1.19
Environment Protection, Planning Enforcement						
Planning Enforcement	Fines and Prosecutions	Planning Infringement Notice	free	704.00	704.00	0.00
Planning Enforcement	Fines and Prosecutions	Planning Infringement Notice.	free	1,408.00	1,408.00	0.00
Environment Protection, Shire Rangers						
Animal Management	Infringements - Dogs/Cats	Cat at large or not securely confined to owner's premises in restricted municipal district	free	70.00	70.00	0.00
Animal Management	Infringements - Dogs/Cats	Contravening Council Order relating to presence of dogs and cats in public places	free	141.00	141.00	0.00
Animal Management	Infringements - Dogs/Cats	Dog at large or not securely confined to owner's premises during day time	free	211.00	211.00	0.00
Animal Management	Infringements - Dogs/Cats	Dog at large or not securely confined to owner's premises during night time	free	282.00	282.00	0.00
Animal Management	Infringements - Dogs/Cats	Failure to apply to register a dog or cat	free	282.00	282.00	0.00
Animal Management	Infringements - Dogs/Cats	Greyhound not adequately muzzled or not controlled by chain cord or leash	free	211.00	211.00	0.00
Animal Management	Infringements - Dogs/Cats	Minor attack infringement	free	352.00	352.00	0.00
Animal Management	Infringements - Dogs/Cats	Not complying with order to abate nuisance	free	211.00	211.00	0.00
Animal Management	Infringements - Dogs/Cats	Owners failing to apply to register a dog or cat that is three months or older are liable to on the s	free	0.00	0.00	0.00
Animal Management	Infringements - Dogs/Cats	Person other than owner removing altering or defacing identification marker	free	0.00	0.00	0.00
Animal Management	Infringements - Dogs/Cats	Registered dog or cat not wearing council identification marker outside premises	free	0.00	0.00	0.00
Animal Management	Infringements - Dogs/Cats	Unregistered dog or cat not wearing council identification marker outside premises	free	0.00	0.00	0.00
Boat Ramp Parking/launching	launch a boat and park boat & trailer	Annual Pass	free	120.00	120.00	0.00
Boat Ramp Parking/launching	launch a boat and park boat & trailer	Boat Ramp - Day pass	taxable	12.00	12.00	0.00
Boat Ramp Parking/launching	launch a boat and park boat & trailer	Jetty Carpark Pier per hour Sorrento and Rye	taxable	1.00	1.00	0.00
Bulk Rubbish Containers	Annual Accreditation Fee	Bulk Rubbish Containers	taxable	275.00	275.00	0.00
Bulk Rubbish Containers	Annual Accreditation Fee	Annual Permit fee \$300	free	0.00	300.00	100.00
Bulk Rubbish Containers	Annual Accreditation Fee	Permit fee \$50	free	0.00	50.00	100.00
Local Laws	Local Laws	Permits	free	50.00	50.00	0.00
Local Laws	Local Laws	Permits - Application Temporary Community Event Signage Application	free	50.00	50.00	0.00
Local Laws	Local Laws	Permits - Application for Busking Permit	free	50.00	50.00	0.00
Local Laws	Local Laws	Permits - Application for Local Law Permit	free	50.00	50.00	0.00
Local Laws	Local Laws	Permits - Application for Local Law Recreation Vehicle Permits	free	50.00	50.00	0.00
Local Laws	Local Laws	Permits - Application for a Permit to Burn	free	50.00	50.00	0.00

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Local Laws	Local Laws	Permits.	free	30.00	30.00	0.00
Local Laws	Local Laws Prosecutions	Penalty amount set by the courts	free	100.00	100.00	0.00
Rangers	Domesitic Animal Business	Domesitc Animal Business annual licence fee	free	200.00	220.00	9.09
Traffic Control	Parking Infringement	Parking Infringement .5 Penalty Unit	free	70.00	70.00	0.00
Traffic Control	Parking Infringement	Parking Infringement .6 Penalty Unit	free	85.00	85.00	0.00
Traffic Control	Parking Infringement	Parking Infringement 1 Penalty Unit	free	141.00	141.00	0.00
Environment Protection, Fire Prevention						
Fire Prevention	Fire Prevention	Infringement Notice	free	1,408.00	1,408.00	0.00
Environment Protection, Animal Shelter						
Animal Management	Impound Release - Dog /Cat	Animal Accommodation Cost per day	free	35.00	36.00	2.78
Other Impound	Other Impound	Impound Release Fee - Large Goods (eg. shipping container)	free	305.00	313.00	2.56
Other Impound	Other Impound	Impound Release Fee - Medium Goods	free	82.00	84.00	2.38
Other Impound	Other Impound	Impound Release Fee - Small Goods (eg. street furniture, alcohol)	free	25.00	26.00	3.85
Signage	Signage	Signage release fee	free	67.00	69.00	2.90
Animal Management	Stock Release	Stock Large Multiple (cows horses)	free	295.00	302.00	2.32
Animal Management	Stock Release	Stock Large Single (cow horse)	free	200.00	205.00	2.44
Animal Management	Stock Release	Stock Small Multiple (sheep goat)	free	115.00	118.00	2.54
Animal Management	Stock Release	Stock Small Single (sheep goat)	free	52.00	53.00	1.89
Vehicle Impound	Vehicle Impound	Vehicle Impound	free	260.00	266.00	2.26
Environment Protection, Statutory Building						
Building	Building (Interim) Regulations 2005 Part 4	Charge per hour for officer time assessing place of public entertainment applications	taxable	121.00	124.00	2.42
Building	Building (Interim) Regulations 2005 Part 4	POPE Catergory 2	taxable	363.00	372.00	2.42
Building	Building Infringement Notices	On the spot fines	free	282.00	289.00	2.42
Building	Building Regulations 2006 Part 4 (each additional regulation)	Report and Consent each additional Regulation	free	85.00	87.00	2.30
Building	Flood Prone Approval	Report and Consent	free	232.93	239.00	2.54
Building	Information Request Copy of Commercial Plans	Information Request Copy of Commercial plans	free	185.00	190.00	2.63
Building	Information Request Copy of House Plans	Plan Printing	taxable	90.00	92.00	2.17
Building	Information request in accordance with Regulation 326	Reg 326 Certificates (permit information)	free	46.45	47.61	2.44
Building	Occupancy Permit/Final Inspections when permit lapsed	Occupancy Permit/Final Inspections when permit lapsed	free	165.00	169.00	2.37
Building	Section 30 (permit notification)	External building permit document lodgement with Council	free	34.85	35.72	2.44
Building Permit	Building (Interim) Regulations 2005 Part 4	POPE Category 3 (Major Event)	taxable	1,573.00	1,612.00	2.42
Environment Protection, Special Projects						
Trolley Impound	Trolley Impound	Trolley release fee	free	2,750.00	2,750.00	0.00
Economic Development, Business Development						
Business Support Economic Planning	Intinerant Traders	Dromana itinerant site	free	0.00	5,000.00	100.00
Business Support Economic Planning	Intinerant Traders	Residential Annual Fee	free	1,500.00	1,500.00	0.00
Business Support Economic Planning	Intinerant Traders	Site Annual Fee maximum (depending on site)	free	3,000.00	3,000.00	0.00
Business Support Economic Planning	Intinerant Traders	Site Annual Fee - minimum (depending on site)	free	2,000.00	2,000.00	0.00
Commercial Activities on Footpaths	Footpath Trading Permit	Alternating between a single Display of Goods unit and an A-frame Sign - Sign Size - 0.9 metres	free	75.00	75.00	0.00
Commercial Activities on Footpaths	Footpath Trading Permit	Alternating between a single Display of Goods unit and an A-frame Sign - Sign Size - 1.2 metres	free	125.00	125.00	0.00
Commercial Activities on Footpaths	Footpath Trading Permit	Bulky goods - first 2 metres x 2 metres	free	50.00	50.00	0.00
Commercial Activities on Footpaths	Footpath Trading Permit	Bulky goods - subsequent or part thereof 2 metres x 2 metres	free	150.00	150.00	0.00

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Commercial Activities on Footpaths	Footpath Trading Permit	Display of A-frame signs - Sign Size - 0.9 metres x 0.6 metres	free	50.00	50.00	0.00
Commercial Activities on Footpaths	Footpath Trading Permit	Display of A-frame signs - Sign Size - 1.2 metres x 0.9 metres	free	100.00	100.00	0.00
Commercial Activities on Footpaths	Footpath Trading Permit	Display of Goods - Subsequent display unit	free	150.00	150.00	0.00
Commercial Activities on Footpaths	Footpath Trading Permit	Display of Goods - first display unit	free	50.00	50.00	0.00
Commercial Activities on Footpaths	Footpath Trading Permit	Outdoor Dining Facilities (no liquor licence or infrastructure) - first eight chairs	free	250.00	250.00	0.00
Commercial Activities on Footpaths	Footpath Trading Permit	Outdoor Dining Facilities (no liquor licence or infrastructure) - fixed screens - price per screen	free	100.00	100.00	0.00
Commercial Activities on Footpaths	Footpath Trading Permit	Outdoor Dining Facilities (no liquor licence or infrastructure) - per chair thereafter	free	50.00	50.00	0.00
Commercial Activities on Footpaths	Footpath Trading Permit	Outdoor dining (with liquor licence or infrastructure) - minimum price	free	1,000.00	1,000.00	0.00
Commercial Activities on Footpaths	Footpath Trading Permit	Planter Boxes	free	50.00	50.00	0.00

Infrastructure Strategy, Traffic Management and Customer Service

Directional Signage Applications	Directional Signage Applications	Directional Signage Applications	free	38.00	38.00	0.00
Directional Signage Applications	Directional Signage Applications	Directional Signage Applications - for one sign	free	75.00	75.00	0.00
Directional Signage Applications	Directional Signage Applications	Directional Signage Applications - for two or more signs	free	125.00	125.00	0.00

Infrastructure Maintenance, The Briars

The Briars	Function Hire	Barn hire	taxable	460.00	470.00	2.13
The Briars	Function Hire	Commercial Hire - Barn	taxable	770.00	790.00	2.53
The Briars	Function Hire	Commercial Hire - Garden	taxable	980.00	1,000.00	2.00
The Briars	Function Hire	Commercial Photography	taxable	260.00	270.00	3.70
The Briars	Function Hire	Edwardian Room hire	taxable	460.00	470.00	2.13
The Briars	Function Hire	Grounds Wedding	taxable	400.00	410.00	2.44
The Briars	Function Hire	Homestead kitchen hire	taxable	200.00	210.00	4.76
The Briars	Function Hire	Theatre - Performance	taxable	130.00	135.00	3.70
The Briars	Function Hire	Theatre - Rehearsal	taxable	67.00	70.00	4.29
The Briars	Function Hire	Theatrette Hire	taxable	135.00	140.00	3.57
The Briars Park	Homestead Entry - Adult	Homestead Entry - Adult	taxable	6.00	6.20	3.23
The Briars Park	Homestead Entry - Children	Homestead Entry - Children	taxable	2.70	2.80	3.57
The Briars Park	Homestead Entry - Concession	Homestead Entry - Concession	taxable	4.50	4.60	2.17
The Briars Park	Homestead Entry - Families	Homestead Entry - Families	taxable	13.30	13.70	2.92
The Briars Park	Homestead Entry - School Children	Homestead Entry - School Children	taxable	1.70	1.75	2.86
The Briars Park	Ponding	Ponding (Ranger led dip netting per head)	taxable	1.70	1.75	2.86
The Briars Park	Ranger Talk	Ranger Talk (per head)	taxable	2.20	2.30	4.35

Infrastructure Project Management, Construction

Asset Construction and Protection	Build over easement	Build over easement	free	63.00	63.00	0.00
Asset Construction and Protection	Non-Utility Major Works in Road Reserves	Consent to undertake works within a road reserve (incl Vehicle Crossings)	free	144.00	144.00	0.00
Asset Construction and Protection	Non-Utility Minor Works in Road Reserves	Consent to undertake works within a road reserve (Minor Works)	free	62.00	62.00	0.00
Asset Construction and Protection	Private Building Works	Private Building Works (Council Assets)	free	150.00	150.00	0.00
Asset Construction and Protection	Erect a hoarding	Permit application to erect a hoarding or overhead protective awning	free	275.00	275.00	0.00

Infrastructure Project Management, Design

Asset Construction and Protection	Drainage Information Certificates	Drainage Point of Discharge	free	58.00	58.00	0.00
Asset Construction and Protection	Drainage Information Certificates	To Build over easement	free	63.00	63.00	0.00

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Asset Construction and Protection	Drainage Information Certificates	Underground Drainage Pipe Information	free	58.00	58.00	0.00
Tender Fees	Tender Documents	Tender documents	taxable	55.00	55.00	0.00
Renewable Resources, Waste Collection						
Garbage Collection	Extra Capacity Garabage Bins (per litre)	Extra Capacity Garabage Bins (per litre)	free	3.30	3.25	-1.54
Garbage Collection	Extra Capacity 120 litre	Extra Capacity 120 litre	free	363.00	390.00	6.92
Garbage Collection	Extra Capacity 160 litre	Extra Capacity 160 litre	free	484.00	520.00	6.92
Garbage Collection	Extra Capacity 200 litre	Extra Capacity 200 litre	free	605.00	650.00	6.92
Garbage Collection	Extra Capacity 240 litre	Extra Capacity 240 litre	free	726.00	780.00	6.92
Garbage Collection	Extra Capacity 280 litre	Extra Capacity 280 litre	free	847.00	910.00	6.92
Garbage Collection	Extra Capacity 320 litre	Extra Capacity 320 litre	free	968.00	1,040.00	6.92
Garbage Collection	Extra Capacity 40 litre	Extra Capacity 40 litre	free	121.00	130.00	6.92
Garbage Collection	Extra Capacity 400 litre	Extra Capacity 400 litre	free	1,210.00	1,300.00	6.92
Garbage Collection	Extra Capacity 480 litre	Extra Capacity 480 litre	free	1,452.00	1,500.00	3.20
Garbage Collection	Extra Capacity 560 litre	Extra Capacity 520 Litre Bin	free	1,573.00	1,690.00	6.92
Garbage Collection	Extra Capacity 560 litre	Extra Capacity 560 litre	free	1,694.00	1,820.00	6.92
Garbage Collection	Extra Capacity 640 litres	Extra capacity 640 litres	free	1,936.00	2,080.00	6.92
Garbage Collection	Extra Capacity 720 litre	Extra Capacity 720 litre	free	2,178.00	2,340.00	6.92
Garbage Collection	Service Charge	For restoring extra capacity bin for late-payers	free	50.00	50.00	0.00
Recycling Collection	Extra Capacity 240 litre	Extra capacity 240 litre recyling bin	free	60.00	60.00	0.00
Renewable Resources, Waste Disposal						
Waste Disposal Centres	Car Body	Car Body with tank tyres and rims	taxable	95.00	95.00	0.00
Waste Disposal Centres	Commercial Vehicles	0.5m3 Asbestos of Domestic Origin Only	taxable	85.00	90.00	5.56
Waste Disposal Centres	Commercial Vehicles	Base Rate per cubic metre - landfill - commercial	taxable	100.00	107.50	6.98
Waste Disposal Centres	Commercial Vehicles	Base rate per cubic metre - commercial.	taxable	90.00	93.00	3.23
Waste Disposal Centres	Commercial Vehicles	Base rate per tonne - tonne	taxable	200.00	215.00	6.98
Waste Disposal Centres	Dead Animals	Animals (single animal-no larger than a dog)	taxable	6.00	6.00	0.00
Waste Disposal Centres	Dead Animals	Chickens (car boot-240 litres)	taxable	25.00	25.00	0.00
Waste Disposal Centres	Dead Animals	Chickens/Animals (per cubic metre)	taxable	100.00	100.00	0.00
Waste Disposal Centres	Fridges	Not degassed Fridge or Freezer	taxable	17.00	18.00	5.56
Waste Disposal Centres	Garbage	Bag (40 Litres) - commercial	taxable	6.50	7.00	7.14
Waste Disposal Centres	Garbage	Bag (40 Litres) - non-resident	taxable	7.50	8.00	6.25
Waste Disposal Centres	Garbage	Bag (40 litres) - resident	taxable	5.00	5.00	0.00
Waste Disposal Centres	Garbage	Base Rate Per Cubic Metre - non-resident	taxable	105.00	108.00	2.78
Waste Disposal Centres	Garbage	Base Rate per cubic metre - resident	taxable	71.00	73.00	2.74
Waste Disposal Centres	Garbage	Car Boot (240 litres) - non-resident	taxable	18.00	27.00	33.33
Waste Disposal Centres	Garbage	Car Boot (240 litres) - resident	taxable	18.00	18.00	0.00
Waste Disposal Centres	Garbage	Car Boot (240 litres) - commercial	taxable	21.50	22.00	2.27
Waste Disposal Centres	Garbage	Garbage (Soil/Bricks/Concrete/Rubble)	taxable	120.00	120.00	0.00
Waste Disposal Centres	Green Waste	Bag (40 Litre) - non-resident	taxable	4.00	4.00	0.00
Waste Disposal Centres	Green Waste	Bag (40 Litre) - resident	taxable	4.00	4.00	0.00
Waste Disposal Centres	Green Waste	Bag (40) litre - commercial	taxable	4.50	4.50	0.00
Waste Disposal Centres	Green Waste	Base Rate Per Cubic Metre - commercial	taxable	35.00	35.00	0.00
Waste Disposal Centres	Green Waste	Base Rate Per Cubic Metre - non-resident	taxable	30.00	30.00	0.00
Waste Disposal Centres	Green Waste	Car Boot (240 litres) - commercial.	taxable	8.00	8.00	0.00
Waste Disposal Centres	Green Waste	Car Boot (240 litres) - non-resident	taxable	7.50	7.50	0.00

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Waste Disposal Centres	Green Waste	Car Boot (240 litres) - resident	taxable	7.50	7.50	0.00
Waste Disposal Centres	Mattress	Mattress Double	taxable	22.00	22.00	0.00
Waste Disposal Centres	Mattress	Mattress Single	taxable	17.00	17.00	0.00
Waste Disposal Centres	Monitor Products	CRT/LCD/Plasma/TV's	taxable	0.00	8.00	100.00
Waste Disposal Centres	Plastics and Plastic Film	Plastic and Plastic Film per cubic metre.	taxable	5.00	5.00	0.00
Waste Disposal Centres	Tyres	Car.	taxable	8.50	8.50	0.00
Waste Disposal Centres	Tyres	Heavy Truck or Car Tyre on Rim.	taxable	16.50	16.50	0.00
Waste Disposal Centres	Tyres	Light Truck.	taxable	11.50	11.50	0.00
Waste Disposal Hoppers	Garbage	Bag (40 litres) - non-resident	taxable	7.00	8.00	12.50
Waste Disposal Hoppers	Garbage	Base Rate per Cubic Metre - commercial	taxable	85.00	93.00	8.60
Waste Disposal Hoppers	Garbage	Base Rate per Cubic Metre - non-resident	taxable	100.00	108.00	7.41
Waste Disposal Hoppers	Garbage	Car Boot (240 litres) - commercial	taxable	20.00	22.00	9.09
Waste Disposal Hoppers	Garbage	Car Boot (240 litres) - non-residential	taxable	25.00	27.00	7.41
Waste Disposal Hoppers	Garbage (Hoppers)	Bag (40 litres) - resident	taxable	5.00	5.00	0.00
Waste Disposal Hoppers	Garbage (Hoppers)	Base Rate per Cubic Metre - resident	taxable	70.00	73.00	4.11
Waste Disposal Hoppers	Garbage (Hoppers)	Car Boot (240 litres) - resident	taxable	17.00	18.00	5.56
Waste Disposal Hoppers	Greenwaste (Flinders Only)	Bag (40) litres - non- resident	taxable	5.00	4.00	-25.00
Waste Disposal Hoppers	Greenwaste (Flinders Only)	Bag (40) litres - resident	taxable	8.00	8.00	0.00
Waste Disposal Hoppers	Greenwaste (Flinders Only)	Base Rate per Cubic Metre - commercial	taxable	35.00	35.00	0.00
Waste Disposal Hoppers	Greenwaste (Flinders Only)	Base Rate per Cubic Metre - non-resident	taxable	50.00	30.00	-66.67
Waste Disposal Hoppers	Greenwaste (Flinders Only)	Base Rate per Cubic Metre - resident	taxable	30.00	30.00	0.00
Waste Disposal Hoppers	Greenwaste (Flinders Only)	Car Boot (240 litres) - commercial	taxable	8.00	8.00	0.00
Waste Disposal Hoppers	Greenwaste (Flinders Only)	Car Boot (240 litres) - non-resident	taxable	12.00	7.50	-60.00
Waste Disposal Hoppers	Greenwaste (Flinders Only)	Car Boot (240 litres) - resident	taxable	7.50	7.50	0.00
Child Youth and Family Care, Immunisation						
Immunisation	Chicken Pox Vaccine	Chicken Pox Vaccine	free	0.00	0.00	0.00
Immunisation	Meningococcal Vaccine	Meningococcal Vaccine	free	0.00	0.00	0.00
Immunisation	Pneumococcal Vaccine	Pneumococcal Vaccine	free	0.00	0.00	0.00
Child Youth and Family Care, Family Day Care						
Family Day Care	Family Day Care	Administration Levy	free	0.75	0.75	0.00
Child Youth and Family Care, After School Care Program						
After School Care Program	After School Program	Annual Family Registration	free	20.00	20.00	0.00
After School Care Program	After School Program	Casual Care	free	20.00	21.00	4.76
After School Care Program	After School Program	Early Finish Days per additional hour child	free	6.00	6.00	0.00
After School Care Program	After School Program	Late Pick up fee per 15 minutes	free	20.00	20.00	0.00
After School Care Program	After School Program	Permanent Booked Care per child	free	18.00	19.00	5.26
Child Youth and Family Care, School Holiday Program						
School Holiday Program	School Holiday Program	Annual Family Registration	free	20.00	20.00	0.00
School Holiday Program	School Holiday Program	Not Pre Booked	free	53.00	54.00	1.85

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
School Holiday Program	School Holiday Program	Pre Booked	free	48.00	49.00	2.04
Child Youth and Family Care, Manager Child Youth and Family Care						
Preschool Central Enrolment Program	Preschool Central Enrolment Program	Preschool Enrolment	free	6.00	6.00	0.00
Aged and Disability Services, Home Care General						
Home Care	General Home Care	Sliding Scale (high fee range)	free	17.50	0.00	-100.00
Home Care	General Home Care	Sliding Scale (high fee range).	free	28.50	0.00	-100.00
Home Care	General Home Care	Sliding Scale (low fee range)	free	4.55	0.00	-100.00
Home Care	General Home Care	Sliding Scale (medium fee range)	free	13.10	0.00	-100.00
Home Care	Home and Community	Standard high income fee	free	30.90	31.50	1.90
Home Care	Home and Community	Standard low income fee	free	5.70	5.80	1.72
Home Care	Home and Community	Standard medium income fee	free	14.20	14.50	2.07
Personal Care	Home and Community	Standard high income fee	free	n/a	35.30	100.00
Personal Care	Home and Community	Standard low income fee	free	n/a	4.30	100.00
Personal Care	Home and Community	Standard medium income fee	free	n/a	8.50	100.00
Respite Care	Home and Community	Standard high income fee	free	n/a	32.50	100.00
Respite Care	Home and Community	Standard low income fee	free	n/a	2.90	100.00
Respite Care	Home and Community	Standard medium income fee	free	n/a	4.40	100.00
Aged and Disability Services, Home Care Specific						
Specific Home Care	Sliding Scale - high fee range	Sliding Scale - high fee range	free	28.45	0.00	-100.00
Specific Home Care	Sliding Scale - low fee range	Sliding Scale - low fee range	free	2.20	0.00	-100.00
Specific Home Care	Sliding Scale - low fee range	Sliding Scale - low fee range.	free	1.15	0.00	-100.00
Specific Home Care	Sliding Scale - medium fee range	Sliding Scale - medium fee range	free	4.40	0.00	-100.00
Specific Home Care	Sliding Scale - medium fee range	Sliding Scale - medium fee range.	free	3.30	0.00	-100.00
Aged and Disability Services, Brokerage Program						
Home Care Brokerage	Brokerage - Linkages Rate	Brokerage	taxable	37.50	40.00	6.25
Aged and Disability Services, Home Maintenance						
Home Maintenance	Property Maintenance	High Fee Range plus the cost of materials	free	45.00	45.80	1.75
Home Maintenance - Linkages	Home Maintenance - Linkages (COPS)	Home Maintenance - Linkages	taxable	49.50	0.00	-100.00
Home Maintenance - Linkages	Home Maintenance - Brokerage	Home Maintenance - brokerage	taxable	52.50	0.00	-100.00
Home Maintenance	Property Maintenance	Low Fee Range plus the cost of materials	free	11.20	11.60	3.45
Home Maintenance	Property Maintenance	Medium Fee Range plus the cost of materials	free	17.00	17.70	3.95
Home Maintenance	Home Maintenance - Brokerage	Home Maintenance - Brokerage	taxable	0.00	45.80	100.00
Aged and Disability Services, Access and Mobility						
Adult Day Care	Adult Day Care - Linkages (CCP)	Adult Day Care - Brokerage Full Cost Recovery Rate	free	16.70	18.00	7.22
Community Transport	Community Transport	Dial-A-Bus	taxable	1.00	1.20	16.67
Adult Day Care	Social Support	Low Fee Range	free	3.60	0.00	-100.00

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Adult Day Care	Social Support	Medium Fee Range	free	5.70	5.95	4.20
Activity Program	Social Support	Low Fee Range (per day)	free	n/a	7.30	100.00
Activity Program	Social Support	High Fee Range (per day)	free	n/a	18.00	100.00
Aged and Disability Services, Delivered Meals						
Delivered Meals	Brokerage Meals	Brokerage (COPS)	taxable	6.05	0.00	-100.00
Delivered Meals	Brokerage Meals	Full cost Recovery fee	taxable	10.80	0.00	-100.00
Delivered Meals	HACC Meals - Standard Fee	Standard fee	free	6.80	7.20	5.56
Delivered Meals	Brokerage Meals	Full Cost Recovery	taxable	n/a	13.70	100.00
Recreation and Leisure, Events and Festivals						
Recreation Facilities	Event Application	Application Fee for Community Temporary Signage	free	85.00	85.00	0.00
Recreation Facilities	Event Application	Application Fee for Wedding Permit	taxable	60.00	60.00	0.00
Recreation Facilities	Event Application	Application fee for Community Event 50% of proceeds or more going to a registered charity and/ taxable		175.00	175.00	0.00
Recreation Facilities	Event Application	Application fee for Event with less than 50% of proceeds going to a registered charity with a com taxable		425.00	425.00	0.00
Recreation Facilities	Event Application	Category 1 Events - Commercial	free	275.00	275.00	0.00
Recreation Facilities	Event Application	Category 1 Events - Community	free	110.00	110.00	0.00
Recreation Facilities	Event Application	Category 2 Events - Commercial	free	295.00	295.00	0.00
Recreation Facilities	Event Application	Category 2 Events - Community	free	130.00	130.00	0.00
Recreation Facilities	Event Application	Category 3 Events - General	free	420.00	420.00	0.00
Recreation Facilities	Event Application	Occupancy Permit - Non Registered Charity363	free	363.00	363.00	0.00
Recreation Facilities	Event Application	Occupancy Permit - Registered Charity	free	121.00	121.00	0.00
Recreation and Leisure, Peninsula Community Theatre						
Peninsula Community Theatre	PCT - Complex Commercial	Hourly	taxable	75.00	77.00	2.60
Peninsula Community Theatre	PCT - Complex Community	Hourly	taxable	50.00	52.00	3.85
Peninsula Community Theatre	PCT - Complex Not for Profit	Hourly	taxable	40.00	41.00	2.44
Peninsula Community Theatre	Foyer Commercial	Hourly Rate	taxable	65.00	67.00	2.99
Peninsula Community Theatre	Foyer Community	Hourly Rate	taxable	40.00	41.00	2.44
Peninsula Community Theatre	Foyer Not for Profit	Hourly Rate	taxable	35.00	36.00	2.78
Peninsula Community Theatre	Theatre - Performance - Commercial	Hourly Rate	taxable	75.00	77.00	2.60
Peninsula Community Theatre	Theatre - Performance Not for Profit	Hourly Rate	taxable	35.00	36.00	2.78
Peninsula Community Theatre		One off fee	taxable	90.00	90.00	0.00
Peninsula Community Theatre	Theatre - Bump In/Out - Commercial	One off fee	taxable	75.00	77.00	2.60
Recreation and Leisure, Recreation Facility Development						
Recreation Facilities	(per event)- Adults	Athletics - Summer	taxable	1,274.65	1,306.52	2.44
Recreation Facilities	(per event)- Adults	Baseball - Winter	taxable	1,133.00	1,161.33	2.44
Recreation Facilities	Active Sports Reserves	Minor Reserve - Summer	taxable	566.50	580.66	2.44
Recreation Facilities	(per event)- Adults	Netball - Winter	taxable	4,207.97	4,313.17	2.44
Recreation Facilities	Reserves and Pavilions	Schools - Regional Events	taxable	283.30	290.38	2.44
Recreation Facilities	Reserves and Pavilions	Schools Flat rate 1/2 day	taxable	28.55	29.26	2.43
Recreation Facilities	Reserves & Pavilions	Schools Flat rate Full day	taxable	55.65	57.04	2.44

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Recreation Facilities	Active Sports Reserves	Secondary Reserve - Summer	taxable	906.40	929.06	2.44
Recreation Facilities	(per event)- Adults	Soccer - Winter	taxable	7,251.20	7,432.48	2.44
Recreation Facilities	(per event)- Adults	Township Reserve - Winter	taxable	2,719.20	2,787.18	2.44
Recreation Facilities	Active Sports Reserves	Township Reserve -Summer	taxable	2,266.00	2,322.65	2.44
Recreation Reserves	User charges	user charges	taxable	1,100.00	1,100.00	0.00

Recreation and Leisure, Community Halls

Community Halls	Halls	Cancellation Fee	taxable	50.00	50.00	0.00
Community Halls	Halls - Minor	Commercial - 4 hr Sessional	taxable	40.00	44.00	9.09
Community Halls	Halls - Minor	Commercial - Daily Rate	taxable	85.00	93.00	8.60
Community Halls	Halls - Minor	Commercial - Day/evening	taxable	317.00	348.00	8.91
Community Halls	Halls - Minor	Commercial - Evening	taxable	244.00	269.00	9.29
Community Halls	Halls - Minor	Commercial - Hourly	taxable	12.00	13.00	7.69
Community Halls	Halls - Minor	Community - 4 hr sessional	taxable	24.00	27.00	11.11
Community Halls	Halls - Minor	Community - Daily Rate	taxable	53.00	58.00	8.62
Community Halls	Halls - Minor	Community - Day Evening	taxable	198.00	218.00	9.17
Community Halls	Halls - Minor	Community - Evening	taxable	153.00	168.00	8.93
Community Halls	Halls - Minor	Community - Minor	taxable	8.00	8.50	5.88
Community Halls	Halls - Minor	Day/ Evening - Not for Profit	taxable	165.00	181.00	8.84
Community Halls	Halls - Minor	Not for Profit - 4 Hour sessional	taxable	21.00	23.00	8.70
Community Halls	Halls - Minor	Not for Profit - Daily rate	taxable	44.00	48.00	8.33
Community Halls	Halls - Minor	Not for Profit - Evening	taxable	127.00	140.00	9.29
Community Halls	Halls - Minor	Not For Profit - Hourly	taxable	6.00	7.00	14.29
Community Halls	Halls - Minor Meeting Room	Minor -Meeting Room - Hourly	taxable	0.00	6.00	100.00
Community Halls	Halls - Secondary Theatre Performance	Secondary Theatre - All day 9-midnight	taxable	245.00	251.00	2.39
Community Halls	Halls - Secondary Theatre Performance	Secondary Theatre - Bump in/bump out	taxable	93.00	95.00	2.11
Community Halls	Halls - Secondary Theatre Performance	Secondary Theatre - Daily 9-5	taxable	91.00	93.00	2.15
Community Halls	Halls - Secondary Theatre Performance	Secondary Theatre - Evening	taxable	165.00	170.00	2.94
Community Halls	Halls - Secondary Theatre Performance	Secondary Theatre - Hourly	taxable	13.00	14.00	7.14
Community Halls	Halls - Secondary Theatre Performance	Secondary Theatre - Sessional 4 hours	taxable	38.00	39.00	2.56
Community Halls	Halls - Secondary Theatre Rehearsal	Secondary Theatre - All day 9-midnight	taxable	147.00	150.00	2.00
Community Halls	Halls - Secondary Theatre Rehearsal	Secondary Theatre - Daily 9-5	taxable	49.00	50.00	2.00
Community Halls	Halls - Secondary Theatre Rehearsal	Secondary Theatre - Evening	taxable	98.00	100.00	2.00
Community Halls	Halls - Secondary Theatre Rehearsal	Secondary Theatre - Hourly	taxable	8.00	9.00	11.11
Community Halls	Halls - Secondary Theatre Rehearsal	Secondary Theatre - Sessional 4 hours	taxable	23.00	24.00	4.17
Community Halls	Halls - Township Theatre Performance	Township Theatre - All day 9-midnight	taxable	322.00	330.00	2.42
Community Halls	Halls - Township Theatre Performance	Township Theatre - Bump in/bump out	taxable	118.00	121.00	2.48
Community Halls	Halls - Township Theatre Performance	Township Theatre - Daily 9-5	taxable	121.00	124.00	2.42
Community Halls	Halls - Township Theatre Performance	Township Theatre - Evening	taxable	218.00	224.00	2.68
Community Halls	Halls - Township Theatre Performance	Township Theatre - Hourly	taxable	19.00	19.00	0.00
Community Halls	Halls - Township Theatre Performance	Township Theatre - Sessional 4 Hours	taxable	58.00	59.00	1.69
Community Halls	Halls - Township Theatre Rehearsal	Township Theatre - (Sessional 4 hours)	taxable	34.00	35.00	2.86
Community Halls	Halls - Township Theatre Rehearsal	Township Theatre - All day 9 - Midnight	taxable	201.00	206.00	2.43
Community Halls	Halls - Township Theatre Rehearsal	Township Theatre - Daily 9-5	taxable	71.00	73.00	2.74
Community Halls	Halls - Township Theatre Rehearsal	Township Theatre - Evening	taxable	129.00	132.00	2.27
Community Halls	Halls - Township Theatre Rehearsal	Township Theatre - Hourly	taxable	11.00	12.00	8.33
Community Halls	Hirer furniture set up/pack down fee (small)	Hirer furniture set up/pack down fee (small)	taxable	0.00	30.00	100.00
Community Halls	Hirer furniture setup/pack down fee (large)	Hirer furniture setup/pack down fee (large)	taxable	0.00	60.00	100.00
Community Meeting Room	Hourly	Commercial	taxable	9.00	10.00	10.00

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Community Meeting Room	Hourly	Community	taxable	6.00	6.00	0.00
Community Meeting Room	Hourly	Not for Profit	taxable	5.00	6.00	16.67
Secondary Halls	4 Hour Sessional	Commercial	taxable	87.00	89.00	2.25
Secondary Halls	Daily Rate	Commercial	taxable	187.00	193.00	3.11
Secondary Halls	Day / Evening	Commercial	taxable	554.00	571.00	2.98
Secondary Halls	Evening	Commercial	taxable	372.00	383.00	2.87
Secondary Halls	Hourly	Commercial	taxable	31.00	32.00	3.13
Secondary Halls	4 Hour Sessional	Community	taxable	55.00	56.00	1.79
Secondary Halls	Daily Rate	Community	taxable	117.00	121.00	3.31
Secondary Halls	Day / Evening	Community	taxable	346.00	356.00	2.81
Secondary Halls	Evening	Community	taxable	233.00	240.00	2.92
Secondary Halls	Hourly	Community	taxable	20.00	21.00	4.76
Secondary Halls	4 Hour Sessional	Not for Profit	taxable	45.00	47.00	4.26
Secondary Halls	Daily Rate	Not for Profit	taxable	98.00	100.00	2.00
Secondary Halls	Day / Evening	Not for Profit	taxable	288.00	297.00	3.03
Secondary Halls	Evening	Not for Profit	taxable	194.00	200.00	3.00
Secondary Halls	Hourly	Not for Profit	taxable	16.00	17.00	5.88
Secondary Meeting Room	4 Hour Sessional	Commercial	taxable	52.00	53.00	1.89
Secondary Meeting Room	Hourly	Commercial	taxable	18.00	19.00	5.26
Secondary Meeting Room	4 Hour Sessional	Community	taxable	32.00	33.00	3.03
Secondary Meeting Room	Hourly	Community	taxable	11.00	12.00	8.33
Secondary Meeting Room	4 Hour Sessional	Not for Profit	taxable	27.00	28.00	3.57
Secondary Meeting Room	Hourly	Not for Profit	taxable	9.00	10.00	10.00
Township Halls	4 Hour Sessional	Commercial	taxable	131.00	131.00	0.00
Township Halls	Daily Rate	Commercial	taxable	273.00	273.00	0.00
Township Halls	Day / Evening	Commercial	taxable	761.00	761.00	0.00
Township Halls	Evening	Commercial	taxable	494.00	494.00	0.00
Township Halls	Hourly	Commercial	taxable	43.00	43.00	0.00
Township Halls	4 Hour Sessional	Community	taxable	81.00	81.00	0.00
Township Halls	Daily Rate	Community	taxable	171.00	171.00	0.00
Township Halls	Day / Evening	Community	taxable	476.00	476.00	0.00
Township Halls	Evening	Community	taxable	309.00	309.00	0.00
Township Halls	Hourly	Community	taxable	27.00	27.00	0.00
Township Halls	4 Hour Sessional	Not for Profit	taxable	68.00	68.00	0.00
Township Halls	Daily Rate	Not for Profit	taxable	142.00	142.00	0.00
Township Halls	Day / Evening	Not for Profit	taxable	397.00	397.00	0.00
Township Halls	Evening	Not for Profit	taxable	258.00	258.00	0.00
Township Halls	Hourly	Not for Profit	taxable	23.00	23.00	0.00
Township Meeting Room	4 Hour Sessional	Commercial	taxable	77.00	77.00	0.00
Township Meeting Room	4 Hour Sessional	Community	taxable	48.00	48.00	0.00
Township Meeting Room	4 Hour Sessional	Not for Profit	taxable	40.00	40.00	0.00
Township Meeting Room	Hourly	Commercial	taxable	22.00	22.00	0.00
Township Meeting Room	Hourly	Community	taxable	13.00	13.00	0.00
Township Meeting Room	Hourly	Not for Profit	taxable	11.00	11.00	0.00
Recreation and Leisure, Community Reserves						
Recreation Facilities	(per event)- Adults	Athletics - Summer	taxable	1,274.65	1,306.52	2.44
Recreation Facilities	(per event)- Adults	Baseball - Winter	taxable	1,133.00	1,161.33	2.44
Recreation Facilities	(per event)- Adults	Netball - Winter	taxable	4,207.97	4,313.17	2.44

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Recreation Facilities	(per event)- Adults	Soccer - Winter	taxable	7,251.20	7,432.48	2.44
Recreation Facilities	(per event)- Adults	Township Reserve - Winter	taxable	2,719.20	2,787.18	2.44
Recreation Facilities	Active Sports Reserves	Minor Reserve - Summer	taxable	566.50	580.66	2.44
Recreation Facilities	Active Sports Reserves	Secondary Reserve - Summer	taxable	906.40	929.06	2.44
Recreation Facilities	Active Sports Reserves	Township Reserve -Summer	taxable	2,266.00	2,322.65	2.44
Recreation Facilities	Reserves & Pavilions	Schools Flat rate Full day	taxable	55.65	57.04	2.44
Recreation Facilities	Reserves and Pavilions	Schools - Regional Events	taxable	283.30	290.38	2.44
Recreation Facilities	Reserves and Pavilions	Schools Flat rate 1/2 day	taxable	28.55	29.26	2.43

Recreation and Leisure, Foreshore Camping

Foreshore Camping	Off Season - Non Powered - Nightly	taxable	26.00	26.00	0.00
Foreshore Camping	Off Season - Non Powered - Weekly	taxable	97.00	100.00	3.00
Foreshore Camping	Off Season - Non Powered Unoccupied - Weekly	taxable	72.00	75.00	4.00
Foreshore Camping	Off Season - Pensioner Rate - Weekly	taxable	108.00	110.00	1.82
Foreshore Camping	Off Season - Post package	taxable	979.00	995.00	1.61
Foreshore Camping	Off Season - Powered - Nightly 1	taxable	31.00	40.00	22.50
Foreshore Camping	Off Season - Powered - Nightly 2	taxable	0.00	35.00	100.00
Foreshore Camping	Off Season - Powered - Nightly 3	taxable	0.00	30.00	100.00
Foreshore Camping	Off Season - Powered - Nightly 4	taxable	0.00	25.00	100.00
Foreshore Camping	Off Season - Powered - Weekend 1	taxable	0.00	80.00	100.00
Foreshore Camping	Off Season - Powered - Weekend 2	taxable	0.00	70.00	100.00
Foreshore Camping	Off Season - Powered - Weekend 3	taxable	0.00	60.00	100.00
Foreshore Camping	Off Season - Powered - Weekend 4	taxable	0.00	50.00	100.00
Foreshore Camping	Off Season - Powered - Weekly 1	taxable	138.00	145.00	4.83
Foreshore Camping	Off Season - Powered - Weekly 2	taxable	0.00	135.00	100.00
Foreshore Camping	Off Season - Powered - Weekly 3	taxable	0.00	125.00	100.00
Foreshore Camping	Off Season - Powered - Weekly 4	taxable	0.00	115.00	100.00
Foreshore Camping	Off Season - Powered Unoccupied - Weekly	taxable	103.00	105.00	1.90
Foreshore Camping	Off Season - Pre Package	taxable	550.00	550.00	0.00
Foreshore Camping	Off Season - Pre Package (Peak Campers)	taxable	0.00	300.00	100.00
Foreshore Camping	Peak Season - Non Powered - Nightly	taxable	41.00	41.00	0.00
Foreshore Camping	Peak Season - Non Powered - Weekly	taxable	185.00	200.00	7.50
Foreshore Camping	Peak Season - Powered - Nightly	taxable	46.00	46.00	0.00
Foreshore Camping	Peak Season - Powered - Weekly	taxable	270.00	290.00	6.90

Recreation and Leisure, Mt Martha Golf Course

Mt Martha Golf Course	Equipment Hire	Equipment Hire	taxable	660.00	660.00	0.00
Mt Martha Golf Course	Equipment Hire	Practice Range Hire	taxable	0.00	7.50	100.00
Mt Martha Golf Course	Golf Fees	18 Holes	taxable	26.00	27.00	3.70
Mt Martha Golf Course	Golf Fees	18 Holes Concession	taxable	19.00	20.00	5.00
Mt Martha Golf Course	Golf Fees	9 Holes	taxable	19.00	20.00	5.00
Mt Martha Golf Course	Golf Fees	9 Holes Concession	taxable	14.00	15.00	6.67
Mt Martha Golf Course	Golf Fees	Junior	taxable	5.00	5.00	0.00
Mt Martha Golf Course	Golf Fees	Promotional	taxable	0.00	10.00	100.00
Mt Martha Golf Course	Golf Fees	Unlimited Special	taxable	16.00	17.00	5.88
Mt Martha Golf Course	Junior Tagholder	Junior Tagholder	taxable	100.00	100.00	0.00
Mt Martha Golf Course	Membership	10 Rounds - 18 Holes Session Pass	taxable	234.00	242.00	3.31

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Mt Martha Golf Course	Membership	10 Rounds - 18 Holes Session Pass - Concession	taxable	171.00	180.00	5.00
Mt Martha Golf Course	Membership	10 Rounds - 9 Holes Session Pass	taxable	171.00	180.00	5.00
Mt Martha Golf Course	Membership	10 rounds - 9 Holes Session Pass - Concession	taxable	126.00	135.00	6.67
Mt Martha Golf Course	Membership	5 day 12 month (Full)	taxable	565.00	585.00	3.42
Mt Martha Golf Course	Membership	5 day 12 Month (Concession)	taxable	448.00	464.00	3.45
Mt Martha Golf Course	Membership	5 day 6 Month (Concession)	taxable	272.00	282.00	3.55
Mt Martha Golf Course	Membership	5 day 6 month (Full)	taxable	421.00	353.00	-19.26
Mt Martha Golf Course	Membership	6 day 12 month (Concession)	taxable	592.00	613.00	3.43
Mt Martha Golf Course	Membership	6 day 12 month (Full)	taxable	737.00	737.00	0.00
Mt Martha Golf Course	Membership	6 day 6 Month (Concession)	taxable	340.00	353.00	3.68
Mt Martha Golf Course	Membership	6 day 6 month (Full)	taxable	421.00	436.00	3.44

Recreation and Leisure, Hastings Leisure Centre

Hastings Leisure Centre	All Access	Group Fitness Classes	taxable	45.45	45.45	0.00
Hastings Leisure Centre	All Access	Health Hub Group Fitness Classes	taxable	5.45	5.45	0.00
Hastings Leisure Centre	Gymnastics	Birthday Parties - per child	taxable	0.00	14.00	100.00
Hastings Leisure Centre	Gymnastics	Boys L3-5	taxable	9.55	18.20	47.53
Hastings Leisure Centre	Gymnastics	BOYS Level 2	taxable	9.55	10.45	8.61
Hastings Leisure Centre	Gymnastics	Gym Fun	taxable	9.55	10.45	8.61
Hastings Leisure Centre	Gymnastics	Gymnastics Level 2	taxable	9.55	10.45	8.61
Hastings Leisure Centre	Gymnastics	Gymnastics Level 3	taxable	17.27	18.20	5.11
Hastings Leisure Centre	Gymnastics	Gymnastics Level 4	taxable	17.27	18.20	5.11
Hastings Leisure Centre	Gymnastics	Gymnastics Level 5	taxable	17.27	18.20	5.11
Hastings Leisure Centre	Gymnastics	Gymnastics Level 6	taxable	17.27	18.20	5.11
Hastings Leisure Centre	Gymnastics	Kinder Gym	taxable	9.55	10.45	8.61
Hastings Leisure Centre	Gymnastics	Schools Program	taxable	5.00	5.45	8.26
Hastings Leisure Centre	Room Hire	Art Space - Community	taxable	22.00	22.00	0.00
Hastings Leisure Centre	Room Hire	Foyer - Commercial	taxable	22.73	22.73	0.00
Hastings Leisure Centre	Room Hire	Foyer - Community	taxable	13.64	13.64	0.00
Hastings Leisure Centre	Room Hire	IT Hub - Commercial Rate	taxable	33.00	33.00	0.00
Hastings Leisure Centre	Room Hire	IT Hub - Community Rate	taxable	24.00	24.00	0.00
Hastings Leisure Centre	Room Hire	Meeting Room 1 - Kitchenette - Commercial	taxable	27.27	27.27	0.00
Hastings Leisure Centre	Room Hire	Meeting Room 2 - Training Room - Community	taxable	13.64	13.64	0.00
Hastings Leisure Centre	Room Hire	Multi Function Room - Commercial Rate	taxable	27.27	27.27	0.00
Hastings Leisure Centre	Room Hire	Multi Function Room - Community Rate	taxable	100.91	100.91	0.00
Hastings Leisure Centre	Room Hire	Multi Purpose Room - Commercial Rate	taxable	25.00	25.00	0.00
Hastings Leisure Centre	Room Hire	Performance Stage - Commercial	taxable	22.73	22.73	0.00
Hastings Leisure Centre	Room Hire	Performance Stage - Community	taxable	13.64	13.64	0.00
Hastings Leisure Centre	Support Services	Photocopies	taxable	5.00	5.00	0.00
Hastings Leisure Centre	Support Services	Printing IT Hub	taxable	5.00	5.00	0.00
Hastings Leisure Centre	Support Services	Vending	taxable	15.00	15.00	0.00

Recreation and Leisure, Mornington Leisure Centre

Mornington Leisure Centre	ACTIV8	ACTIV8 - 2 Schools per term	taxable	60.00	60.00	0.00
Mornington Leisure Centre	All Access	Active Ageing GF - Session Pass	taxable	0.00	9.27	100.00
Mornington Leisure Centre	All Access	Active Ageing Group Fitness - Casual	taxable	0.00	10.30	100.00
Mornington Leisure Centre	All Access	Plaza Walks Mornington	taxable	60.00	60.00	0.00

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Mornington Leisure Centre	All Access	Specialized GF - Session Pass	taxable	4.55	5.58	18.46
Mornington Leisure Centre	All Access	Specialized Group Fitness - Casual	taxable	0.00	6.20	100.00
Mornington Leisure Centre	Centre Programs	Birthday Parties	taxable	13.50	14.00	3.57
Mornington Leisure Centre	Centre Programs	Kidz Fun Physz - 1 and 1/2 hr	taxable	7.80	14.50	46.21
Mornington Leisure Centre	Centre Programs	Kidz Fun Physz - 1 and 1/2 hr; 2 instructors	taxable	0.00	18.00	100.00
Mornington Leisure Centre	Centre Programs	Kidz Fun Physz - 1 hour	taxable	10.00	10.00	0.00
Mornington Leisure Centre	Centre Programs	Kidz Fun Physz - Teen Program - 1 and 1/2 hr	taxable	0.00	14.50	100.00
Mornington Leisure Centre	Child Care	Occasional Care 1st Child	free	7.80	8.50	8.24
Mornington Leisure Centre	Child Care	Occasional Care 2nd Child	free	4.00	4.50	11.11
Mornington Leisure Centre	Child Care	Program Childcare 1st Child	free	4.60	5.00	8.00
Mornington Leisure Centre	Child Care	Program Childcare 2nd Child	free	2.75	3.00	8.33
Mornington Leisure Centre	Community Room	Community Room - Commercial Rate	taxable	32.00	34.00	5.88
Mornington Leisure Centre	Community Room	Community Room - Community Rate	taxable	23.00	26.00	11.54
Mornington Leisure Centre	Fitness Studio	LLLS - Session Pass	taxable	0.00	5.00	100.00
Mornington Leisure Centre	Fitness Studio	Living Longer Living Stronger	taxable	5.00	6.00	16.67
Mornington Leisure Centre	Fitness Studio	Orientation - Living Longer Living Stronger	taxable	25.00	25.00	0.00
Mornington Leisure Centre	Fitness Studio	Room Hire - Commercial	taxable	30.00	38.00	21.05
Mornington Leisure Centre	Fitness Studio	Room Hire - Community	taxable	0.00	34.00	100.00
Mornington Leisure Centre	Fitness Studio	Specialized GF - Session Pass	taxable	0.00	9.27	100.00
Mornington Leisure Centre	Fitness Studio	Specialized Group Fitness Class - Casual	taxable	6.00	6.20	3.23
Mornington Leisure Centre	Group Fitness	10 Session Group Fitness pass	taxable	74.90	87.55	14.45
Mornington Leisure Centre	Group Fitness	Casual Group Fitness Class (Freestyle)	taxable	9.90	10.30	3.88
Mornington Leisure Centre	Group Fitness	Silver Membership	taxable	491.36	585.00	16.01
Mornington Leisure Centre	Gymnastics	Baby Gym	taxable	9.50	0.00	-100.00
Mornington Leisure Centre	Gymnastics	Kinder Gym	taxable	13.50	0.00	-100.00
Mornington Leisure Centre	Gymnastics	Toddler Gym	taxable	9.50	0.00	-100.00
Mornington Leisure Centre	Multi Purpose Room Commercial Hire	Commercial Hire	taxable	31.20	35.00	10.86
Mornington Leisure Centre	Multi Purpose Room Community Hire	Community Hire	taxable	22.90	27.00	15.19
Mornington Leisure Centre	Office Rental	Stadium Office Rental	taxable	180.00	220.00	18.18
Mornington Leisure Centre	Stadium	Badminton Court Hire - Casual	taxable	0.00	13.50	100.00
Mornington Leisure Centre	Stadium	School Programs	taxable	25.00	27.00	7.41
Mornington Leisure Centre	Stadium Hire	Badminton - Casual	taxable	5.70	6.00	5.00
Mornington Leisure Centre	Stadium Hire	Casual Use (Non Program)	taxable	4.15	4.50	7.78
Mornington Leisure Centre	Stadium Hire	Competition Hire per hour	taxable	30.20	32.00	5.63
Mornington Leisure Centre	Stadium Hire	Training Hire 1/2 court 1/2 hour	taxable	12.50	13.50	7.41
Mornington Leisure Centre	Stadium Hire	Training Hire per hour - full court	taxable	25.00	27.00	7.41
Mornington Leisure Centre	Support Services	Photocopier Charges	taxable	2.75	5.00	45.00

Recreation and Leisure, Somerville Leisure Centre

Somerville	ACTIV8	ACTIV8(schools program)	taxable	4,480.00	1,782.00	-151.40
Somerville	All Access	Flinders Hall	taxable	0.00	6.00	100.00
Somerville	ALL Access	Hastings Hall	taxable	6.00	6.00	0.00
Somerville	All Access	SCOPE	taxable	15.00	15.00	0.00
Somerville	ALL Access	Somers Hall	taxable	6.00	6.00	0.00
Somerville	Centre Programs	Birthday parties	taxable	0.00	13.50	100.00
Somerville	Centre Programs	New Program	taxable	7.50	0.00	-100.00
Somerville	Centre Programs	Schools	taxable	0.00	0.00	-100.00
Somerville	Centre Programs	Soccer - Tots	taxable	7.50	7.70	2.60
Somerville	Centre Programs	Soccer - Tots - 10 session - PROMOTIONAL PASS	taxable	0.00	69.30	100.00

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Somerville	Centre Programs	Soccer Games	taxable	7.50	0.00	-100.00
Somerville	Centre Programs	Sporty Kids	taxable	0.00	7.70	100.00
Somerville	Child Care	1 hour parents using facility	free	4.60	5.00	8.00
Somerville	Child Care	1 hour parents using facility extra child	free	2.75	3.00	8.33
Somerville	Child Care	Occasional Care	free	7.80	8.50	8.24
Somerville	Child Care	Occasional Care each child there after	free	4.00	4.30	6.98
Somerville	Group Fitness	Adult Session - 15 session pass - PROMOTIONAL PASS	taxable	0.00	160.00	100.00
Somerville	Group Fitness	All Acces SOYF	taxable	6.00	6.00	0.00
Somerville	Group Fitness	All Access Prime Movers	taxable	6.00	6.00	0.00
Somerville	Group Fitness	All Access Session Pass	taxable	87.35	87.35	0.00
Somerville	Group Fitness	Concession Session - 15 session pass - PROMOTIONAL PASS	taxable	0.00	110.00	100.00
Somerville	Group Fitness	Personal Training - 10 session pass - PROMOTIONAL PASS	taxable	0.00	513.00	100.00
Somerville	Group Fitness	Personal Training Member 1 hr	taxable	0.00	57.00	100.00
Somerville	Group Fitness	Personal Training Member 30 mins	taxable	0.00	30.00	100.00
Somerville	Group Fitness	Personal Training Non Member 30 mins	taxable	0.00	36.00	100.00
Somerville	Group Fitness	Personal Traning Non Member 1 hr	taxable	0.00	63.00	100.00
Somerville	Group Fitness	Small Group Training Sessions	taxable	58.00	58.00	0.00
Somerville	Memberships From Friends	Silver 13 month Concession up front membership - PROMOTIONAL MEMBERSHIP	taxable	0.00	415.00	100.00
Somerville	Memberships	10 Day Platinum Pass - PROMOTIONAL MEMBERSHIP	taxable	0.00	10.00	100.00
Somerville	Memberships	Joining Fee	taxable	0.00	35.00	100.00
Somerville	Memberships	Silver 13 month up front membership - PROMOTIONAL MEMBERSHIP	taxable	0.00	585.00	100.00
Somerville	Memberships	Silver 4 month Concession up front membership - PROMOTIONAL MEMBERSHIP	taxable	0.00	160.00	100.00
Somerville	Memberships	Silver 4 month up front membership - PROMOTIONAL MEMBERSHIP	taxable	0.00	225.00	100.00
Somerville	Memberships	15 Visit Pass (Adult)	taxable	196.00	209.00	6.22
Somerville	Memberships	15 Visit Pass (Concession)	taxable	137.00	147.00	6.80
Somerville	Memberships	Pay Smart	taxable	3,554.10	3,840.00	7.45
Somerville	Memberships	Silver	taxable	562.10	585.00	3.91
Somerville	Memberships	Silver - 3 month upfront	taxable	215.80	225.00	4.09
Somerville	Session Passes	Group Fitness Class Casual Adult	taxable	15.00	16.00	6.25
Somerville	Session Passes	Group Fitness Class Casual Concession	taxable	10.20	11.00	7.27
Somerville	Somerville Facility and Room Hire	Community House	taxable	1,320.00	1,320.00	0.00
Somerville	Somerville Facility and Room Hire	Community Room Hire 3 Rooms Community	taxable	22.90	23.50	2.55
Somerville	Somerville Facility and Room Hire	Multi Purpose Room Commercial Rate	taxable	31.20	31.20	0.00
Somerville	Somerville Facility and Room Hire	WPBA - Office Lease	taxable	242.00	242.00	0.00
Somerville	Stadium Hire	Competition	taxable	30.00	32.00	6.25
Somerville	Stadium Hire	Stadium Casual Hire Per Person	taxable	4.20	4.50	6.67
Somerville	Stadium Hire	Training (1 hour)	taxable	25.00	27.00	7.41
Somerville	Stadium Hire	Training Half Court	taxable	12.50	13.50	7.41
Somerville	Stadium Hire	Training Half Court (1/2 hr)	taxable	12.50	13.50	7.41

Recreation and Leisure, Crib Point Pool

Crib Point Pool	Aquatics	Family Swim Pass (5 visit) PROMOTIONAL PASS	taxable	0.00	46.00	100.00
Crib Point Pool	Aquatics	Adult Swim Pass (15)	taxable	57.20	60.00	4.67
Crib Point Pool	Aquatics	Concession Swim Pass (15)	taxable	40.50	42.00	3.57
Crib Point Pool	Aquatics	Family Swim	taxable	11.20	11.50	2.61
Crib Point Pool	Entry	Adult	taxable	4.10	4.50	8.89
Crib Point Pool	Entry	Children	taxable	2.80	2.90	3.45
Crib Point Pool	Entry	Pensioner	taxable	3.00	3.00	0.00
Crib Point Pool	Entry	Spectator	taxable	1.00	1.00	0.00

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Crib Point Pool	Swim Programs	Carnivals	taxable	86.00	88.00	2.27
Crib Point Pool	Swim Programs	Intensives	free	65.00	67.50	3.70
Crib Point Pool	Swim Programs	School Groups	free	6.25	6.40	2.34
Crib Point Pool	Swim Programs	School Groups - 45 mins	free	9.40	9.60	2.08
Crib Point Pool	Swim Programs	School Groups Training	taxable	2.50	2.60	3.85

Recreation and Leisure, Pelican Park

Pelican Park		Birthday Party - Not Catered	taxable	0.00	15.00	100.00
Pelican Park		Childrens Sessional Pass	taxable	43.60	45.95	5.11
Pelican Park		Learn To Swim - 1 Lesson Special Group Rate	free	0.00	12.60	100.00
Pelican Park		Learn To Swim - 30 min Lesson Special School Student Rate	free	0.00	5.55	100.00
Pelican Park		Learn to Swim Program Per Lesson	free	117.00	144.00	18.75
Pelican Park		Swim / Spa / Steam Room - 15 session pass - PROMOTIONAL PASS	taxable	0.00	134.50	100.00
Pelican Park		Swim / Spa / Steam Room Concession - 15 session pass - PROMOTIONAL PASS	taxable	0.00	95.50	100.00
Pelican Park	Aquatic Passes	Pool Passes (adult) - 15 sessions	taxable	70.60	76.10	7.23
Pelican Park	Aquatic Passes	Pool Passes (concession) - 15 sessions	taxable	49.30	51.70	4.64
Pelican Park	Aquatic Programs (Other)	Carnivals/Events Per Hour	taxable	86.00	86.00	0.00
Pelican Park	Aquatic Programs (Other)	Inflatable - casual	taxable	2.60	2.70	3.70
Pelican Park	Casual Aquatics	Adult Entry	taxable	5.30	5.50	3.64
Pelican Park	Casual Aquatics	Birthday Party	taxable	22.60	24.00	5.83
Pelican Park	Casual Aquatics	Birthday Party additional catering	taxable	14.00	15.00	6.67
Pelican Park	Casual Aquatics	Birthday Party additonal host	taxable	61.00	61.00	0.00
Pelican Park	Casual Aquatics	Birthday Party Inflatable	taxable	26.20	28.00	6.43
Pelican Park	Casual Aquatics	Child Entry	taxable	3.20	3.30	3.03
Pelican Park	Casual Aquatics	Concession Entry	taxable	3.60	3.70	2.70
Pelican Park	Casual Aquatics	Family entry (2 adults & 2 children)	taxable	13.10	13.50	2.96
Pelican Park	Casual Aquatics	Lane Hire	taxable	34.30	35.20	2.56
Pelican Park	Casual Aquatics	Spa/Steam Room	taxable	13.10	13.45	2.60
Pelican Park	Casual Aquatics	Spectator Fee	taxable	1.00	1.00	0.00
Pelican Park	Child Care	1 HR - Additional Child	free	2.75	3.00	8.33
Pelican Park	Child Care	1 HR First Child	free	4.60	5.00	8.00
Pelican Park	Child Care	Occasional Care 1 HR - Additional Child	free	4.00	4.30	6.98
Pelican Park	Child Care	Occasional Care 1 HR First Child	free	7.80	8.00	2.50
Pelican Park	Child Care	Session Pass Additional Child Child	free	27.50	30.00	8.33
Pelican Park	Child Care	Session Pass First Child	free	46.00	50.00	8.00
Pelican Park	Equipment Hire	Private Lesson x 2 Children (Family) 10 week term	free	479.00	500.00	4.20
Pelican Park	Group Fitness	Adult Entry - Unlimited	taxable	15.00	16.00	6.25
Pelican Park	Group Fitness	Adult Entry - 1hr Only - PROMOTIONAL	taxable	0.00	10.00	100.00
Pelican Park	Group Fitness	Adult Entry - 30mins Only - PROMOTIONAL	taxable	0.00	7.00	100.00
Pelican Park	Group Fitness	ALL Access - MS Strength Training	taxable	6.00	6.00	0.00
Pelican Park	Group Fitness	ALL Access - Probus	taxable	7.40	8.00	7.50
Pelican Park	Group Fitness	All Access casual Gym	taxable	6.00	6.00	0.00
Pelican Park	Group Fitness	ALL Access Membership - Upfront 3 Months report to memberships	taxable	0.00	13,200.00	100.00
Pelican Park	Group Fitness	Aqua Aerobics (inc DWR) reports to account 1461	taxable	15.00	15.00	0.00
Pelican Park	Group Fitness	Blairlogie	taxable	60.00	60.00	0.00
Pelican Park	Group Fitness	Concession Entry - 1hr Only - PROMOTIONAL	taxable	0.00	7.00	100.00
Pelican Park	Group Fitness	Concession Entry - 30mins Only - PROMOTIONAL	taxable	0.00	5.00	100.00
Pelican Park	Group Fitness	Concession Entry - Unlimited	taxable	10.60	11.00	3.64
Pelican Park	Group Fitness	GRIT - 6 Week program (member)	taxable	207.50	207.50	0.00

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Pelican Park	Group Fitness	GRIT 6 week program (non member)	taxable	285.00	285.00	0.00
Pelican Park	Group Fitness	Koori WAP	taxable	160.00	0.00	-100.00
Pelican Park	Group Fitness	Room Hire - Community Per Hour	taxable	25.00	25.00	0.00
Pelican Park	Group Fitness	Room Hire Commercial Per Hour	taxable	31.20	31.20	0.00
Pelican Park	Group Fitness	SOYF - CB	taxable	0.00	6.00	100.00
Pelican Park	Group Fitness - All Access	All Access Chair Based	taxable	6.00	0.00	-100.00
Pelican Park	Group Fitness - All Access	All Access Maintenance	taxable	6.00	0.00	-100.00
Pelican Park	Group Fitness - All Access	Aquaeze	taxable	6.00	6.00	0.00
Pelican Park	Group Fitness - All Access	Circuit Breakers	taxable	6.00	0.00	-100.00
Pelican Park	Group Fitness - All Access	SOYF - Entry	taxable	6.00	6.00	0.00
Pelican Park	Group Fitness - All Access	SOYF - M	taxable	0.00	6.00	100.00
Pelican Park	Group Fitness - All Access	SWEAT	taxable	6.00	6.00	0.00
Pelican Park	Group Fitness - School Groups	School Groups	taxable	6.80	7.00	2.86
Pelican Park	Health & Fitness	Adult Entry - Casual - Gymnasium - 15 session pass - PROMOTIONAL PASS	taxable	0.00	160.00	100.00
Pelican Park	Health & Fitness	Adult Entry - Casual - Gymnasium Concession - 15 session pass - PROMOTIONAL PASS	taxable	0.00	110.00	100.00
Pelican Park	Health & Fitness	Gym and Swim - 15 session pass - PROMOTIONAL PASS	taxable	0.00	200.00	100.00
Pelican Park	Health & Fitness	Personal Training - 10 session pass - PROMOTIONAL PASS	taxable	0.00	513.00	100.00
Pelican Park	Health & Fitness	Personal Training 1 hour (non member)	taxable	0.00	63.00	100.00
Pelican Park	Health and Fitness	Adult Entry - Casual	taxable	15.00	16.00	6.25
Pelican Park	Health and Fitness	Boot Camp	taxable	400.00	400.00	0.00
Pelican Park	Health and Fitness	Concession Entry - Casual	taxable	10.60	11.00	3.64
Pelican Park	Health and Fitness	Fitness Assessments	taxable	35.00	40.00	12.50
Pelican Park	Health and Fitness	Gym and Swim	taxable	19.00	20.00	5.00
Pelican Park	Health and Fitness	Living Longer Stronger	taxable	5.00	6.00	16.67
Pelican Park	Health and Fitness	Personal Training 1 hour session (one-one-one member)	taxable	0.00	57.00	100.00
Pelican Park	Health and Fitness	Personal Training 1/2 hour session (member)	taxable	30.00	30.00	0.00
Pelican Park	Health and Fitness	Personal Training 1/2 hour session (non member)	taxable	36.00	36.00	0.00
Pelican Park	Health and Fitness	Personal Training 10 session (member)	taxable	0.00	513.00	100.00
Pelican Park	Health and Fitness	Personal Training 10 session (non member)	taxable	0.00	567.00	100.00
Pelican Park	Health and Fitness	Personal Training session pass (one-on one)	taxable	58.00	57.00	-1.75
Pelican Park	Health and Fitness	Program Orientation	taxable	35.00	0.00	-100.00
Pelican Park	Health and Fitness	Schools Student	taxable	6.80	7.00	2.86
Pelican Park	Health and Fitness	Spring into Spring	taxable	400.00	400.00	0.00
Pelican Park	Lessons	Lane Hire - Community Rate	taxable	0.00	17.60	100.00
Pelican Park	Lessons	Spa/Steam Room - Concession	taxable	9.30	9.55	2.62
Pelican Park	Membership	10 Day Platinum Pass - PROMOTIONAL MEMBERSHIP	taxable	0.00	10.00	100.00
Pelican Park	Membership	Bluescope Gold 12month employee pay	taxable	393.50	435.00	9.54
Pelican Park	Membership	Family Gold \$/fortnight	taxable	105.20	110.00	4.36
Pelican Park	Membership	Family Gold 3 month	taxable	552.00	575.00	4.00
Pelican Park	Membership	Family Gold Upfront	taxable	1,104.00	1,104.00	0.00
Pelican Park	Membership	Gold 13 month Concession upfront - PROMOTIONAL MEMBERSHIP	taxable	0.00	533.00	100.00
Pelican Park	Membership	Gold 13 month upfront - PROMOTIONAL MEMBERSHIP	taxable	0.00	755.00	100.00
Pelican Park	Membership	Gold 4 month Concession upfront - PROMOTIONAL MEMBERSHIP	taxable	0.00	200.00	100.00
Pelican Park	Membership	Gold 4 month upfront - PROMOTIONAL MEMBERSHIP	taxable	0.00	285.00	100.00
Pelican Park	Membership	Membership - Early Cancellation/Administration Fee	taxable	99.00	99.00	0.00
Pelican Park	Membership	membership Joining Fee	taxable	35.00	35.00	0.00
Pelican Park	Membership	Platinum 13 month Concession upfront - PROMOTIONAL MEMBERSHIP	taxable	0.00	620.00	100.00
Pelican Park	Membership	Platinum 13 month upfront - PROMOTIONAL MEMBERSHIP	taxable	0.00	885.00	100.00
Pelican Park	Membership	Platinum 4 month Concession upfront - PROMOTIONAL MEMBERSHIP	taxable	0.00	219.00	100.00
Pelican Park	Membership	Platinum 4 month upfront - PROMOTIONAL MEMBERSHIP	taxable	0.00	310.00	100.00
Pelican Park	Membership	Platinum One Month membership (promo)	taxable	99.00	99.00	0.00

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Pelican Park	Membership	Platinum One Month Membership Concession (promo)	taxable	69.00	69.00	0.00
Pelican Park	Membership	Silver 13 month Concession upfront - PROMOTIONAL MEMBERSHIP	taxable	0.00	398.00	100.00
Pelican Park	Membership	Silver 13 month upfront - PROMOTIONAL MEMBERSHIP	taxable	0.00	585.00	100.00
Pelican Park	Membership	Silver 4 month Concession upfront - PROMOTIONAL MEMBERSHIP	taxable	0.00	160.00	100.00
Pelican Park	Membership	Silver 4 month upfront - PROMOTIONAL MEMBERSHIP	taxable	0.00	225.00	100.00
Pelican Park	Memberships	All Access DD	taxable	17.00	17.55	3.13
Pelican Park	Memberships - Corporate	BLUESCOPE	taxable	95.00	95.00	0.00
Pelican Park	Memberships - Corporate	Corporate	taxable	474.00	474.00	0.00
Pelican Park	Memberships - Corporate	Corporate 12 month membership upfront Platinum	taxable	490.00	523.00	6.31
Pelican Park	Memberships - Corporate	Corporate 12 mpnth membership Bluescope Employee Gold	taxable	393.50	435.00	9.54
Pelican Park	Memberships - Corporate	Corporate 12 mpnth membership Bluescope Employee Platinum	taxable	473.00	473.00	0.00
Pelican Park	Memberships - Family	Family - Platinum - \$/fortnight	taxable	89.00	89.00	0.00
Pelican Park	Memberships - Family	Family - Silver Upfront	taxable	1,324.00	1,375.00	3.71
Pelican Park	Memberships - Family	Family Platinum	taxable	2,042.00	2,125.00	3.91
Pelican Park	Memberships - Family	Family Platinum - 3 month	taxable	675.00	705.00	4.26
Pelican Park	Memberships - Family	Family Silver - 3 month	taxable	426.50	445.00	4.16
Pelican Park	Memberships - Family	Family Silver \$/fortnight	taxable	58.40	60.75	3.87
Pelican Park	Memberships - Gold	Gold - \$/fortnight	taxable	30.20	31.45	3.97
Pelican Park	Memberships - Gold	Gold - 3 month Upfront	taxable	272.00	285.00	4.56
Pelican Park	Memberships - Gold	Gold - Upfront	taxable	726.00	755.00	3.84
Pelican Park	Memberships - Gold Concession	Gold Concession - Upfront	taxable	512.00	532.50	3.85
Pelican Park	Memberships - Gold Concession	Gold Concession - \$/fortnight	taxable	21.30	22.20	4.05
Pelican Park	Memberships - Gold Concession	Gold Concession - 3 month upfront	taxable	194.00	200.00	3.00
Pelican Park	Memberships - Platinum	Platinum - \$/fortnight	taxable	35.35	36.75	3.81
Pelican Park	Memberships - Platinum	Platinum - 3 month upfront	taxable	296.00	310.00	4.52
Pelican Park	Memberships - Platinum	Platinum - Upfront	taxable	855.00	885.00	3.39
Pelican Park	Memberships - Platinum Concession	Platinum - 3 month concession upfront	taxable	210.00	219.00	4.11
Pelican Park	Memberships - Platinum Concession	Platinum - Concession - \$/fortnight	taxable	25.00	26.55	5.84
Pelican Park	Memberships - Platinum Concession	Platinum - Concession Upfront	taxable	598.00	620.00	3.55
Pelican Park	Memberships - Platinum Offpeak	Platinum - off peak - \$/fortnight - duplicated with All Access DD - to be removed to avoid future d	taxable	15.60	0.00	-100.00
Pelican Park	Memberships - Silver	Silver - \$/fortnight	taxable	23.40	24.40	4.10
Pelican Park	Memberships - Silver	Silver - 3 month upfront	taxable	215.00	225.00	4.44
Pelican Park	Memberships - Silver	Silver - Upfront	taxable	562.00	585.00	3.93
Pelican Park	Memberships - Silver Concession	Silver - \$/fortnight - concession	taxable	16.50	17.25	4.35
Pelican Park	Memberships - Silver Concession	Silver - 3 month concession upfront	taxable	153.00	160.00	4.38
Pelican Park	Memberships - Silver Concession	Silver - concession Upfront	taxable	398.00	415.00	4.10
Pelican Park	Squads & Adults	Adult Stroke Correction to be deleted	taxable	67.50	0.00	-100.00
Pelican Park	Squads & Adults	Swim Squard - Performance Squad 10 weeks - transfer to 1464	taxable	135.00	0.00	-100.00
Pelican Park	Squads & Adults	Swim Squard - Transition Squad (10 week program) - - transfer to 1464	taxable	135.00	0.00	-100.00
Pelican Park	Swim Club	Peninsual Pelicans Swim Club Coachs Fee - to be invoiced	taxable	31.00	0.00	-100.00
Pelican Park	Swim Club	Peninsula Pelicans Swim Club - Facility Lane Hire per session - transfer to 1464	taxable	17.50	0.00	-100.00
Pelican Park	West Rosebud Hall	SWIM SQUAD Program - transferred from ACTY 1432	free	0.00	150.00	100.00
Pelican Park	WET Program - Adults	Adult Learn to Swim (11 week term)	free	135.00	0.00	-100.00
Pelican Park	WET Program - Core	Learn to Swim Program - 10 weekss	free	130.00	0.00	-100.00
Pelican Park	WET Program - Core	Learn to Swim Program - 11 weeks	free	143.00	0.00	-100.00
Pelican Park	WET Program - Privates & Intensives	Intensives	free	65.00	70.00	7.14
Pelican Park	WET Program - Privates & Intensives	Private Lesson 10 weeks	free	311.00	350.00	11.14
Pelican Park	WET Program - Privates & Intensives	Private Lesson Special Needs 10 weeks	free	218.00	250.00	12.80
Pelican Park	WET Program - School Students	School student entry (Learn to Swim Program) 30 mins	free	6.25	6.60	5.30
Pelican Park	WET Program - School Students	School student entry (Learn to Swim Program) 45 mins	free	9.40	9.90	5.05

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Recreation and Leisure, Manager Recreation and Leisure						
Community Bus Recreation	Mornington & Hastings	fee per 12 hour	taxable	90.00	110.00	18.18
Community Bus Recreation	Mornington & Hastings	fee per 24 hour hire	taxable	140.00	140.00	0.00
Recreation Facilities	Hire & Set-up Fee Marquee	Commercial rate	taxable	1,100.00	1,100.00	0.00
Recreation Facilities	Hire & Set-up Fee Soundshell	24 Hour Hire - Soundshell	taxable	500.00	575.00	13.04
Recreation Facilities	Hire & Set-up Fee Soundshell	Commercial rate	taxable	1,100.00	1,100.00	0.00
Recreation Facilities	Hire & Set-up Marquee	Weekend 24 Hr Hire	taxable	410.00	675.00	39.26
Recreation Facilities	Hire Caravan	Small (4 day period)	taxable	85.00	85.00	0.00
Libraries, Arts and Culture, Libraries						
Library	Library Headquarters	Interlibrary Loans to other Public Libraries	taxable	15.00	15.00	0.00
Library	Library Headquarters	Interlibrary Loans via National Library Of Australia	taxable	35.00	35.00	0.00
Library	Library Headquarters	Our Library Book Club Members	taxable	120.00	120.00	0.00
Library	Library Headquarters	Various replacement of lost/damaged items via invoice	taxable	20.00	20.00	0.00
Library	Library Headquarters	Reservations (not on shelf) - Full Fee	taxable	1.20	1.20	0.00
Library	Library Headquarters	Reservations (not on shelf) - Concession	taxable	0.60	0.60	0.00
Library	Library Headquarters	Stock repair costs	taxable	5.00	5.00	0.00
Library	Library Headquarters	Overdue charges .25 cents per item per day capped at \$10)	taxable	0.25	0.25	0.00
Library	Library Headquarters	Printing per page - B&W	taxable	0.20	0.20	0.00
Library	Library Headquarters	Printing per page - Colour	taxable	0.25	0.25	0.00
Library	Library Headquarters	Photocopying per page	taxable	0.20	0.20	0.00
Library	Library Headquarters	Replacement cards	taxable	2.75	2.75	0.00
Libraries, Arts and Culture, Monrrington Peninsula Regional Gallery						
Mornington Peninsula Regional Gallery	Events	Guests / Public	taxable	10.00	10.80	7.41
Mornington Peninsula Regional Gallery	Events	MPRG Members	taxable	16.00	9.10	-75.82
Mornington Peninsula Regional Gallery	Exhibitions	Entry Fees Adults	taxable	4.00	4.00	0.00
Mornington Peninsula Regional Gallery	Exhibitions	Entry Fees Concessions (Healthcare Card Holders & Pensioners)	taxable	2.00	2.00	0.00
Mornington Peninsula Regional Gallery	Exhibitions	Entry Fees Group Students (Primary, Secondary and Tertiary)	taxable	2.00	2.00	0.00
Mornington Peninsula Regional Gallery	Gallery Entry	Entry Fees Adults	taxable	4.00	4.00	0.00
Governance and Corporate Support, Customer Service						
Animal Management	Registration - Cat (CatFee101)	Intact Cat	free	166.00	170.00	2.35
Animal Management	Registration - Cat (CatFee102)	Intact Cat Pensioner	free	166.00	86.00	-93.02
Animal Management	Registration - Cat (CatFee103)	Reduced Cat	free	34.50	35.50	2.82
Animal Management	Registration - Cat (CatFee104)	Pensioner Reduced Cat	free	18.25	19.00	3.95
Animal Management	Registration - Dog (DogFee101)	Intact Dog	free	167.50	171.50	2.33
Animal Management	Registration - Dog (DogFee102)	Pensioner Intact Dog	free	85.50	87.50	2.29
Animal Management	Registration - Dog (DogFee103)	Reduced Dog	free	36.00	37.00	2.70
Animal Management	Registration - Dog (DogFee104)	Pensioner Reduced Dog	free	19.75	20.00	1.25
Governance and Corporate Support, Governance						
Council Meeting	Audio Recording	Council Meeting Audio recording - CD/DVD	taxable	10.00	10.00	0.00

Register of Fees and Charges 2014/2015 (includes GST)

Program	Category of Fee or Charge	Fee or Charge	GST Type	Fee 2013/14 \$	Fee 2014/15 \$	Variance (%)
Property and Valuations, Property Operations						
Bathing Boxes	Bathing Box Rental Income	Bathing Box Rental (increased by 5%)	free	385.00	404.25	4.76
Property and Valuations, Valuations						
Valuations	Supplementary Valuations	Land Tax Objections Recovery	free	135.30	135.30	0.00
Valuations	Supplementary Valuations	Valuations - South East Water	free	26.40	26.40	0.00
Valuations	Supplementary Valuations	Valuations - State Revenue Office	free	22.83	22.83	0.00
Information Services, Records Managements						
Records Management	Freedom of Information	Photocopy per page	free	0.20	0.20	0.00
Records Management	Freedom of Information	Request Fee	free	25.10	25.10	0.00
Records Management	Freedom of Information	Search and Access	free	20.00	20.00	0.00
Finance, Revenue Management						
Land Information Certificate	Land Information	Certificate	free	20.00	20.00	0.00



COMMITTED TO A
SUSTAINABLE
PENINSULA

Mornington Peninsula Shire Budget 2014/15

Appendix H **Rates and Charges**

This appendix presents information about rates and charges which the Act and the Regulations require to be disclosed in Council's annual budget.

Rates and charges

1. Rates and charges

1.1 The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type of property	2014/15 cents/\$CIV	2013/14 cents/\$CIV	Change
General rate for rateable general properties	0.0021037	0.0019660	7.0%
General rate for rateable vacant residential properties	0.0025244	0.0023592	7.0%
General rate for rateable vacant commercial properties	0.0025244	0.0023592	7.0%
General rate for rateable vacant industrial properties	0.0025244	0.0023592	7.0%
General rate for rateable MP Ag Rate properties	0.0007363	0.0006881	7.0%

1.2 The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type of property	2014/15 \$	2013/14 \$	Change
General land	111,876,357	104,191,973	7.4%
Vacant residential land	4,686,840	4,792,631	-2.2%
Vacant commercial land	106,686	84,775	25.8%
Vacant industrial land	272,654	217,251	25.5%
MP Agricultural Rate land	1,877,015	1,876,845	0.0%
Cerberus land	43,141	39,891	8.1%
Steel works	840,000	840,000	0.0%
Cultural and Recreational Land	142,846	137,626	3.8%
Supplementary Rates	860,000	600,000	43.3%
Land Sustainability rebate	(400,000)	(375,000)	6.7%
Heritage rebate	(70,000)	(65,000)	7.7%
Valuation Objections	(100,000)	(100,000)	0.0%
Total amount to be raised by general rates	120,135,539	112,240,992	7.0%

1.3 The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type of property	2014/15 No.	2013/14 No.	Change
General land	91,247	90,132	1.2%
Vacant residential land	4,150	4,330	-4.2%
Vacant commercial land	64	61	4.9%
Vacant industrial land	268	243	10.3%
MP Agricultural Rate land	1,183	1,176	0.6%
Cerberus land (ex gratia payment)	112	111	0.9%
Steel works (rating agreement)	1	2	-50.0%
Cultural and Recreational Land	27	28	-3.6%
Total number of assessments	97,052	96,083	1.0%

1.4 The basis of valuation to be used is the Capital Improved Value (CIV)

1.5 The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type of property	2014/15 CIV	2013/14 CIV	Change
General land	53,181,872,812	52,999,931,477	0.3%
Vacant residential land	1,856,625,000	2,031,429,800	-8.6%
Vacant commercial land	42,262,000	35,933,000	17.6%
Vacant industrial land	108,008,000	92,085,300	17.3%
MP Agricultural Rate land	2,549,324,000	2,727,530,100	-6.5%
Cerberus land	41,015,000	40,580,000	1.1%
Steel works	133,670,000	134,720,000	-0.8%
Total value	57,912,776,812	58,062,209,677	-0.3%

1.6 The proposed municipal charge under section 159 of the Act compared with the previous financial year

Type of Charge	2014/15 Charge	2013/14 Charge	Change
Municipal Charge	\$180	\$180	0.0%

1.7 The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2014/15 \$	2013/14 \$	Change
Municipal Charge	17,464,320	17,289,540	1.0%

1.8 The rate or unit amount to be levied for each type of service rate or charge under section 162 of the Act compared with the previous financial year

Type of Charge	2014/15 Charge	2013/14 Charge	Change
Green Waste Charge (optional)	\$135	\$130	3.8%

1.9 The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2014/15 \$	2013/14 \$	Change
Green Waste Charge (optional)	2,525,175	2,177,305	16.0%

1.10 The estimated total amount to be raised by all rates and charges compared with the previous financial year

Type of Charge	2014/15 \$	2013/14 \$	Change
Rates	119,275,539	111,640,992	6.8%
Supplementary Rates	860,000	600,000	43.3%
Municipal Charge	17,464,320	17,289,540	1.0%
Green Waste Charge (optional)	2,525,175	2,177,305	16.0%
Total	140,125,034	131,707,837	6.4%

1.11 Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations
- The variation of returned levels of value (noting that an amount of \$100k has been allowed)
- Changes in use of land such that rateable land becomes non-rateable land and vice versa
- Changes in use of land such that residential land becomes business land and vice versa.

2.0 Schedule of Differential rates

2.1 Rates to be Levied

Type of property	2014/15 Cents	2013/14 Cents	Change
General rate for rateable general properties	0.0021037	0.0019660	7.0%
General rate for rateable vacant residential properties	0.0025244	0.0023592	7.0%
General rate for rateable vacant commercial properties	0.0025244	0.0023592	7.0%
General rate for rateable vacant industrial properties	0.0025244	0.0023592	7.0%
General rate for rateable MP Ag Rate properties	0.0007363	0.0006881	7.0%

Each differential rate will be determined by multiplying the Capital Improved Value of rateable land (categorised by the characteristics described below) by the relevant rate in the \$ indicated.

Council believes each differential rate will contribute to the equitable and efficient carrying out of Council functions.

Details of the objectives of each differential rate, the types of classes of land which are subject to each differential rate and the uses of each differential are set out below.

2.2.1 Residential Vacant Land

Definition

Residential Vacant Land is land:

- (a) on which there is no dwelling or like building designed or adapted for human habitation; and
- (b) which is located within any of the following zones under the Mornington Peninsula Planning Scheme –
 - Residential Zone 1
 - Low Density Residential Zone
 - Comprehensive Development Zone 1
 - Green Wedge Zone 4 (property less than 4,000m²)
 - Special Use Zone 4.

Objective

To ensure that owners of vacant residential land make an equitable financial contribution to the cost of carrying out the functions of Council, noting that Council incurs the cost of carrying out a range of functions irrespective of whether land is vacant or occupied.

Types and Classes

Rateable land having the relevant characteristics described in the Declaration.

Use and level of differential rate

The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location

Wherever located within the municipal district.

Use of Land

Inapplicable.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant planning scheme.

Types of Buildings

None

2.2.2 Commercial Vacant Land

Definition

Commercial Vacant Land is land:

- (a) on which there is no building designed or adapted for commercial or like use; and
- (b) which is located within any of the following zones under the Mornington Peninsula Planning Scheme –
 - Business Use Zone 1
 - Business Use Zone 4
 - Business Use Zone 5

Objective

To ensure that owners of vacant commercial land make an equitable financial contribution to the cost of carrying out the functions of Council, noting that Council incurs the costs of carrying out a range of functions irrespective of whether land is vacant or occupied.

Types and Classes

Rateable land having the relevant characteristics described in the Declaration.

Use and level of differential rate

The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location

Wherever located within the municipal district.

Use of Land

Inapplicable.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant planning scheme.

Types of Buildings

None

2.2.3 Industrial Vacant Land

Definition

Industrial Vacant Land is land:

- (a) on which there is no building designed or adapted for industrial or like use; and
- (b) which is located within any of the following zones under the Mornington Peninsula Planning Scheme –
 - Industrial Zone 3

- Special Use Zone 1
- Special Use Zone 3

Objective

To ensure that owners of vacant industrial land make an equitable financial contribution to the cost of carrying out the functions of Council, noting that Council incurs the costs of carrying out a range of functions irrespective of whether land is vacant or occupied

Types and Classes

Rateable land having the relevant characteristics described in the Declaration.

Use and level of differential rate

The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location

Wherever located within the municipal district.

Use of Land

Inapplicable.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant planning scheme.

Types of Buildings

None

2.2.4 MP Agricultural Land

Definition

MP Agricultural Land is land which is 'farm land' within the meaning of section 2(1) of the *Valuation of Land Act 1960* but excluding any portion containing a residential, commercial or industrial building (or buildings) or an outbuilding or other similar form of improvement (including the curtilage to any principal residential or commercial building whether the curtilage is fenced off or not).

For the purposes of this definition:

- (a) 'curtilage' means an area of land measuring 2,000 square metres around the principal residential building or commercial building or industrial building. If there is both a principal residential building and a principal commercial or industrial building on such land, the curtilage will be the area around the residential building alone;
- (b) 'residential building' means a building used or designed or adapted for residential purposes; and
- (c) 'commercial building' means a building used or designed or adapted for commercial purposes; and
- (d) 'industrial building' means a building used or designed or adapted for industrial purposes.

Objective

- To support the planning objectives of Melbourne 2030 as they relate to urban containment.
- To preserve the rural amenity of the Mornington Peninsula and ensure the wider community can continue to enjoy those benefits.
- To preserve and protect agricultural land as a productive resource.
- To ensure that eligible land is managed in a responsible way and in accordance with a Sustainable Peninsula.

Types and Classes

Rateable land having the relevant characteristics described in the Declaration.

Use and level of differential rate

The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location

Wherever located within the municipal district.

Use of Land

Any use corresponding with the relevant characteristics described in the Declaration.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant planning scheme.

Types of Buildings

Not applicable.

2.2.5 General Land

Definition

General land is land which is not -

- Residential Vacant Land;
- Commercial Vacant Land;
- Industrial Vacant Land; or
- MP Agricultural Land.

Objective

To ensure that owners of all other land make an equitable financial contribution to the cost of carrying out the functions of Council.

Types and Classes

Rateable land having the relevant characteristics described in the Declaration.

Use and level of differential rate

The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location

Wherever located within the municipal district.

Use of Land

Any use permitted under the relevant planning scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant planning scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2012/13 Financial Year.